



CERTIFICATE OF RECORD  
FAULKNER CO, AR FEE \$20.00

I hereby certify that this instrument was  
Filed and Recorded in the Official Records  
In Doc Num **L202307078** 2 Pages  
RECORDED: 05-31-2023 03:22:30 PM  
NANCY EASTHAM  
FAULKNER COUNTY CIRCUIT CLERK  
BY: SHAWN MIX, D.C.  
**ORDINANCE**

**City of Conway, Arkansas  
Ordinance No. O-23-37**

**AN ORDINANCE AMENDING THE EMPLOYEE HANDBOOK AND PERSONNEL POLICY FOR THE CITY OF CONWAY;  
DECLARING AN EMERGENCY AND FOR OTHER PURPOSES:**

**Whereas**, the City Council has adopted, pursuant to Ordinance No. 0-21-131, an updated handbook to be used for personnel matters for the City; and

**Whereas**, portions of the handbook policies regarding Computer and Other Technological Resources, Internet and E-mail Policy, and Cellular Telephone Policy are out-of-date and require updating; and

**Whereas**, the 94<sup>th</sup> General Assembly adopted Act 504 requiring political subdivisions of the State to create a policy for the use of technology resources.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:**

**Section 1.** Sections titled "Computer and Other Technological Resources," "Internet and E-mail Policy," and "Cellular Telephone Policy" shall be stricken from the current employee handbook.

**Section 2.** The "Use of Technology Resources" shall be adopted and added to the employee handbook.

**Section 3.** All ordinances in conflict herewith are repealed to the extent of the conflict.

**Section 4.** This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED** this 25<sup>th</sup> day of April, 2023.

**Approved:**

\_\_\_\_\_  
**Mayor Bart Castleberry**

**Attest:**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**

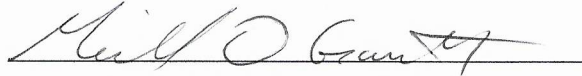


**CERTIFICATE**

**STATE OF ARKANSAS  
COUNTY OF FAULKNER  
CITY OF CONWAY**

I, Michael Garrett, the duly elected, qualified, and acting: Clerk-Treasurer of the City of Conway, Arkansas, do hereby certify that the attached and foregoing is a true and correct copy of an ordinance presented to the City Council of the City of Conway, Arkansas, at a meeting of that body held on the 25<sup>th</sup> day of April, 2023 same is duly recorded in the minutes of meeting of said Council.

Witness, my hand, and seal of the City of Conway, Arkansas this 26<sup>th</sup> day of April, 2023.



**CITY CLERK-TREASURER**

