

City Council Members

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Mark Vaught
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Jim Rhodes
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones, Jr.
Ward 4 Position 2 – Shelia Whitmore



Mayor Tab Townsell

City Attorney Michael Murphy

City Clerk/Treasurer Michael O. Garrett

5:30pm -- Committee Meeting:
***Discussion of Pearce Heating & Air
& Cantrell Accident***

6:30pm -- City Council Meeting
Courtroom in District Court Building
810 Parkway, Conway, AR 72034
February 24th, 2009

1. **Call to Order**
2. **Roll Call**
3. **Minutes:** *February 10th, 2009*
4. **Recognition of Guests:** *Employee Service Awards*
5. **Public Hearings:**

A. Public hearing to discuss changing the name of portions of Trey Lane.

1. Ordinance changing the name of portions of Trey Lane.

6. Report of Standing Committees:

A. Economic Development Committee (Airport, Conway Corporation, Conway Development Corporation, Chamber of Commerce)

1. Consideration of the 2009 CDBG funding recommendations.
2. Consideration to enter into an agreement with the Conway Chamber of Commerce for economic development.

B. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)

1. Consideration of entering into an agreement with Faulkner County Senior Citizens & FCCDD (Faulkner County Council of Developmental Disabilities) for transportation services.
2. Ordinance appropriating funding for the Faulkner County Senior Citizens Program & FCCDD (Faulkner County Council of Developmental Disabilities) for transportation services.
3. Resolution expressing the willingness of the City to utilize federal aid funds for the Conway Western Arterial Loop.
4. Resolution setting a public hearing to discuss the revised nuisance abatement and property maintenance ordinance.
5. Consideration to accept the nomination of Scott Zielstra for the Conway Historic District Commission.
6. Ordinance amending the Conway zoning ordinance to require 51% masonry of each façade of any structure.

7. Consideration of a request for a conditional use permit to allow religious activities for the property located at 1120 Harrison Street.
8. Consideration to annex certain lands in Lollie Bottoms into the City of Conway.

C. Public Service Committee (Sanitation, Parks & Recreation, & Physical Plant)

1. Consideration to enter into an agreement with the Faulkner County Solid Waste Management District.
2. Consideration to accept bids submitted for a Reuse Building and HHW Locker for the Sanitation Department.
3. Consideration to accept bids (trucks) the following bids for the Conway Sanitation Department: 2009 Residential Automated Refuse Truck, Commercial Front Load Truck, Commercial Rear Load Refuse Truck, & Hooklift Roll Truck.
4. Consideration to accept bids (containers) for the following bids for the Conway Sanitation Department: 3, 6, 8 Yard Front Load Containers, 2 & 3 Yard Rear Load Containers, & Hook Lift Roll-Off Containers.
5. Consideration to accept bids for a 2009 Trailer Mounted Drum Chipper for the Conway Sanitation Department.
6. Ordinance accepting funds provided by the University of Central Arkansas to defray the cost of recycling containers.

D. Public Safety Committee (Police, CEOC, IT Technology, Fire, Dist. Court & City Att., & Animal Control)

1. Ordinance appropriating funds for civil services expense related to firefighters and police officers testing for the City.
2. Consideration to accept bids for mobile laptop computers for the Conway Police Department.
3. Consideration to reclassify two patrol officers positions within the Conway Police Department.
4. Consideration of a request to change telecommunicators to twelve hour shifts and to approve an additional lead telecommunicator for the Conway Police Department.

7. Old Business

8. New Business

- A. Consideration to enter into an agreement with the Arkansas Cooperative Extensive Service.
- B. Consideration to pay for flood damages that occurred to Pearce Heating & Air located in Downtown Conway.
- C. Consideration to pay for damages that occurred on Wescon Road.
(Information will be provided at meeting)

Adjournment



**City of Conway, Arkansas
Ordinance No. O-09-_____**

AN ORDINANCE CHANGING THE NAME OF PORTIONS OF TREY LANE WITHIN THE CITY LIMITS OF CONWAY AND; FOR OTHER PURPOSES:

WHEREAS, the street currently named Trey Lane, currently classified as a minor arterial running north to south in accordance with the Comprehensive Plan, has two spurs extending to the west also named Trey Lane;

WHEREAS, each separate and distinct street segment should be individually named for emergency and safety purposes;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1: That the northern spur of Trey Lane is hereby changed to _____; and

Section 2: That the southern spur of Trey Lane is hereby changed to _____; and

Section 3: That all ordinances in conflict herewith are hereby repealed to the extent of that conflict.

Section 4: That this ordinance is necessary for the protection of the public peace, health and safety, and this ordinance shall be in full force and effective _____ after its passage and approval.

Passed this 24th day of February, 2009

APPROVED:

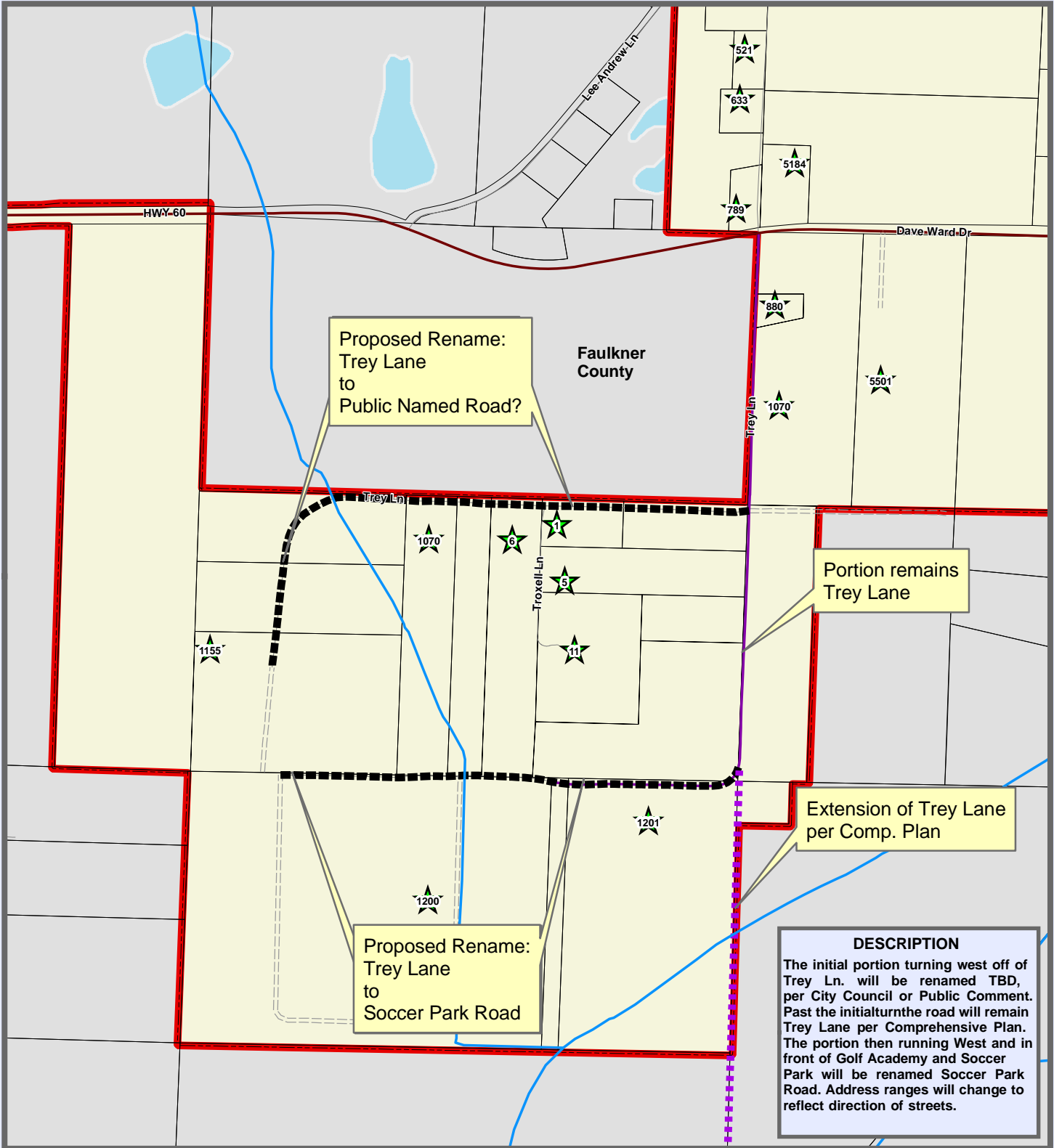
Mayor Tab Townsell

ATTEST:

Michael O. Garrett
City Clerk/Treasurer

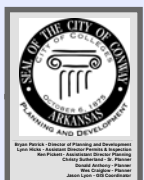
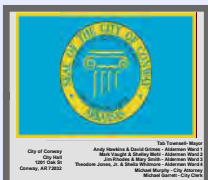
CITY OF CONWAY

TREY LANE RENAMING

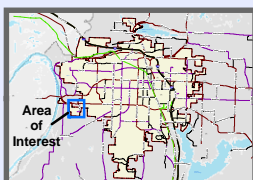


DESCRIPTION

The initial portion turning west off of Trey Ln. will be renamed TBD, per City Council or Public Comment. Past the initial turn the road will remain Trey Lane per Comprehensive Plan. The portion then running West and in front of Golf Academy and Soccer Park will be renamed Soccer Park Road. Address ranges will change to reflect direction of streets.



- INTERSTATE
- MAJOR ARTERIAL
- MINOR ARTERIAL
- COLLECTOR
- RESIDENTIAL
- PRIVATE ROAD
- INTERSTATE RAMP
- RAILROADS
- PROPOSED RENAME
- RESIDENCES
- CEMETERY
- STREAMS
- LAKES & PONDS
- CONWAY CITY LIMITS
- LAND PARCELS



THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE, AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER. THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. CITY OF CONWAY ASSUMES NO RESPONSIBILITY IN CONNECTION THEREWITH.

CONTACT INFORMATION
 LANDMARK IMS WEBSITE:
 gis.cityofconway.org (UNDER DEVELOPMENT)
 E-MAIL: Jason.Lyon@CityOfConway.org

MEMO

TO: Conway City Council and Mayor Tab Townsell
DATE: February 19, 2009
FROM: Lynn E. Keith, CDBG Program Director
RE: 2009 Funding Recommendations

Please see the attached sheet which has the entire amount requested by each agency along with the recommendations from the CDBG Advisory Board which is the column of numbers in RED. Yes it is later than normal to be dealing with this process but hopefully we will be awarded more money after the stimulus package is finalized.

The amount used to base the figures on as always is \$400,000 because that has been consistently around the amount we have been allocated the past couple of years.

Please note that we have set aside an allocation for the Pine Street Revitalization Project but also allocations were made for CAPCA's emergency housing grant program. The allocation made to the Pine Street Free Clinic has several stipulations and provisions that must be met before the CDBG allocation would be given to the project.

As usual the funding for Public Services is 15% of the grant and the recommendations from the CDBG Advisory Board follow closely the allocations from the past.

If you should have any questions or want to visit with me regarding these recommendations prior to the meeting please free to call me at 513-3546 or my cell 733-9864. Thank you so much for your time and all you do, I DO appreciate you!!!!

2009 CDBG RECOMMENDATIONS

2009 Projects Requests	Available Funding	2009 PROGRAM YEAR		Recommend	2008 Funding	2007 Funding
	\$ 260,000.00					
Agency Name	Amount Requested	Project Description 2008				
Pine Street Revitalization Project	\$ 260,000.00	Pine Street Revitalization Project		\$ 150,000.00	\$ 300,000.00	
CAPCA	\$ 105,535.00	Rehab for low income housing units		\$ 100,000.00	\$ 81,500.00	\$ 70,500.00
Habitat for Humanity	\$ 40,000.00	Land Acquisition		\$ -	\$ -	\$ -
Pine St Area Develop Corp	\$ 90,000.00	Purchase & Rehab 2 houses		\$ -	\$ -	\$ 40,000.00
Pine Street Free Clinic	\$ 10,000.00	Building for education center with stipulations & provisions prior to receiving the money		\$ 10,000.00	**\$10,000	
Total	\$ 505,535.00			\$ 260,000.00		
Public Services Requests	Available Funding					
ONLY 15% of total budget	\$ 60,000.00					
Bethlehem House	\$ 15,000.00	Third shift staffing of homeless shelter		\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Boys & Girls Club	\$ 10,000.00	Transportation for kids & supplies upgrade		\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Senior Citizens	\$ 20,000.00	Transportation services the elderly		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
FCCDD	\$ 25,000.00	Trans Services to jobs & job training for Disabled		\$ 25,000.00	\$ 20,000.00	\$ 20,000.00
Women's Shelter	\$ 5,580.00	Collaborative Transportation Program		\$ 6,000.00	\$ 5,000.00	\$ 5,456.00
TOTAL	\$ 75,580.00			\$ 60,000.00	\$ 54,000.00	
Administration 20%	\$ 80,000.00	New Staff Member		\$ 80,000.00		
GRAND TOTAL OF GRANT				\$ 400,000.00		

CONTRACT FOR SERVICES

WHEREAS, the Conway Area Chamber of Commerce, hereinafter referred to as "Chamber", is a non-profit corporation organized pursuant to the laws of the State of Arkansas, qualified as a §501(c)(6) entity under the Internal Revenue Code, whose purpose is to generate economic development and job creation in the City of Conway and its environs; and

WHEREAS, an important function of the City of Conway, Arkansas (hereinafter referred to as the "City"), is to provide community economic growth and prosperity within the City of Conway, for the benefit of its citizens and neighbors and their quality of life; and

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties agree as follows:

1. The City hereby contracts with the Chamber to provide the following services:

- a. Economic development services on its behalf to attract and maintain knowledge-based enterprises, industry, manufacturing, retail, and service sector businesses, to develop incentive packages for prospective or existing businesses, and to serve as a liaison with other federal, state, or local governmental entities to serve the goals of economic advancement and job creation for the city and region;

- b. Governmental relations services with federal, state, and local governments for city-related infrastructure for transportation, street, highway, drainage, and utility improvements, airport relocation, and the obtaining of funding for such purposes or related matters;
- c. Provide a liaison to the City mayor, City council, and the various departments of City government for the purpose of coordinating the City's efforts in connection with the services enumerated above;
- d. Provide such other services as may be related to the activities set forth above, or mutually agreed upon by the parties hereafter.

2. The City shall pay the CDC the sum of Forty Thousand (\$40,000) dollars for such services, payable upon execution of this agreement by the parties.

3. The term of the contract shall extend for one year from date of execution.

EXECUTED this _____ day of _____, 2009.

CITY OF CONWAY, ARKANSAS

By _____

Tab Townsell

Mayor

ATTEST:

Michael O. Garrett

City Clerk/Treasurer

CONWAY AREA CHAMBER OF COMMERCE

By _____

Chairman

CONTRACT FOR TRANSPORTATION SERVICES WITH
FAULKNER COUNTY SENIOR CITIZEN PROGRAM

For the fee of \$45,000 Faulkner County Senior Citizens Program shall provide transportation services to the senior citizens of Conway, Arkansas. Length of contract shall be January 1st, 2009 through December 31st, 2009.

Transportation services shall include but not limited to:

Employment transportation

Medical transportation

Educational transportation

Recreational transportation

Transportation for personal needs (shopping, bill paying, prescriptions, etc.)

All services shall be provided on request and as vehicle scheduling permits

Faulkner County Senior Citizens Program shall maintain daily trip sheets of all transportation services. Any further documentation necessary or required by City, State, or Federal requirements will be maintained and available upon request for review or audit by City officials.

Faulkner County Senior Citizens Program will provide services to all mentioned above classes without regard to race, color, religion, sex, national origin, disability, veteran status, or marital status.

Mayor Tab Townsell
City of Conway

Debra Robinson
Faulkner County Senior Citizens Program

Michael O. Garrett
City Clerk/Treasurer
City of Conway

Jerry Lancaster
Board President
Faulkner County Senior Citizens Program

Faulkner County Senior Citizens Program

1620 Donaghey Ave. / P.O. Box 1429
Conway, Arkansas 72033

Telephone (501) 327-2895
Fax (501) 329-0196

October 22, 2008

Mayor Tab Townsell
Conway City Council
City of Conway
1201 Oak St.
Conway, AR 72032

Dear Mayor Townsell and Members of the City Council:

We are extremely appreciative of the funding that the City of Conway provided toward our transportation program in 2008, as are all of the senior citizens that we served. We are currently averaging annual transportation as follows:

Medical Appointments	2,424
Personal Appointments (human service agencies, grocery stores, etc.)	1,928
Return Trips Home	<u>4,252</u>
	8,604

In providing these figures we have isolated only the transportation for which we use city funding. At an average cost of \$6.50 we need aggregate funding of \$55,000 in 2009. We anticipate we will receive \$10,000 in CDBG funding for our Conway transportation as that is what we have been granted the past several years. We are therefore asking the City of Conway to fund the difference of **\$45,000**.

As you are aware, we utilize our other transportation funding sources (federal, state, United Way, private grants, donations, and fundraising) to transport our participants to and from centers, and to provide transportation in rural areas. We use city funding specifically to support the transportation we provide elderly citizens on an individual basis within the City of Conway primarily to medical and dental appointments, physical rehabilitation, dialysis, human service agencies, grocery stores, etc. which is by far the most costly yet critical service we provide. Approximately 16% of this transportation involves senior citizens in wheel chairs and who require a vehicle with a wheel chair lift. The service we provide, and that you fund, is what separates Conway from so many other communities, large and small, with regard to being a community that truly cares about, and cares for, its dependent citizens. It takes so little and means so much, and we deeply appreciate you for your commitment to those who depend upon these services.

Thank you for your consideration and continued support.

Sincerely,

Debra Robinson

Debra Robinson
Executive Director



**CONTRACT FOR TRANSPORTATION SERVICES WITH
FAULKNER COUNTY COUNCIL ON DEVELOPMENTAL DISABILITIES**

For the fee of \$30,000 Faulkner County Council on Development Disabilities shall provide transportation services to persons who are 18 years of age or older with developmental disabilities. Length of contract shall be January 1st, 2009 through December 31st, 2009.

Transportation services shall include but not limited to:

- Employment transportation
- Transportation needs as permitted by program

All services shall be provided on request and as vehicle scheduling permits

Faulkner County Council on Developmental Disabilities shall maintain accurate records of all transportation services. Any further documentation necessary or required by City, State, or Federal requirements will be maintained and available upon request for review or audit by City officials.

Faulkner County Council on Developmental Disabilities will provide services to all mentioned above classes without regard to race, color, religion, sex, national origin, disability, veteran status, or marital status.

Mayor Tab Townsell
City of Conway

Robert Wright, Executive Director
FCC/DD

Michael O. Garrett
City Clerk/Treasurer
City of Conway

Kathy Hall
Board President
FCC/DD

FCC/DD
Faulkner County Council on Developmental Disabilities
1301 North Museum Road
P.O. Box 2407
Conway, AR 72033
Phone: (501) 327-3037
Fax: (501) 327-8778

Executive Director
Robert D. Wright

Board of Directors
Kathy Hall, President
Roger Williams, Vice Pres.
Jackie Fliss, Sec/Trea.
Tom Erbach
Calvin Price
Dixie Bryson

November 11, 2008

Honorable Mayor Tab Townsell
City of Conway
Conway, Arkansas 72034

RE: Transportation Funding

Dear Mayor Townsell:

I would like to congratulate you on your election as Mayor of Conway! I feel you will continue to be a great asset to the growth and prosperity of our city. As Director of the Faulkner County Council on Developmental Disabilities, I am writing you to request your assistance. As you are aware, we are a non-profit agency, which consist of service providers from Conway Public Schools, Faulkner County Day School, Independent Living Services, and the Conway Human Development Center and business representatives. Our purpose is to coordinate services for citizens of our city who have disabilities by providing an array of services that meet their specific needs including supported employment and transportation.

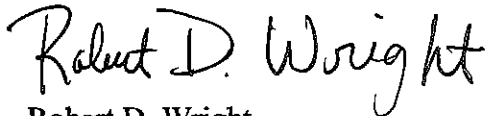
Last year the City of Conway appropriated \$30,000 in funds to assist in providing transportation services to the developmentally disabled, disadvantaged, physically disabled and elderly citizens of Conway. Without the support of the City we would not be able to provide this much needed service. In 2008 we expect to log over 30,000 miles with approximately 5,000 passenger pick-ups. Our transportation services include: employment, medical, educational, recreational and personal business. We have also assisted other agencies and organizations during transportation conflicts.

Simply providing transportation for employment alone, we are enabling people (who would otherwise be unable to work) to become tax-paying members of our community who spend the money they earn with our local businesses.

We are very much interested in continuing to provide contract services to the disabled citizens of Conway. We are again requesting financial support in the amount of \$30,000. Your assistance will be greatly appreciated as well as enable the continuation of these transportation services.

If further information is needed, please contact me at (501) 327-3037. On behalf of our Board of Directors, I would like to thank you and the City Council for your financial assistance and cooperation in the previous years.

Sincerely,



Robert D. Wright
Executive Director, FCC/DD

CITY OF CONWAY
2008 NOV 12 A 9 53

RECEIVED



**City of Conway, Arkansas
Ordinance No. O-09-_____**

AN ORDINANCE APPROPRIATING FUNDS FOR SENIOR CITIZENS PROGRAM; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.

WHEREAS, there is a need to support the Senior Citizen Transportation Program with funding to the Faulkner County Senior Citizens Program.

WHEREAS, the Faulkner County Senior Citizens Program is requesting a total \$45,000 for these transportation needs for the calendar year 2009.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City of Conway shall appropriate \$45,000 from General Fund – Fund Balance Appropriation Account (01.990) to the Account (01.106.863) for the Senior Citizen Transportation Program.

SECTION 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

SECTION 3. This ordinance is necessary for the protection of the public peace, health and safety and an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 24th day of February, 2009.

APPROVED:

Mayor Tab Townsell

ATTEST:

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway, Arkansas
Ordinance No. O-09-_____

AN ORDINANCE APPROPRIATING FUNDS FOR FAULKNER COUNTY COUNCIL ON DEVELOPMENTAL DISABILITIES; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.

WHEREAS, there is a need to support with funding the Faulkner County Council on Developmental Disabilities.

WHEREAS, the Faulkner County Council on Developmental Disabilities is requesting \$30,000 for transportation needs for the calendar year 2009.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City of Conway shall appropriate \$30,000 from General Fund – Fund Balance Appropriation Account (01.990) to the Account (01.106.872) for the Faulkner County Council on Development Disabilities.

SECTION 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

SECTION 3. This ordinance is necessary for the protection of the public peace, health and safety and an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 24th day of February, 2009

APPROVED:

Mayor Tab Townsell

ATTEST:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Resolution No. R-09-_____**

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF CONWAY TO UTILIZE FEDERAL-AID FUNDS FOR THE CONWAY WESTERN ARTERIAL LOOP

WHEREAS, the City of Conway understands Federal-aid funds are available for the implementation of the Conway Western Arterial Loop.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CONWAY, ARKANSAS THAT:

Section I: The City will participate in accordance with its designated responsibilities in this project.

Section II: The Mayor, or his designee, is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of this City project.

Section III: The City pledges its full support and hereby authorizes the Arkansas State Highway and Transportation Department to initiate action to implement this project.

Adopted this 24th day of February, 2009.

APPROVED:

ATTEST:

Mayor Tab Townsell

Michael O. Garrett
City Clerk/Treasurer

ARKANSAS STATE HIGHWAY AND TRANSPORTATION DEPARTMENT

Dan Flowers
Director
Phone (501) 569-2000 Fax (501) 569-2400



P.O. Box 2261
Little Rock, Arkansas 72203-2261
WWW.ARKANSASHIGHWAYS.COM

February 5, 2009

The Honorable Tab Townsell
Mayor of Conway
1201 Oak Street
Conway, AR 72032

Re: Job 080174
F.A.P. HDP-9501(1)
Conway Bypass P.E.
Faulkner County

Dear Mayor Townsell:

Reference is made to your recent letter requesting the use of Federal-aid High Priority Project (HPP) funds earmarked in the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) to complete the environmental assessment through a Supplemental Agreement to the City's consultant contract and to develop plans and right-of-way documents for the subject project.

The City's original resolution and the Agreement of Understanding between the City and the Department (dated November 23, 1999) were both limited to the study and design of the Conway Bypass. Also, Federal-aid funding was limited to Federal-aid Demonstration Project funds earmarked in the 1995 U.S. DOT Appropriations Act. Because the City has received Federal-aid HPP funds under SAFETEA-LU for continued planning, engineering, right-of-way, and relocation work and because the City anticipates receiving additional federal funds that could be eligible for construction costs, it is necessary for your City Council to pass another resolution (sample enclosed) authorizing you to enter into any additional agreements with the Department.

Upon receipt of a signed and sealed copy of the City's resolution, the Department will forward a new Agreement of Understanding to the City. This new Agreement will include provisions for all phases of the project and is intended to eliminate the need for future supplemental agreements. If you have any additional questions, please advise.

Sincerely,

Frank Vozel
Deputy Director and
Chief Engineer

Enclosure

c: Assistant Chief Engineer-Planning
Programs and Contracts
Program Administration
Consultant Coordinator
Environmental
Planning and Research
Right of Way
District 8
Job 080174 'C' File (w/incoming)



**City of Conway, Arkansas
Resolution No. R-09-_____**

**A RESOLUTION SETTING A PUBLIC HEARING TO DISCUSS A NUISANCE ABATMENT AND
PROPERTY MAINTENANCE ORDINANCE FOR THE CITY OF CONWAY**

WHEREAS, the City of Conway wishes to hold a public hearing to gather public input on the revised nuisance abatement and property maintenance ordinance.

WHEREAS, the City shall set a date and time for a hearing before the City Council for consideration of said request.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CONWAY, ARKANSAS;

1. That the City Council shall hear said persons at its regular meeting to be held at District Court Building, 810 Parkway Street, Conway, Arkansas, on the **10th day of March, 2009 at 5:30pm during the Committee meeting.**
2. That the City Clerk is hereby directed to publish notice of the filing of said request and of said hearing for the time and in the manner prescribed by law.

PASSED this 24th day of February, 2009.

APPROVED:

ATTEST:

Mayor Tab Townsell

Michael O. Garrett
City Clerk/Treasurer



Jay Bernard, Chairman
1201 Oak Street
Conway, AR 72032
501.450.6105

February 18, 2009

Conway City Council
City of Conway
1201 Oak Street
Conway, AR 72032

Dear Council Members,

The Conway Historic District Commission advertised along with other city boards and commissions in October 2008 seeking new members. One nomination form was submitted for the Conway Historic District Commission. This nomination form was for Mr. Scott Zielstra.

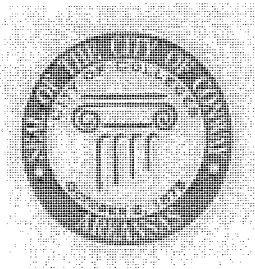
Becky Harris and Lisa Ray have agreed to serve an additional term as allowed by the revised Blue Ribbon Commission ordinance.

At the last HDC meeting on January 22nd, 2009, the HDC voted unanimously to recommend the nomination of Scott Zielstra to fill the open Commission position and Ms. Harris and Ms. Ray to serve an additional term.

An additional position is now available due to a resignation; that we will advertise for in the upcoming weeks.

Sincerely yours,

Jay Bernard
Chairman, Conway Historic District Commission



City of Conway
www.cityofconway.org
Board/Commission Nomination Form:

Date: 10/24/08

Board applying for: (One board per form)

Historic District Commission

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Scott Zielstra
Address: 2830 Mackenzie Dr. Conway, AR 72034
Phone/Home: (501) 472-5820 Work: (501) 342-0521

Person making nomination: Scott Zielstra
Address: 2830 Mackenzie Dr. Conway, AR 72034
Phone/Home: (501) 472-5820 Work: (501) 342-0521

Please send to: Michael O. Garrett
City Clerk/Treasurer
1201 Oak Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)

RECEIVED
2008 OCT 24 P 1:31
CITY OF CONWAY

Please provide the following information for consideration to a City of Conway Board/Commission.
List community/civic activities. Indicate activities in which you (or your nominee) are or have been
involved.

I'm currently involved in several community activities. I volunteer my time every month at the animal shelter in Conway, AR. Additionally, I'm currently volunteering with the United Way, Junior Achievement, and the Arkansas Childrens Hospital.

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I am interested in further serving in my community of which I have lived in the last 18 years. I want to give back to the community that has given me so much. I graduated with a masters degree in business administration from UCA in December '06.

What contributions do you hope to make?

I hope to help my community of Conway, AR to continue to grow and prosper so that it continues to be a great place to live in the future for my children.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community.
To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 28 Sex: M Race: W

Occupation: Data Architect - Axion Ward: 1

Email Address: sziels@axion.com

Scott Sziels
Signature of Applicant or Nominator

10/24/08
Date



City of Conway, Arkansas
Ordinance No. O-09-_____

AN ORDINANCE AMENDING THE CONWAY ZONING ORDINANCE TO REQUIRE 51 PERCENT MASONRY ON EACH FAÇADE OF STRUCTURES, DECLARING AN EMERGENCY AND FOR OTHER PURPOSES:

Whereas, the City of Conway wishes to encourage development that protects and enhances the City's appearance, identity, and economic vitality and preserves and enhances the general quality of life of residents and visitors:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1: That Article 1101 – DEVELOPMENT REVIEW, SECTION 7, DEVELOPMENT STANDARDS, C. Standards and Concepts for Design and Architecture, 3. Façade Characteristics, a. Exterior construction materials shall vary in type, form, and color, of the Conway Zoning Ordinance as adopted by Ordinance O-94-54 on September 27, 1994, is hereby amended as follows:

- ii. Masonry shall occupy no less than 51 percent **of each façade** of any structure.

Section 2: That any ordinances or parts of ordinances in effect at the time of the passage of this ordinance that are in conflict with this ordinance are repealed to the extent of the conflict.

Section 3: That this ordinance is necessary for the protection of the public peace, health and safety, and an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED THIS 24th day of February, 2009

APPROVED:

Mayor Tab Townsell

ATTEST:

Michael O. Garrett
City Clerk/Treasurer

An Amendment to the Zoning Ordinance to Require 51 Percent Masonry on Each Façade of Structures

Description of the Proposed Amendment

The Planning and Development Department regularly fields calls from developers and property owners seeking clarification on the 51 percent masonry requirement included in the Development Review section of the Zoning Ordinance. Section 1101.7(C)(3)(a)(ii) requires that masonry occupy no less than 51 percent of any structure. The ordinance's language could be—and occasionally is—misinterpreted as allowing a structure to consist of any amount of masonry on any side as long as the total amount of masonry equals or exceeds 51 percent of the building's exterior. This amendment would clarify the language to require a minimum of 51 percent masonry on each individual façade.

Enclosure

A copy of the proposed amendment is enclosed.



CONWAY PLANNING COMMISSION

1201 OAK STREET

CONWAY AR 72032

PHONE 501.450.6105

February 18, 2009

Council Members
Conway, AR 72032

Dear Council Members:

A request for a conditional use permit to allow **Religious Activities** for property located at the south east corner of Harrison and Willow Streets with the address of 1120 Harrison Street, with the legal description:

Lots 1, 2, 3, and the north 30 feet of Lots 11 and 12, all being a part of the C.A. and Robert Harrison Addition, which includes the "Church Replat" recorded October 7, 1994, to the City of Conway, Arkansas.

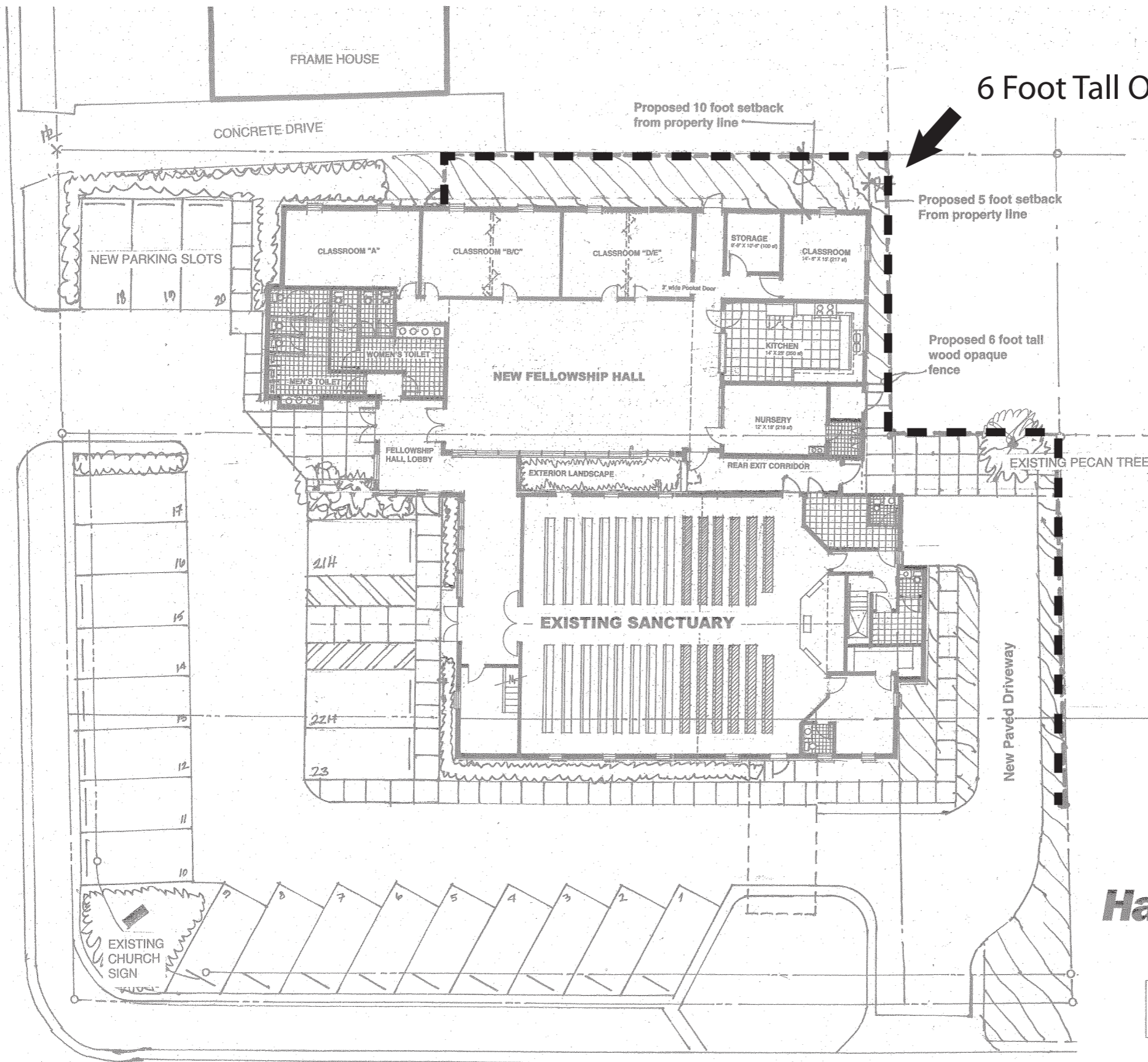
was reviewed by the Planning Commission at its regular meeting on February 17, 2009. The Planning Commission voted 8 – 0 that this conditional use request be forwarded to the City Council with a recommendation for approval with the conditions as stated below:

1. A 6 foot tall opaque wooden fence shall be erected generally as shown on the attached sketch site plan.
2. That Conditional Use Permit 1049 is revoked and superseded by this new Conditional Use Permit encompassing all church property.

Submitted by,

Terry Sossong, Chairman
Planning Commission

WILLOW STREET



6 Foot Tall Opaque Wood Fence

Proposed 10 foot setback from property line

Proposed 5 foot setback From property line

Proposed 6 foot tall wood opaque fence

New Paved Driveway

Expansion and Renovation of the
Harrison and Willow Street Church of Christ
 1120 Harrison Street, Conway, Arkansas 72032

PROPOSED SITE PLAN - SCHEME D

produksi arymous
 2124 Rice Street
 Little Rock, AR 72202
 501.374.4531 tel
 501.952.5594 cell
 501.374.1701 fax
 kwendeche@sbcglobal.net

HARRISON STREET





City of Conway, Arkansas
Ordinance No. O-09-_____

AN ORDINANCE ANNEXING CERTAIN LANDS INTO THE CITY OF CONWAY; DECLARING AN EMERGENCY, AND FOR OTHER PURPOSES:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

SECTION 1. That the following described property has previously been released by the County Court of Faulkner County, Arkansas, for annexation into the City of Conway of Conway, Arkansas:

Beginning at the NE corner of Section 19, Township 5 North, Range 14 West, thence south to the SE corner of the N 1/2 NE 1/4 of Section 19; thence West to the NE corner of the SW 1/4 NE 1/4 of Section 19; thence south to the south line of Section 19; thence east to the NE corner of the NE 1/4 of Section 30, Township 5 North, Range 14 West; thence south to the SE corner of the NE 1/4 of Section 30; thence west to the SW corner of the NE 1/4 of Section 30; thence south to the NW corner of the SW 1/4 SE 1/4 of Section 30; thence east to the NE corner of the SW 1/4 SE 1/4 of Section 30; thence south to the SE corner of the SW 1/4 SE 1/4 of Section 30; thence east to the NE corner of Section 31, Township 5 North, Range 14 West; thence south to the SE corner of Section 31; thence west to the SW corner of Section 31 and the NE corner of Section 1, Township 4 North, Range 15 West; thence south to the SE corner of the NE 1/4, Section 1, T4N, R15W; then west to the NW corner of the E 1/2 SE 1/4 of Section 1; thence south to the south line of Section 1; thence continuing south to the SE corner of the W 1/2 NE 1/4 of Section 12, T4N, R15W; thence west to the SW corner of the E 1/2 NW 1/4 of Section 12; thence north to the SE corner of the NW 1/4 NW 1/4 of Section 12; thence west to the SW corner of the NW 1/4 NW 1/4 of Section 12; then north to the NE corner of the SE 1/4 of Section 2, T4N, R15W; then west to the NW corner of the NE 1/4 SE 1/4 of Section 2; then south to the SW corner of the NE 1/4 NE 1/4 of Section 11, T4N, R15W; then west to the top of the Arkansas River levee; then northerly and northeasterly to the intersection of the top of the levee and the north line of the S 1/2 of Section 2, T4N, R15W; then west to the ordinary high water line of the eastern shore of the Arkansas River; thence northeasterly along that line to the intersection with the north line of the S 1/2 of Section 19, T5N, R14W; thence east along the north line of the S 1/2 of Section 19 to the NE corner of the SW 1/4 of Section 19; then north along the east line of the NW 1/4 of Section 19 to the southwest corner of the NW 1/4 NE 1/4 of Section 19; thence along the south line of the NW 1/4 NE 1/4 south 88 degrees 57 minutes 06 seconds east 698.1 feet; thence north 01 degrees 37 minutes 35 seconds east 588.9 feet; thence north 88 degrees 57 minutes 04 seconds west 281.45 feet; thence north 01 degrees 17 minutes 58 seconds east 289.7 feet; thence north 88 degrees 42 minutes 02 seconds west 395 feet to the east right-of-way of Lollie Road; thence south 01 degrees 17 minutes 58 seconds west along the east right-of-way of Lollie Road to a point which is 300 feet north of the south line of the NW 1/4 NE 1/4 of Section 19; thence west 25 feet to the west line of the NW 1/4 NE 1/4 of Section 19; thence west 300 feet; thence north 150; thence east 275 feet to the west right-of-way line of Lollie Road; thence north along the west right-of-way of Lollie Road to the north line of Section 19, Township 5 North, Range 14 West; thence east

along the north line of Section 19, T5N, R14W, to the NE corner of Section 19, Township 5 North, Range 14 West, and the point of beginning.

Also, part of the NE 1/4 NW 1/4 of Section 19, Township 5 North, Range 14 West, Faulkner County, Arkansas, more particularly described as commencing at the northwest corner of said NE 1/4 NW 1/4; run thence south 89 degrees 22 minutes 30 seconds east along the north line of said NE 1/4 NW 1/4 173.64 feet to the point of beginning; thence continue south 89 degrees 22 minutes 30 seconds east of 715.39 feet; thence south 158.5 feet; thence north 89 degrees 57 minutes east 143.26 feet; thence south 0 degrees 52 minutes west a distance of 318.90 feet; thence south 89 degrees 48 minutes 25 seconds east 241.74 feet to the west right-of-way of Lollie Road; thence south 2 degrees 55 minutes 30 seconds west along said right-of-way 181.72 feet; thence leaving said right-of-way north 89 degrees 15 minutes 33 seconds west 327.92 feet; thence north 3 degrees 52 minutes 21 seconds west 185.28 feet; thence north 8 degrees 32 minutes 06 seconds west 112.97 feet; thence north 31 degrees 46 minutes 30 seconds west 159.58 feet; thence north 74 degrees 26 minutes west 238.74 feet; thence south 75 degrees 24 minutes west 233.5 feet; thence north 0 degrees 39 minutes east 81.12 feet; thence north 89 degrees 22 minutes 30 seconds west 191.5 feet; thence north 0 degrees 39 minutes east 140.5 feet, to the point of beginning, containing 5.43 acres, more or less.

Also, Section 32, Township 5 North, Range 14 West, less and except the W 1/2 NW 1/4, the NE 1/4 NW 1/4, and the NE 1/4 NE 1/4 of Section 32. Also, all that part of the N 3/4 of Section 6, Township 4 North, Range 14 West lying east of Tupelo Bayou. Also, the N 3/4 of the W 1/4 of Section 5, Township 4, Range 14 West.

SECTION 2. That this council has previously resolved to accept such property into the City of Conway.

SECTION 3. That the above-described lands shall be and are hereby annexed into the City of Conway with a zoning classification of A-1.

SECTION 4. That the City of Conway will defer full implementation of the Fire Code to this annexed area until such time as water service is extended to within one-quarter (1/4) mile of any proposed development, provided that this deferral shall not apply to tracts of land of less than five (5) acres. To that end, building permits will not be required for agricultural structures which are not inhabitable.

SECTION 5. The site development guidelines of the City of Conway shall not apply to the annexed area until the earlier of the year 2020 or until Conway Corporation water service is within one-quarter (1/4) mile of any land affected.

SECTION 6. That from and after this date the inhabitants residing within the above-described territory shall have and enjoy all the rights and privileges of, and be subject to, all laws, rules, ordinances, limitations, and regulations imposed upon the inhabitants of the City of Conway, Arkansas,

and for voting purposes these lands are assigned to and designated as a part of Ward 1 of the City of Conway, Arkansas.

SECTION 7. That all ordinances in conflict herewith are repealed to the extent of the conflict.

SECTION 8. That this ordinance is necessary for the protection of the public peace, health and safety, an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 24th day of February, 2009.

APPROVED:

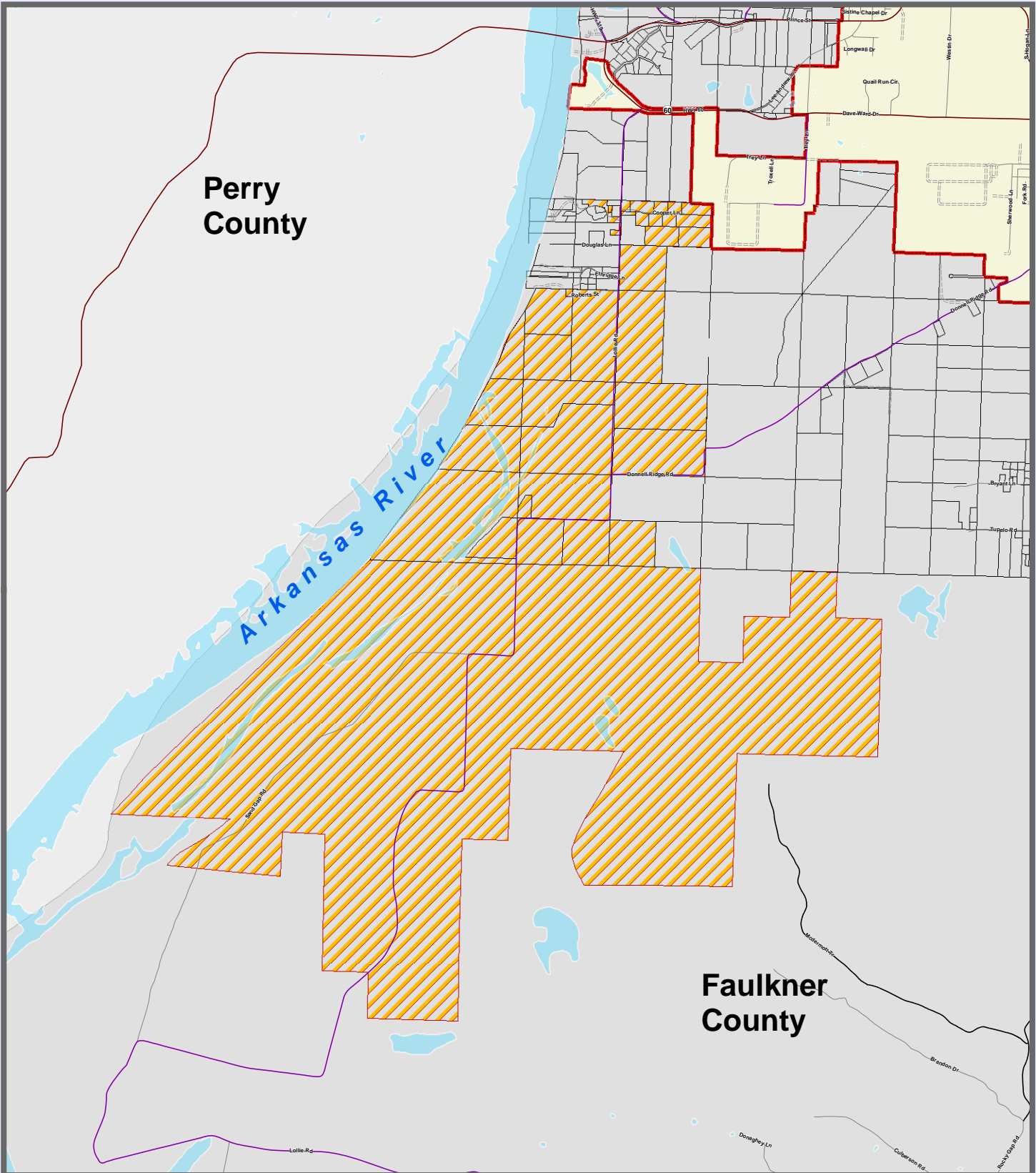
Mayor Tab Townsell

ATTEST:

Michael O. Garrett
City Clerk/Treasurer

CITY OF CONWAY

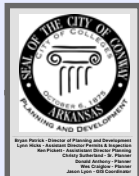
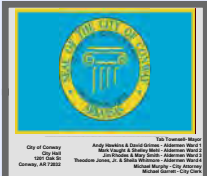
LOLLIE BOTTOMS ANNEXATION



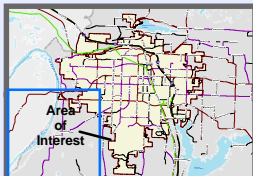
Perry County

Arkansas River

Faulkner County



	INTERSTATE		CEMETERY
	MAJOR ARTERIAL		STREAMS
	MINOR ARTERIAL		LAKES & PONDS
	COLLECTOR		LAND PARCELS
	RESIDENTIAL		WIP #11
	PRIVATE ROAD		CONWAY CITY LIMITS
	INTERSTATE RAMP		
	RAILROADS		



0 500 1,000 2,000 3,000 Feet

 1 inch equals 0.75 miles

February 24, 2009

 City Council Meeting

THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE, AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER. THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. CITY OF CONWAY ASSUMES NO RESPONSIBILITY IN CONNECTION THEREWITH.

CONTACT INFORMATION
 LANDMARK IMS WEBSITE:
gis.cityofconway.org/LANDMARK_DEVELOPMENT/
 E-MAIL: Jason.Lyon@CityofConway.org

Agreement

This Agreement is entered into on this 24th day of February of 2009, by and between City of Conway Sanitation Department whose mailing address is P.O. Box 915 Conway, AR 72033 and Faulkner County Solid Waste Management District whose mailing address is P.O. Box 1857 Conway, AR 72033.

In consideration of the mutual promises set forth hereunder, the sufficiency of which is hereby acknowledged, City of Conway Sanitation Department and Faulkner County Solid Waste Management District agree to the following:

The City of Conway Sanitation Department shall deliver containers of specified number(s) to specified location(s) prior to or at specific time(s) so long as 14 days prior notification has been given.

City of Conway Sanitation Department will collect the container(s) and dispose of contents in accordance to the laws of the State of Arkansas. All charges made to the Faulkner County Waste District by the City of Conway Sanitation Department will include reimbursement for employee labor, applicable tipping fees, equipment use and all costs associated with delivery, collection and disposal of contents of container(s). All charges will remain within the laws of the State of Arkansas and made public upon request.

The Faulkner County Solid Waste District agrees to use the container in the manner in which it is intended, and not permit liquids, green wastes, hazardous wastes, electronic wastes, recyclable wastes or any materials that may be harmful to human health, welfare of the landfill, or the environment enter any container(s). Faulkner County Solid Waste District also agrees containers will not be altered or defaced while in use, less they incur expenditures derived from such actions not to exceed the current replacement cost.

The City of Conway Sanitation Department reserves the right to refuse any portion or all debris deemed unacceptable for disposal or processing in accordance with ADEQ regulations. In such an event, the Faulkner County Solid Waste District shall be responsible for fees or penalties associated with the occurrence and the City of Conway Sanitation Department held without contempt.

The City of Conway Sanitation Department or the Faulkner County Solid Waste District may terminate this agreement at any time for any reason including but not limited to; emergency situations, hazardous conditions caused by the container or valid complaint. Faulkner County Solid Waste District will be solely responsible for the contents of the container while in it is in its possession and all costs incurred by Conway Sanitation Department pertaining to the proper clean-up and disposal of legal, illegal or unacceptable materials brought forth for disposal at the City of Conway Landfill.

The Faulkner County Solid Waste District and the City of Conway Sanitation Department agree that "Special Handled Waste" issues will be evaluated and action taken only on a case by case basis.

If any part of this Agreement is held unenforceable for any reason, the remaining portion of this Agreement shall remain in full force and effect, and shall be carried out in a manner consistent with the intentions of the parties hereto.

In the event of any dispute or legal action between the parties concerning the enforcement or interpretation of the Agreement, each party shall be responsible for their own attorney fees.

This Agreement entered into on this 24th day of February, 2009, expiring on the 31st day of December, 2009 in the City of Conway, County of Faulkner, and State of Arkansas.

_____ _/ _/2009

Tab Townsell, Mayor
City of Conway

_____ _/ _/2009

Preston Scroggin, Chairman
Faulkner County Solid Waste Management District

Cheryl Harrington
Director

CITY OF CONWAY
SANITATION DEPARTMENT

*P.O. Box 915
4550 Hwy. 64 West
Conway, AR 72033
(501) 450-6155
Fax: (501) 450-6157*



February 11, 2009

Mayor Tab Townsell
City Hall
1201 Oak Street
Conway, AR 72032

Re: Reuse Building and HHW Locker

Dear Mayor Townsell,

Bids were submitted at 3.00 pm, Thursday, February 11, 2009 at City of Conway Sanitation Dept. for a Reuse Building and HHW Locker. Eleven bids were submitted:

Nabholz Bldg & Management	\$366,954.00 ea
Dayco Construction	\$389,000.00 ea
Eric Moix Construction	\$397,800.00 ea
Shields & Associates	\$398,626.00 ea
Tru-Star Properties	\$400,590.00 ea
Salter Construction	\$408,435.00 ea
Samco Construction	\$419,000.00 ea
Buckhalter and Stevens	\$436,000.00 ea
Conark Builders	\$517,218.00 ea
AMR Construction	\$518,879.00 ea
Stoney Developers	\$521,787.00 ea

I recommend accepting the bid from Nabholz Bldg. & Management for \$366,954.00.

Please advise if you have questions or need additional information.

Sincerely,

Cheryl Harrington
Sanitation Director

City of Conway Sanitation Dept.

BID SUMMARY

Reuse Building and HHW Locker

(Entech Job No.: 08479)

Ranked from Lowest to Highest

Bid # 1 submitted by Nabholz Bldg & Management

Exceptions: None

Bid: \$366,954

Total for MRF Addition: \$255,977

Total for Locker: \$ 110,977

Bid # 2 submitted by Dayco Construction

Exceptions: None

Bid: \$389,000

Total for MRF Addition: \$294,000

Total for Locker: \$ 95,000

Bid # 3 submitted by Eric Moix Construction

Exceptions: None

Bid: \$397,800

Total for MRF Addition: \$255,000

Total for Locker: \$142,800

Bid # 4 submitted by Shields & Associates

Exceptions: None

Bid: \$398,626

Total for MRF Addition: \$281,095

Total for Locker: \$ 117,531

Bid # 5 submitted by Tru-Star Properties
Exceptions: None
Bid: \$400,590

Total for MRF Addition: \$276,390
Total for Locker: \$ 124,200

Bid # 6 submitted by Salter Construction
Exceptions: None
Bid: \$408,435

Total for MRF Addition: \$261,752
Total for Locker: \$ 146,683

Bid # 7 submitted by Samco Construction
Exceptions: Addenda 5
Bid: \$419,000

Total for MRF Addition: \$264,000
Total for Locker: \$ 155,000

Bid # 8 submitted by Buckhalter and Stevens
Exceptions: Addenda 5
Bid: \$436,000

Total for MRF Addition: \$330,600
Total for Locker: \$ 105,400

Bid # 9 submitted by Conark Builders
Exceptions: None
Bid: \$517,218

Total for MRF Addition: \$342,941
Total for Locker: \$ 174,277

Bid # 10 submitted by AMR Construction

Exceptions: None

Bid: \$518,879

Total for MRF Addition: \$383,970

Total for Locker: \$ 134,909

Bid # 11 submitted by Stoney Developers

Exceptions: None

Bid: \$521,787

Total for MRF Addition: \$361,456

Total for Locker: \$ 160,331

I recommend Nabholz Bldg. & Management for \$366,954.00



CITY OF CONWAY
SANITATION DEPARTMENT

*P.O. Box 915
4550 Hwy. 64 West
Conway, AR 72033
(501) 450-6155
Fax: (501) 450-6157*

6C-3

Cheryl Harrington
Director

February 11, 2009

Mayor Tab Townsell
City Hall
1201 Oak Street
Conway, AR 72032

Re: (1) Residential Automated Refuse Truck

Dear Mayor Townsell,

Bids were submitted at 10.00 am, Friday February 13, 2009 at Conway City Hall for (1) Residential Automated Refuse Truck. Six bids were submitted:

Downing Sales & Service	\$174,900.00
Downing Sales & Service	\$168,900.00
Downing Sales & Service	\$190,692.00
Tri State Truck Center	\$229,792.00
River City Hydraulics	\$231,500.00
River City hydraulics	\$234,000.00

I recommend accepting the bid from Downing Sales & Service for \$174,900.00 after \$50,000.00 for trade-in.

Please advise if you have questions or need additional information.

Sincerely,

Cheryl Harrington
Sanitation Director

BID SUMMARY

(1) Residential Automated Refuse Truck
Bid 2009-12

Bid # 1 submitted by Downing Sales
Offering 2009 Mack LEU and Wayne Curbtender

Exceptions:

31 yard rather than 32

325 HP rather than 350

Delivery would be 120-150 days after receipt of City of Conway issued P.O.

Total ... \$224,900.00 each

Trade in allowance for 2003 McNeilius... \$50,000.00

Total less trade in ... \$174,900.00

Bid # 2 submitted by Downing Sales
Offering 2010 Mack LEU F&C and Wayne Curbtender

Exceptions:

31 yard rather than 32

325 HP rather than 350

Delivery would be 270-300 days after receipt of City of Conway issued P.O.

Total ... \$218,900.00 each

Trade in allowance for 2003 McNeilius... \$50,000.00

Total less trade in ... \$168,900.00

Bid # 3 submitted by Downing Sales
Offering 2010 Mack LEU AND Wayne Curbtender

Exceptions:

31 yard rather than 32

325 HP rather than 350

Delivery would be 210-260 days after receipt of City of Conway issued P.O.

Total... \$240,692.00

Trade in allowance for 2003 McNeilius... \$50,000.00

Total less trade in ... \$190,692.00

Bid # 4 submitted by Tri-State Truck
Offering 2009 Mack LEU with Heil 7000/Python
Exceptions:
325 HP rather than 350
Delivery would be 160-200 days after receipt of City of Conway issued P.O.

Total... \$234,792.00
Trade in allowance for 2003 McNeilus... \$5,000.00
Total less trade in ... \$229,792.00

Bid # 5 submitted by River City
Offering 2009 Mack LEU 613 with Heil Dura-Pack Python
Exceptions:
325 HP rather than 350
Delivery would be 90 days after receipt of City of Conway issued P.O.

Total... \$236,500.00
Trade in allowance for 2003 McNeilus... \$5,000.00
Total less trade in ... \$231,500.00

Bid #6 submitted by River City
Offering 2009 Peterbilt with Heil 7000/Python
Delivery would be 200-230 days after receipt of City of Conway issued P.O.

Total...\$239,000.00
Trade in allowance for 2003 McNeilus... \$5,000.00
Total less trade in ... \$234,000.00

Recommendation is for Bid #1 from Downing Sales - \$174,900.00 after \$50,000.00 for trade-in.



CITY OF CONWAY
SANITATION DEPARTMENT

P.O. Box 915
4550 Hwy. 64 West
Conway, AR 72033
(501) 450-6155
Fax: (501) 450-6157

Cheryl Harrington
Director

February 11, 2009

Mayor Tab Townsell
City Hall
1201 Oak Street
Conway, AR 72032

Re: 2009 Commercial Front Load Refuse Truck

Dear Mayor Townsell,

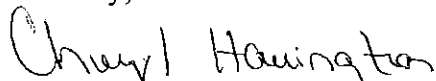
Bids were submitted at 10.00 am, Friday February 13, 2009 at Conway City Hall for 2009 Commercial Front Load Refuse Truck. Three bids were submitted:

Downing Sales & Service	\$196,103.00
Tri State Truck Center	\$210,205.00
Tri State Truck Center	\$211,148.00

I recommend accepting the bid from Tri State Truck Center for \$210,205.00 This truck meets all specifications. Prices include tax and delivery costs.

Please advise if you have questions or need additional information.

Sincerely,


Cheryl Harrington
Sanitation Director

BID SUMMARY
2009 Commercial Front Load Refuse Truck

Bid #1 submitted by Downing Sales & Service, Inc.
1-2009 Commercial Front Load Refuse Truck
\$196,103.00
Delivery time 30 Days

Bid #2 submitted by Tri State Truck Center
1-2009 Commercial Front Load Refuse Truck
\$210,205.00
Delivery time 7-14 Days

Bid #3 submitted by Tri State Truck Center
1-2009 Commercial Front Load Refuse Truck
\$211,148.00
Delivery time 120-160 Days

I recommend accepting the bid from Tri State Truck Center with a bid of \$210,205.00. This truck meets all specifications. Prices include tax and delivery costs. The lowest bid did not meet all specifications.



CITY OF CONWAY
SANITATION DEPARTMENT

*P.O. Box 915
4550 Hwy. 64 West
Conway, AR 72033
(501) 450-6155
Fax: (501) 450-6157*

Cheryl Harrington
Director

February 18, 2009

Mayor Tab Townsell
City Hall
1201 Oak Street
Conway, AR 72032

Re: 2009 Commercial Rear Load Refuse Truck

Dear Mayor Townsell,

Bids were submitted at 10.00 am, Friday, February 13, 2009 at City of Conway City Hall for a 2009 Commercial Rear Load Refuse Truck. Seven bids were submitted:

Truck Centers of Arkansas	\$151,602.00 ea
Diamond Int'l of Little Rock	\$153,044.83 ea
Truck Centers of Arkansas	\$153,108.00 ea
Truck Centers of Arkansas	\$157,958.00 ea
Downing Sales & Service, Inc.	\$167,068.00 ea
River City Hydraulics, Inc.	\$173,800.00 ea
Downing Sales & Service, Inc.	\$177,050.00 ea
Tri State Truck Center	\$179,680.00 ea

I recommend accepting the bid from Diamond Int'l of Little Rock for \$153,044.83. This truck meets all specifications. The lowest bid did not meet specifications.

Please advise if you have questions or need additional information.

Sincerely,

Cheryl Harrington
Sanitation Director

BID SUMMARY
2009 Commerical Rear Load Refuse Truck

Bid #1 submitted by Truck Centers of Arkansas
1-2009 Freightliner Truck & Loadmaster Body
\$151,602.00
Delivery time not noted

Bid #2 submitted by Diamond Intl of Little Rock
1-2009 International Truck & Heil 5000 Body
\$153,044.83
Delivery time 90-120 Days

Bid #3 submitted by Truck Centers of Arkansas
1-2009 Freightliner Truck & Heil DuraPack 5000
\$153,108.00
Delivery time not noted

Bid #4 submitted by Truck Centers of Arkansas
1- 2009 Freightliner & New Way Body
\$157,958.00
Delivery time not noted

Bid #5 submitted by Downing Sales & Service, Inc.
1- 2009 Peterbitt & Loadmaster Excel S Series
\$167,068.00
Delivery time 140-150 Days

Bid #6 submitted by RiverCity Hydraulics, Inc.
1- 2009 Peterbitt & Heil DuraPack 5000
\$173,800.00
Delivery time 120-150 Days ARO

Bid #7 submitted by Downing Sales & Service, Inc.
1- 2010 Peterbitt & New Way Cobra Magnum
\$177,050.00
Delivery time 110-125 Days ARO

Bid #7 submitted by Tri State Truck Center
1- 2009 Mack & Heil DuraPack 5000
\$179,680.00
Delivery time 3-8 Weeks

I recommend accepting the bid from Diamond Int'l of Little Rock with a bid of \$153,044.83. This truck meets all specifications. Prices include tax and delivery costs. The Lowest bid not meet Specifications.



CITY OF CONWAY
SANITATION DEPARTMENT

*P.O. Box 915
4550 Hwy. 64 West
Conway, AR 72033
(501) 450-6155
Fax: (501) 450-6157*

Cheryl Harrington
Director

February 18, 2009

Mayor Tab Townsell
City Hall
1201 Oak Street
Conway, AR 72032

Re: Hook Lift Roll-Off Truck

Dear Mayor Townsell,

Bids were submitted at 10.00 am, Friday, February 13, 2009 at Conway City Hall for Hook Lift Roll-Off Truck. Six bids were submitted:

Truck Centers of Arkansas	\$117,879.00
Diamond Int'l of Little Rock	\$117,953.00
Truck Centers of Arkansas	\$122,062.00
Downing Sales & Service, Inc.	\$131,901.00
River City Hydraulics, Inc.	\$134,700.00
Tri State Truck Center	\$144,870.00

I recommend accepting the bid from Diamond Int'l of Little Rock for \$117,953.30. Prices include tax and delivery costs. The lowest bid did not meet specifications.

Please advise if you have questions or need additional information.

Sincerely,

Cheryl Harrington
Sanitation Director

BID SUMMARY
2009 Hooklift Roll-Off Truck

Bid #1 submitted by Truck Centers of Arkansas
1-2009 Freightliner Truck & Swaploader
\$117,879.00
Delivery time not noted

Bid #2 submitted by Diamond Intl of Little Rock
1-2009 International Truck & Stellar
\$117,953.30
Delivery time 60-90 Days

Bid #3 submitted by Truck Centers of Arkansas
1-2009 Freightliner Truck & Stellar Hooklift
\$122,062.00
Delivery time not noted

Bid #4 submitted by Downing Sales & Service, Inc.
1- 2009 Peterbitt 365 & Swaploader SL-650
\$131,901.00
Delivery time 60-85 Days

Bid #5 submitted by River City Hydraulics, Inc.
1- 2009 Peterbitt & Stellar Hooklift
\$134,700.00
Delivery time 100-120 Days

Bid #6 submitted by Tri State Truck Center
1- 2009 Mack & Stellar Hooklift
\$144,870.00
Delivery time 100-140 Days

I recommend accepting the bid from Diamond Int'l of Little Rock with a bid of \$117,953.30. This truck meets all specifications. Prices include tax and delivery costs. The lowest bid did not meet Specifications.



CITY OF CONWAY
SANITATION DEPARTMENT

*P.O. Box 915
 4550 Hwy. 64 West
 Conway, AR 72033
 (501) 450-6155
 Fax: (501) 450-6157*

Cheryl Harrington
Director

February 11, 2009

Mayor Tab Townsell
 City Hall
 1201 Oak Street
 Conway, AR 72032

Re: 3, 6 & 8 Yard Front Load Containers

Dear Mayor Townsell,

Bids were submitted at 10.00 am, Friday February 13, 2009 at Conway City Hall. for 3, 6 & 8 Yard Front Load Containers. Six bids were submitted:

Waste Quip	\$130,760.00
N.E.O. Fab	\$146,736.00
Downing Sales & Service	\$150,294.00
Valley Can, Inc.	\$170,280.00
Norcan, Division of Northeast Ind. Mfg	\$191,566.00
Reaction Distributing, Inc.	\$237,700.00

I recommend accepting the bid from Waste Quip for \$130,760.00. The Container suggested is the most reasonably priced. Prices include tax and delivery costs.

Please advise if you have questions or need additional information.

Sincerely,

Cheryl Harrington
 Cheryl Harrington
 Sanitation Director

BID SUMMARY

3, 6 & 8 Yard Front Load Containers

Bid #1 submitted by WasteQuip
\$437.00 each (60) 3 yard containers
\$627.00 each (140) 6yard (no access doors) containers
\$710.00 each (10) 6 yard (w/access doors) containers
\$805.00 each (12) 8 yard containers
Delivery time 15-30 days ARO

Bid #2 submitted by N.E.O. Fab
\$512 each (60) 3 yard containers
\$694.00 each (140) 6 yard (no access doors) containers
\$826.00 each (10) 6 yard (w/ access doors) containers
\$883.00 each (12) 8 yard containers
Delivery time 15 Days

Bid #3 submitted by Downing Sales & Service
\$510.94 each (60) 3 yard containers
\$724.19 each (140) 6 yard (no access doors) containers
\$733.94 each (10) 6 yard (w/access doors) containers
\$909.30 each (12) 8 yard containers
Delivery time 2-4 weeks

Bid #4 submitted by Valley Can, Inc.
\$635.00 each (60) 3 yard containers
\$805.00 each (140) 6 yard (no access doors) containers
\$820.00 each (10) 6 yard (w/access doors) containers
\$940.00 each (12) 8 yard containers
Delivery time 30 Days

Bid #5 submitted by Norcan, Division of Northeast Ind. Mfg, Inc.
\$668.00 each (60) 3 yard containers
\$918.00 each (140) 6 yard (no access doors) containers
\$973.00 each (10) 6 yard (w/access doors) containers
\$1,103.00 each (12) 8 yard containers
Delivery time 30 Days

Bid #6 submitted by Reaction Distributing, Inc.
\$935.00 each (60) 3 yard containers
\$1,110.00 each (140) 6 yard (no access doors) containers
\$1,150.00 each (10) 6 yard (w/access doors) containers
\$1,225.00 each (12) 8 yard containers
Delivery time 60 Days

I recommend the bid from WasteQuip for a total of \$30,760.00 or \$437.00 each 3 yard, \$627.00 each 6yard no door, \$710.00 6 yards w/door and \$805.00 8 yard containers. The Container suggested is the most reasonably priced. Prices include tax and delivery costs.



CITY OF CONWAY
SANITATION DEPARTMENT

*P.O. Box 915
4550 Hwy. 64 West
Conway, AR 72033
(501) 450-6155
Fax: (501) 450-6157*

Cheryl Harrington
Director

February 11, 2009

Mayor Tab Townsell
City Hall
1201 Oak Street
Conway, AR 72032

Re: 2 & 3 Yard Rear Load Containers

Dear Mayor Townsell,

Bids were submitted at 10.00 am, Friday February 13, 2009 at Conway City Hall for 2 & 3 Yard Rear Load Containers. Five bids were submitted:

N.E.O. Fab	\$32,155.00
Waste Quip	\$35,550.00
Downing Sales & Service	\$35,679.20
Norcan, Division of Northeast Ind. Mfg	\$38,185.00
Reaction Distributing, Inc.	\$70,625.00

I recommend accepting the bid from N.E.O. Fab for \$32,155.00. The Container suggested is the most reasonably priced. Prices include tax and delivery costs.

Please advise if you have questions or need additional information.

Sincerely,

Cheryl Harrington
Cheryl Harrington
Sanitation Director

BID SUMMARY
2 & 3 Yard Rear Load Containers

Bid #1 submitted by N.E.O. Fab
\$427.00 each (40) 2 yard rear load containers
\$603.00 each (25) 3 yard rear load containers
Delivery time 30 Days

Bid #2 submitted by WasteQuip
\$455.00 each (40) 2 yard rear load containers
\$694.00 each (25) 3 yard rear load containers
Delivery time 30 Days

Bid #3 submitted by Downing Sales & Service
\$449.00 each (40) 2 yard rear load containers
\$600.00 each (25) 3 yard rear load containers
Delivery time 30 Days

Bid #4 submitted by Norcan, Division of Northeast Ind., Mfg.
\$549.00 each (40) 2 yard rear load containers
\$649.00 each (25) 3 year rear load containers
Delivery time 30 Days

Bid #5 submitted by Reaction Distributing, Inc.
\$1025.00 each (40) 2 yard rear load containers
\$1185.00 each (25) 3 year rear load containers
Delivery time 60 Days

I recommend the bid for N.E.O. Fab for \$32,155.00 or \$427.00 each for (40) 2 yard & \$603.00 each for (25) 3 yard containers. The Container suggested is the most reasonably priced. Prices include tax and delivery costs.



CITY OF CONWAY
SANITATION DEPARTMENT

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Conway, AR 72033
(501) 450-6155
Fax: (501) 450-6157*

Cheryl Harrington
Director

February 18, 2009

Mayor Tab Townsell
City Hall
1201 Oak Street
Conway, AR 72032

Re: Hook Lift Roll-Off Containers

Dear Mayor Townsell,

Bids were submitted at 10.00 am, Friday, February 13, 2009 at Conway City Hall for Hook Lift Roll-Off Containers. Seven bids were submitted:

N.E.O. Fab	\$73,600.00
WasteQuip	\$82,355.00
Downing Sales & Service, Inc.	\$82,647.30
Thompson Fabricating, Inc.	\$95,150.00
Louisana Container Co., Inc.	\$91,200.00
Northeast Industrial MFG, Inc.	\$91,560.00
Reaction Distributing, Inc.	\$116,420.00

I recommend accepting the bid from N.E.O. Fab for \$3,477.00 ea (15) 20 yard for a total of \$52,155.00 and \$4,289.00 ea (5) 40 yard for a total of \$21,445.00. The Container suggested is the most reasonably priced. Prices include tax and delivery costs.

Please advise if you have questions or need additional information.

Sincerely,

Cheryl Harrington
Sanitation Director

BID SUMMARY
20 & 40 Yard Roll-Off Containers

Bid #1 submitted by N.E.O. FAB
\$3,477.00 each (15) 20 yard
\$4,289.00 each (5) 40 yard
Delivery time 90 Days

Bid #2 submitted by WasteQuip
\$3,925.00 each (15) 20 yard
\$4,696.00 each (5) 40 yard
Delivery time 90 Days

Bid #3 submitted by Downing Sales & Service Inc.
\$3894.84 each (15) 20 yard
\$4840.94 each (5) 40 yard
Delivery time 90 Days

Bid #4 submitted by Thompson Fabricating, Inc.
\$4,507.00 each (15) 20 yard
\$5,509.00 each (5) 40 yard
Delivery time 30 Days

Bid #5 submitted by Louisiana Container Co., Inc.
\$4,310.00 each (15) 20 yard
\$5,310.00 each (5) 40 yard
Delivery time 90 Days

Bid #6 submitted by Northeast Industrial MFG., Inc.
\$4,378.00 each (15) 20 yard
\$5,178.00 each (5) 40 yard
Delivery time 90 Days

Bid #7 submitted by Reaction Distributing, Inc.
\$5,695.00 each (15) 20 yard
\$6,195.00 each (5) 40 yard
Delivery time 90 Days

I recommend the bid from N.E.O. FAB for \$3,477.00 each (15) 20 yard for a total of \$52,155.00 & \$4,289.00 each (5) 40 Yard for a total of \$21,445.00. The Container suggested is the most reasonably priced. Prices include tax and delivery costs.



CITY OF CONWAY
SANITATION DEPARTMENT

*P.O. Box 915
4550 Hwy. 64 West
Conway, AR 72033
(501) 450-6155
Fax: (501) 450-6157*

Cheryl Harrington
Director

February 11, 2009

Mayor Tab Townsell
City Hall
1201 Oak Street
Conway, AR 72032

Re: 2009 Trailer Mounted Drum Brush Chipper

Dear Mayor Townsell,

Bids were submitted at 10.00 am, Friday, February 13, 2009 at Conway City Hall for 2009 Trailer Mounted Drum Brush Chipper. Three bids were submitted:

Henard Utility	\$43,900.00
Vermeer Mid-South	\$46,524.40
Downing Sales & Service	\$46,467.00

I recommend accepting the bid from Henard Utility for \$43,900.00. Prices include tax and delivery costs.

Please advise if you have questions or need additional information.

Sincerely,

Cheryl Harrington
Sanitation Director

**Bid # 1 submitted by Henard Utility
Bandit-1890XP
Delivery in 45-60 days
Total ... \$43,900.00**

**Bid # 2 submitted by Vermeer Mid-South
Vermeer – BC1800XL
Delivery in 30 days
Total ... \$46,524.40**

**Bid # 3 submitted by Downing Sales
Morbark-M1BR Beaver
Delivery in 30-45 days
Total ... \$46,467.00**

Recommendation is for Bid #1 from Henard Utility - \$43,900.00



City of Conway, Arkansas
Ordinance No. O-09 _____

AN ORDINANCE ACCEPTING FUNDS PROVIDED BY THE UNIVERSITY OF CENTRAL ARKANSAS TO DEFRAY THE COST OF RECYCLING CONTAINERS; AND FOR OTHER PURPOSES.

WHEREAS, the City of Conway Sanitation Department, in an effort to encourage all residential and commercial customers to recycle to the greatest extent possible to save energy and the environment, save natural resources, prolong the life of the City's landfill and add value to Conway's economy, provides recycling containers at no charge to residential and commercial customers; and

WHEREAS, the University of Central Arkansas ("UCA") has requested that specific containers be provided which are more expensive than the containers typically provided; and

WHEREAS, UCA has committed to defray the additional cost of the containers to insure that the City does not incur additional cost; and

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City of Conway shall accept \$1566.99 from UCA to defray the additional cost of recycling containers (50.910).

SECTION 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 24th day of February, 2009.

APPROVED:

Mayor Tab Townsell

ATTEST:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-09-_____**

AN ORDINANCE APPROPRIATING FUNDING FOR CIVIL SERVICE EXPENSES, DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES:

WHEREAS, the City of Conway has a need to pay for expenses related to the Civil Service Commission firefighter and police officer testing; for which funding has not previously been provided;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City of Conway shall appropriate \$9,500 for expenses related to the Civil Service Commission firefighter and police officer testing from (01.990) General Fund into 01.106.296 Civil Service through a General Fund balance appropriation.

SECTION 2. This ordinance is necessary for the protection of the public peace, health and safety and an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

SECTION 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 24th day of February, 2009.

APPROVED:

Mayor Tab Townsell

ATTEST:

**Michael O. Garrett
City Clerk/Treasurer**

MEMORANDUM

TO: City Council Members
Mayor Tab Townsell

FROM: Chief A.J. Gary

DATE: February 9, 2009

SUBJECT: Acceptance of Bid for mobile laptop computers


Bids were opened January 8, 2009 for new semi-ruggedized and tablet laptop computers; we received four bids:

Howard Industries, Inc	\$2,291.00
TKK Electronics LLC	\$2,374.00
Datasource Mobility LLC	\$2,417.27
Insight Public Sector	\$2,469.45

I am requesting that the Council accept the bid received from Tkk Electronics.

Thank you for your consideration.

MEMORANDUM

TO: Chief A.J. Gary 
FROM: Dara Tapley
DATE: February 6, 2009
SUBJECT: Costs of Reclassifications

Per your direction, I have researched the additional cost involved in promoting 2 Patrol officers to Sergeants. I have based my information for additional 2009 costs on a start date of March 29th which is the beginning of a pay period. The total additional cost for 2009 would be \$5,347.64 and \$6,593.32 annually going forward.

Since we were funded an additional six (6) officer positions effective January 1 and we will be unable to fill those positions until April or later, there are enough funds in our budget to support these changes without the need of additional funding.

Please review the information below and let me know if you have any questions or if you need any additional information:

Promotion of 2 Sergeants (based on PL05/7 to a PL10/2)
Additional Cost Annually \$6,593.32
Additional Cost for April – Dec 2009 \$5,347.64

	Service Proposal
X	Reclassification

City of Conway Service Proposal & Reclassification Request

Attach your back-up to this form when submitting Service Proposals and Reclassification Requests to the Budget Office.

Department / Division Name	Police
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	Position Title	Pay Grade	Annual Salary
Proposed:	Sergeant	PL10/2	44,397.60
Current:	Patrol Officer	PL05/7	41,912.00

"Current" information needed for reclassification only

Proposed Hourly Rate:	21.3450
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Estimated Cost of Position:

Expenses:	2,485.60
Salary Cost (when reclass, calculate the difference between current & proposed only)	
Benefits	811.06
Total	3,296.66

Note: When estimating benefits, see the 2009 Budget Kickoff Packet for the most recent rates.

Estimated Operating Expenses: Account Number / Name	Amount
Total Operating Expenses	-

Estimated Capital Expenses: Account Number / Name	Amount
Total Capital Expenses	-

Total Estimated Cost of New Position	3,296.66
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	Service Proposal
X	Reclassification

City of Conway Service Proposal & Reclassification Request

Attach your back-up to this form when submitting Service Proposals and Reclassification Requests to the Budget Office.

Department / Division Name	Police
-----------------------------------	--------

	Position Title	Pay Grade	Annual Salary
Proposed:	Sergeant	PL10/2	44,397.60
Current:	Patrol Officer	PL05/7	41,912.00

"Current" information needed for reclassification only

Proposed Hourly Rate:	21.3450
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Estimated Cost of Position:

Expenses:	2,485.60
Salary Cost (when reclass, calculate the difference between current & proposed only)	
Benefits	811.06
Total	3,296.66

Note: When estimating benefits, see the 2009 Budget Kickoff Packet for the most recent rates.

Estimated Operating Expenses: Account Number / Name	Amount
Total Operating Expenses	-

Estimated Capital Expenses: Account Number / Name	Amount
Total Capital Expenses	-

Total Estimated Cost of New Position	3,296.66
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MEMORANDUM

TO: Chief A.J. Gary 

FROM: Dara Tapley

DATE: February 11, 2009

SUBJECT: Costs Involved for Telecommunicator 12 hr shifts

Per our discussion, I have prepared the costs involved with changing Telecommunicators to 12 hour shifts. It is my understanding that as a result of going to 12 hour shifts Telecommunicators would work 48 hours one week of each pay period and 36 hours the other. The total cost annually for this change would be \$80,394.26 in overtime and \$509,163.63 in regular pay totaling \$589,557.88.

When you figure salaries based on a regular 40 hr week the salaries would total \$535,961.71 annually with an additional \$40,120.00 in overtime (O/T based on 2008 figures), totaling \$576,081.71. The result is an additional cost of approximately \$13,476.17 a year.

With the change in shifts you would also need an additional Lead Telecommunicator which would roughly be another \$1,729.61 annually.

Please let me know if you have any questions or need additional information.

Thanks.

	Service Proposal
X	Reclassification

City of Conway Service Proposal & Reclassification Request

Attach your back-up to this form when submitting Service Proposals and Reclassification Requests to the Budget Office.

Department / Division Name	CEOC
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	Position Title	Pay Grade	Annual Salary
Proposed:	Lead Telecommunicator	5/3	29,036.80
Current:	Telecommunicator	4/4	27,518.40

"Current" information needed for reclassification only

Proposed Hourly Rate:	13.9600
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Estimated Cost of Position:

Expenses:	1,518.40
Salary Cost (when reclass, calculate the difference between current & proposed only)	
Benefits	211.21
Total	1,729.61

Note: When estimating benefits, see the 2009 Budget Kickoff Packet for the most recent rates.

Estimated Operating Expenses: Account Number / Name	Amount
Total Operating Expenses	-

Estimated Capital Expenses: Account Number / Name	Amount
Total Capital Expenses	-

Total Estimated Cost of New Position	1,729.61
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MEMORANDUM OF AGREEMENT
BETWEEN
BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS, ACTING FOR AND ON
BEHALF OF THE UNIVERSITY OF ARKANSAS COOPERATIVE EXTENSION SERVICE
AND
City of Conway

Relative to: Horticulture Program Funding

This agreement is entered into this first day of January 2009, by and between the Board of Trustees of the University of Arkansas, acting for and on behalf of the University of Arkansas Cooperative Extension Service (hereinafter referred to as UACES) and City of Conway (hereinafter referred to as City).

PURPOSE: The purpose of this agreement is to establish the terms of UACES to provide educational programming in the City of Conway. Educational priorities and activities are planned with the input of the County Extension Council and are offered at locations and times appropriate to meet the needs of the citizens who receive them. In return, the City agrees to pay an annual appropriation for the programs delivered.

- A. UACES agrees to:
- Provide educational programming in the area of Urban Horticulture; related community and leadership development and related 4-H youth development.
 - Maintain a staff necessary to fulfill the programming efforts in the City of Conway, as requested by the City in agreement with Uniform Funding.
- B. City of Conway Government agrees to:
- Pay an assessment of \$ 25,000.00 for educational programming.
 - Payment in four equal installments, as invoiced, due on or before the last working day of March, June, September and December.
- C. In the event a vacancy occurs in a funded position, UACES will attempt to fill the vacancy in a timely manner. However, any carryover funds as a result of a vacancy will be retained in a UACES account for use in support of this City program.
- D. This agreement shall remain in effect through December 31, 2009.
- E. This agreement may be terminated by either party at any time by providing written notice to the other party within 30-days advance notice. Amounts due or paid by the City will be pro-rated, thus allowing for payment only for the time period in which the contract was in place.

F. Signatures

City of Conway

Tab Townsell
City of Conway Mayor

Date

**BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS,
acting for and on behalf of THE UNIVERSITY OF ARKANSAS
COOPERATIVE EXTENSION SERVICE**

Ivory W. Lyles
Associate Vice President for
Agriculture – Extension

Date

Reviewed by:

Michael Hamilton
Ozark District Director

Date

Vacant
Faulkner County Staff Chair

Date