

City Council Members

Mayor Tab Townsell

City Attorney Michael Murphy

City Clerk/Treasurer Michael O. Garrett



Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Mark Vaught
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Jim Rhodes
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones, Jr.
Ward 4 Position 2 – Shelia Whitmore

City Council Meeting - Tuesday, September 27th 2011@ 6:30pm
Judge Russell L. "Jack" Roberts District Court Building – 810 Parkway St., Conway, AR 72032
5:30pm - Committee Meeting:
Discussion of the Recommendations
from the Conway Citizen Taskforce Committee &
Discussion of the Upcoming Rededication of the Sales Tax Election

Call to Order

Roll Call

Minutes: September 13th, 2011

Announcements / Proclamations / Recognition: Employee Service Awards

1. Report of Standing Committees:

A. Public Hearings:

1. Public Hearing / Ordinance to close a 10 foot utility (waterline) easement located within The Village at Hendrix, Multi-Family Rowhouse units.
2. Public Hearing / Ordinance to close a portion of College Avenue, Front Street, Elm Street, and Chestnut Street right of ways.

B. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)

1. Ordinance changing the street name of the section of Elm Street between the railroad and Harkrider Street to College Avenue.
2. Discussion / Update regarding the Dryer Building located at 912 Front Street.
3. Resolution requesting the Faulkner County Tax Collector to place a certified lien on 1515 Freyaldenhoven as a result of incurred expenses by the City.
4. Ordinance accepting grant proceeds and appropriating funds for the Conway EcoFest 2011.
5. Consideration of a request from the Health Facilities Board to reappointment Michael Garrett & Fletcher Smith.
6. Ordinance revising the Board Ribbon Commission rules and regulations for City Boards/Commission.
7. Consideration of a request from the A&P Commission to reappointment Angela Bagby.
8. Consideration of a conditional use permit for Robinson and Center Church of Christ Church to allow religious activities for property located at 1505 Robinson Avenue.

9. Resolution expressing the willingness of the City of Conway to partner with the AHTD for the relocation of Hwy. 25.
10. Ordinance closing the southernmost 250 feet of Simon Street (unpaved) located at 650 Simon Road.

C. Public Service Committee (Sanitation, Parks & Recreation & Physical Plant)

1. Ordinance clarifying procedures by which fees, surcharges and revenues are assessed for residential and commercial trash pickup for the Conway Sanitation Department.

D. Finance

1. Consideration to enter into an agreement with Pitney Bowes for mailing services for the City.

E. Personnel

1. Consideration of 2012 Voluntary Employee Benefits.
2. Consideration of a RFP for 2012 Medical/Life Benefits.

Old Business

New Business

1. Ordinance approving the proposed new City Council ward lines.
2. Ordinance authorizing the Mayor to enter into a settlement agreement and appropriating funding for the City of Conway.
3. Consideration of an approval for a conceptual easement for CenterPoint Energy for a Pipeline Reroute across City property.
4. Resolution accepting the recommendation from the Conway Citizen Taskforce Committee.
(Resolution will be provided prior to meeting)

Adjournment

Committee Meeting

Conway Citizen Taskforce Resolution No. R-11-08

Executive Summary

The Conway City Council established a Citizen Taskforce at its meeting on February 15, 2011. Three specific tasks were assigned.

1. Examine departmental requirements, goals and mission to determine adequate and appropriate levels of staffing.
2. Review city operations for potential revenue sources from operations such as rental rates and user fees, for potential savings from privatization or outsourcing of jobs, services, programs or facilities, and for process improvements including optional ways of doing business such as eliminating departmental overlaps.
3. Examine financial policies of the city including reviewing budgetary policies and procedures, long and short-term cash flow projections, cash management policies, banking arrangements and any and all agreements or contracts that have a financial implication.

The committee began meeting in March 2011. Many meetings have taken place throughout the last 6 months including departmental overviews, on-site discussions, financial / departmental reports and committee report writing and discussions. We concluded our work resulting in this document focused primarily on tasks 1 and 2. Task 3 is believed to be covered if the recommendations are followed.

Methodology

The first committee activity was to review the 2011 budget, 2010 department reports and personnel data. Meetings were held with each of the major department heads, including police, parks, fire, street, sanitation and planning. In June, the committee began to develop the recommendations presented below.

The task force formed sub-committees to review major departments in greater depth. Reference material was placed on the City's Web Site and includes the 2011 budget, department personnel numbers back to 2005, minutes of our meetings and 2010 department reports.

Opportunity/Risk Analysis

Task One:

We observed that department leaders clearly understood their specific goals and objectives and the many tasks before them. Each indicated that their team was keeping up with an ever-growing demand for service. As a result, they indicated a need for more employees. Given the scope of issues, the degree of study necessary and the fact we do not have the expertise or time to thoroughly investigate this task we will not provide a recommendation on determination of levels of staffing necessary by department. We will however, offer a general opinion about how best to manage this complex issue.

Recommendation:

The current state of the economy and limited growth in sales tax revenue may result in required decreases in services and/or personnel expenses (payroll and benefits). This is necessary to balance the budget in both current and future years. The committee feels that there are opportunities for improved efficiencies throughout all areas of operations and administration and that it is imperative for the Council and department heads to objectively evaluate all staffing levels and services. The most important question to appropriate staffing levels needs to be addressed. What are the revenues available to the City? This is a difficult question to answer and led to our recommendation focusing more directly on financial activities. Specific priorities must be established to minimize the risk of misdirecting available resources. Below are some specific items for consideration as it relates to staffing.

- A. Review all costs associated with City personnel and identify areas for immediate reduction of cost to close the budget deficit and eliminate systematic growth of departmental personnel expense.
- B. Institute an employee incentive program focusing on ideas to reduce cost and/or increase efficiencies. Employees responsible for delivering the services and working on the front line will generate innovative ideas to save the City money or increase operational efficiencies.
- C. Retirement plans need to be evaluated and modified to become more consistent with private industry and avoid personnel retiring with immediate benefits after 20 years of employment.
- D. Step programs need to be eliminated and replaced with a merit increase program utilizing a performance evaluation system to support any potential merit increase.
- E. Freeze all openings until adequate reserves are established.

Task Two:

In addressing the second task, we determined that revenue opportunities (taxes and fees) were limited for two main reasons. First, we believe that our current tax levels are adequate to meet city needs and secondly the timing of any increase in taxes and fees during this economy would be harmful to economic growth and to the citizens of Conway. User fees on the other hand and “hamburger tax proceeds” were considered and we offer some recommendations below.

A) Revenue

A primary revenue opportunity revolves around the parks, which led to the following recommendation, specifically relative to the A&P Commission and its relationship with the City.

Recommendations

1. Establish an agreement with the A&P Commission to allocate funds that come directly to the City, beyond bond service, between Capital and Operating costs for Parks and Recreation facilities.
2. Charge fees for use of rooms at McGee and Don Owens – use profit and non-profit rates.
3. Sales tax campaign—Shop Conway—explain to people why and how important the sales tax revenue is to the City
4. Charge non-residents an annual membership fee or a fee for use of City facilities.

B) Privatization/Outsourcing

We asked each department leader what, if any, work could be privatized or outsourced. Outside of concessions in Parks and Recreation (which has taken place), there were few ideas offered.

Recommendation

Assess all positions within the City. Consider outsourcing appropriate activities where financially feasible.

B) Overlapping/Consolidation

In looking at departments, there is a tendency to become top heavy over time. It appears that time and service determines promotion as opposed to need. There needs to be a thorough review of each department to determine where this is the case with corrective action taken as soon as possible.

C) City Council and Fiscal matters

Finally, we discussed the City's method of decision making on fiscal matters by Administration and Council and how to improve this process. Currently, the Council meets as a Committee of the whole, which limits the opportunity to assess and investigate the many details of the City budget, operations and administration. We have specific recommendations on each.

Recommendations

1. Establish a City Council Finance Sub-Committee made up of no more than one member from each ward.

The primary functions of this Sub-Committee are as follows:

- a) Hold monthly meetings with the CFO and Treasurer to review previous month's financials. The Sub-Committee Chairman should report the YTD results, cash flow and revenue/expense projections for the remainder of the year to the full Council.
- b) Hold quarterly financial review meetings with every department head to review same metrics as above. The Sub-Committee Chairman should report to the full Council on findings, recommendations, course corrections etc.
- c) Establish a General Fund reserve and develop a detailed plan and time line to achieve it.
- d) Benchmark other municipalities to obtain a best financial model for the City.
- e) Establish mandatory zero-based Priority budgeting procedures.
- f) Require each department head to submit a current list of service priorities for review and identify which services, and associated cost, would be eliminated in the event revenues continue to decline.
- g) Oversee the annual budget process - be actively engaged with the Mayor in managing the process and interacting with department heads during the preparation of initial and final budgets.
- h) Require all departments to develop an annual operational plan outlining goals and mission.
- i) Establish a capital budget, review requests and develop funding sources. Demand future operating cost estimates on any proposed capital spending.

2. Fiscal matters.

- a) Develop a clear Priority for ranking spending within each department, including specific items to cut and the potential impact of those cuts.
- b) Rationalize all administrative positions throughout the City.
- c) Rationalize City Vehicle requirements and establish a comprehensive vehicle policy.
- d) Determine feasibility of converting existing vehicles to use of natural gas as primary fuel source, as well as, the purchase of new vehicles using natural gas as the primary source of fuel.
- e) Review and update all banking agreements to maximize earnings and minimize the cost to the City.

3. Consider 2 year bond coverage on major road contracts

Conclusion

The current challenges to the City of Conway are significant and require immediate action. The future can be bright with careful and thoughtful planning and asset utilization. Conway is a wonderful City and deserves the very best. The members of the Conway Citizen Taskforce Committee appreciate the opportunity to have served.

Respectively Submitted

David Crow

Joel Hawkins

Brad Hegeman

Linda Linn

Gene Salter

Bruce Sossamon



City of Conway, Arkansas
Ordinance No. O-11- _____

AN ORDINANCE CLOSING A 10-FOOT UTILITY (WATERLINE) EASEMENT LOCATED WITHIN LOT 1, THE VILLAGE AT HENDRIX, AND FOR OTHER PURPOSES;

WHEREAS, a petition was duly filed with the City Council of the City of Conway, Arkansas on the 13th day of September, 2011 asking the City Council to vacate and abandon that portion of the 10 foot wide utility (waterline) easement running 40.01 feet along the west property line of Lot 1, The Village at Hendrix as found in Plat of Records in Faulkner County Plat book L, Page 6.

WHEREAS, after due notice as required by law, the council has, at the time and place mentioned in the notice, heard all persons desiring to be heard on the question and has ascertained that the easement or the portion thereof, hereinbefore described, has heretofore been dedicated to the public use as a easement herein described; has not been actually used by the public generally; that all the owners of the property abutting upon the portion of the easement to be vacated have filed with the council their written consent to the termination; and that public interest and welfare will not be adversely affected by the termination of the alley.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS:

Section 1. The City of Conway, Arkansas releases, vacates, and abandons all its rights, together with the rights of the public generally, in and to the utility (waterline) easement designated as follows:

A 10 foot wide utility (waterline) easement running 40.01 feet along the west property line of Lot 1, The Village at Hendrix as found in Plat of Records in Faulkner County Plat book L, Page 6.

Section 2. A copy of the ordinance duly certified by the city clerk shall be filed in the office of the recorder of the county and recorded in the deed records of the county.

Section 3. This ordinance shall take effect and be in force from and after its passage.

Passed this 27th day of September, 2011.

Approved:

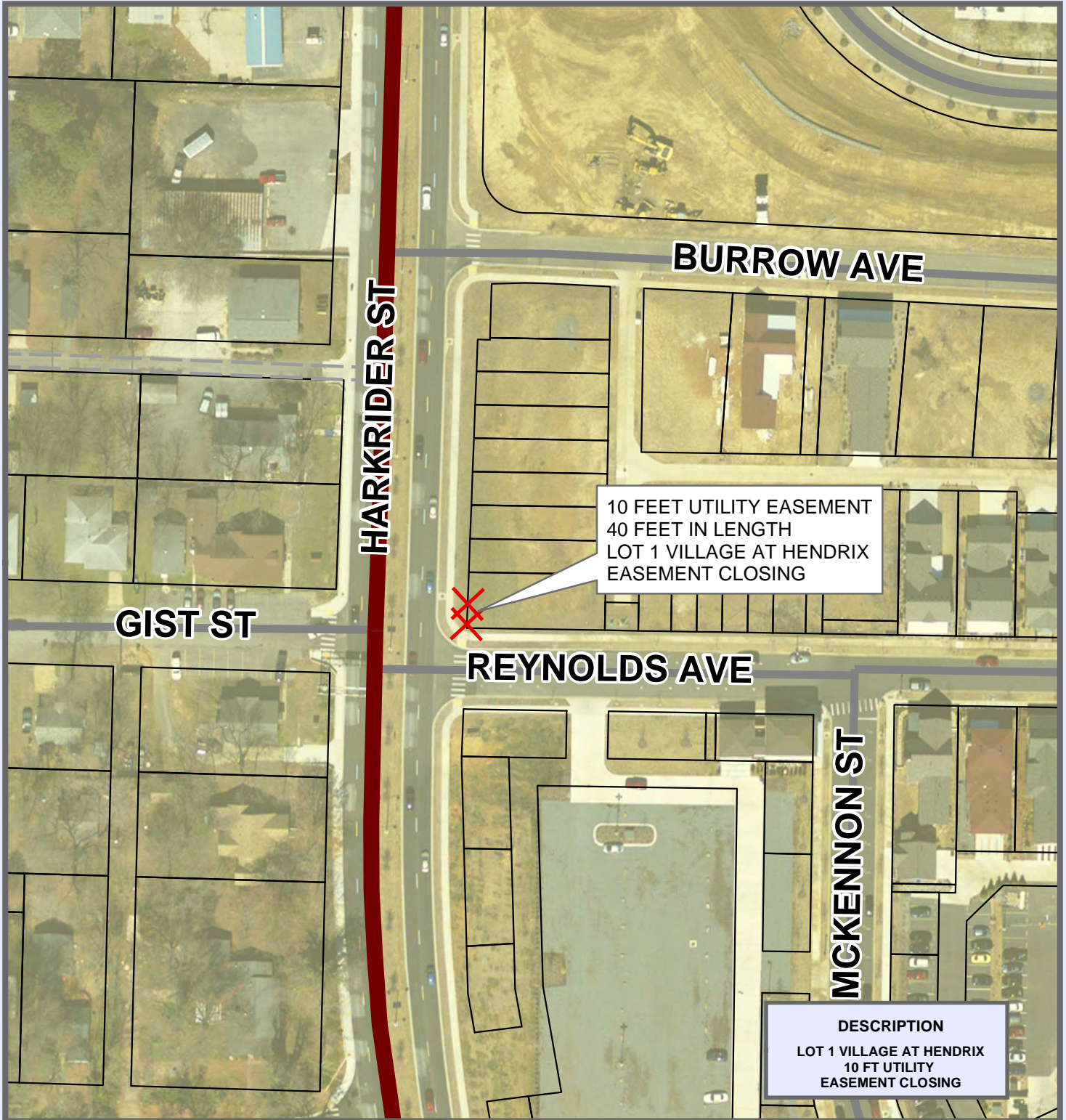
Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

CITY OF CONWAY

LOT 1 VILLAGE AT HENDRIX -- EASEMENT CLOSING



Andy Hawkins & David Grimes - Aldermen Ward 1
 Mark Vaughn & Shalvey Muhl - Aldermen Ward 2
 Jim Shook & Mary Smith - Aldermen Ward 3
 Theodore Jones, Jr. & Sheila Whitmore - Aldermen Ward 4
 Michael Murphy - City Attorney
 Michael Garrett - City Clerk

Bryan Patrick - Director
 Wes Craiglow - Deputy Director
 Cindy Sutherland - Planner
 Lisha Rhea - Planning Tech
 Jason Lyon - GIS Coordinator

Kent Mathis - Chair
 Craig Cloud - Vice-Chair

INTERSTATE	LOT LINE	Residential	Industrial
MAJOR ARTERIAL	STREAMS	R-1	MF-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	MF-2
COLLECTOR	CITY LIMITS	R-2	MF-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	
INTERSTATE RAMP		Commercial	Office
RAILROADS		C-1	O-1
		C-2	O-2
		C-3	O-3
		C-4	Special
			SP
			S-1
			A-1
			PUB

1 in = 100 ft
SEPTEMBER 2011

THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE, AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER. THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. CITY OF CONWAY ASSUMES NO RESPONSIBILITY IN CONNECTION THEREWITH.

CONTACT INFORMATION
 LANDMARK IMS WEBSITE:
 gs.cityofconway.org (UNDER DEVELOPMENT)
 E-MAIL: Jason.Lyon@CityOfConway.org

**Petition of written consent for the
Vacating of Easement
For the intent of Public Use**

Name of Street or Alley, (or portion thereof), to be vacated:

Abutting property owners:

Name	Address
<u>The Village at Hendrix</u>	<u>1040 Reynolds Ave, Conway, AR</u> <u>72032</u>
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Conway
Corporation

Operators of the City-owned Electric, Electronic & Water Systems

August 26, 2011

The Honorable Tab Townsell
Mayor of Conway
City Hall
1201 Oak Street
Conway, AR 72032

Re: Closing of utility easement in The Village at Hendrix – Multi family rowhouse
units Abandonment of Waterline easement.

Dear Mayor Townsell:

Conway Corporation has no objections to the request to close the existing 10 foot
utility easement located on the southern 40 feet of the western property line on Lot 1 in
The Village at Hendrix, in Conway Arkansas.

If you have any questions, please let me know.

Respectfully yours,

CONWAY CORPORATION

Leslie Guffey
Engineering and Planning

THE VILLAGE AT HENDRIX, LLC

1600 WASHINGTON AVE
CONWAY, ARKANSAS 72032
501-450-4562

August 11, 2011

Mr. Brett McDaniel
Conway Corp
1307 Prairie Street
Conway, Arkansas 72032

Re: The Village at Hendrix – Multi-family rowhouse units
Abandonment of Waterline Easement

Mr. McDaniel,

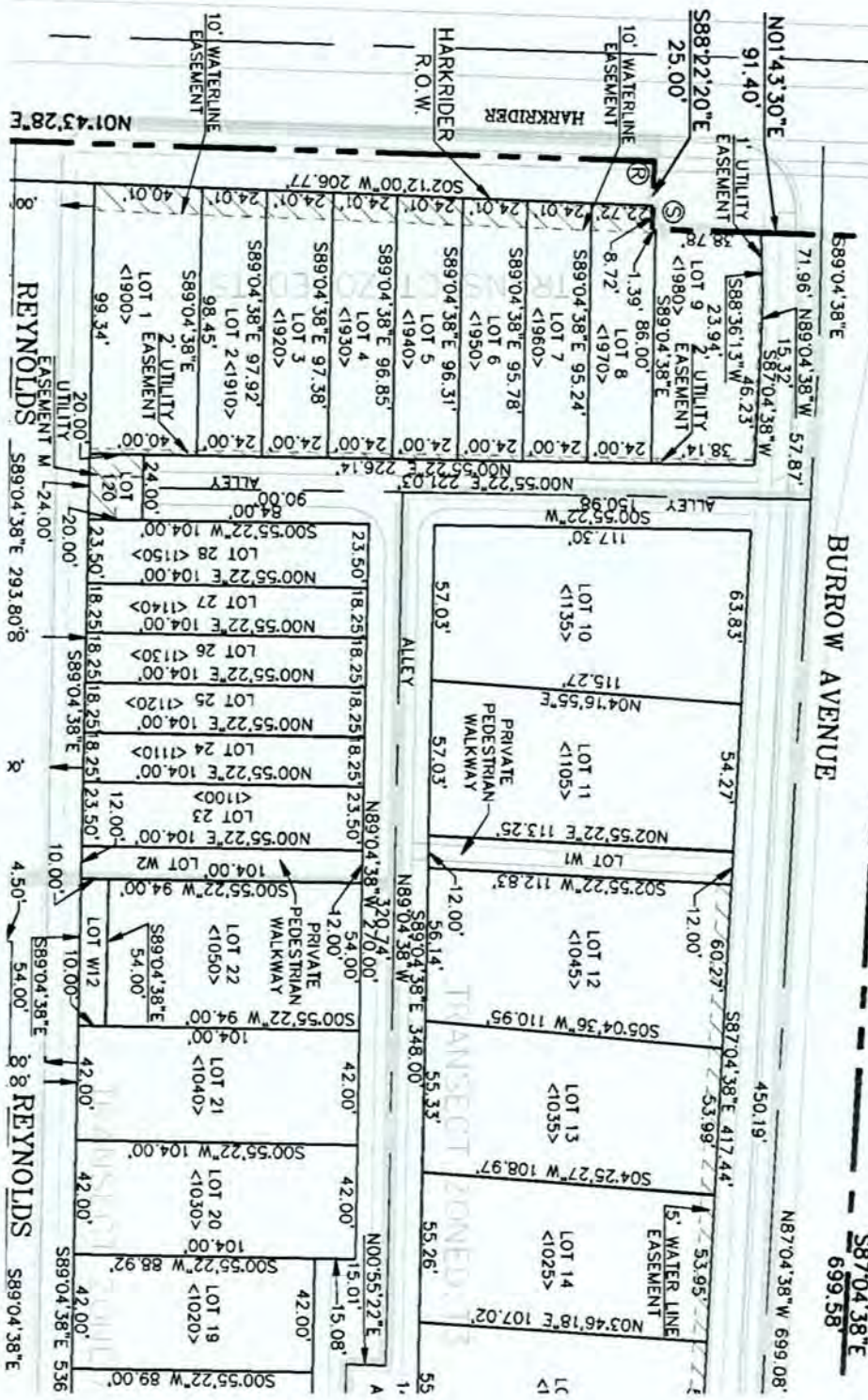
The Village at Hendrix LLC (“The Village”) is proposing construction of an 18 unit Rowhouse Apartment complex on Lots 1-9. These lots are in process of being recombined into a single lot. The apartment plans consist of 3 separate buildings as shown on the attached site plan.

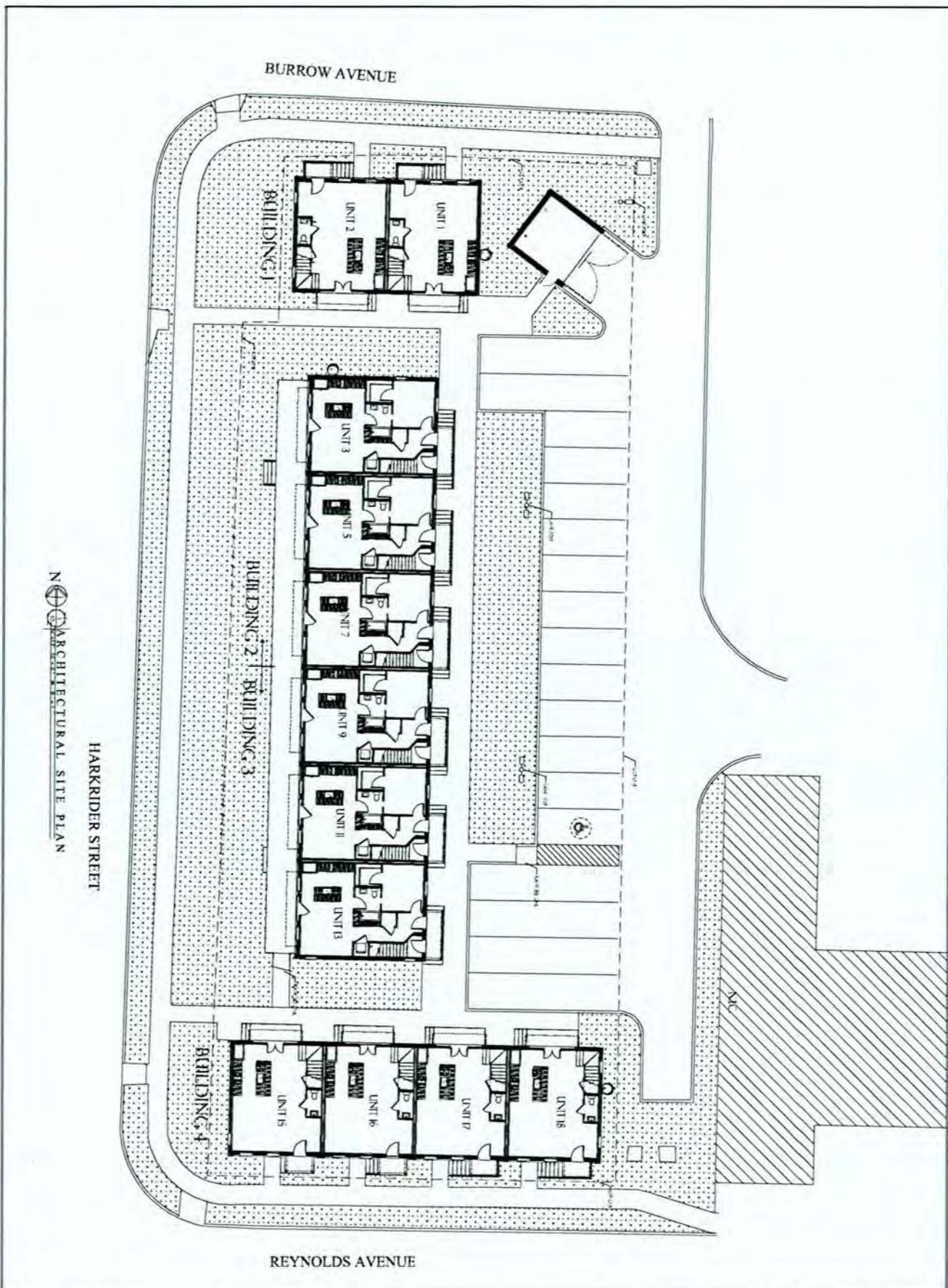
There is a 10” water service running north/south located approximately 9’ from our western property line. The final plat has a dedicated 10’ waterline easement within our property boundary. Currently there is a design conflict with the footprint of building #4 and the 10’ easement. The conflict exists along the southern 40’ of the western property line or the western property line of lot #1. As currently designed the separation between the building and the water line will be approximately 13’. To reconcile the conflict the Village proposes that Conway Corporation terminate the easement along the south 40’ of the western property line of lot #1. Please reference the attached documents.

Please review enclosed information and provide your comments and/or approval to Christy Sutherland, City of Conway Development Department. If you have any questions or need additional clarification I can be reached at 404-931-8426.

Thank you,
Lawrence Finn

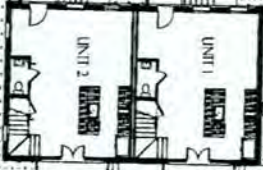
Cc: Christy Sutherland; Bryan Patrick; Ward Davis





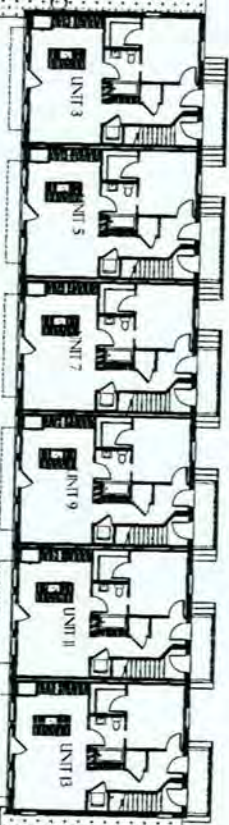
BURROW AVENUE

BUILDING 1

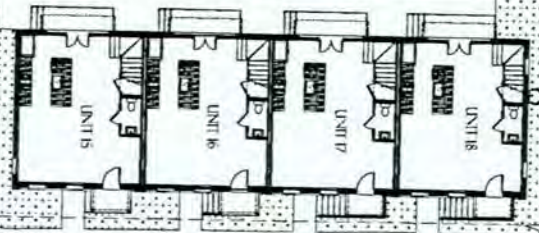


BUILDING 2

BUILDING 3



BUILDING 4



REYNOLDS AVENUE

HARKRIDER STREET



ARCHITECTURAL SITE PLAN



RANDALL
PAULSON
ARCHITECTS



DATE: 2/10/10

Scale: 1/8" = 1'-0"
1/4" = 3'-0"
1/2" = 6'-0"
3/4" = 9'-0"
1" = 12'-0"

DATE: 2/10/10

Multi-family Rowhouse
Units
at
**THE VILLAGE AT
MENDRIX**
Harkrider Street
Lots 1 to 9
Conway, AR 72032

PROJECT: 2010-01

NO.	REVISION	DATE

Date: 2/10/10
Project No.: 2010-01
Sheet No.: 2010-01-02
Architectural Site Plan

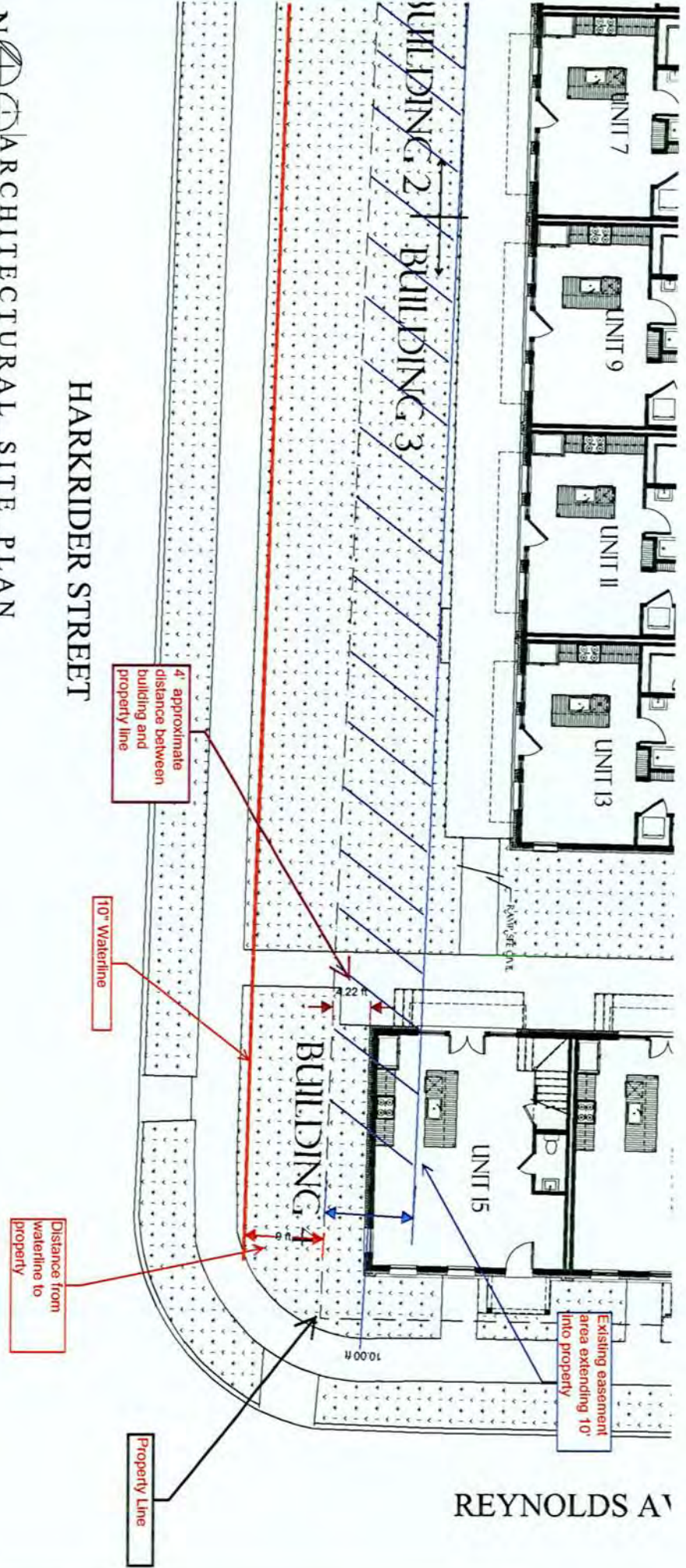
A-1.0

Prepared by: [Name]
Checked by: [Name]
Reviewed by: [Name]

N ARCHITECTURAL SITE PLAN
 SCALE: 10'-0" = 1'-0"

HARRIDER STREET

REYNOLDS AV





City of Conway, Arkansas
Ordinance No. O-11- _____

AN ORDINANCE CLOSING A PORTION OF THE STREET RIGHT-OF-WAYS KNOWN AS COLLEGE AVENUE BETWEEN A POINT 150 FEET WEST OF THE RAILROAD AND HARKRIDER STREET; A PORTION OF FRONT STREET BETWEEN ELM STREET AND COLLEGE AVENUE; A PORTION OF CHESTNUT STREET BETWEEN COLLEGE AVENUE AND HARKRIDER; AND A PORTION OF ELM STREET BETWEEN FRONT STREET AND THE RAILROAD ALL SITUATED IN THE CITY OF CONWAY, FAULKNER COUNTY, ARKANSAS, AND FOR OTHER PURPOSES;

WHEREAS, an agreement was entered into with St. Joseph Catholic Parish to relocate a portion of College Avenue between Locust Street and Harkrider Street to follow a portion of the current Elm Street Right of Way. St. Joseph Catholic Parish agreed to donate the additional Street Right of Way in exchange for the closing of the portions of College Avenue, Front Street and Chestnut Street as described below. The relocated College Avenue construction is nearing completion.

WHEREAS, after due notice as required by law, the council has, at the time and place mentioned in the notice, heard all persons desiring to be heard on the question and has ascertained that the street right-of-way or the portion thereof, hereinbefore described, has heretofore been dedicated to the public use as a street right-of-way herein described; is no longer required as public street right of way due to the street relocation; and that public interest and welfare will not be adversely affected by the abandonment of the street right-of-way.

WHEREAS, as described in Section 2 below, the full street right of way area abandoned is reserved as a "Utility and Drainage Easement" to allow for maintenance, operation and replacement of the existing utility and drainage infrastructure within these street right of ways.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS:

Section 1. The City of Conway, Arkansas releases, vacates, and abandons its rights to use said lands for Public Street Purposes, together with the rights of the public, subject to the provisions of the reservations in Section 2 below, generally, in and to the right-of-way designated as follows:

Parcel No. 1 – College Avenue West of Railroad

A portion of College Avenue lying west of the Union Pacific Railroad between Lot 4 Block 24 Robinson's Plan and Lot 2 Block 9 Daviess & Garvins Annex being situated in the City of Conway, Faulkner County, Arkansas more particularly described as follows:

Beginning at the Northeast Corner of said Lot 2, Block 9, Daviess & Garvins Annex thence southwesterly along the northerly line of said Lot 2, 150 feet; thence N35° 06'07"E, 107.69 feet to a Point on the southerly line of said Lot 4 (said Point being 110.26 feet from the northeasterly corner of said Lot 4); thence northeasterly along said southerly line of said Lot 4, 110.26 feet to the southeasterly corner of said Lot 4 and the westerly Right of Way Line (100' Right of Way Width) of the Union Pacific Railroad; thence southeasterly along said westerly Union Pacific Right of Way Line 60 feet; thence southwesterly 50 feet to the Point of Beginning and containing 0.214 acres more or less.

Parcel No 2. – College Avenue East of Railroad

That portion of College Avenue lying east of the Union Pacific Railroad bounded on the north by Lots 1 and Lot 4 Block 16 Robinson's Plan and on the south by Lot 1, Block 17 Robinson's Plan being situated in the City of Conway, Faulkner County, Arkansas more particularly described as follows:

Beginning at the Northeasterly Corner of said Lot 1 Block 17 thence southwesterly along the northerly line of said Lot 1 Block 17, 450 feet to the easterly right of way line of the Union Pacific Railroad ((100' Right of Way Width); thence northwesterly 60 feet to the Southwesterly Corner of said Lot 4 Block 16; thence Northeasterly 450 feet along the southerly line of Lot 4 Block 16 and Lot 1 Block 16 to the southeasterly

corner of said Lot 1 Block 16; thence Southeasterly 60 feet to the Point of Beginning and containing 0.620 acres more or less.

Parcel No 3 – Front Street (Conway Street) between College Avenue and Elm Street

A portion of Front Street (Conway Street) bounded on the west by Lot 2, 3, & 4 of Block 16 and bounded on the east by Lot 1 Block 16 Robinson’s Plan being situated in the City of Conway, Faulkner County, Arkansas more particularly described as follows:

Beginning at a Point of the west line of said Lot 1 4 feet southeasterly of the Northwest Corner of said Lot 1; thence southeasterly 296 feet along the west line of said Lot 1, 296 feet to the southwest corner of said Lot 1; thence southwesterly 50 feet to the southeast corner of said Lot 4; thence Northwesterly along the east line of said Lots 4, 3 & 2, 296 feet to a Point on the east line of said Lot 2 (said Point being 4 feet southeasterly of the Northeast Corner of said Lot 2); thence northeasterly 50 feet to the Point of Beginning and containing 0.340 acres more or less.

Parcel No 4 – Portion of the North side of Elm Street between the Union Pacific Railroad and Front Street.

A portion of Elm Street adjacent to the south line of Lot 6 Block 15 Robinson’s Plan being situated in the City of Conway, Faulkner County, Arkansas more particularly described as follows:

Beginning at the southeast corner of said Lot 6 thence southwesterly along the south line of said Lot 6 S69° 17’17”W, 175.00 feet to the southwesterly corner of said Lot 6; thence along the easterly right of way line of the Union Pacific Railroad (100’ Right of Way) S21° 20’19”E, 25.30 feet; thence along a curve to the right having a radius of 112.50 feet and a chord bearing N58° 28’16”E, 110.81 feet; thence N20° 42’43”W, 4.50 to the Point of Beginning and Containing 0.033 acres more or less.

Parcel No. 5 – College Avenue – Chestnut Street Intersection

A portion of College Avenue and Chestnut Street right of way situated in the City of Conway, Faulkner County, Arkansas more particularly described as follows:

Beginning at the Northeast Corner of Lot 1 Block 17 Robinson’s Plan thence S21° 20’16”E along the easterly line of said Lot 1, 117.73 feet; thence N01° 46’44”E, 192.81 feet to a point of the southerly line of Lot 3 Block 9 Robinson’s Plan (said Point being 15.7 feet easterly of the southwesterly corner of said Lot 3); thence S68° 58’25”W along said southerly line of said Lot 3 to the southwesterly corner of said Lot 3; thence continuing S68° 58’25”W, 60 feet to the southeasterly corner of Lot 1 Block 16 Robinson’s Plan, thence S21° 20’16”E, 60 feet to the Point of Beginning and containing 0.154 acres more or less.

Section 2. The entire area of the street right of ways closed by this ordinance shall be retained as a Utility and Drainage Easement for the purpose of managing, maintaining, operating, replacing and construction additional utilities lines and storm drainage facilities within said easement.

Section 3. A copy of the ordinance duly certified by the city clerk shall be filed in the office of the recorder of the county and recorded in the deed records of the county.

Section 4. This ordinance shall take effect and be in force upon completion and placing in operation the new College Avenue Railroad Crossing and Closure of the Existing College Avenue Railroad Crossing or no later than December 31, 2011.

Passed this 27th day of September, 2011.

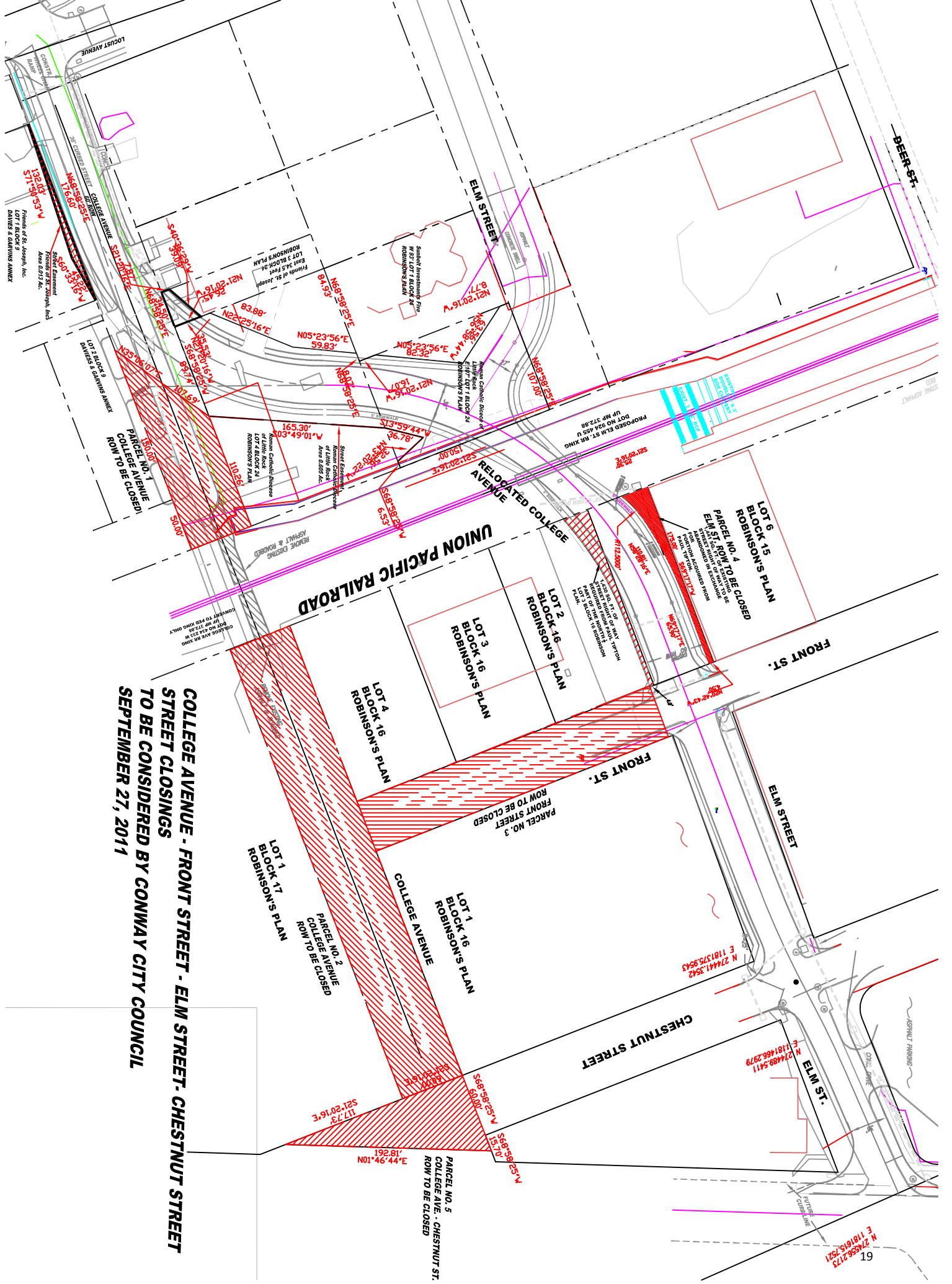
Approved:

Mayor Tab Townsell

Attest:

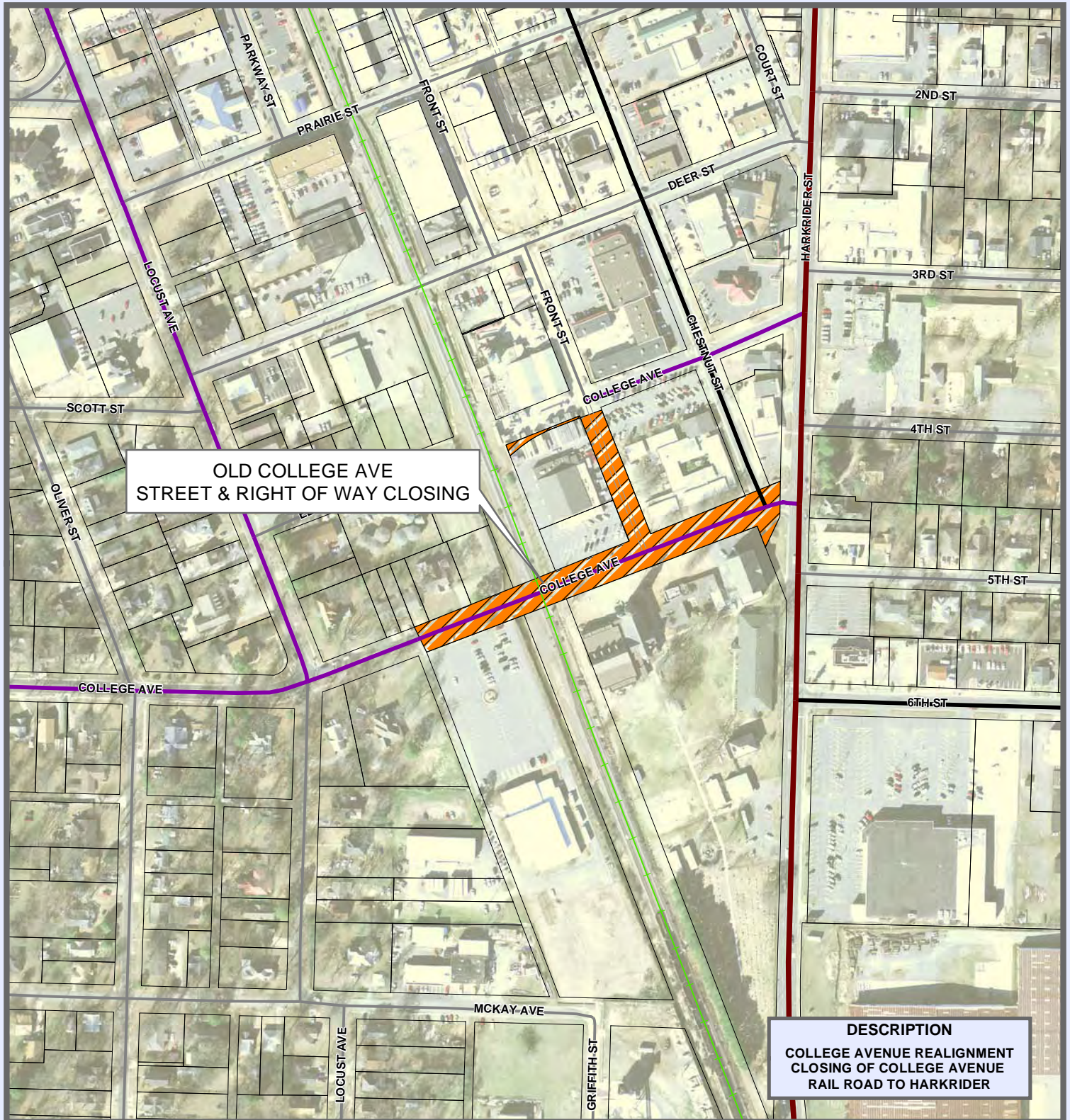
Michael O. Garrett
City Clerk/Treasurer

**COLLEGE AVENUE - FRONT STREET - ELM STREET - CHESTNUT STREET
STREET CLOSINGS
TO BE CONSIDERED BY CONWAY CITY COUNCIL
SEPTEMBER 27, 2011**



CITY OF CONWAY

COLLEGE AVE REALIGNMENT -- STREET CLOSING



OLD COLLEGE AVE
STREET & RIGHT OF WAY CLOSING

DESCRIPTION
COLLEGE AVENUE REALIGNMENT
CLOSING OF COLLEGE AVENUE
RAIL ROAD TO HARKRIDER

Tab Townsall - Mayor
Andy Hawkins & David Grimes - Aldermen Ward 1
Mark Vaughn & Shelly Maki - Aldermen Ward 2
Jim Rhoads & Mary Smith - Aldermen Ward 3
Theodore Jones, Jr. & Sheila Whitmore - Aldermen Ward 4
Michael Murphy - City Attorney
Michael Garrett - City Clerk

Bryan Patrick - Director
Wes Craglow - Deputy Director
Christy Sutherland - Planner
Lisha Rhee - Planning Tech
Jason Lyon - GIS Coordinator

Kent Mathis - Chair
Craig Cloud - Vice-Chair

<ul style="list-style-type: none"> — INTERSTATE — MAJOR ARTERIAL — MINOR ARTERIAL — COLLECTOR — RESIDENTIAL — PRIVATE ROAD — INTERSTATE RAMP — RAILROADS 	<ul style="list-style-type: none"> — LOT LINE — STREAMS — LAKES & PONDS — CITY LIMITS 	<p>Residential</p> <ul style="list-style-type: none"> R-1 R-2A R-2 HR SR <p>Commercial</p> <ul style="list-style-type: none"> C-1 C-2 C-3 C-4 	<p>Industrial</p> <ul style="list-style-type: none"> I-1 MF-1 MF-2 MF-3 RMH <p>Office</p> <ul style="list-style-type: none"> O-1 O-2 O-3 	<p>Special</p> <ul style="list-style-type: none"> SP S-1 A-1 PLU
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0 1530 60 90 Feet
1 in = 300 ft
SEPTEMBER 2011

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CONTACT INFORMATION
LAND MARK IMS WEBSITE:
gis.cityofconway.org (LINKER DEVELOPMENT)
E-MAIL: Jason.Lyon@CityofConway.org



**City of Conway, Arkansas
Ordinance No. O-11-_____**

AN ORDINANCE CHANGING THE STREET NAME OF THE SECTION OF ELM STREET BETWEEN THE RAILROAD AND HARKRIDER STREET TO COLLEGE AVENUE; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES:

WHEREAS; the City of Conway desires to change the name of Elm Street between the Railroad and Harkrider Street to College Avenue to maintain the continuity of the route of College Avenue after the relocation of College Avenue to follow this section of the Elm Street Right of Way.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1: That the street name for the section of Elm Street between the Railroad and Harkrider Street is hereby changed to College Avenue.

Section 2: That all ordinances in conflict herewith are hereby repealed to the extent of that conflict.

Section 3: That this ordinance is necessary for the protection of the public peace, health and safety, and this ordinance shall be in full force and effective after its passage and approval.

PASSED this 27th day of September, 2011.

Approved:

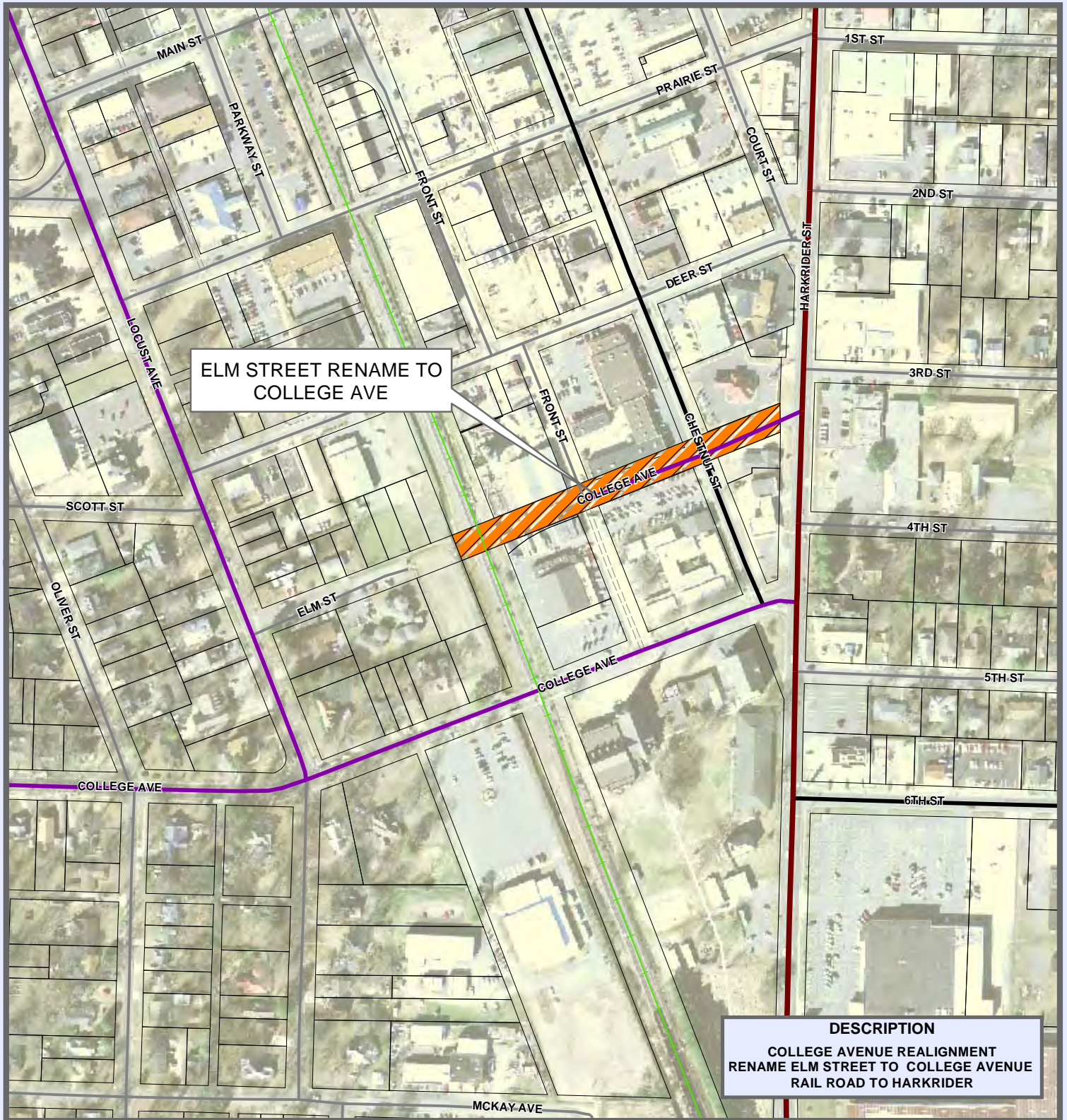
Mayor Tab Townsell

Attest:

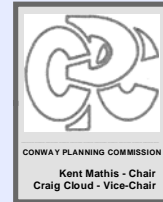
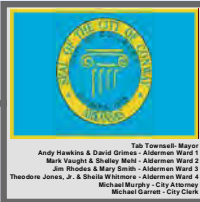
Michael O. Garrett
City Clerk/Treasurer

CITY OF CONWAY

ELM STREET RENAME TO COLLEGE AVE



DESCRIPTION
COLLEGE AVENUE REALIGNMENT
RENAME ELM STREET TO COLLEGE AVENUE
RAIL ROAD TO HARKRIDER



	INTERSTATE		LOT LINE
	MAJOR ARTERIAL		STREAMS
	MINOR ARTERIAL		LAKES & PONDS
	COLLECTOR		CITY LIMITS
	RESIDENTIAL		
	PRIVATE ROAD		
	INTERSTATE RAMP		
	RAILROADS		

Residential		Industrial	
	R-1		MF-1
	R-2A		MF-2
	R-2		MF-3
	HR		RMH
	SR		

Commercial		Office		Special	
	C-1		O-1		SP
	C-2		O-2		S-1
	C-3		O-3		A-1
	C-4				PUD



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 gc-cityofconway.org (UNDER DEVELOPMENT)
 E-MAIL: Jason.Lyon@CityOfConway.org

UPDATE DRYER BUILDING (912 FRONT STREET)



City of Conway, Arkansas

Resolution No. R-11- _____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 1515 Freyaldenhoven Lane within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$192.85 (plus a ten percent collection penalty and filing fees, to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **September 27th**, **2011** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 27th day of September, 2011.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Planning & Development
1201 Oak Street
Conway, Arkansas 72032



Barbara McElroy
Administrative Assistant
Phone: 501-450-6107
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Barbara McElroy
Date: September 14th, 2011

Re: 1515 Freyaldenhoven Lane

- July 29th, 2011 – Warning Violation written by Grant Tomlin regarding grass.
- Property Owners are listed as Anthony & Trenie Stanley.
- Certified and regular letters were sent the homeowners and the mortgage company at the address on file on August 1st, 2011.
- Certified letter was sent back from homeowner with no forwarding address.
- Certified letter was delivered on August 4th, 2011.
- Property cleanup was sent over to Physical Plant for clean up on August 12th, 2011.
- Final Cleanup finished on August 16th, 2011.
- Invoice for clean up and copy of final bill was sent to property owner at address on file; included amount due, date and time of the City Council meeting.
- Invoice attach

If you have any questions please advise.

INVOICE

City of Conway
Code Enforcement

DATE: AUGUST 16, 2011

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
barbara.mcelroy@cityofconway.org

TO Trenie & Anthony Stanley
1515 Freyaldenhoven Lane
Conway, AR 72032

Description: Mowing/Clean up/Admin Fees
associated with the nuisance abatement at
1515 Freyaldenhoven Lane

CODE ENFORCEMENT OFFICER	JOB	PAYMENT TERMS	DUE DATE
Grant Tomlin	1515 Freyaldenhoven Lane	Due upon receipt	September 16th, 2011

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
2	Mowing	17.99	35.98
2	Mowing	13.75	27.50
1	Mowing	13.21	13.21
1	Mowing	10.02	10.02
1	Maintenance Fee	15.00	15.00
1	Bush Hog for 1 hour	15.00	15.00
1	Administrative Fee (Barbara McElroy)	24.15	24.15
1	Administrative fee (Grant Tomlin)	19.10	19.10
1	Administrative Fee (Glenn Berry)	21.70	21.70
3	Certified Letter	3.29	9.87
3	Regular letter	.44	1.32
SUBTOTAL			\$192.85
SALES TAX			
TOTAL			\$192.85

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

Payments are due 30 days from date of this letter

**Conway Code Enforcement
Incident Report**

Date of Violation: July 29, 2011

Violator Name: Trenie and Anthony Stanley

Address of Violation: 1515 Freyaldenhoven


Violation Type: Tall grass

Warning #: CE3492

Description of Violation and Actions Taken:

On 7-29-11, I noticed that 1515 Freyaldenhoven was in violation of the Conway Nuisance Abatement Code, section 3.2.4, for tall grass. I knew this residence, as it had been in violation for the same issue several times in the past. I also knew that the house was in the foreclosure process. I issued a warning for the listed property owners through Arkansas County Data. A copy of the warning was sent to both the registered owner and the bank in charge of the foreclosure. Both letters were delivered on 8-4-11. A recheck was done on 8-12-11 with no progress shown. Mowing was scheduled at this time. The property was mowed on 8-16-11 with pictures taken both before and after the mowing was done. The back yard required a bush hog to mow it before a regular mower could be used. A bill was sent to the owners through both regular and certified mail. Pictures are on file for review.

Code Enforcement Officer: Grant Tomlin # 407

Officer Signature:  _____

Date: 9-19-11

Time: 1537



**City of Conway, Arkansas
Ordinance No. O-11-_____**

**AN ORDINANCE ACCEPTING GRANT PROCEEDS AND APPROPRIATING FUNDS FOR
CONWAY ECOFEST 2011, AND FOR OTHER PURPOSES:**

WHEREAS, the Wal-Mart north store and the Dave Ward store have made a donations of \$1,000 each for the 2011 Conway EcoFest for which the City of Conway has been selected to serve as the pass through entity;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City of Conway shall accept donations from the Wal-Mart stores in the amount of \$2,000 for Conway's EcoFest.

SECTION 2. The City of Conway shall appropriate \$2,000 from General Fund Revenue Donation Account (001.119.4705) for disbursements to the Conway EcoFest (001.119.5399).

SECTION 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day of September, 2011

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway - Mayor's Office
1201 Oak Street
Conway, AR 72032
www.cityofconway.org



Memo:

To: Mayor Tab Townsell
CC: City Council Members
From: Felicia T. Rogers
Date: September 22, 2011
Re: Health Facilities Board

The Health Facilities Board is requesting the approval of a full term on the Health Facilities Board for Michael Garrett; who replace Phillip Shell on the board and another term for Fletcher Smith.

Michael Garrett term would expire in October, 2016.

Fletcher Smith term would expire in October, 2015.

Please advise if you have any questions.



**City of Conway, Arkansas
Ordinance No. O-11-_____**

AN ORDINANCE AMENDING ORDINANCE O-05-50 THAT ADOPTED VARIOUS RECOMMENDATIONS OF THE BLUE RIBBON COMMISSION ON THE OPERATIONS AND REGULATIONS OF THE SPECIFIC BOARDS AND COMMISSIONS OF THE CITY OF CONWAY:

WHEREAS; The Blue Ribbon Commission formally adopt several of recommendations for several specific city boards and commission; and

WHEREAS, the Adverting and Promotion Commission would like to be a non-primary city board and the Old Conway Design Review Board has combined with the Historic District.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1: The City of Conway shall amend **Section 2 to read as follows:**

The City of Conway recognizes the following **Primary City Boards and Commissions:** the Conway Planning Commission, the Board of Zoning Adjustment, Conway Corporation Board of Directors, Historic District Commission, ~~Advertising & Promotion Commission~~ and the Conway Civil Service Commission and the ~~Old Conway Design Review Board~~. The City of Conway further recognizes the following Local Community Boards and Commissions: The Board of Education of the Conway Public Schools, the Board of Directors of the Conway Regional Medical Center, the Quorum Court of Faulkner County, or any board or commission created under the authority of the Faulkner County. The City of Conway further designates all other city boards, commissions, advisory committees, etc. as Non-primary City Boards and Commissions.

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 27th day of September, 2011.

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway - Mayor's Office
1201 Oak Street
Conway, AR 72032
www.cityofconway.org



Memo:

To: Mayor Tab Townsell
CC: City Council Members
Barbara Money, A&P Commission

From: Felicia Rogers

Date: Thursday, September 22, 2011

Re: Advertising & Promotion Commission

The Advertising & Promotion Commission meet on June 7th, 2011 and selected Angela Bagby to a second term on the board.

Her term expired May 2011. This would be another 4 year term.

Please advise if you have any questions.



CONWAY PLANNING COMMISSION

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

September 20, 2011

Council Members
Conway, AR 72032

Dear Council Members:

Robinson and Center Church of Christ request for a conditional use permit to allow religious activities for property located at 1505 Robinson Avenue at Center Street with the legal description

The south half Lot 17, Lot 18, Lot 19, Block 27, Robinson's Plan

was reviewed by the Planning Commission at its regular meeting on September 19, 2011. The Planning Commission voted 7 – 0 that the request be sent to the City Council with a recommendation for approval with the following conditions attached.

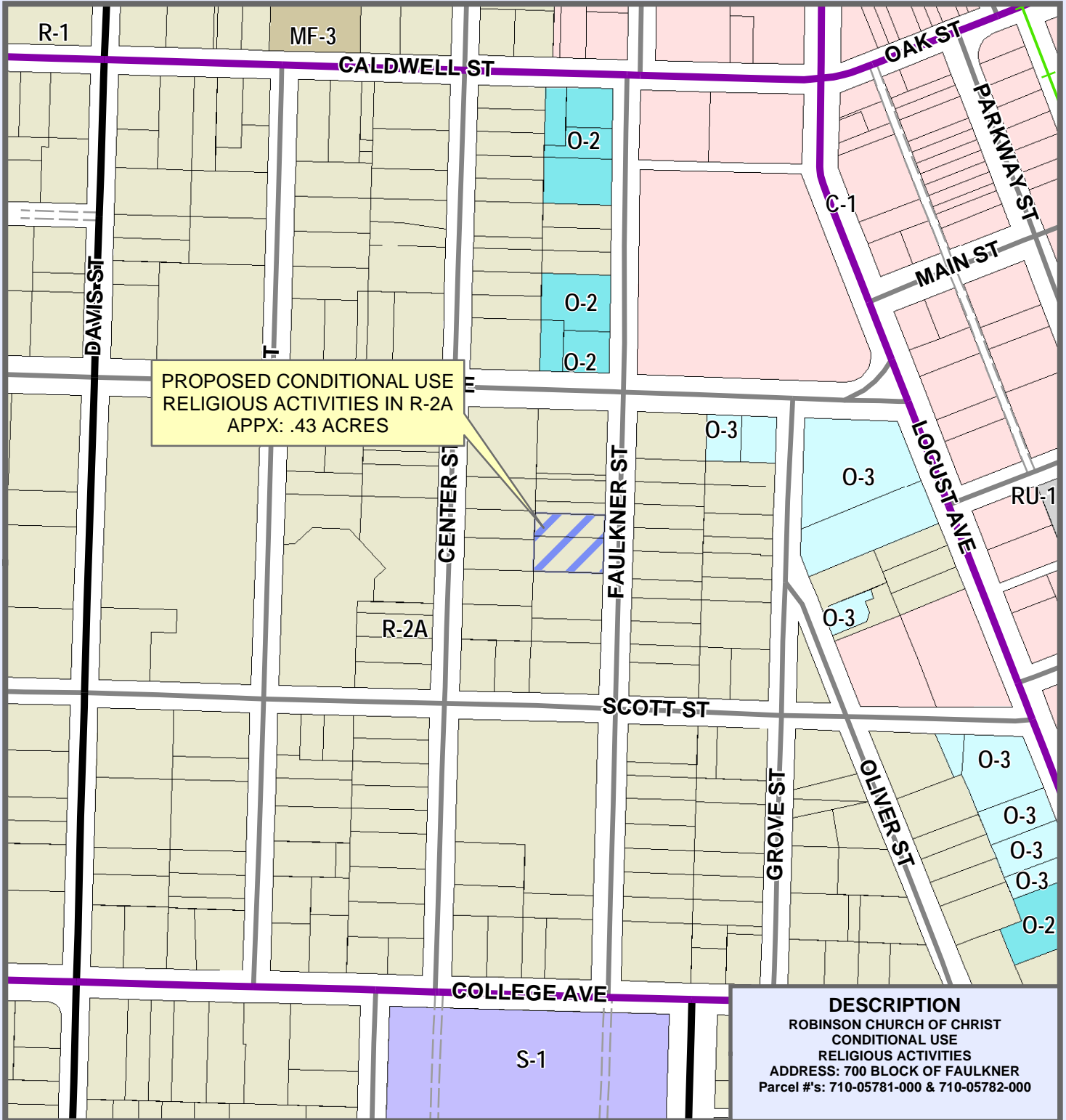
1. Six-foot solid wood fence with brick columns.
2. Lighting shall be inward, downward, and shrouded.
3. City Engineer approval of all civil work to insure no new drainage issues.
4. Buffering and landscaping shall be generally as shown on the submitted proposed site plan sketch.

Submitted by,

Kent Mathis, Chairman
Planning Commission

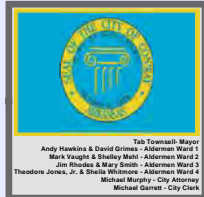
CITY OF CONWAY

ROBINSON CHURCH OF CHRIST CONDITIONAL USE -- 700 BLOCK FAULKNER

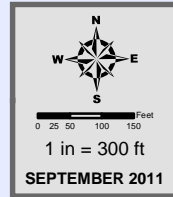


PROPOSED CONDITIONAL USE
RELIGIOUS ACTIVITIES IN R-2A
APPX: .43 ACRES

DESCRIPTION
ROBINSON CHURCH OF CHRIST
CONDITIONAL USE
RELIGIOUS ACTIVITIES
ADDRESS: 700 BLOCK OF FAULKNER
Parcel #'s: 710-05781-000 & 710-05782-000



INTERSTATE	LOT LINE	Residential	Industrial
MAJOR ARTERIAL	STREAMS	R-1	MF-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	MF-2
COLLECTOR	CITY LIMITS	R-2	MF-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	
INTERSTATE RAMP		Commercial	Office
RAILROADS		C-1	O-1
		C-2	O-2
		C-3	O-3
		C-4	
		Special	SP
			S-1
			A-1
			PUD



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CONTACT INFORMATION
 LANDMARK GIS WEBSITE
 gis.cityofconway.org (UNDER DEVELOPMENT)
 E-MAIL: Jason.Lyon@CityOfConway.org



Submitted Existing Site Sketch



Submitted Proposed Site Sketch



City of Conway, Arkansas
Resolution No. R-11-_____

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF CONWAY TO PARTNER WITH THE ARKANSAS STATE HIGHWAY AND TRANSPORTATION DEPARTMENT FOR THE RELOCATION OF HIGHWAY 25.

Whereas, Faulkner County, the City of Conway and the Arkansas State Highway and Transportation Department have identified a need to relocated Highway 25 from the Interstate 40/Highway 25 Interchange to north of Beaverfork Lake and a study has show that this is a viable project; and

Whereas, the Arkansas State Highway and Transportation Department is willing to partner with the County and City in all costs of developing this improvements including engineering, right of way acquisition, utility relocation and construction; and

Whereas, on the relocated section of Highway 25, the existing roadway will be removed from the State of Highway System and the County and City will be responsible for maintenance of these segments located within their respective jurisdictions; and

Whereas, the estimated cost of the project is \$9.0 million and the County and City will be responsible for a total of \$4.5 million; and

Whereas, it should be noted that the estimated project cost or project design could change and it may be necessary to adjust the project termini or to commit additional funds to complete the project as originally proposed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1: The City will participate in accordance with its designated responsibilities in this project.

Section 2: The Mayor or his designated representative is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of this project.

Section 3: The City pledges its full support and hereby requests that the Arkansas State Highway and Transportation Department initiate action to implement this project.

ADOPTED this 27th day of September, 2011.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-11- _____

AN ORDINANCE CLOSING THE SOUTHERNMOST 250 FEET OF SIMON STREET (UNPAVED) LOCATED AT 650 SIMON ROAD; AND FOR OTHER PURPOSES;

WHEREAS, a petition was duly filed with the City Council of the City of Conway, Arkansas on the 7th day of June, 2011 asking the City Council to vacate and abandon that portion of Simon Street that is the southernmost 250 feet.

WHEREAS, after due notice as required by law, the council has, at the time and place mentioned in the notice, heard all persons desiring to be heard on the question and has ascertained that the easement or the portion thereof, hereinbefore described, has heretofore been dedicated to the public use as an easement herein described; has not been actually used by the public generally for a period of at least five (5) years subsequent to the filing of the plat; that all the owners of the property abutting upon the portion of the street to be vacated have filed with the council their written consent to the abandonment; and that public interest and welfare will not be adversely affected by the abandonment of the street.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS:

Section 1. The City of Conway, Arkansas releases, vacates, and abandons all its rights, together with the rights of the public generally, in and to the southernmost 250 feet of Simon Street designated as follows except that a 20 foot easement centered on an active sewer main in the existing right of way shall be maintained for Conway Corporation even after closure:

Being a part of the E ½ W ½ NE ¼ Section 8, T-5-N, R-13-W Faulkner County, Arkansas; more particularly described as beginning at the SW corner of said E ½ W ½ NE ¼; thence N 01°44'31" E 1078.14 feet; thence S 88°24'16" E 150.0 feet to the point of beginning; thence S 01°44'31" W 250.0 feet; thence S 88°36'48" E 50.0 feet; thence N 01°44'31" E 250.0 feet; thence N 88°36'48" W 50.0 feet to the point of beginning containing 0.28 acres more or less.

Section 2. A copy of the ordinance duly certified by the city clerk shall be filed in the office of the recorder of the county and recorded in the deed records of the county.

Section 3. This ordinance shall take effect and be in force from and after its passage.

Passed this 27th day of September, 2011.

Approved:

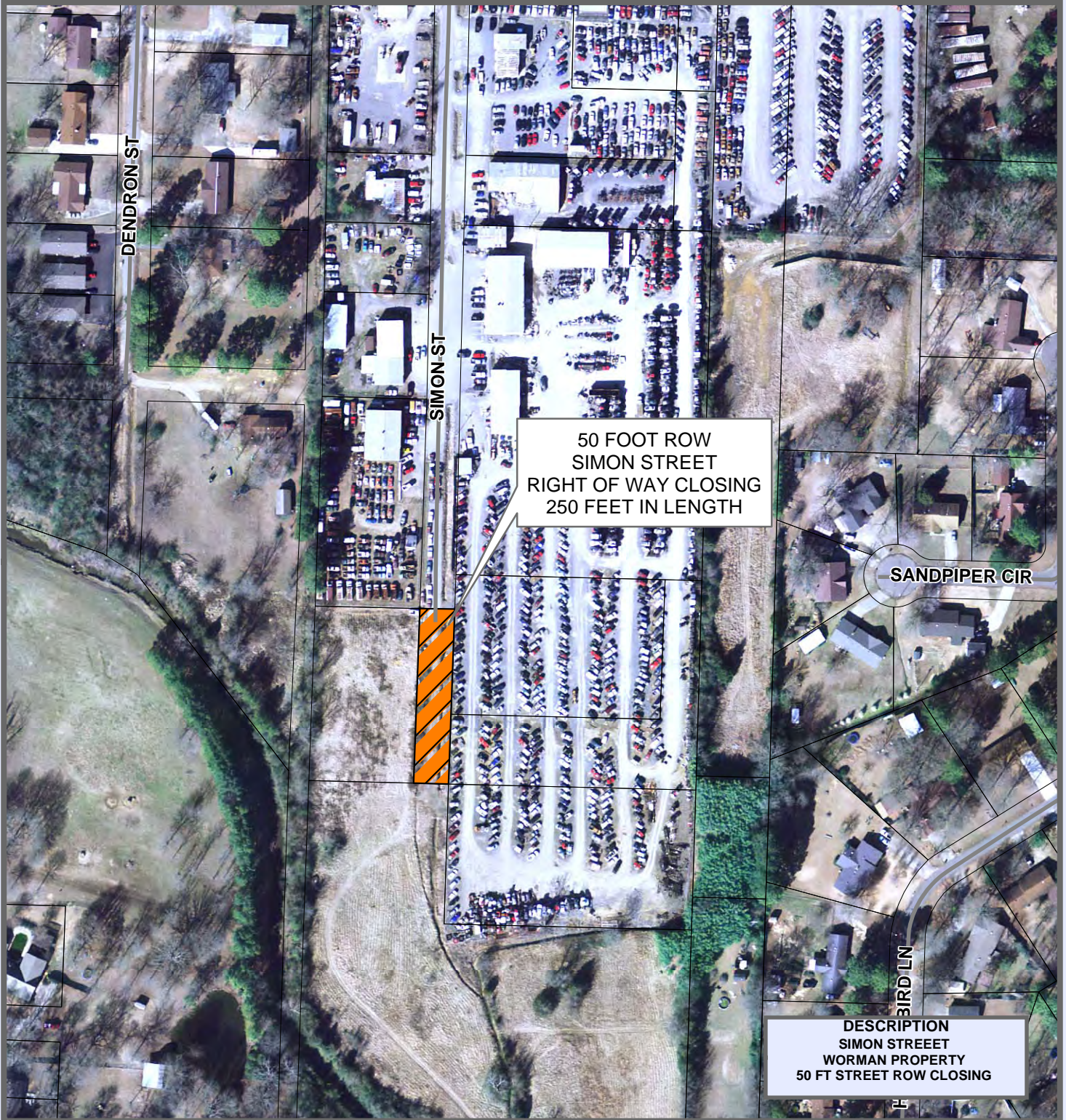
Mayor Tab Townsell

Attest:


Michael O. Garrett
City Clerk/Treasurer

CITY OF CONWAY

SIMON STREET -- ROW CLOSING



DESCRIPTION
SIMON STREET
WORMAN PROPERTY
50 FT STREET ROW CLOSING



Andy Hawkins & David Grimes - Aldermen Ward 1
 Mark Vaughn & Shalloy Masi - Aldermen Ward 2
 Jim Rhoads & Mary Smith - Aldermen Ward 3
 Theodore Jones, Jr. & Sheila Whitmore - Aldermen Ward 4
 Michael Burghart - City Attorney
 Michael Garrett - City Clerk




Bryan Patrick - Director
 Wes Craiglow - Deputy Director
 Cindy Sutherland - Planner
 Lisha Rhea - Planning Tech
 Jason Lyon - GIS Coordinator



CONWAY PLANNING COMMISSION
 Kent Mathis - Chair
 Craig Cloud - Vice-Chair

INTERSTATE	LOT LINE	Residential	Industrial
MAJOR ARTERIAL	STREAMS	R-1	MF-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	MF-2
COLLECTOR	CITY LIMITS	R-2	MF-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	
INTERSTATE RAMP		Commercial	Office
RAILROADS		C-1	O-1
		C-2	O-2
		C-3	O-3
		C-4	Special
			SP
			S-1
			A-1
			PUD



1 in = 200 ft
JUNE 2011

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gis.cityofconway.org (UNDER DEVELOPMENT)
 E-MAIL: Jason.Lyon@CityofConway.org

Simon Street Closing



View to North, Street Closure near gap area between fence



Fence on western boundary of property



Newly Constructed fence located south of 15' Utility easement



City of Conway, Arkansas
Ordinance No. O-11-_____

AN ORDINANCE CLARIFYING PROCEDURES BY WHICH FEES, SURCHARGES AND REVENUES ARE ASSESSED FOR RESIDENTIAL AND COMMERCIAL TRASH PICK-UP; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.

WHEREAS, the current procedures and methodology for the collection of sanitation service fees have become burdensome and confusing in that several different sanitation fee ordinances set out different requirements for the recording and allocation of sanitation revenues; and

WHEREAS, this ordinance is intended to repeal the assessment and collection methodology contained in prior ordinances relating to sanitation fee collection;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

SECTION 1: That the residential sanitation collection fees for residents of the City of Conway (as defined in prior ordinances for homes, apartments, residences, mobile homes and dwelling units) shall be charged at the rate of \$12.90 per month. That this amount includes all fees and surcharges currently set out in prior ordinances, including Ordinance No. A-454, as amended; No. O-97-10 as amended; No. O-00-165 as amended and No. O-03-18 as amended. With respect to residential sanitation fees and surcharges, those amounts set out in Ordinance No. A-454, as amended, No. O-97-10, as amended, No. O-00-165 as amended and No. O-03-18, as amended are hereby repealed to the extent of any conflict with this ordinance.

SECTION 2: That the commercial sanitation collection fees for each separate retail or wholesale business or commercial establishment, as defined in prior ordinances, shall be charged at the rates set out in the chart below:

COMMERCIAL CUSTOMERS MONTHLY CHARGES 4 WEEKS PER MONTH SINGLE STOP FEE

2 YARD DUMPSTERS

NUMBER OF DUMPSTERS	ONECE A WEEK	TWICE A WEEK	THREE TIMES A WEEK	FOUR TIMES A WEEK	FIVE TIMES A WEEK	SIX TIMES A WEEK
1	\$ 55.92	\$ 108.64	\$ 164.48	\$ 216.64	\$ 283.20	\$ 346.40
2	\$ 108.64	\$ 216.64	\$ 346.40	\$ 459.20	\$ 572.00	\$ 684.80
3	\$ 164.48	\$ 346.40	\$ 515.60	\$ 684.80	\$ 854.00	\$ 1,023.20
4	\$ 216.64	\$ 459.20	\$ 684.80	\$ 910.40	\$ 1,136.00	\$ 1,361.60
5	\$ 283.20	\$ 572.00	\$ 854.00	\$ 1,136.00	\$ 1,418.00	\$ 1,700.00
6	\$ 346.40	\$ 684.80	\$ 1,023.20	\$ 1,361.60	\$ 1,700.00	\$ 2,038.40

3 YARD DUMPSTERS

NUMBER OF DUMPSTERS	ONECE A WEEK	TWICE A WEEK	THREE TIMES A WEEK	FOUR TIMES A WEEK	FIVE TIMES A WEEK	SIX TIMES A WEEK
1	\$ 83.48	\$ 164.48	\$ 255.68	\$ 346.40	\$ 431.00	\$ 515.60
2	\$ 164.48	\$ 346.40	\$ 515.60	\$ 684.80	\$ 854.00	\$ 1,023.20
3	\$ 255.68	\$ 515.60	\$ 769.40	\$ 1,023.20	\$ 1,277.00	\$ 1,530.80
4	\$ 346.40	\$ 684.80	\$ 1,023.20	\$ 1,361.60	\$ 1,700.00	\$ 2,038.40
5	\$ 431.00	\$ 854.00	\$ 1,277.00	\$ 1,700.00	\$ 2,123.00	\$ 2,546.00
6	\$ 515.60	\$ 1,023.20	\$ 1,530.80	\$ 2,038.40	\$ 2,546.00	\$ 3,053.60

6 YARD DUMPSTERS

NUMBER OF DUMPSTERS	ONECE A WEEK	TWICE A WEEK	THREE TIMES A WEEK	FOUR TIMES A WEEK	FIVE TIMES A WEEK	SIX TIMES A WEEK
1	\$ 164.48	\$ 346.40	\$ 515.60	\$ 684.80	\$ 854.00	\$ 1,023.20
2	\$ 346.40	\$ 684.80	\$ 1,023.20	\$ 1,361.60	\$ 1,700.00	\$ 2,038.40
3	\$ 515.60	\$ 1,023.20	\$ 1,530.80	\$ 2,038.40	\$ 2,546.00	\$ 3,053.60
4	\$ 684.80	\$ 1,361.60	\$ 2,038.40	\$ 2,715.20	\$ 3,392.00	\$ 4,068.80
5	\$ 854.00	\$ 1,700.00	\$ 2,546.00	\$ 3,392.00	\$ 4,238.00	\$ 5,084.00
6	\$ 1,023.20	\$ 2,038.40	\$ 3,053.60	\$ 4,068.80	\$ 5,084.00	\$ 6,099.20

8 YARD DUMPSTERS

NUMBER OF DUMPSTERS	ONECE A WEEK	TWICE A WEEK	THREE TIMES A WEEK	FOUR TIMES A WEEK	FIVE TIMES A WEEK	SIX TIMES A WEEK
1	\$ 216.64	\$ 459.20	\$ 684.80	\$ 910.40	\$ 1,136.00	\$ 1,361.60
2	\$ 459.20	\$ 910.40	\$ 1,361.60	\$ 1,812.80	\$ 2,264.00	\$ 2,715.20
3	\$ 684.80	\$ 1,361.60	\$ 2,038.40	\$ 2,715.20	\$ 3,392.00	\$ 4,068.80
4	\$ 910.40	\$ 1,812.80	\$ 2,715.20	\$ 3,617.60	\$ 4,520.00	\$ 5,422.40
5	\$ 1,136.00	\$ 2,264.00	\$ 3,392.00	\$ 4,520.00	\$ 5,648.00	\$ 6,776.00
6	\$ 1,361.60	\$ 2,715.20	\$ 4,068.80	\$ 5,422.40	\$ 6,776.00	\$ 8,129.60

RENTAL COST PER MONTH 2/3 YD. \$30.00 6 YD. \$53.00 8 YD. \$83.00

That these amounts include all fees and surcharges currently set out in prior ordinances, including Ordinance No. A-454, as amended; No. O-97-10 as amended; No. O-00-165 as amended and No. O-03-18 as amended. With respect to commercial sanitation fees and surcharges, those amounts set out in Ordinance No. A-454, as amended, No. O-97-10, as amended, No. O-00-165 as amended and No. O-03-18, as amended, are hereby repealed to the extent of any conflict with this ordinance.

SECTION 3: That the City shall make all necessary budget and accounting entries in order to remit any necessary payments to the Arkansas Department of Environmental Quality or other state entity for state waste disposal pursuant to state law or Ordinance No. O-00-165. Any funds in excess of that which is necessary to make required payments to the State of Arkansas for state waste disposal shall not be restricted and may be payable to the general fund.

SECTION 4: That the City shall make all necessary budget and accounting entries in order to remit any necessary payments to the Landfill Closure Trust Account pursuant to state law or Ordinance No. O-03-18. Any funds in excess of that which is necessary to make required payments to the State of Arkansas to the Landfill Closure Trust Account shall not be restricted and may be payable to the general fund.

SECTION 5: That the City shall make all necessary budget and accounting entries in order to give effect to Ordinance No. O-00-165 with respect to funding capital improvements. Any funds in excess of that which is necessary to fund capital improvements shall not be restricted and may be payable to the general fund.

SECTION 6: All ordinances in conflict herewith are repealed to the extent of the conflict.

SECTION 7. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 27th day of September, 2011.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway – Finance Department
Tyler Winningham, CFO
1201 Oak Street
Conway, AR 72032
www.cityofconway.org



Memo:

To: The Honorable Tab Townsell
And Members of City Council

From: Tyler Winningham
Chief Financial Officer

Date: September 16, 2011

Re: Lease Agreement with Pitney Bowes

Effective May 2012, the lease agreement with Pitney Bowes will expire, leaving the City with obsolete equipment that cannot be updated electronically any longer. The City spends \$1,395.00 quarterly on the old meter, and with the lease of the new DM475 Mail Machine, this would reduce our quarterly payment to \$858.

I would like to request approval to acquire a new postal machine from Pitney Bowes. This will ensure that mailings from the City of Conway will have proper postage and will enhance our capability to electronically track priority and certified mail. Finance of the new machine would entail entering a new lease agreement (State Contract) with Pitney Bowes for the equipment and maintenance charges at a cost of \$286/mo over 60 months for a total cost of \$17,160.

Product Options:

DM525 Mail Finishing
60 Months - \$437

DM475 Mail Finishing
60 Months - \$286

Connect + 2000
60 Months - \$385

Just the Mailing Machine

Pricing Good Thru 09 2011

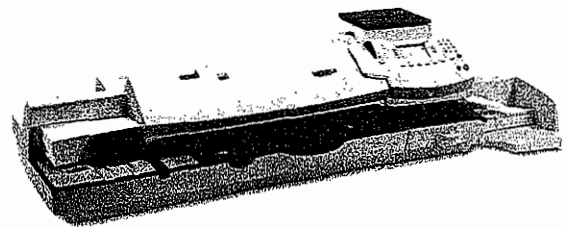
**OUR SMALLEST
WOW MACHINE**

CITY OF CONWAY DM475

SPECS AND PARTICULARS:

SPEED - 130 LPM

**PROGRAMMABLE JOBS - UNLIMITED
DEPARTMENT ACCTS - 100 STANDARD
QUALITY ENVELOPE SEALER
TAPE DISPENSER IS ROLL TAPE
CONTROL CENTER IS NOT REMOVEABLE
INK CARTRIDGE IS UP TO 8,000 INSCRIPTIONS
COST PER CARTRIDGE IS \$59.99 TO \$199.99
MEDIA SIZE IS 3 1/2" X 5" TO 10" X 14"
ENVELOPE FLAP THICKNESS IS 5/8"
WEIGHING PLATFORM - 15 LBS
SELF ALIGNING FEED DECK
DIFFERENTIAL WEIGHING IS INCLUDED
USPS RATE DOWNLOADS - FREE OF CHARGE
LOW INK EMAIL ALERTS ARE ON THE MACH
TOUCH SCREEN MONITOR - COLOR**



Pricing Good Thru 09 2011

CUSTOMER PROPOSAL:*For:***CITY OF CONWAY
1201 OAK STREET
CONWAY, AR 72032-5316****September 12, 2011****LEASE TERM: 60 Months LEASE FREQUENCY: Quarterly****LEASE PAYMENT INFORMATION**

# of Payments	Total
60	\$286

Rates are Monthly but billed Quarterly**EQUIPMENT DETAILS**

Qty	Pack/Item	Equipment Description
1	SVXA	DM475 Digital Mailing System
1	G900	IntelliLink Interface / PSD for DM300C/ DM400C/DM450C
1	1FAE	Accounting (50 Dept) Software
1	1FER	e-Return Receipt Rates
1	1GW5	5 lb Integrated Weighing
1	1E90050	NASPO Warranty Label
1	F9DA	Confirmation Services Training
1	MP0X	Differential Weighing for 2 lb, 5 lb, or 10 lb Scale
1	MP4D	Integrated Weighing Platform
1	G9SS	IntelliLink Subscription

Note: Applicable taxes will be added to the above lease payments.

Includes Equipment Maintenance Agreement

Includes Softguard Rate Replacement For Up To Six Rate Upgrades Per Year and Software Maintenance Agreement

City of Conway
Human Resources Department

Date: September 20, 2011

To: Andy Hawkins David Grimes Mark Vaught Shelly Mehl
 Jim Rhoades Mary Smith Theo Jones Shelia Whitmore

cc: Mayor Tab Townsell

From: Lisa Mabry-Williams

Subject: Voluntary Employee Benefits

Benefit Partners/FlexCo Inc.

The current voluntary benefit providers for the City of Conway have informed us that there will be no increase in premiums for the benefits provided by Unumprovident Life, American Heritage Life and United Teachers Associates. These voluntary benefits include life, accident, cancer, first diagnosis cancer, heart, and short term disability. FlexCo will continue to administer the Section 125 Cafeteria Plan free of charge. These are voluntary benefits 100% paid for by the employee.

Currently 171 employees participate in the voluntary VSP vision program. For 2010 there was a substantial rate decrease, 16.5%, due in part to our increased participation numbers, and those rates were guaranteed for 2011. The 2010/2011 rates have been guaranteed for an additional two years and are as follows:

VSP	Employee Only	Employee Spouse	+	Employee Children	+	Employee Family	+
2012/2013 Premium	\$ 11.20	\$ 17.92		\$ 18.30		\$ 29.50	

Employees who do not elect voluntary vision coverage will continue to have a limited vision benefit under their medical benefits with Health Advantage. This benefit pays for one eye examination with the required co-pay once every two years and does not pay for glasses or contacts.

The vision benefit we currently offer, along with the other voluntary benefits have been well received by employees and Benefit Partners/FlexCo Inc. has done an excellent job of servicing the accounts including the Section 125 Cafeteria Plan. For these voluntary benefits, the broker deals directly with the employees for initial enrollment, claims issues, etc.

We respectfully request that you approve the renewal of our contract with our voluntary benefits provider, Benefit Partners/FlexCo Inc. for the 2012 plan year.

RFP-2012 Medical/Life Benefits



City of Conway, Arkansas
Ordinance No. O-11-_____

AN ORDINANCE REDISTRICTING THE CITY OF CONWAY CITY COUNCIL WARDS; SETTING NEW WARD BOUNDARIES; AND FOR OTHER PURPOSES.

WHEREAS, the 2010 Census has been completed and the population figures for the City of Conway have been made available; and

WHEREAS, it is desirable for ward boundaries within the City of Conway to be as approximate as possible within each ward.

NOW THEREFORE BE IT ORDAINED that the City Council of the City of Conway, Arkansas that:

Section 1: That Ward One (1) of the City of Conway is to be comprised of the following lands, to wit: All property within the current city limits of the City of Conway and any future annexation of property that is located initially south and west of the following described boundaries: Beginning at the intersection of the Faulkner County Line and Prince Street follow Prince Street northeasterly to its intersection with College Avenue, thence easterly along College Avenue to its intersection with Salem Road; thence north along Salem Road to intersection with Prince Street; follow Prince Street east to its intersection with Donaghey Avenue; continue south on Donaghey Avenue to its intersection with Favre Lane; continue West on Favre Lane to its intersection with South Salem Road; continue southerly on South Salem Road extended to the current city limit line (southern property line of Greens at Nutter Chapel), which is also the Southern line of the NE ¼ of T5N R14W S27; continue eastward approximately 3,250 feet to the NE Corner of the T5N R14W S28; thence Southward along this Section Line

Section 2: That Ward Two (2) of the City of Conway is to be comprised of the following lands, to wit: All property within the current city limits of the City of Conway and any future annexation of property that is located initially north and east of the following described boundaries beginning at the intersection of US 64 East and the Faulkner County line; continue west on US 64 East (Oak St) to its intersection with Van Ronkle Street; continue westward on Van Ronkle across Union Pacific Rail Road to its intersection with Parkway Street; continue northward on Parkway Street to its intersection with Prince Street; continue west on Prince Street to its intersection with Salem Road; thence north along Salem Road to its intersection with the Union Pacific Railroad; Continue northeasterly along the railroad perpendicular to the approximate intersection of Nob Hill Road and Charlie Dayer Drive; continue north and west along Nob Hill Road to an unnamed connector road between Nob Hill Road and Millers View to the its intersection with Clearwell Road; continue west on Clearwell Road to the city limits or the west line of 6N R14W S34; continue north approximately 310 feet; thence leaving the west line westerly 150 feet (see O-92-01); continue north along city limit line established in O-92-01 to the centerline of Old Morrilton Hwy (US 64W); continue westerly along Old Morrilton Highway approximately 233 feet (see O-01-53); thence north along city limit line established in O-01-53; thence west along established city limit boundary in O-01-53 to the intersection of the west line of 6N R14W S34; continue north on the west line to the intersection with center line (median) of Interstate 40; continue northwesterly along Interstate 40 to the Faulkner County Line (Cadron Creek);

Section 3: That Ward Three (3) of the City of Conway is to be comprised of the following lands, to wit: All property within the current city limits of the City of Conway and any future annexation of property that is located initially north and west and then south of the following described boundaries: Beginning at the intersection of the Faulkner County Line and Prince Street follow Prince Street northeasterly to its intersection with College Avenue, thence east along College Avenue to its intersection with Salem Road; thence north along Salem Road to its intersection with the Union Pacific Railroad; Continue northeasterly along the railroad perpendicular to the approximate intersection of Nob Hill Road and Charlie Dayer Drive; continue north and west along Nob Hill Road to an unnamed connector road between Nob Hill Road and Millers View to the intersection with Clearwell Road; continue west on Clearwell Road to the city limits or the west line of 6N R14W S34; continue north approximately 310 feet; thence leaving the west line westerly 150 feet (see O-92-01); continue north along city limit line established in O-92-01 to the centerline of Old Morrilton Hwy (US 64W); continue westerly along Old Morrilton Highway approximately 233 feet (see O-01-53); thence north along city limit line established in O-01-53; thence west along established city limit boundary in O-01-53 to the intersection of the west line of 6N R14W S34; continue north on the west line to the intersection with center line (median) of Interstate 40; continue northwesterly along Interstate 40 to the Faulkner County Line (Cadron Creek);

Section 4: That Ward Four (4) of the City of Conway is to be comprised of the following lands, to wit: All property within the current city limits of the City of Conway and any future annexation of property that is located initially south and west of the following described boundaries beginning at the intersection of US 64 East and the Faulkner County line; continue westward on US 64 East (Oak St) to its intersection with Van Ronkle Street; continue westward on Van Ronkle across the Union Pacific Railroad to its intersection with Parkway Street; continue northward on Parkway Street to its intersection with Prince Street; continue westward on Prince Street to its intersection with Donaghey Avenue; continue South on Donaghey Avenue to its intersection with Favre Lane; continue west on Favre Lane to its intersection with South Salem Road; continue southerly on South Salem Road extended to the current city limit line (southern property line of Greens at Nutter Chapel), which is also the Southern line of the NE ¼ of T5N R14W S27; continue eastward approximately 3,250 feet to the NE Corner of the T5N R14W S28; thence Southward along this Section Line.

Section 5: That all ordinances in conflict herewith are repealed to the extent of the conflict.

Section 6: That this ordinance is necessary for the protection of the public peace, health and safety and an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after it's passage and approval.

Passed this 13th day of September, 2011

Approved:

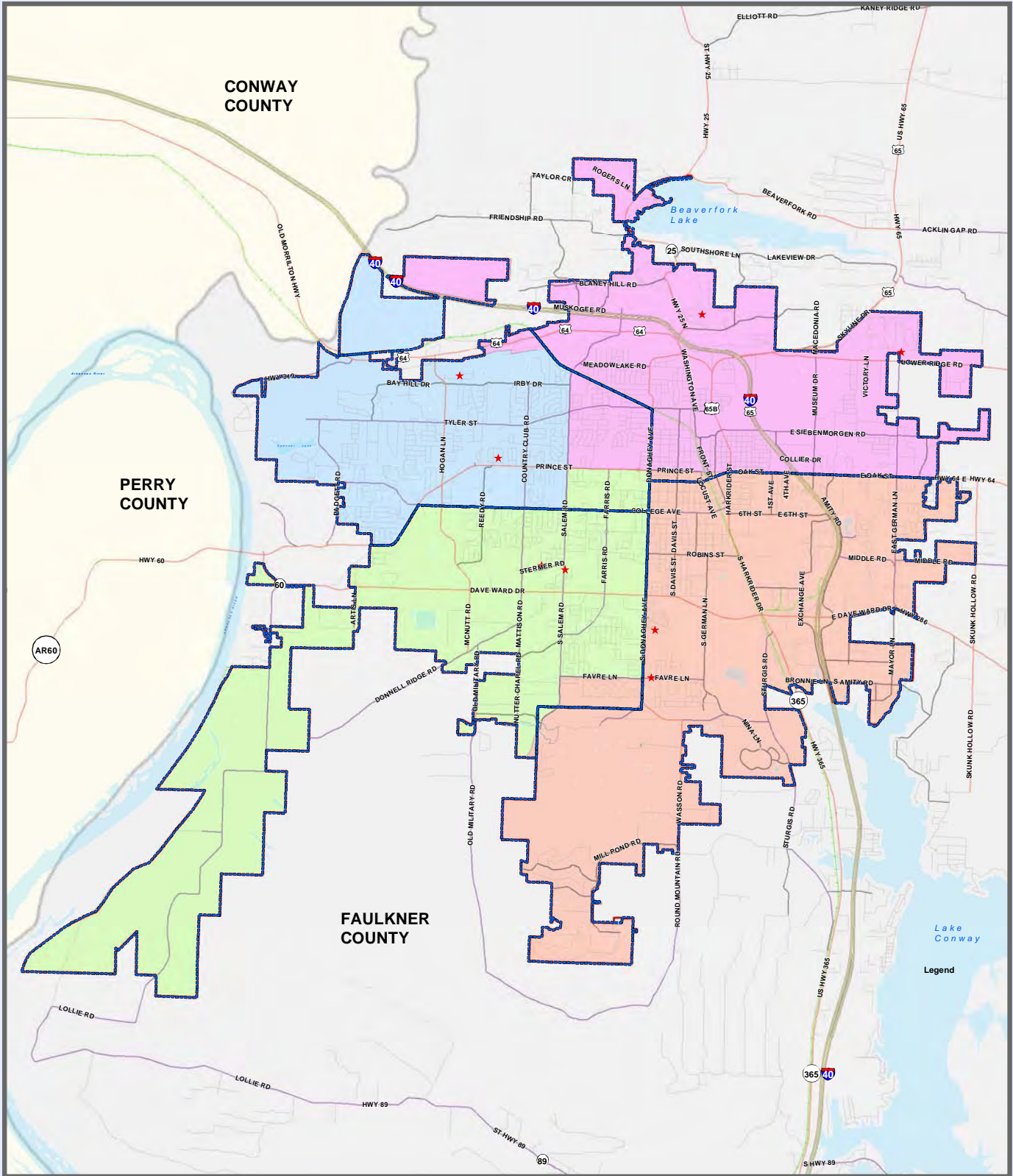
Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk / Treasurer

CITY OF CONWAY

PROPOSED 2012 CITY COUNCIL WARDS WITH CURRENT CITY WARDS



1 inch = 9,000 feet
1:108,000
SEPTEMBER 2011

- INTERSTATE
- MAJOR ARTERIAL
- MINOR ARTERIAL
- COLLECTOR
- RAILROADS
- STREAMS
- LAKES & PONDS

Ward 1
1. Andy Hawkins
404 Lakes Lane, 72504
andy.hawkins@cityofconway.org
Term Expires: December 2012

Ward 2
1. David Gomez
344 Highwood Drive, 72508
david.gomez@cityofconway.org
Term Expires: December 2014

Ward 3
1. Mark Vaughn
447 Terrace of Oak Circle, 72522
mark.vaughn@cityofconway.org
Term Expires: December 2012

Ward 4
1. Shirley Maki
2161 Olive Hill Drive, 72512
shirley.maki@cityofconway.org
Term Expires: December 2012

VOTING WARDS

- WARD 1
- WARD 2
- WARD 3
- WARD 4

CONWAY CITY LIMITS

THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE, AND MAY BE REUSED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER. THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. CITY OF CONWAY ASSUMES NO RESPONSIBILITY IN CONNECTION THEREWITH.

CONTACT INFORMATION
LANDMARKS WEBSITE
94 cityofconway.org (ONLINE DEVELOPMENT)
E-MAIL: Jason.Lyon@CityOfConway.org



**City of Conway, Arkansas
Ordinance No. O-11-_____**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A SETTLEMENT AGREEMENT:
APPROPRIATING FUNDS FOR THE CITY OF CONWAY; DECLARING AN EMERGENCY; AND FOR
OTHER PURPOSES:**

WHEREAS, the policy and procedure of the City of Conway in July 2001 was to offer non-uniform employees at the beginning of their employment the opportunity to be in the Nonuniform pension plan; and

WHEREAS, participating employees contribute 6% of gross wages through payroll deduction and the City contributes a matching 6%; and after 10 years of eligible service participating employees are vested; and

WHEREAS, David Anthony has alleged that upon his employment with the City of Conway in July 2001, he had been wrongfully denied an opportunity to participate in the City of Conway's Non-uniform Pension Plan despite his request to be a contributing member of said Plan;

WHEREAS, upon review of Mr. Anthony's allegations and based upon the advice and recommendation of the General Counsel of the Arkansas Municipal League and the Conway City Attorney, the City and Mr. Anthony have reached an agreement to avoid the uncertainty and expense of litigation whereby each party will pay their respective share of contributions and accrued appreciation to the Non-Uniform Pension Board Fund that would have been paid and accrued during the time of Mr. Anthony's employment had each party made their respective contributions and as if Mr. Anthony had been a participating member; and

WHEREAS, each party's share to be paid into the Non-Uniform Pension Plan has been calculated to be \$_____ and

WHEREAS, the funding for this action and the City's share of contributions has not previously been appropriated by Council action;

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY,
ARKANSAS, THAT:**

SECTION 1. The City Council of the Conway authorizes the Mayor to enter into the settlement Agreement and shall appropriate \$_____ from the General Fund Balance Appropriation Account (001.119.4900) to the General Fund Payments to Retirees (001.108.5145).

SECTION 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

SECTION 3. Pursuant to the terms of the settlement Agreement, Mr. Anthony intends to retire by October 14, 2011, which is within thirty (30) days and therefore in order to properly fund the non-uniform pension plan with the necessary contributions from each party, this ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 27th day of September, 2011.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

Approval of Centerpoint Energy Pipeline ReRoute

Resolution accepting the recommendations of the CTC