

Mayor Tab Townsell
City Attorney Michael Murphy
City Clerk/Treasurer Michael O. Garrett



City Council Members
Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Wesley Pruitt
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Whitmore

City of Conway - City Council Meeting

www.cityofconway.org

Tuesday, July 23rd, 2013 @ 6:30pm

Judge Russell L. "Jack" Roberts District Court Building – 810 Parkway St., Conway, AR 72032

5:30pm Committee Meeting: No Committee Meeting

Call to Order: Mayor Tab Townsell
Roll Call: Michael O. Garrett, City Clerk/Treasurer
Minutes: July 9th, 2013 City Council Meeting
Recognition: Employee Service Awards

1. Report of Standing Committees:

A. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)

1. Resolutions requesting the Faulkner County Tax Collector to place a certified lien on certain properties as a result of incurred expenses by the City.
2. Consideration of a counteroffer for Tract 47 for right of way acquisitions for the Conway Western Arterial Loop Project (Baker Wills Parkway).
3. Consideration to reject & rebid the utility construction project for the new Conway Municipal Airport.
4. Ordinance granting a franchise to Sigma Investment to utilize specific alley right of the on the south side of Oak Street just west of 1011 West Oak Street.
5. Consideration of a request from Vafa Ferdowsian for a conditional use permit to allow restricted retail in an O-3 district for property that is located at 705 Donaghey Avenue (former prosthetic office).
6. Consideration of a request from Conway Corporation for a conditional use permit to allow an electric substation in an A-1 zoning district for property that is located at 1725 Middle Road.
7. Ordinance to rezone property located east of South Salem at the termination of Josh Drive and Zoysia Lane from A-1 to R-1.
8. Ordinance to rezone property located at 1830 Village Commons Drive from RU-1 to MF-3.
9. Ordinance to rezone property located at 2900 and 2920 Prince Street from R-1 to O-2.
10. Consideration of a request from Kum & Go for a conditional use permit to allow gas pumps for a convenience store for property that is located at the northeast corner of Hogan at Tyler.

B. Public Services Committee (Sanitation, Parks & Recreation & Physical Plant)

1. Ordinance appropriating funds from auction proceeds for the Conway Parks Department.

C. Public Safety Committee (Police, Fire, District Court, CEOC, Information Technology, City Attorney, & Animal Welfare)

1. Ordinance appropriating funding for expenses related to District Court automation.
2. Ordinance appropriating funds for the purchase of accountable equipment for District Court.
3. Consideration to approve bids for turnout gear for the Conway Fire Department.
4. Ordinance accepting and appropriating donated funds from Centerpoint Energy for the Conway Fire Department.
5. Ordinance waiving competitive bids for the purchase of an aerial apparatus and pumper for the Conway Fire Department.

D. Finance

1. Consideration to approve the monthly financials reporting ending June 30, 2013.

E. Old Business

F. New Business

Adjournment



MEMO

TO: Mayor Tab Townsell

CC: City Council Members
Barbara McElroy

FROM: Felicia Rogers

DATE: July 15th, 2013

SUBJECT: Certified Liens – Code Enforcement

Message:

The following resolutions are included for a request to the Faulkner County Tax collector to place a certified lien against real property as a result of incurred expenses by the City.

The properties & amount (plus a ten percent collection penalty) are as follows:

- | | | |
|----|-----------------------|----------|
| 1. | 1270 Pyramid Drive | \$179.71 |
| 2. | 29 Brierwood Circle | \$188.96 |
| 3. | 2821 West Port Circle | \$190.77 |
| 4. | 415 South Ash Street | \$195.82 |
| 5. | 2522 Robinson Avenue | \$204.31 |

Please advise if you have any questions.

Thank you for your consideration.



City of Conway, Arkansas
Resolution No. R-13-_____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 1270 Pyramid Drive within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$179.71 (\$136.10 + Penalty-\$13.61 + filing fee-\$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **July 23rd, 2013** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 23rd day of July, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Planning & Development
1201 Oak Street
Conway, Arkansas 72032



Barbara McElroy
Administrative Assistant
Phone: 501-450-6107
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Barbara McElroy
Date: July 9th, 2013

Re: 1270 Pyramid Drive

- May 13th, 2013– Warning Violation written regarding the grass by Tim Wells.
- Property Owner is listed as Christopher Hefner.
- Property was rechecked on 5/21 and 6/1 with no progress made.
- Certified & regular letters were mailed to address on file June 5, 2013.
- The property was rechecked on 6/13/2013 with no progress made.
- Mowing was scheduled and Final Cleanup finished on 6/18/2013.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any questions please advise.

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Barbara McElroy
Conway Permits & Code Enforcement
Phone 501-450-6107
Fax 501-450-6144

June 18, 2013

Parcel # 711-12526-184

Christopher Hefner
1270 Pyramid
Conway, AR 72034

91 7108 2133 3938 6350 7469

RE: Nuisance Abatement at 1270 Pyramid, Conway AR
Cost of Clean-Up, Amount Due: \$136.10

Dear Mr. Hefner,

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

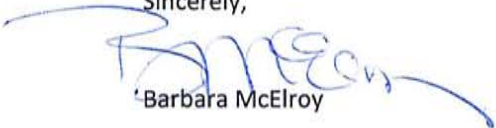
The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **July 23rd, 2013 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention to Barbara McElroy**. If you have any questions, please feel free to call me at 501-450-6191.

Sincerely,


Barbara McElroy

INVOICE

City of Conway Code Enforcement

DATE: JUNE 18, 2013

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
barbara.mcelroy@cityofconway.org

TO Christopher Hefner
1270 Pyramid
Conway, AR 72034

Description: Mowing/Clean up/Admin Fees
associated with the nuisance abatement at
1270 Pyramid

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Tim Wells	711-12526-184		July 23 rd , 2013

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Mowing	10.48	10.48
1	Mowing	10.48	10.48
1	Mowing	10.48	10.48
1	Mowing	15.23	15.23
1	Maintenance Fee	15.00	15.00
1	Administrative Fee (Barbara McElroy)	24.15	24.15
1	Administrative fee (Tim Wells)	16.32	16.32
1	Administrative Fee (Glenn Berry)	26.50	26.50
2	Certified Letter	3.29	6.58
2	Regular letter	.44	.88

- Total amount due after 7/23/2013 includes collection penalty & filing fees

TOTAL BY 7/23/2013	\$136.10
TOTAL AFTER 7/23/2013	\$179.71

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

**Conway Code Enforcement
Incident Report**

Date of Violation: 05/13/13

Violator Name: Christopher Hefner

Address of Violation: 1270 Pyramid

Violation Type: Grass over 8" long

Warning #: CE6803

Description of Violation and Actions Taken: On May 13th, 2013 Code Enforcement Officer Wells wrote a warning to correct violation at 1270 Pyramid for grass over eight inches long. A recheck was conducted on 05/21/13 and no progress had been made. A second recheck was conducted on 06/04/13 and there was no progress. A certified letter was sent on 06/05/13. Certified letter came back. A third recheck was conducted on 06/13/13 and there was no progress, so cleanup was scheduled. Cleanup was completed on 06/17/13.

Code Enforcement Officer: Tim Wells

Officer Signature: Tim Wells

Date: 07/03/13 **Time:** 3:17



City of Conway, Arkansas
Resolution No. R-13-_____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 29 Brierwood Circle within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$188.96 (\$144.51 + Penalty-\$14.45 + filing fee-\$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **July 23rd, 2013** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 23rd day of July, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Planning & Development
1201 Oak Street
Conway, Arkansas 72032



Barbara McElroy
Administrative Assistant
Phone: 501-450-6107
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Barbara McElroy
Date: July 9th, 2013

Re: 29 Brierwood Circle

- May 9th, 2013– Warning Violation written regarding rubbish, trash & furniture at curb by Tim Wells.
- Property Owner is listed as Samantha Burkhart.
- Property was rechecked on 5/17 and 5/31 with no progress made.
- Certified & regular letters were mailed to address on file June 6, 2013.
- The property was rechecked on 6/13/2013 with no progress made.
- Mowing was scheduled and Final Cleanup finished on 6/18/2013.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any questions please advise.

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Barbara McElroy
Conway Permits & Code Enforcement
Phone 501-450-6107
Fax 501-450-6144

June 18, 2013

Parcel # 710-09034-000

Samantha Burkhart
29 Brierwood Circle
Conway, AR 72034

91 7108 2133 3938 6350 7452

RE: Nuisance Abatement at 29 Brierwood Circle, Conway AR
Cost of Clean-Up, Amount Due: \$144.51

Dear Ms. Burkhart,

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.


The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **July 23rd, 2013 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention to Barbara McElroy**. If you have any questions, please feel free to call me at 501-450-6191.

Sincerely,


Barbara McElroy

INVOICE

City of Conway Code Enforcement

DATE: JUNE 18, 2013

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
barbara.mcelroy@cityofconway.org

TO Samantha Burkhart
29 Brierwood Circle
Conway, AR 72034

Description: Mowing/Clean up/Admin Fees
associated with the nuisance abatement at
29 Brierwood Circle

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Tim Wells	710-09034-000		July 23 rd , 2013

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Mowing	10.48	10.48
1	Mowing	10.48	10.48
1	Mowing	16.22	16.22
1	Mowing	17.90	17.90
1	Maintenance Fee	15.00	15.00
1	Administrative Fee (Barbara McElroy)	24.15	24.15
1	Administrative fee (Tim Wells)	16.32	16.32
1	Administrative Fee (Glenn Berry)	26.50	26.50
2	Certified Letter	3.29	6.58
2	Regular letter	.44	.88
TOTAL BY 7/23/2013			\$144.51
TOTAL AFTER 7/23/2013			\$188.96

- Total amount due after 7/23/2013 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

**Conway Code Enforcement
Incident Report**

Date of Violation: 05/09/13

Violator Name: Samantha Burkhart

Address of Violation: 29 Briarwood Circle

Violation Type: Grass over 8" long and two mattresses under the carport.

Warning #: CE6776

Description of Violation and Actions Taken: On May 9th, 2013 Code Enforcement Officer Wells wrote a warning to correct violation at 29 Briarwood Circle for grass over eight inches long and two mattresses under the carport. A recheck was conducted on 05/17/13 and no progress had been made. A second recheck was conducted on 05/31/13 and there was no progress. A third recheck was conducted on 06/05/13 and there was no progress. A certified letter was sent on 06/06/13. Certified letter came back. A fourth recheck was conducted on 06/13/13 and there was no progress, so cleanup was scheduled. Cleanup was completed on 06/17/13.

Code Enforcement Officer: Tim Wells

Officer Signature: Tim Wells

Date: 07/03/13

Time: 3:28



City of Conway, Arkansas
Resolution No. R-13-_____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 2821 West Port Circle within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$190.77 (\$146.16 + Penalty-\$14.61 + filing fee-\$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **July 23rd, 2013** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 23rd day of July, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Planning & Development
1201 Oak Street
Conway, Arkansas 72032



Barbara McElroy
Administrative Assistant
Phone: 501-450-6107
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Barbara McElroy
Date: July 9th, 2013

Re: 2821 West Port Circle

- April 29th, 2013– Warning Violation written regarding the grass by Bill Haynes
- Property Owner is listed as Ramon Hegi.
- Property was rechecked on 5/7, 5/16 and 5/24/2013 with no progress made.
- Certified and regular letters were mailed to property owner on file.
- Mowing was scheduled and Final Cleanup finished on 6/5/2013
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any questions please advise.

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Barbara McElroy

Conway Permits & Code Enforcement
Phone 501-450-6107
Fax 501-450-6144

June 11, 2013

Ramon Hegi
2821 West Port Circle
Conway, AR 72034

Parcel # 711-12132-032

91 7108 2133 3938 6350 7223

RE: Nuisance Abatement at 2821 West Port Circle, Conway AR
Cost of Clean-Up, Amount Due: \$146.16

Dear Mr. Hegi,

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **July 23rd, 2013 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention to Barbara McElroy**. If you have any questions, please feel free to call me at 501-450-6191.

Sincerely,

Barbara McElroy

INVOICE

City of Conway Code Enforcement

DATE: JUNE 11, 2013

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
barbara.mcelroy@cityofconway.org

TO Raymon Hegi
2821 West Port Circle
Conway, AR 72034

Description: Mowing/Clean up/Admin Fees
associated with the nuisance abatement at
2821 West Port Circle

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Bill Haynes	711-12132-032		July 23rd, 2013

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL	
1	Mowing	10.48	10.48	
1	Mowing	17.86	17.86	
1	Mowing	17.90	17.90	
1	Mowing	16.22	16.22	
1	Maintenance Fee	15.00	15.00	
1	Administrative Fee (Barbara McElroy)	24.15	24.15	
1	Administrative fee (Bill Haynes)	18.74	19.10	
1	Administrative Fee (Glenn Berry)	26.50	21.70	
1	Certified Letter	3.29	3.29	
1	Regular letter	.46	.46	
TOTAL BY 7/23/2013			\$146.16	
<ul style="list-style-type: none">Total amount due after 7/23/2013 includes collection penalty & filing fees			TOTAL AFTER 7/23/2013	\$190.77

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

Payments are due 30 days from date of this letter;

**Conway Code Enforcement
Incident Report**

Date of Violation: 04-29-13

Violator Name: Ramon Hegi

Address of Violation: 2821 West Port

Violation Type: Tall Grass

Warning #: CE6721

Description of Violation and Actions Taken: I found extremely tall grass existing at 2821 West Port while responding to a complaint there. On 04-29-13 I wrote a violation and had it mailed to the listed responsible parties by mail due to the house being vacant. Rechecks were conducted on 05-07-13, 05-16-13 & 05-24-13 with no change in condition. Letters were sent with no response. Mowing was scheduled and physical plant employees conducted the mowing at that address.

Code Enforcement Officer: Bill Haynes #403

Officer Signature: _____



Date: 06-24-13

Time: 12:33 pm



City of Conway, Arkansas
Resolution No. R-13-_____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **415 South Ash Street** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$195.82** (\$150.75 + Penalty-\$15.07 + filing fee-\$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **July 23rd, 2013** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 23rd day of July, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Planning & Development
1201 Oak Street
Conway, Arkansas 72032



Barbara McElroy
Administrative Assistant
Phone: 501-450-6107
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Barbara McElroy
Date: July 9th, 2013

Re: 415 S. Ash

- April 9th, 2013– Warning Violation written regarding rubbish, trash & furniture at curb by Bill Haynes.
- Property Owner is listed as Brandt Griggs.
- Property was rechecked on 4/19 and 4/30 with no progress made.
- The renter Laketa Means informed us the owner had placed items on property.
- Phone calls were made to the manager of property and he informed us that it would get taken care of.
- The property was rechecked on 5/16 and 5/23/2013 with no progress made.
- Mowing was scheduled and Final Cleanup finished on 5/31/2013
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any questions please advise.

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Barbara McElroy

Conway Permits & Code Enforcement
Phone 501-450-6107
Fax 501-450-6144

June 11, 2013

Brandt Griggs
415 South Ash Street
Conway, AR 72034

Parcel # 710-06754-000

91 7108 2133 3938 6350 7209

RE: Nuisance Abatement at 415 South Ash Street, Conway AR
Cost of Clean-Up, Amount Due: \$150.75

Dear Mr. or Mrs. Griggs,

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **July 23rd, 2013 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention to Barbara McElroy**. If you have any questions, please feel free to call me at 501-450-6191.

Sincerely,


Barbara McElroy

Cc: Lareta LLC

91 7108 2133 3938 6350 7193

INVOICE

City of Conway Code Enforcement

DATE: JUNE 11, 2013

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
barbara.mcelroy@cityofconway.org

TO Brandt Griggs
415 South Ash Street
Conway, AR 72034

Description: Mowing/Clean up/Admin Fees
associated with the nuisance abatement at
415 S. Ash Street.

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Bill Haynes	710-06754-000		July 23rd, 2013

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Clean Up	15.23	15.23
1	Clean Up	17.86	17.86
1	Clean Up	17.90	17.90
1	Maintenance Fee	15.00	15.00
1	Landfill Fee	12.31	12.31
1	Administrative Fee (Barbara McElroy)	24.15	24.15
1	Administrative fee (Bill Haynes)	18.74	19.10
1	Administrative Fee (Glenn Berry)	26.50	21.70
2	Certified Letter	3.29	6.58
2	Regular letter	.46	.92

- Total amount due after 7/23/2013 includes collection penalty & filing fees

TOTAL BY 7/23/2013	\$150.75
TOTAL AFTER 7/23/2013	\$195.82

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

Payments are due 30 days from date of this letter;

**Conway Code Enforcement
Incident Report**

Date of Violation: 04-09-13

Violator Name: Brandt Griggs

Address of Violation: 415 S Ash

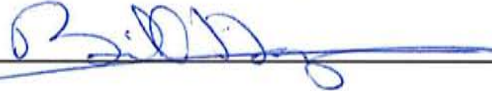
Violation Type: Rubbish/Trash Furniture

Warning #: CE6634

Description of Violation and Actions Taken: On 04-09-13 I responded to a complaint of trash, rubbish and furniture piled at the curb in front of 415 S Ash St. A large pile of the debris was located at the end of the drive to that address. I wrote the listed renter, Laketa Means. Means later informed us the owner of the duplex had placed the rubbish there prior to her moving in. The owner, Brandt Griggs was contacted. Rechecks were conducted on 04-19-13, 04-30-13 & 04-30-13 with no change in condition. Phone calls were made to the owner and certified letters were sent. Rechecks were made on 05-16-13 and 05-23-13. Clean up was scheduled and the physical plant crew removed the debris.

Code Enforcement Officer: Bill Haynes #403

Officer Signature: _____



Date: 06-24-13

Time: 12:24 pm



City of Conway, Arkansas
Resolution No. R-13-_____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **2522 Robinson Avenue** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$204.31** (\$158.47 + Penalty-\$15.84 + filing fee-\$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **July 23rd, 2013** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 23rd day of July, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Planning & Development
1201 Oak Street
Conway, Arkansas 72032



Barbara McElroy
Administrative Assistant
Phone: 501-450-6107
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Barbara McElroy
Date: July 9th, 2013

Re: 2522 Robinson Avenue

- April 29th, 2013– Warning Violation written regarding the grass & limbs in back yard by Bill Haynes.
- Property Owner is listed as Leslie Wills/Bank of America.
- Property was rechecked on 5/7 with no progress made.
- The property was foreclosed on by Bank of America and was emailed giving notice that the property was in violation and was rechecked on 5/16 and 5/28/2013 with no progress made.
- Mowing was scheduled and Final Cleanup finished on 6/5/2013
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any questions please advise.

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Barbara McElroy

Conway Permits & Code Enforcement
Phone 501-450-6107
Fax 501-450-6144

June 11, 2013

91 7108 2133 3938 6350 7216

Leslie Willis
2522 Robinson Avenue
Conway, AR 72034

Parcel # 710-04142-000

RE: Nuisance Abatement at 2522 Robinson Avenue, Conway AR
Cost of Clean-Up, Amount Due: \$158.47

Dear Ms. Willis,

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **July 23rd, 2013 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention to Barbara McElroy**. If you have any questions, please feel free to call me at 501-450-6191.

Sincerely,


Barbara McElroy

INVOICE

City of Conway Code Enforcement

DATE: JUNE 11, 2013

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
barbara.mcelroy@cityofconway.org

TO Leslie Willis
2522 Robinson Avenue
Conway, AR 72034

Description: Mowing/Clean up/Admin Fees
associated with the nuisance abatement at
2522 Robinson Avenue

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Bill Haynes	710-04142-000		July 23rd, 2013

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL	
1	Mowing	10.48	10.48	
1	Mowing	17.86	17.86	
1	Mowing	17.90	17.90	
1	Mowing	16.22	16.22	
1	Maintenance Fee	15.00	15.00	
1	Landfill Fee	12.31	12.31	
1	Administrative Fee (Barbara McElroy)	24.15	24.15	
1	Administrative fee (Bill Haynes)	18.74	19.10	
1	Administrative Fee (Glenn Berry)	26.50	21.70	
1	Certified Letter	3.29	3.29	
1	Regular letter	.46	.46	
TOTAL BY 7/23/2013			\$158.47	
<ul style="list-style-type: none">• Total amount due after 7/23/2013 includes collection penalty & filing fees			TOTAL AFTER 7/23/2013	\$204.31

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

Payments are due 30 days from date of this letter;

**Conway Code Enforcement
Incident Report**

Date of Violation: 04-29-13

Violator Name: Leslie Wills

Address of Violation: 2522 Robinson

Violation Type: Tall Grass / Tree Limbs

Warning #: CE6723

Description of Violation and Actions Taken: I wrote a warning for tall grass & tree limbs while responding to a complaint at 2522 Robinson. The house was a vacant foreclosure so the warnings were sent to the listed responsible parties with no response noted. Rechecks were conducted on 05-07-13, 05-16-13, 05-28-13 and certified letters and emails were sent also. Mowing and cleanup was scheduled and performed by physical plant employees.

Code Enforcement Officer: Bill Haynes #403

Officer Signature: _____



Date: 06-24-13

Time: 12:42 pm



City of Conway
Street and Engineering Department
100 East Robins Street
Conway, AR 72032

Ronnie Hall, P.E.
City Engineer
ronnie.hall@cityofconway.org
501-450-6165

July 16, 2013

Mayor Tab Townsell
1201 Oak Street
Conway, Arkansas 72032

**RE: Conway Western Arterial Loop (Baker Wills Parkway)
AHTD Job 080174
FAP No. HPP2-0169(4) & HPP2-3742(1)
South Interchange
Right of Way Acquisition**

Dear Mayor Townsell:

The following counter offer have been received and are submitted for your consideration.

<u>Tract 47 owner, Herman and Antonia Buendtner</u>	
Original Offer- Market Value (5,805 Sq. Ft.)	\$1,000
Additional Compensation Requested.	<u>+\$100</u>
TOTAL AMOUNT REQUESTED	\$1,100

In addition, they are requesting driveway access to the new roadway. This should be OK since they own about 500 feet of frontage along the south side immediately west of the Sidebottom Road intersection. We will add a driveway at approximate Station 49+00 if this counter offer is accepted.

OR Colan recommends acceptance of this counteroffer.

Please advise if you are in agreement with this request.

Thanks,
Ronnie Hall, P.E.



4701 Northshore Drive
North Little Rock, AR 72118

TEL 501.376.3633
FAX 501.372.8042

www.GarverUSA.com

July 18, 2013

Mr. Ronnie Hall, P.E.
City of Conway
100 East Robbins
Conway, AR 72032

Re: New Conway Municipal Airport
Utility Construction
Engineer's Recommendation

Dear Mr. Hall:

Bids were received for the "Utility Construction" project for the new Conway Municipal Airport at 10:30 A.M. on July 11, 2013. The bids have been checked for accuracy and for compliance with the contract documents. A tabulation of the bids received is enclosed with this letter.

A total of 2 bids were received on the project. Co-Bar Contracting, Inc submitted the low bid for the total project (Total Base Bid) in the amount of \$387,172.80. The Engineer's Opinion of Probable Cost for the Total Base Bid was \$350,000.00. A tabulation of the bids received is enclosed with this letter.

Based on the available funding we recommend rejecting all bids and rebidding the project with a reduced scope. Please call me if you have any questions.

Sincerely,

GARVER, LLC

A handwritten signature in blue ink, appearing to read 'BL R'.

Blake Roberson, P.E.
Project Manager

Attachments: Bid Tabulation

**CITY OF CONWAY
NEW CONWAY MUNICIPAL AIRPORT
UTILITY CONSTRUCTION - BID TABULATION
BID OPENING: JULY 11, 2013; 10:30 AM**

ITEM NO.	SPEC. NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	ENGINEER'S ESTIMATE		COBAR CONTRACTING, INC.		PALADINO-NASH, INC.	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	SS-120-3.1	Site Preparation	L.S.	1	\$48,155.00	\$48,155.00	\$12,000.00	\$12,000.00	\$11,500.00	\$11,500.00
2	SS-130-4.1	Trench and Excavation Safety Systems	L.S.	1	\$1,000.00	\$1,000.00	\$5,000.00	\$5,000.00	\$3,900.00	\$3,900.00
3	SS-301-15.1	Electrical Service and Power Distribution System, Installed	L.S.	1	\$12,000.00	\$12,000.00	\$11,500.00	\$11,500.00	\$125,000.00	\$125,000.00
4	SS-601-1.1	Septic Tank	L.S.	1	\$4,000.00	\$4,000.00	\$7,100.00	\$7,100.00	\$12,500.00	\$12,500.00
5	SS-601-1.2	Distribution Box	Each	1	\$250.00	\$250.00	\$1,000.00	\$1,000.00	\$4,200.00	\$4,200.00
6	SS-601-1.3	Field Lines	L.F.	700	\$13.00	\$9,100.00	\$19.00	\$13,300.00	\$21.00	\$14,700.00
7	P-156-5.1	Temporary Erosion Control	L.S.	1	\$5,000.00	\$5,000.00	\$7,000.00	\$7,000.00	\$3,500.00	\$3,500.00
8	33 31 13-3.3-1	16" Steel Casing	L.F.	170	\$140.00	\$23,800.00	\$66.20	\$11,254.00	\$150.00	\$25,500.00
9	33 31 13-3.3-2	10" Steel Casing	L.F.	180	\$115.00	\$20,700.00	\$54.86	\$9,874.80	\$110.00	\$19,800.00
10	33 31 13-3.3-3	4" Steel Casing	L.F.	280	\$75.00	\$21,000.00	\$36.00	\$10,080.00	\$75.00	\$21,000.00
11	33 32 13-3.7-1	Pump Station	L.S.	1	\$40,000.00	\$40,000.00	\$135,900.00	\$135,900.00	\$175,000.00	\$175,000.00
12	33 39 13-3.6-1	Standard 4'-0" Manhole, 0' to 6' Depth	Each	7	\$4,000.00	\$28,000.00	\$3,800.00	\$26,600.00	\$5,500.00	\$38,500.00
13	33 39 13-3.6-2	Additional Vertical Feet of Manhole	V.F.	41	\$250.00	\$10,250.00	\$310.00	\$12,710.00	\$450.00	\$18,450.00
14	33 41 20-3.5-1	8" Dia. PVC Pipe Gravity Sewer, 6' to 8' cut	L.F.	240	\$53.00	\$12,720.00	\$36.00	\$8,640.00	\$35.00	\$8,400.00
15	33 41 20-3.5-2	8" Dia. PVC Pipe Gravity Sewer, 8' to 10' cut	L.F.	791	\$53.00	\$41,923.00	\$38.00	\$30,058.00	\$41.20	\$32,589.20
16	33 41 20-3.5-3	8" Dia. PVC Pipe Gravity Sewer, 10' to 12' cut	L.F.	385	\$55.00	\$21,175.00	\$48.00	\$18,480.00	\$49.50	\$19,057.50
17	33 41 20-3.5-4	8" Dia. PVC Pipe Gravity Sewer, 12' to 14' cut	L.F.	512	\$57.00	\$29,184.00	\$65.00	\$33,280.00	\$65.00	\$33,280.00
18	33 41 20-3.5-5	8" Dia. PVC Pipe Gravity Sewer, 14' to 16' cut	L.F.	237	\$59.00	\$13,983.00	\$108.00	\$25,596.00	\$82.00	\$19,434.00
19	33 41 20-3.5-6	4" Service Lateral	L.F.	320	\$22.00	\$7,040.00	\$20.00	\$6,400.00	\$29.00	\$9,280.00
20	33 41 20-3.5-7	Cleanouts	Each	4	\$180.00	\$720.00	\$350.00	\$1,400.00	\$650.00	\$2,600.00
TOTALS						\$350,000.00		\$387,172.80		\$598,190.70



Blake W. Roberson, AR PE #13646





City of Conway, Arkansas
Ordinance No. O-13-_____

AN ORDINANCE GRANTING A FRANCHISE TO SIGMA INVESTMENTS, LLC, TO UTILIZE SPECIFIC ALLEY RIGHT-OF-WAY ON THE SOUTH SIDE OF OAK STREET JUST WEST OF 1011 OAK STREET IN BLOCK 5, ROBINSON'S PLAN TO THE CITY OF CONWAY; DECLARING AN EMERGENCY AND FOR OTHER PURPOSES:

Whereas, Sigma Investments, LLC, desires to be able to construct an entrance for the disabled compliant with the Americans with Disabilities Act (ADA) to serve the buildings located at 1009 and 1011 Oak Street, and

Whereas, the City of Conway owns the entire alley, and

Whereas, based on the dimensions of the proposed handicapped entrance, it does not appear that such an entrance would impede or hamper any current use or activity in the alley, and

Whereas, construction of an ADA compliant handicapped accessible entrance at this location would serve a public purpose.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1: That a franchise is hereby granted from the City of Conway, Arkansas to the owners of the Western 1/3 of Lots 1 and 2, Block 5 of the Robinson's Plan and/or the owner's successors and assigns for fifty (50) years, for the placement of an ADA compliant handicap entrance for the disabled on public right-of-way on the south side of Oak Street adjacent to said Western 1/3 of Lots 1 and 2, Block 5 of the Robinson's Plan to the City of Conway, Arkansas.

Section 2: That the franchise area shall be granted as described: Starting at the Northwest corner of Lot 1, Block 5, Robinson's Plan; thence Southeasterly 30 feet along the west property line of Lot 1 to the point of beginning; thence Southwesterly 6 feet; thence Southeasterly 15 feet; thence Northeasterly 6 feet; thence Northwesterly 15 feet to the point of beginning. A solid structure for the purposes of an ADA compliant handicap entrance may be constructed in said franchise easement no higher than the finish floor elevation of the building immediately adjacent to said franchise or in any case no higher than four feet above the sidewalk or surrounding pavement.

Section 3: That the structure permitted by this franchise shall be constructed, erected, maintained, repaired and operated in a strict compliance with all state, federal and City codes, ordinances, and regulations for the life of the franchise and shall be approved as to its design by the city engineer. Further, the exterior vertical surfaces of the handicap entrance must be constructed out of brick, decorative block, or architecturally molded concrete as approved by the city engineer.

Section 4: That the City of Conway assumes no maintenance responsibility for the permitted handicap entrance. The City shall not be responsible for damage to the handicap entrance by the City or by utility (public or franchised private) crews while performing normal maintenance work in the public right-of-way or easements. The City assumes no liability for personal injury or property damages as of a result of the placement of the permitted handicap entrance and the applicant shall indemnify and hold the City harmless from actions, claims, costs, damages, and expenses to which the City may be subjected arising out of the placement of the permitted handicap entrance in the public right-of-way.

Section 5: That upon notice from the appropriate city departments (as established by the Mayor), the franchisee shall remove the permitted items from the public right-of-way or easement at their own expense for any public improvement project or if the situation becomes a public nuisance.

Section 6: That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of the conflict.

Section 7: That it is ascertained and declared that it is necessary for the public peace and welfare of the citizens of the City of Conway, Arkansas an emergency is hereby declared to exist and this ordinance shall take effect and be in force from and after its passage and publication and shall benefit and run in favor of all future owners of the property and their successors and assigns.

PASSED this 23rd day of July, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



CONWAY PLANNING COMMISSION

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

July 16, 2013

Council Members
Conway, AR 72032

Dear Council Members:

Vafa Ferdowsian/Jennifer McMillan request for a Conditional Use Permit to allow Restricted Retail in an O-3 zoning district for property that is located at 705 Donaghey (former prosthetic office) Avenue with the legal description

The North 100 feet of Lots 15 and 16, Block A, Smith's Subdivision of Donaghey Addition to the City of Conway, Arkansas also known as 705 Donaghey Avenue.

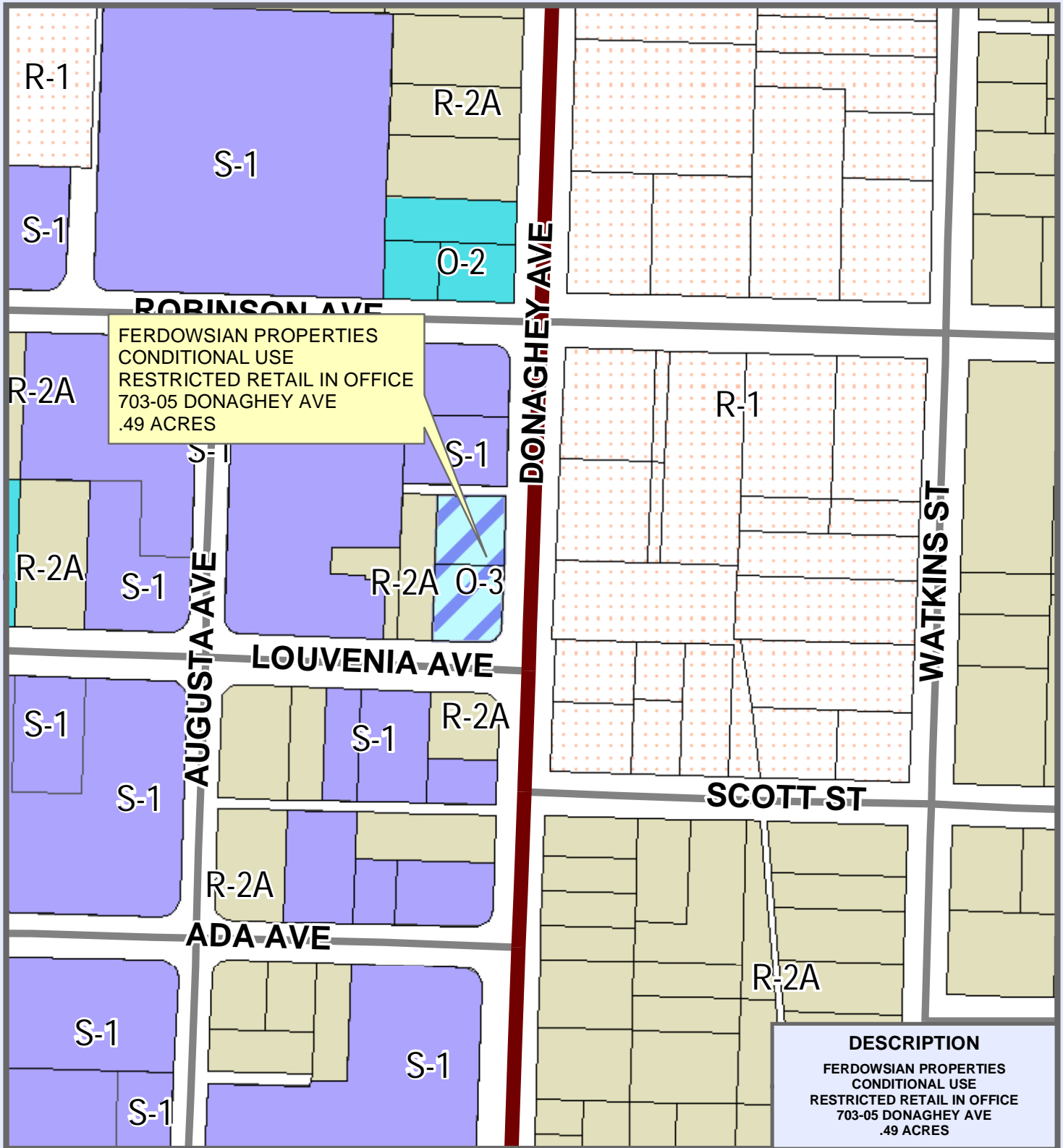
was reviewed by the Planning Commission at their regular meeting on July 15, 2013. A motion to approve this conditional use request to allow Restricted Retail failed with only 3 votes for approval. Applicants have requested to appeal this denial for the property at 705 Donaghey Avenue at the July 23 City Council meeting. The appeal does not include the property at 703 Donaghey (existing foot clinic) Avenue that was part of the original conditional use request.

Sincerely,

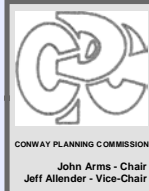
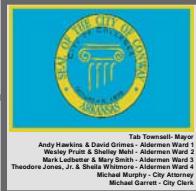
Jeff Allender, Vice Chair
Planning Commission

CITY OF CONWAY

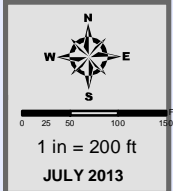
FERDOWSIAN PROPERTIES, LLC CONDITIONAL USE



DESCRIPTION
**FERDOWSIAN PROPERTIES
CONDITIONAL USE
RESTRICTED RETAIL IN OFFICE
703-05 DONAGHEY AVE
.49 ACRES**



<ul style="list-style-type: none"> — INTERSTATE — MAJOR ARTERIAL — MINOR ARTERIAL — COLLECTOR — RESIDENTIAL — PRIVATE ROAD — INTERSTATE RAMP — RAILROADS 	<ul style="list-style-type: none"> — LOT LINE — STREAMS — LAKES & PONDS CITY LIMITS 	<table border="0" style="width: 100%; font-size: x-small;"> <tr> <td style="vertical-align: top;"> Residential R-1 R-2A R-2 HR SR </td> <td style="vertical-align: top;"> Industrial MF-1 MF-2 MF-3 RMH </td> <td style="vertical-align: top;"> Commercial C-1 C-2 C-3 C-4 </td> <td style="vertical-align: top;"> Office O-1 O-2 O-3 </td> <td style="vertical-align: top;"> Industrial I-1 I-3 RU-1 </td> <td style="vertical-align: top;"> Special SP S-1 A-1 PUD TJ </td> </tr> </table>	Residential R-1 R-2A R-2 HR SR	Industrial MF-1 MF-2 MF-3 RMH	Commercial C-1 C-2 C-3 C-4	Office O-1 O-2 O-3	Industrial I-1 I-3 RU-1	Special SP S-1 A-1 PUD TJ
Residential R-1 R-2A R-2 HR SR	Industrial MF-1 MF-2 MF-3 RMH	Commercial C-1 C-2 C-3 C-4	Office O-1 O-2 O-3	Industrial I-1 I-3 RU-1	Special SP S-1 A-1 PUD TJ			



THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE, AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER. THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. CITY OF CONWAY ASSUMES NO RESPONSIBILITY IN CONNECTION THEREWITH.

CONTACT INFORMATION
 WWW.CONWAYPLANNING.ORG/GIS
 E-MAIL: Jason.Lyon@CityOfConway.org



CONWAY PLANNING COMMISSION

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

July 16, 2013

Council Members
Conway, AR 72032

Dear Council Members:

Conway Corporation request for a Conditional Use Permit to allow an electric substation in an A-1 zoning district for property that is located at 1725 Middle Road with the legal description

Part of the NE $\frac{1}{4}$, NE $\frac{1}{4}$, Section 17, T-5-N, R-13-W, Faulkner County, Arkansas, described as beginning at a $\frac{1}{2}$ " rebar used as the NE Corner of said NE $\frac{1}{4}$, NE $\frac{1}{4}$; thence North 87 Degrees 41 Minutes 32 Seconds West, a distance of 626.10 feet; thence South 01 Degrees 40 Minutes 50 Seconds West, along a property line a distance of 500.00 feet to a found 1" pipe at a fence corner; thence North 87 Degrees 32 Minutes 00 Seconds West, a distance of 43.20 feet; thence South 01 Degrees 32 Minutes 44 Seconds West, a distance of 219.67 feet to a found $\frac{1}{2}$ " rebar at a fence corner; thence South 87 Degrees 44 Minutes 52 Seconds East, along a property line, a distance of 675.89 feet to the East line of said NE $\frac{1}{4}$ NE $\frac{1}{4}$; thence North 01 Degrees 06 Minutes 53 Seconds East, along said east line, a distance of 719.00 feet to the POINT OF BEGINNING; said described tract containing 10.61 acres, more or less.

was reviewed by the Planning Commission at their regular meeting on July 15, 2013. The Planning Commission voted 7 – 0 – 1 to forward this request to the City Council with a recommendation for approval with the following conditions attached. Matthew Brown abstained from voting.

1. All lighting shall be inward, downward, and shrouded.
2. Conway Corp will meet with Faith Church to discuss a visual screening hedge/tree row. Said screening will run the length of the western substation fence not including area under the high voltage transmission line.

Please note that after the Planning Commission meeting, the Pastor of Faith Church and Conway Corporation representatives met to discuss screening. It was decided that an 8 foot wooden privacy fence was more desirable as specified in the enclosed letter.

Sincerely,

Jeff Allender, Vice Chair
Planning Commission

Enclosure

FAITH F CHURCH

Following Jesus. Changing Lives.

Conway Corporation
1307 Prairie St
Conway Arkansas 72033

Attention Bill Bethea;

Thank you for taking the time to listen to our concerns and addressing them for us at Faith. We look forward to having you as neighbors. As stated before we are not opposed to the substation that you wish to install.

As per our conversation last night at the commission meeting, and our phone conversation today, 7/16/2013, Conway Corporation has agreed to install an eight foot fence with wood side facing church on the property line between church and the new substation. This would be much better than trees or shrubs and easier to maintain. Also Conway Corporation agreed to work to resolve any problems we might encounter with our sound equipment as a result of the substation although we expect no problems.

With this letter we have no objections to this conditional use permit and look forward to working with our new neighbors.

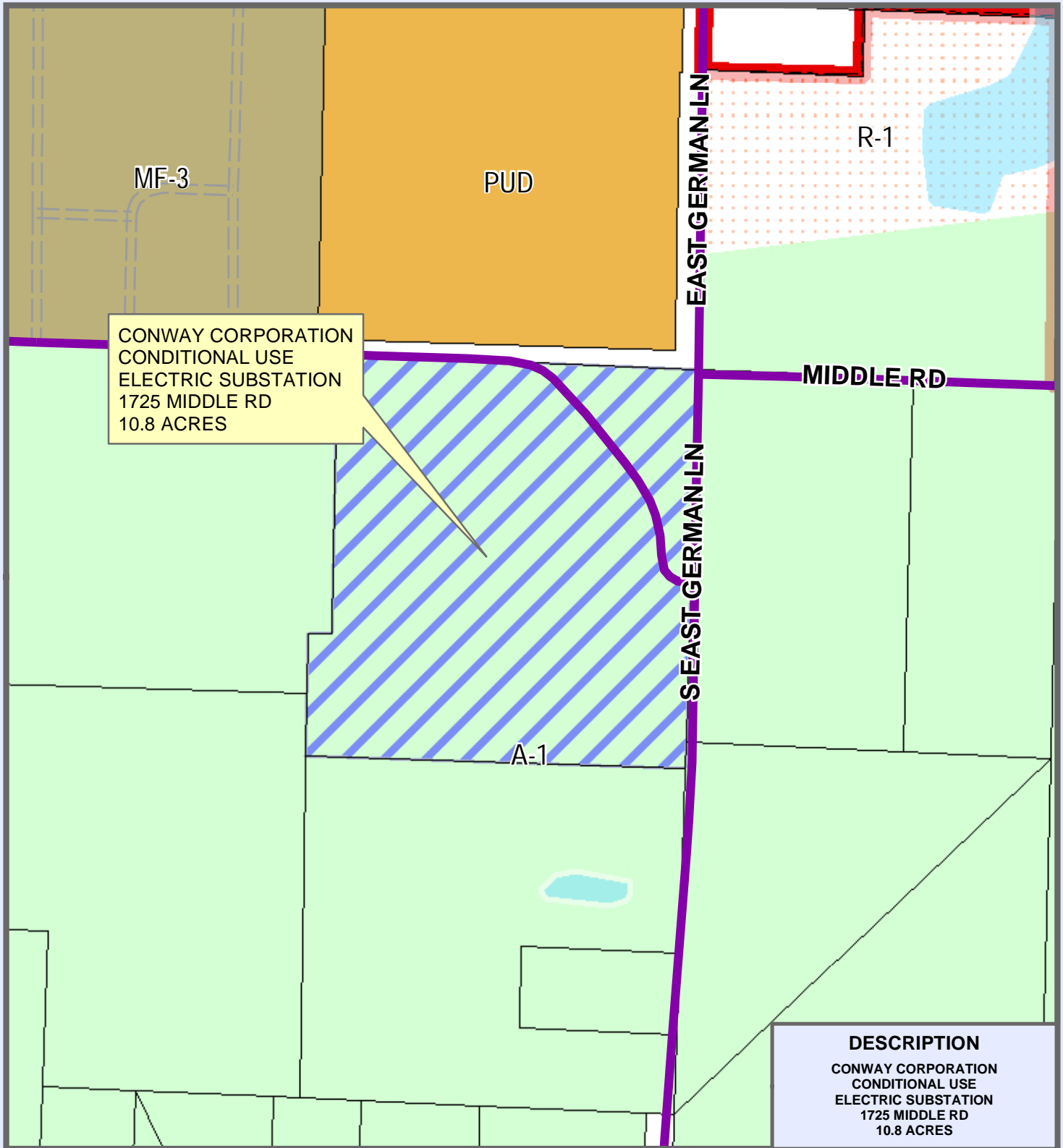


Rev. Micheal Burden

mlb

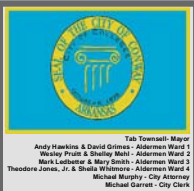
CITY OF CONWAY

CONWAY CORPORATION CONDITIONAL USE



**CONWAY CORPORATION
CONDITIONAL USE
ELECTRIC SUBSTATION
1725 MIDDLE RD
10.8 ACRES**

DESCRIPTION
**CONWAY CORPORATION
CONDITIONAL USE
ELECTRIC SUBSTATION
1725 MIDDLE RD
10.8 ACRES**



Tabi Townsend - Mayor
Andy Hawkins & David Grimes - Aldermen Ward 1
Wesley Pruitt & Shelly Blake - Aldermen Ward 2
Mark Ledbetter & Mary Smith - Aldermen Ward 3
Theodore Jones, Jr. & Shelly Wilmore - Aldermen Ward 4
Michael Murphy - City Attorney
Michael Barrett - City Clerk

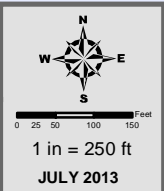


Bryan Patrick - Director
Wes Crispman - Deputy Director
Christy Sutherland - Planner
Linda Rhee - Planning Tech
Jason Lyon - GIS Coordinator



CONWAY PLANNING COMMISSION
John Arms - Chair
Jeff Allender - Vice-Chair

INTERSTATE	LOT LINE	Residential	Industrial
MAJOR ARTERIAL	STREAMS	R-1	I-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	RU-1
COLLECTOR	CITY LIMITS	R-2	I-3
RESIDENTIAL		MF-3	
PRIVATE ROAD		HR	
INTERSTATE RAMP		SR	
RAILROADS			
		Commercial	Special
		C-1	SP
		C-2	S-1
		C-3	O-1
		C-4	O-2
			O-3
			PUD
			TJ



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CONTACT INFORMATION
WWW.CONWAY-PLANNING.ORG/GIS
E-MAIL: Jason.Lyon@CityOfConway.org



City of Conway, Arkansas
Ordinance No. O-13- _____

AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING ORDINANCE TO REZONE PROPERTY LOCATED EAST OF SOUTH SALEM ROAD AT THE TERMINATION OF JOSH DRIVE AND ZOYSIA LANE FROM A-1 TO R-1:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **A-1** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

A part of the W½ SE¼ of Section 23, Township 5 North, Range 14 West, Faulkner County, Arkansas, being further described as commencing at an axle marking the Northeast Corner of said W½ SE¼ and running thence S02°07'22"W along the East Line of said W½ SE¼, 550.02 feet to the Southeast Corner of Justin Place Subdivision and the Point of Beginning; thence, continue S02°07'22"W along the West Line of Spring Valley Subdivision 2077.67 feet to the Southeast Corner of said W½ SE¼; thence run N89°13'21"W, 1304.40 feet to the Southwest Corner of said W½ SE¼; thence run N01°41'48"E along the West Line of said W½ SE¼, 461.54 feet to a ½" rebar; thence run S88°22'59"E, 408.03 feet to a chair leg; thence run N01°51'45"E, 730.02 feet to a Harmon cap; thence run S88°22'27"E, 243.56 feet to a ½" rebar; thence run N01°54'42"E, 536.69 feet to a ½" rebar; thence run N88°21'55"W, 243.56 feet to a 5/8" pipe; thence run N01°52'05"E 368.06 feet to the South Line of Justin Place Subdivision; thence run S88°24'23"E, 906.44 feet to the Point of Beginning. Containing 44.44 acres more or less.

to those of **R-1**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 23rd day of July, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



CONWAY PLANNING COMMISSION

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

July 16, 2013

Council Members
Conway, AR 72032

Dear Council Members:

Hal Crafton request for a rezoning from A-1 to R-1 for property that is located east of South Salem Road at the termination of Josh Drive and Zoysia Lane with the legal description

A part of the $W\frac{1}{2}$ $SE\frac{1}{4}$ of Section 23, Township 5 North, Range 14 West, Faulkner County, Arkansas, being further described as commencing at an axle marking the Northeast Corner of said $W\frac{1}{2}$ $SE\frac{1}{4}$ and running thence $S02^{\circ}07'22''W$ along the East Line of said $W\frac{1}{2}$ $SE\frac{1}{4}$, 550.02 feet to the Southeast Corner of Justin Place Subdivision and the Point of Beginning; thence, continue $S02^{\circ}07'22''W$ along the West Line of Spring Valley Subdivision 2077.67 feet to the Southeast Corner of said $W\frac{1}{2}$ $SE\frac{1}{4}$; thence run $N89^{\circ}13'21''W$, 1304.40 feet to the Southwest Corner of said $W\frac{1}{2}$ $SE\frac{1}{4}$; thence run $N01^{\circ}41'48''E$ along the West Line of said $W\frac{1}{2}$ $SE\frac{1}{4}$, 461.54 feet to a $\frac{1}{2}$ " rebar; thence run $S88^{\circ}22'59''E$, 408.03 feet to a chair leg; thence run $N01^{\circ}51'45''E$, 730.02 feet to a Harmon cap; thence run $S88^{\circ}22'27''E$, 243.56 feet to a $\frac{1}{2}$ " rebar; thence run $N01^{\circ}54'42''E$, 536.69 feet to a $\frac{1}{2}$ " rebar; thence run $N88^{\circ}21'55''W$, 243.56 feet to a $\frac{5}{8}$ " pipe; thence run $N01^{\circ}52'05''E$ 368.06 feet to the South Line of Justin Place Subdivision; thence run $S88^{\circ}24'23''E$, 906.44 feet to the Point of Beginning. Containing 44.44 acres more or less.

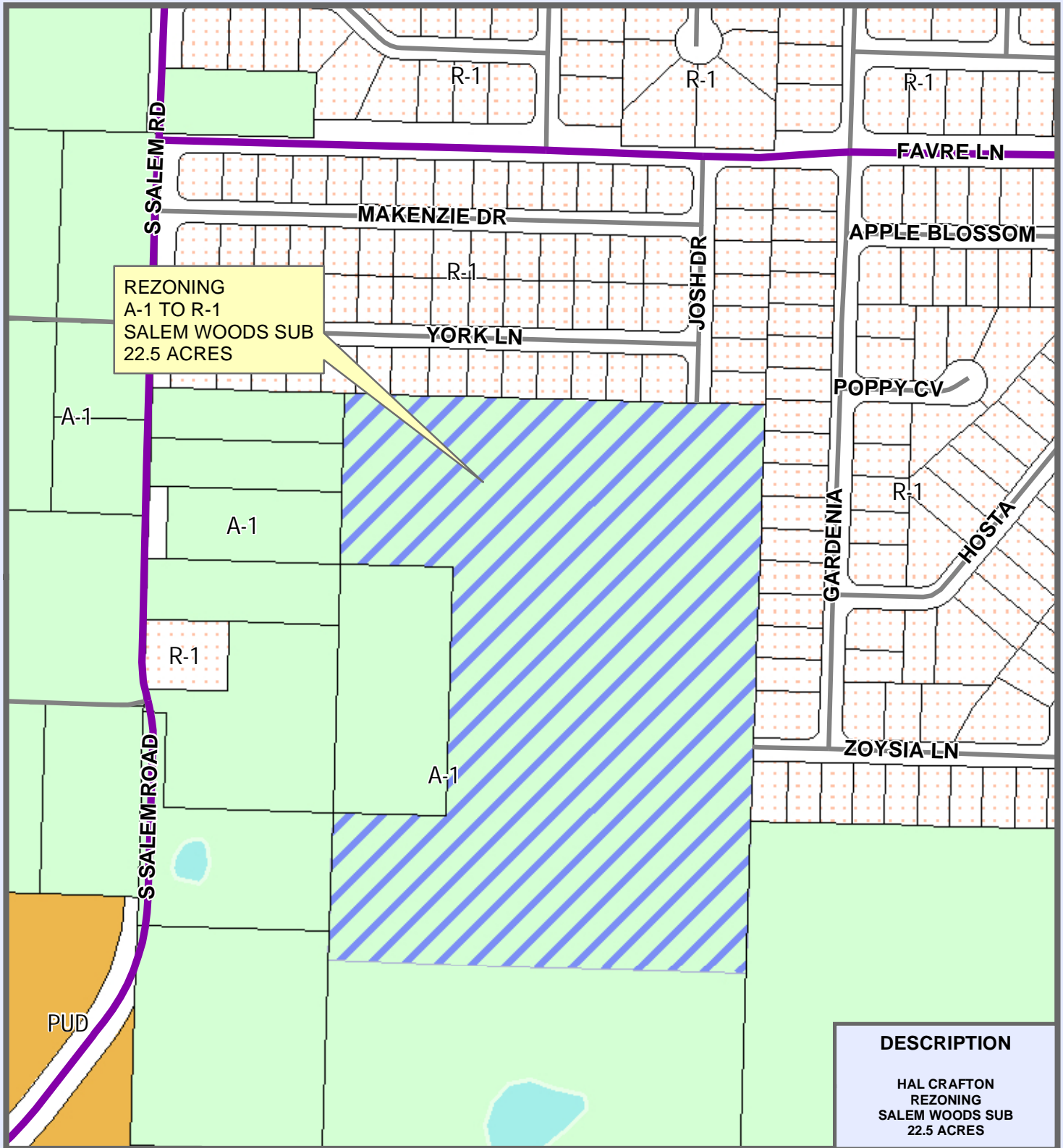
was reviewed by the Planning Commission at their regular meeting on July 15, 2013. The Planning Commission voted unanimously to forward this request to the City Council with a recommendation for approval.

Sincerely,

Jeff Allender, Vice Chair
Planning Commission

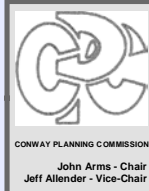
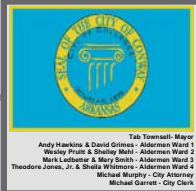
CITY OF CONWAY

SALEM WOODS SUB REZONE A-1 TO R-1

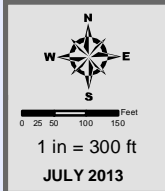


DESCRIPTION

**HAL CRAFTON
REZONING
SALEM WOODS SUB
22.5 ACRES**



INTERSTATE	LOT LINE	Residential	Industrial
MAJOR ARTERIAL	STREAMS	R-1	I-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	MF-2
COLLECTOR	CITY LIMITS	R-2	MF-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	
INTERSTATE RAMP		Commercial	Office
RAILROADS		C-1	O-1
		C-2	O-2
		C-3	O-3
		C-4	
			Special
			SP
			S-1
			A-1
			PUD
			TJ



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CONTACT INFORMATION
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E-MAIL: Jason.Lyon@CityOfConway.org



City of Conway, Arkansas
Ordinance No. O-13- _____

AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING ORDINANCE TO REZONE PROPERTY LOCATED AT 1830 VILLAGE COMMONS DRIVE FROM RU-1 TO MF-3:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **RU-1** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

Tract "C", Village Commons Subdivision, Conway, Faulkner County, Arkansas.

to those of **MF-3**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 23rd day of July, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



CONWAY PLANNING COMMISSION

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

July 16, 2013

Council Members
Conway, AR 72032

Dear Council Members:

Rausch Coleman request for a rezoning from RU-1 to MF-3 for property that is located at 1830 Village Commons Drive with the legal description

Tract "C", Village Commons Subdivision, Conway, Faulkner
County, Arkansas

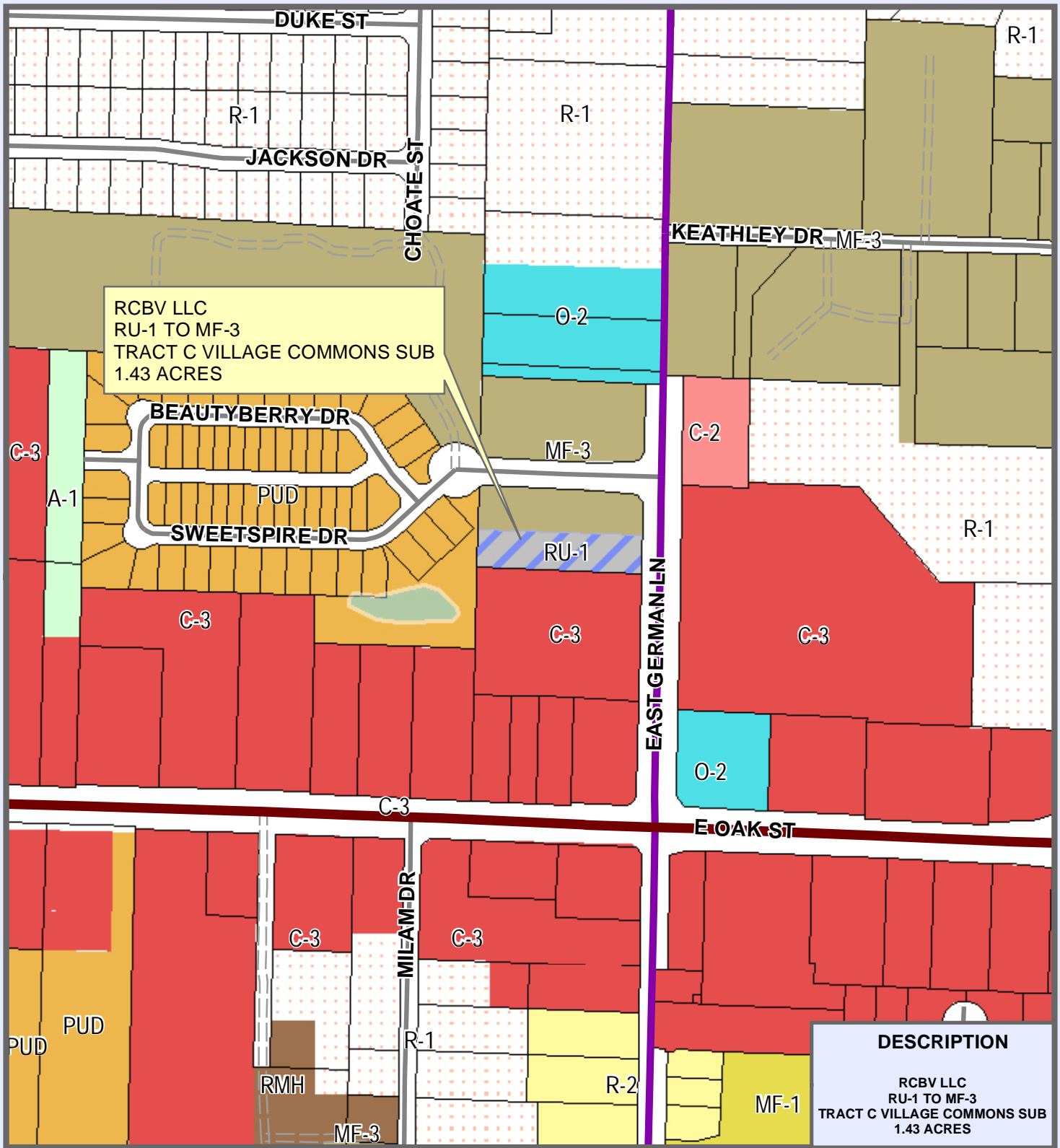
was reviewed by the Planning Commission at their regular meeting on July 15, 2013. The Planning Commission voted 7 – 1 to forward this request to the City Council with a recommendation for approval.

Sincerely,

Jeff Allender, Vice Chair
Planning Commission

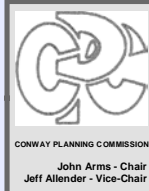
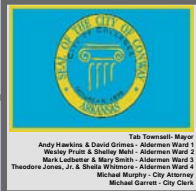
CITY OF CONWAY

RCBV LLC REZONE RU-1 TO MF-3

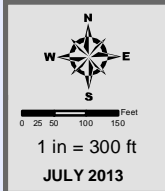


DESCRIPTION

**RCBV LLC
RU-1 TO MF-3
TRACT C VILLAGE COMMONS SUB
1.43 ACRES**



INTERSTATE	LOT LINE	Residential	Industrial
MAJOR ARTERIAL	STREAMS	R-1	I-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	RU-1
COLLECTOR	CITY LIMITS	R-2	I-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	
INTERSTATE RAMP		Commercial	Office
RAILROADS		C-1	O-1
		C-2	O-2
		C-3	O-3
		C-4	PUD
			TJ
			Special
			SP
			S-1



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CONTACT INFORMATION
WWW.CONWAY-PLANNING.ORG/GIS
E-MAIL: Jason.Lyon@CityOfConway.org

Printing Date: 7/13/2013
File: Security Maps\20130713\RCBV LLC REZONE.mxd
Prepared By: Jason Lyon



City of Conway, Arkansas
Ordinance No. O-13- _____

AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING ORDINANCE TO REZONE PROPERTY LOCATED AT 2900 AND 2920 PRINCE STREET FROM R-1 TO O-2:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **R-1** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

Lots 1 and 2, Riverdrive Subdivision, Conway, Arkansas.

to those of **O-2**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 23rd day of July, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



CONWAY PLANNING COMMISSION

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

July 16, 2013

Council Members
Conway, AR 72032

Dear Council Members:

Ricky Hill, Satterfield Land Surveyors, request for a rezoning from R-1 to O-2 for property that is located at 2900 and 2920 Prince Street with the legal description

Lots 1 and 2, Riverdrive Subdivision, Conway, Faulkner County,
Arkansas

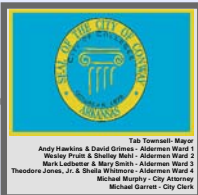
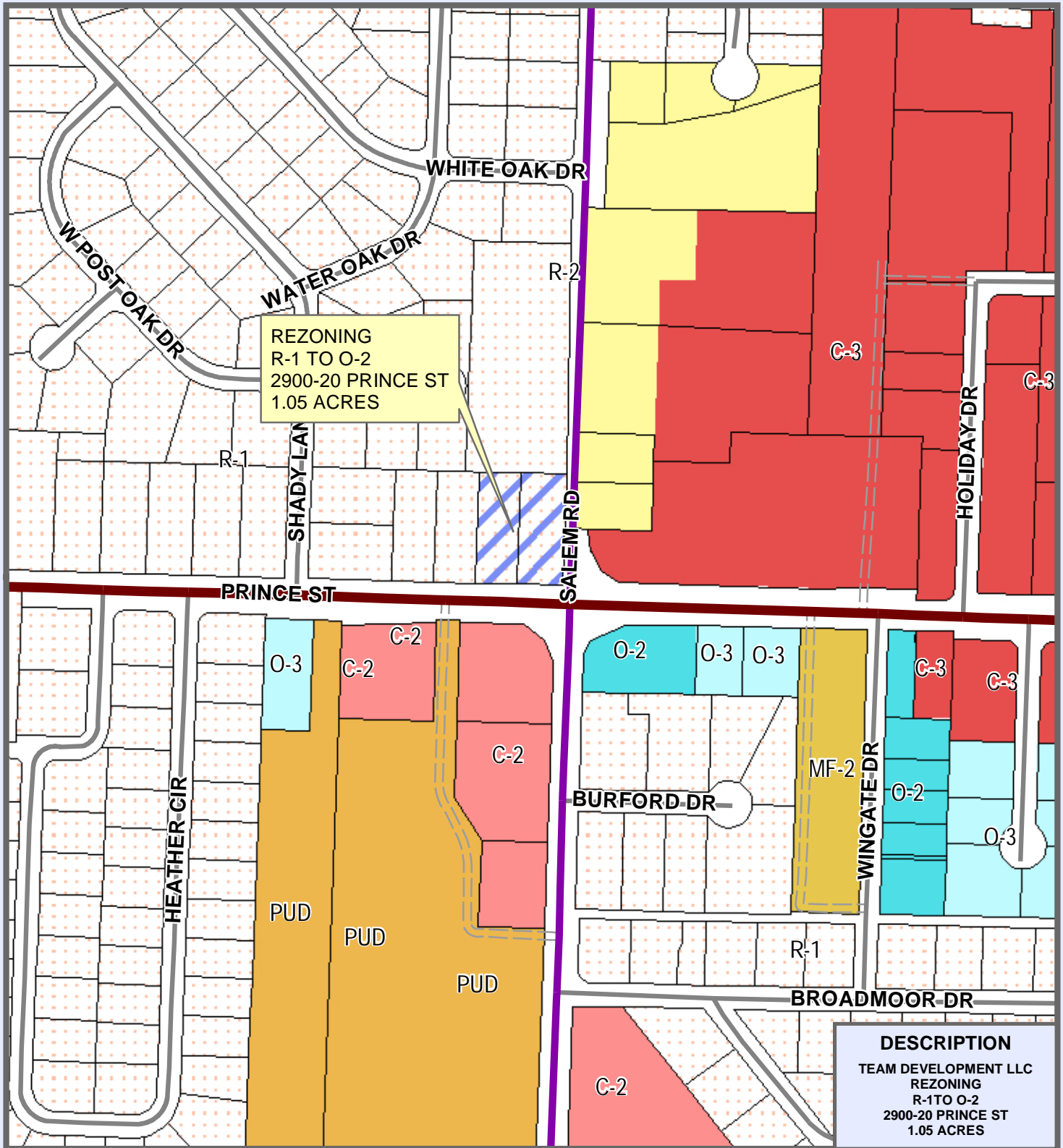
was reviewed by the Planning Commission at their regular meeting on July 15, 2013. The Planning Commission voted 6 -2 to forward this request to the City Council with a recommendation for approval.

Sincerely,

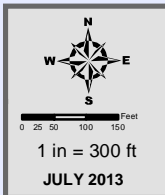
Jeff Allender, Vice Chair
Planning Commission

CITY OF CONWAY

TEAM DEVELOPMENT LLC REZONE R-1 TO O-2



INTERSTATE	LOT LINE	Residential	Industrial
MAJOR ARTERIAL	STREAMS	R-1	I-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	MF-2
COLLECTOR	CITY LIMITS	R-2	MF-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	
INTERSTATE RAMP		Commercial Office	Special
RAILROADS		C-1	SP
		C-2	S-1
		C-3	A-1
		C-4	PUD
			TJ



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CONTACT INFORMATION
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E-MAIL: Jason.Lyon@CityOfConway.org



CONWAY PLANNING COMMISSION

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

July 16, 2013

Council Members
Conway, AR 72032

Dear Council Members:

Kum & Go request for a Conditional Use Permit to allow gas pumps for a convenience store for property that is located at the northeast corner of Hogan at Tyler with the legal description

Lot 1, Westlake Subdivision

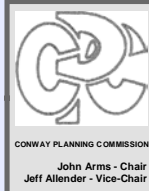
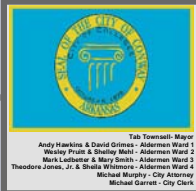
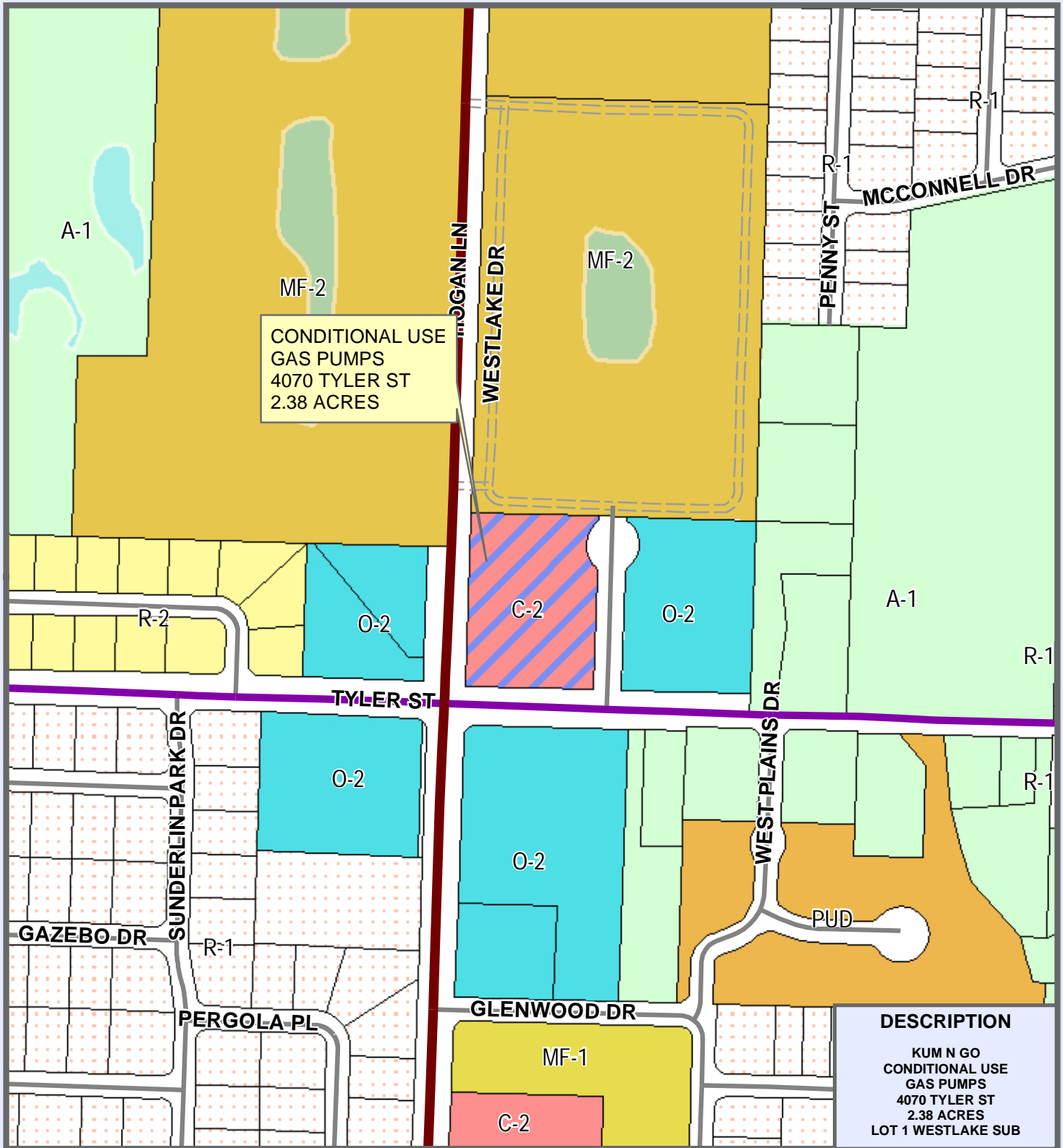
was reviewed by the Planning Commission at their regular meeting on July 15, 2013. The Planning Commission voted 5 – 4 in a simple majority vote to forward this request to the City Council without recommendation. Planning Commission votes were split 4 – 4 for and against the conditional use. Chair voted against approving the conditional use. Six votes are needed to achieve action on an item, therefore the motions to approve and to deny failed.

Sincerely,

Jeff Allender, Vice Chair
Planning Commission

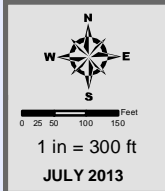
CITY OF CONWAY

KUM N GO CONDITIONAL USE



INTERSTATE	LOT LINE	Residential	Industrial
MAJOR ARTERIAL	STREAMS	R-1	I-1
MINOR ARTERIAL	LAKES & PONDS	R-2A	MF-2
COLLECTOR	CITY LIMITS	R-2	MF-3
RESIDENTIAL		HR	RMH
PRIVATE ROAD		SR	
INTERSTATE RAMP		Commercial	Office
RAILROADS		C-1	O-1
		C-2	O-2
		C-3	O-3
		C-4	PUD
			TJ

Special
SP
S-1
A-1
PUD
TJ



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CONTACT INFORMATION
 WWW.CONWAY-PLANNING.ORG/GIS
 E-MAIL: Jason.Lyon@CityOfConway.org

Printing Date: 7/10/2013
 File: Security Maps\201307\JUL-KUM N GO CU.mxd
 Prepared By: Jason Lyon



City of Conway, Arkansas
Ordinance No. O-13-_____

**AN ORDINANCE APPROPRIATING FUNDS FOR THE CONWAY PARKS DEPARTMENT; AND FOR
 OTHER PURPOSES**

Whereas, The City of Conway has received a check in the amount of \$ 2,403.70 from Public Processing LLC for the sale of a wrecked 25' Gooseneck Trailer and scraped 1989 Chevy S10 pickup belonging to the City of Conway Parks Department; and

Whereas, The Conway Parks Department needs to purchase another gooseneck trailer to replace the one that was wrecked;

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY,
 ARKANSAS THAT:**

Section 1. The City of Conway shall appropriate funds in the amount of \$ 2,403.70 from the Sale of Assets General Fund Account (001.119.4611) to the Conway Parks Department Machinery and Equipment Capital Account (252.159.5910).

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 23rd day of July 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-13-_____

**AN ORDINANCE APPROPRIATING FUNDING FOR EXPENSES RELATED TO DISTRICT COURT AUTOMATION;
 DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES:**

WHEREAS, the District Court has collected an additional fee from all individuals paying fines on the time payment plans of \$2.50 per person since August 2001 to fund the cost of court automation; and

WHEREAS, the District court has a need for a new Telephone System and Equipment, Video Arraignment Technology Equipment, Computer Software Licensing and Equipment, New Surveillance Equipment, New Scanning Equipment and related supplies totaling \$45,000; which may be funded through court automation revenue.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS
 THAT:**

SECTION 1. The City of Conway shall appropriate funds from the Court Automation Fund Balance Appropriation account (230.128.4900) in the amount of \$45,000 increasing the District Court Automation – Building Maintenance Account (230.128.5410) by \$600, the District Court Automation- Office/Comp Equip Repair/Maint (230.128.5420) by \$5,300, the District Court Automation- Accountable Equipment (230.128.5950) by \$30,000, the District Court Automation- Machinery and Equipment Account (230.128.5910) by \$2,100 and the District Court Automation- Computer Equipment/Software (230.128.5930) by \$7,000 for the New Telephone System, Video Arraignment Technology and Equipment, Computer Software Licensing and Equipment, New Surveillance Equipment, New Scanning Equipment and Related Supplies.

SECTION 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

SECTION 3. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 23rd day of July, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas

Ordinance No. O-13-____

AN ORDINANCE APPROPRIATING FUNDS FOR THE PURCHASE OF DISTRICT COURT ACCOUNTABLE EQUIPMENT EXPENSES; AND FOR OTHER PURPOSES:

Whereas, the City of Conway District Court has the need to pay for office furniture for Division I Judge at a cost of \$5931.77 for which funding has not previously been provided.

Whereas, budgetary authority for such expenditure has not previously been provided.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate \$5931.77 for expenses related to the purchase of office furniture for the Division I Judge from General Fund – Fund Balance Appropriation Account (001.119.4900) to the Accountable Equipment Expense Account (001.128.5950).

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 23rd day of July, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

Memo

To: Mayor Tab Townsell
City Council Members
From: Chief Castleberry
Date: Tuesday, July 23, 2013
Re: 2013-18 CFD Turnout Gear Bid

On July 3, 2013 at 10:00am at City Hall; bids were received for turnout gear for the Conway Fire Department. The following bid was submitted; it is tabulated as follows:

Sunbelt Fire, Inc. \$ 2,023 per set

We recommend the approval of the submitted bid by Sunbelt Fire, Inc. for the purchase of these items. This bid is valid for a 3 year period, allowing for an annual increase not to exceed 5% per year, with options to extend for a 4th and 5th year.

Please advise if you have any questions.



**City of Conway, Arkansas
Ordinance No. O-13-_____**

AN ORDINANCE ACCEPTING & APPROPRIATING DONATION FUNDS FOR THE CONWAY FIRE DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the Conway Fire Department requests \$825 for the use of purchasing one cyanide gas detector, and;

Whereas, funds in the amount of \$700 were received from CenterPoint Energy to be used for such purpose; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate \$700 from the General Fund Revenue Donation Account to the Fire Department Fire Department Accountable Equipment Operating Account (01.131.5950).

Section 2. All ordinances in conflict herewith are repealed to that extent of the conflict.

PASSED this 23rd day of July, 2013

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway, Arkansas
Ordinance No. O-13-_____

AN ORDINANCE WAIVING COMPETITIVE BIDS FOR THE PURCHASE OF AN AERIAL APPARATUS AND PUMPER FOR THE CONWAY FIRE DEPARTMENT; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES:

Whereas, the City of Conway requests approval to place an order with G&W Diesel Services, Inc. for the purchase of an aerial apparatus and a pumper in the amount of \$1,473,167 after a prepay discount and trade in allowance; and

Whereas, the Conway Fire Department request approval to order said units based on the terms and conditions in the agreement between the City of Conway and G&W Diesel Services, Inc.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

Section 1. The City of Conway shall waive the requirement for obtaining competitive bids for the purchase of an aerial apparatus and pumper and shall utilize G&W Diesel as a sole source vendor for purchase. Funding will be provided from the Issuance of the Series 2012 Bonds.

Section 2. This ordinance is necessary for the protection of the public peace, health and safety, an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 23rd day of July, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Monthly Financial Reports
June 30, 2013

City of Conway
 Monthly Financial Report - General Fund
 For the month ended June 30, 2013



Revenues	Budget	Month Activity	Year to Date	Encumbered	(Over)/Under Budget	% Expend/Collect
Ad Valorem Tax	2,938,000	356,550	531,142		2,406,858	18%
Payments in Lieu of Tax	23,000	-	-		23,000	0%
State Tax Turnback	2,000,000	198,692	1,018,691		981,309	51%
Sales Tax	17,440,000	1,585,602	8,650,554		8,789,446	50%
Beverage Tax	408,000	-	238,601		169,399	58%
Franchise Fees	2,635,000	187,034	1,229,106		1,405,894	47%
Airport Revenue	70,000	6,140	36,837		33,163	53%
Airport Fuel Sales .05 / GAL	10,500	739	4,850		5,651	46%
Permits	470,000	45,933	304,125		165,875	65%
ACIEA Revenues	-	(433)	3,102		(3,102)	100%
Dog Tags & Fees	25,000	2,255	11,875		13,125	48%
Municipal Court Fines and Fees	745,000	67,114	391,207		353,793	53%
Law Enforcement	880,242	93,434	348,317		531,925	40%
Federal Grant Revenues	50,000	10,283	41,229		8,771	82%
Insurance Proceeds	18,265	-	38,110		(19,845)	100%
Parks	450,000	47,309	330,393		119,607	73%
Interest Income	2,700	1,861	29,204		(26,504)	1082%
Act 749 Public Safety	1,500	70	649		851	43%
Donations	3,895	-	4,798		(903)	123%
Act 833 Revenue	80,000	-	43,378		36,622	54%
Miscellaneous Revenues	135,386	12,661	82,917		52,469	61%
Transfers from Other Funds	423,000	-	191,350		231,650	45%
Fund Balance Appropriation	<u>466,065</u>	<u>-</u>	<u>-</u>		<u>466,065</u>	<u>0%</u>
Total Revenues	29,275,554	2,615,245	13,530,434	-	15,745,120	46%
Expenditures						
Admin (Mayor, HR)	574,313	32,416	223,855	23,118	327,341	39%
Finance	372,081	27,363	167,304	326	204,451	45%
City Clerk/Treasurer	220,525	13,530	80,273	-	140,252	36%
City Council	83,400	7,040	40,563	479	42,358	49%
Permits and Planning	785,979	52,849	342,548	5,677	437,754	44%
Physical Plant	580,048	43,363	284,324	1,376	294,348	49%
Fleet Maintenance	174,999	17,007	83,769	1,743	89,487	48%
Information Technology	1,258,009	348,517	654,831	39,904	563,274	52%
Airport	32,500	45,263	96,800	787	(65,087)	298%
Nondepartmental	568,521	13,721	359,417	190	208,914	63%
Police	10,835,276	1,020,584	5,336,004	55,299	5,443,973	49%
Animal Welfare	474,422	31,057	197,459	13,216	263,748	42%
Municipal District Court	836,481	64,298	413,575	3,833	419,072	49%
City Attorney	336,758	26,817	153,235	1,773	181,751	46%
Fire	8,894,054	692,827	4,197,088	90,523	4,606,443	47%
Parks	<u>2,825,194</u>	<u>209,023</u>	<u>1,143,123</u>	<u>24,530</u>	<u>1,657,541</u>	<u>40%</u>
	28,852,559	2,645,675	13,774,167	262,773	14,815,619	48%
Transfer to Reserve	<u>500,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>500,000</u>	<u>0%</u>
Total Expenditures	29,352,559	2,645,675	13,774,167	262,773	15,315,619	47%
Net Revenue/(Expense)	(77,005)		(243,733)			

*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
General Fund
2013



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-13-15	1/22/13	Reclassify Court Admin II to Clerk II	14,691
O-13-16	1/22/13	Implement new one-step salary scale	1,762,851
O-13-25	2/26/13	New employment market study	5,000
O-13-31	3/26/13	Cremation services	10,000
O-13-33	3/26/13	Civil service commission appeal hearing	3,200
O-13-34	3/26/13	Civil service commission testing	1,850
O-13-36	4/8/13	Bicycle and Pedestrian Board expenses	2,000
O-13-37	4/8/13	Grant match for mural project	8,000
O-13-39	4/8/13	Sound system for council meetings	21,000
O-13-42	4/23/13	Network switches for IT dept	21,345
O-13-66	6/25/13	Purchase land on Hogan - Comm Center	58,000
			<u>\$ 1,907,937</u>

City of Conway
 Balance Sheet - General Fund
 For the month ended June 30, 2013



Cash - Operating	3,274,458
Cash - Reserve	500,000
Petty Cash	715
Taxes Receivable	3,022,929
Accounts Receivable	2,745,793
Due from Other Funds	4,620
Due from Street	10,355
Fleet Inventory	15,539
Fuel Inventory	54,354
<i>Assets</i>	<u>9,628,764</u>
Trade Accounts Payable	(448,180)
Group Insurance Payable	19,565
LOPFI Payable	118,099
Misc. Deductions Payable	(14,958)
Event Deposits	300
Due to Other Funds	273,920
Deferred Revenue	2,440,149
<i>Liabilities</i>	<u>2,388,895</u>
Fund Balance - Committed to cash flow	2,000,000
Fund Balance - Committed to reserve	500,000
Fund Balance - Unassigned	4,739,869
<i>Fund Balance</i>	<u>7,239,869</u>
<i>Total Liabilities & Fund Balance</i>	<u>9,628,764</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Street Fund
 For the month ended June 30, 2013



	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
Revenues						
Ad Valorem Tax	1,350,000	184,788	274,550		1,075,450	20%
Payments in Lieu of Tax	12,000	-	-		12,000	0%
State Tax Turnback	2,800,000	427,228	1,397,744		1,402,256	50%
Severance Tax	175,000	46,233	148,860		26,140	85%
Sales Tax	245,000	20,555	121,245		123,755	49%
Sign Permits	500	-	-		500	0%
Engineering Fees	7,500	2,175	6,075		1,425	81%
Interest Income	3,500	1,147	9,794		(6,294)	280%
Miscellaneous Revenues	-	75	1,565		(1,565)	100%
Total Revenues	4,593,500	682,201	1,959,833	-	2,633,667	43%
Expenditures						
Personnel Costs	2,032,337	137,042	863,552	-	1,168,785	42%
Other Operating Costs	<u>2,828,842</u>	<u>273,577</u>	<u>835,503</u>	<u>103,677</u>	<u>1,889,662</u>	<u>30%</u>
Total Operating Costs	4,861,179	410,619	1,699,055	103,677	3,058,447	35%
Capital Outlay	<u>199,760</u>	<u>82,347</u>	<u>173,957</u>	<u>-</u>	<u>25,803</u>	<u>87%</u>
Total Expenditures	5,060,939	492,966	1,873,012	103,677	3,084,250	37%
Net Revenue/(Expense)	(467,439)		86,821			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
Street Fund
2013



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-13-49	5/14/13	Funds needed for remaining 2013 motor grader lease payments	13,678

City of Conway
Balance Sheet - Street Fund
For the month ended June 30, 2013



Cash - Operating	1,914,452
Taxes Receivable	65,194
Accounts Receivable	1,516,820
Due from Other Funds	167,715
<i>Assets</i>	<u>3,664,211</u>
Trade Accounts Payable	46,348
Due to Other Funds	574
Due to General	11,183
Deferred Revenue	1,264,754
<i>Liabilities</i>	<u>1,322,859</u>
<i>Fund Balance</i>	<u>2,341,352</u>
<i>Total Liabilities & Fund Balance</i>	<u>3,664,211</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Sanitation
 For the month ended June 30, 2013



	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
Revenues						
Sanitation Fees	7,620,000	705,762	3,042,072		4,577,928	40%
Proceeds - Recycled Materials	200,000	48,766	304,292		(104,292)	152%
Landfill Fees - General	240,000	18,624	100,379		139,621	42%
Interest Income	50,000	3,355	31,808		18,192	64%
Proceeds from Sale of Assets	-	144	144		(144)	100%
Miscellaneous Revenues	-	-	132		(132)	100%
Total Revenues	8,110,000	776,651	3,478,827	-	4,631,173	43%
Expenditures						
Personnel Costs	3,671,983	271,341	1,672,738	-	1,999,245	46%
Other Operating Costs	<u>3,170,103</u>	<u>222,101</u>	<u>1,153,034</u>	<u>182,884</u>	<u>1,834,185</u>	<u>36%</u>
Total Operating Costs	6,842,086	493,442	2,825,772	182,884	3,833,430	41%
Capital Outlay	<u>1,267,914</u>	-	<u>267,300</u>	-	<u>1,000,614</u>	<u>21%</u>
Total Expenditures	8,110,000	493,442	3,093,072	182,884	4,834,044	38%
Net Revenue/(Expense)	-		<u><u>385,755</u></u>			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway
 Balance Sheet - Sanitation
 For the month ended June 30, 2013



Cash - Operating	1,494,240
Petty Cash	200
Post Closure Cash Account	4,480,121
Accounts Receivable	(735)
Due from Other Funds	65,165
General Inventory	2,122
Land & Buildings	4,394,619
Accum Dep - Buildings	(467,002)
Accum Dep - Land Improvements	(1,048,320)
Infrastructure	691,618
Accum Dep - Infrastructure	(330,209)
Machinery and Equipment	9,815,323
Accum Dep - M&E	(4,133,121)
Construction in Progress	689,767
<i>Assets</i>	<u>15,653,788</u>
Trade Accounts Payable	34,562
Salaries Payable	331,413
Group Insurance Payable	5,691
Net Pension Obligation	855,700
Due to Other Funds	380
Accrued Interest Payable	32,255
2010 Recycling Note - US Bank	809,873
Landfill Close/Post Close	4,386,590
<i>Liabilities</i>	<u>6,456,464</u>
<i>Net Assets</i>	<u>9,197,324</u>
<i>Total Liabilities and Net Assets</i>	<u>15,653,788</u>

*All figures are unaudited