

Mayor Tab Townsell
City Attorney Michael Murphy
City Clerk/Treasurer Michael O. Garrett



City Council Members
Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Wesley Pruitt
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Whitmore

City of Conway - City Council Meeting

www.cityofconway.org

Tuesday, October 8th, 2013 @ 6:30pm

Judge Russell L. "Jack" Roberts District Court Building – 810 Parkway St., Conway, AR 72032

5:30pm Committee Meeting: No Committee Meeting

Call to Order: Mayor Tab Townsell
Roll Call: Michael O. Garrett, City Clerk/Treasurer
Minutes: September 24th, 2013 City Council Meeting

1. Report of Standing Committees:

A. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)

1. Resolutions requesting the Faulkner County Tax Collector to place a certified lien on certain properties as a result of incurred expenses by the City.
2. Resolution in support of the Conway Bicycle and Pedestrian Advisory Board being consulted during the design and engineering phase of all new street construction projects with the designation of collector and above.
3. Ordinance amending Article 1101 of the Conway Zoning Ordinance (O-09-54) to add landscaping requirements specific to automobile vehicle dealerships.
4. Ordinance authorizing the reclassification of certain positions within the Conway Permits & Code Enforcement Department.
5. Consideration of bids for the utility construction – sanitary sewer system project at the newly relocated Conway Municipal Airport.

B. Personnel

1. Consideration of 2014 renewal for Health Advantage medical insurance.
2. Consideration of the 2014 renewal for BlueCross BlueShield dental insurance.
3. Consideration of the 2014 renewal for USABLE life insurance.
(All information regarding the insurance will be provided at the meeting)

C. Old Business

D. New Business

Adjournment



MEMO

TO: Mayor Tab Townsell

CC: City Council Members
Barbara McElroy

FROM: Felicia Rogers

DATE: October 1st, 2013

SUBJECT: Certified Liens – Code Enforcement

Message:

The following resolutions are included for a request to the Faulkner County Tax collector to place a certified lien against real property as a result of incurred expenses by the City.

The properties & amount (plus a ten percent collection penalty) are as follows:

1.	1410 Joyner	\$167.85
2.	29 Timothy Lane	\$193.63
3.	135 Eve Lane	\$217.24
4.	2522 Robinson	\$230.81
5.	29 Brierwood Circle	\$230.82
6.	2902 Pheasant Drive	\$233.48
7.	602 5 th Street	\$514.78

Please advise if you have any questions.

Thank you for your consideration.



City of Conway, Arkansas
Resolution No. R-13-_____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 1410 Joyner within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$167.85 (\$125.32 + Penalty-\$12.53 + filing fee-\$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **October 8th, 2013** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 8th day of October, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Planning & Development
1201 Oak Street
Conway, Arkansas 72032



Barbara McElroy
Administrative Assistant
Phone: 501-450-6107
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Barbara McElroy
Date: October 1, 2013

Re: 1410 Joyner

- July 31st, 2013– Warning Violation written regarding grass by Tim Wells.
- Property Owner is listed as George & Beatrice Gilmore.
- Property was rechecked on 8/8/2013 with no progress made.
- Certified and regular letters were mailed 8/9/2013 to address on file and both letters came back on 8/14/2013.
- Property was rechecked on 8/22/2013 with no action taken.
- Final Cleanup finished on 8/29/2013.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any questions please advise.

INVOICE

City of Conway Code Enforcement

DATE: OCTOBER 2, 2013

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
barbara.mcelroy@cityofconway.org

TO George & Beatrice Gilmore
1410 Joyner
Conway, AR 72034

Description: Mowing/Clean up/Admin Fees
associated with the nuisance abatement at
1410 Joyner Drive Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Tim Wells	711-12526-048		October 8th, 2013

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	1 Employee -Mowing	26.50	26.50
1	1 Employee -Mowing	15.23	15.23
1	1 Employee -Mowing	10.48	10.48
1	Maintenance Fee (mower)	15.0	15.00
1	Administrative Fee (Barbara McElroy)	24.15	24.15
1	Administrative fee (Tim Wells)	16.32	16.32
1	Administrative Fee (Glenn Berry)	26.50	26.50
2	Certified Letter	3.29	6.58
2	Regular letter	.44	.88
TOTAL BY 10/8/2013			\$125.32
TOTAL AFTER 10/8/2013			\$167.85

- Total amount due after 10/8/2013 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Barbara McElroy

Conway Permits & Code Enforcement
Phone 501-450-6107
Fax 501-450-6144

August 29, 2013

Parcel # 711-12526-048

George & Beatrice Gilmore
1410 Joyner Drive
Conway, AR 72034

RE: Nuisance Abatement at 1410 Joyner, Conway AR
Cost of Clean-Up, Amount Due: \$125.32

Dear Mr. & Mrs. Gilmore,

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **October 8th, 2013 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Barbara McElroy**. If you have any questions, please feel free to call me at 501-450-6191.

Sincerely,

Barbara McElroy

**Conway Code Enforcement
Incident Report**

Date of Violation: 07/31/13

Violator Name: George and Beatrice Gilmore

Address of Violation: 1410 Joyner Drive

Violation Type: Grass over 8 inches

Warning #: CE7559

Description of Violation and Actions Taken: On 07/31/13, Code Enforcement Officer Tim Wells wrote a warning to correct violation at 1410 Joyner Drive for grass over eight inches long. On 08/08/13 a recheck was conducted and there was no progress made. Certified letter was sent on 08/09/13. A second recheck was conducted on 08/22/13 and there was no progress. Cleanup was scheduled. Cleanup was completed on 08/28/13.

Code Enforcement Officer: Tim Wells

Officer Signature: J. Wells

Date: 10/01/13

Time: 8:47



**City of Conway, Arkansas
Resolution No. R-13-_____**

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **29 Timothy Lane** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$193.63** (\$148.76 + Penalty-\$14.87 + filing fee-\$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **October 8th, 2013** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 8th day of October 8th, 2013.

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**

City of Conway
Planning & Development
1201 Oak Street
Conway, Arkansas 72032



Barbara McElroy
Administrative Assistant
Phone: 501-450-6107
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Barbara McElroy
Date: September 5, 2013

Re: 29 Timothy Lane

- August 14th, 2013– Warning Violation written regarding grass by Tim Wells.
- Property Owner is listed as Herschel.
- Property was rechecked on 8/22/2013 with no progress made.
- Certified and regular letters were mailed 8/27/2013 to address on file.
- Property was rechecked on 9/3/2013 with no progress.
- Final Cleanup finished on 9/6/2013.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any questions please advise.

INVOICE

City of Conway Code Enforcement

DATE: OCTOBER 2, 2013

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
barbara.mcelroy@cityofconway.org

TO Herschel Glenn
29 Timothy Lane
Conway, AR 72034

Description: Mowing/Clean up/Admin Fees
associated with the nuisance abatement at
29 Timothy Lane, Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Tim Wells	710-05171-000		October 8th, 2013

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	1 Employee -Mowing	17.90	17.90
1	1 Employee -Mowing	16.22	16.22
1	1 Employee -Mowing	15.23	15.23
1	1 Employee -Mowing	10.48	10.48
1	Maintenance Fee	15.00	15.00
1	Administrative Fee (Barbara McElroy)	24.15	24.15
1	Administrative fee (Tim Wells)	16.32	16.32
1	Administrative Fee (Glenn Berry)	26.50	26.50
2	Certified Letter	3.29	6.58
2	Regular letter	.44	.88
TOTAL BY 10/8/2013			\$148.76
TOTAL AFTER 10/8/2013			\$193.63

- Total amount due after 10/8/2013 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Barbara McElroy

Conway Permits & Code Enforcement
Phone 501-450-6107
Fax 501-450-6144

September 6, 2013

Parcel # 710-05171-000

Herschel Glenn
29 Timothy Lane
Conway, AR 72034

RE: Nuisance Abatement at 29 Timothy Lane, Conway AR
Cost of Clean-Up, Amount Due: \$148.76

Dear Ms. Glenn,

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **October 8th, 2013 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Barbara McElroy**. If you have any questions, please feel free to call me at 501-450-6191.

Sincerely,

Barbara McElroy

**Conway Code Enforcement
Incident Report**

Date of Violation: 08/14/13

Violator Name: Herschel Glenn

Address of Violation: 29 Timothy Lane

Violation Type: Grass over 8 inches

Warning #: CE7617

Description of Violation and Actions Taken: On 08/14/13, Code Enforcement Officer Tim Wells wrote a warning to correct violation at 29 Timothy Lane for grass over eight inches long. On 08/22/13 a recheck was conducted and there was no progress made. Certified letter sent on 08/27/13. A second recheck was conducted on 09/04/13 and there was no progress. Cleanup was scheduled. Cleanup was completed on 09/05/13.

Code Enforcement Officer: Tim Wells

Officer Signature: T. Wells

Date: 10/01/13

Time: 8:23



City of Conway, Arkansas
Resolution No. R-13-_____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **135 Eve Lane** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$217.24** (\$170.22 + Penalty-\$17.02 + filing fee-\$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **October 8th, 2013** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 8th day of October, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Planning & Development
1201 Oak Street
Conway, Arkansas 72032



Barbara McElroy
Administrative Assistant
Phone: 501-450-6107
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Barbara McElroy
Date: October 1, 2013

Re: 135 Eve Lane

- June 7th, 2013– Warning Violation written regarding grass in the front & back yard by Tim Wells.
- Property Owner is listed as Jimmy & Shelia Walker.
- Property was rechecked on 6/17/2013 with no progress made.
- Certified letters were sent to the homeowner and the bank.
- Property was rechecked on 6/18 & 7/24/2013 with no progress.
- Final Cleanup finished on 8/20/2013.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any questions please advise.

INVOICE

City of Conway Code Enforcement

DATE: OCTOBER 2, 2013

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
barbara.mcelroy@cityofconway.org

TO Jimmy & Shelia Walker
135 Eve Lane
Conway, AR 72034

Description: Mowing/Clean up/Admin Fees
associated with the nuisance abatement at
135 Eve Lane Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Tim Wells	712-00276-000		October 8th, 2013

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	1 Employee -Mowing	17.90	17.90
1	1 Employee -Mowing	16.22	16.22
1	1 Employee -Mowing	15.23	15.23
1	1 Employee -Mowing	10.48	10.48
1	1 Employee -Mowing	10.48	10.48
1	1 Employee -Mowing	10.48	10.48
1	Maintenance Fee (Tractor/Bush Hog)	15.00	15.00
1	Administrative Fee (Barbara McElroy)	24.15	24.15
1	Administrative fee (Tim Wells)	16.32	16.32
1	Administrative Fee (Glenn Berry)	26.50	26.50
2	Certified Letter	3.29	6.58
2	Regular letter	.44	.88

- Total amount due after 10/8/2013 includes collection penalty & filing fees

TOTAL BY 10/8/2013	\$170.22
TOTAL AFTER 10/8/2013	\$217.24

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Barbara McElroy

Conway Permits & Code Enforcement
Phone 501-450-6107
Fax 501-450-6144

August 28, 2013

Parcel # 712-00276-000

Jimmy & Shelia Walker
135 Eve Lane
Conway, AR 72034

RE: Nuisance Abatement at 135 Eve Lane, Conway AR
Cost of Clean-Up, Amount Due: \$170.22

Dear Mr. & Mrs. Walker,

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **October 8th, 2013 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Barbara McElroy**. If you have any questions, please feel free to call me at 501-450-6191.

Sincerely,

Barbara McElroy



City of Conway, Arkansas
Resolution No. R-13-_____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 2522 Robinson within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$230.81 (\$182.56 + Penalty-\$18.25 + filing fee-\$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **October 8th, 2013** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 8th day of October, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Planning & Development
1201 Oak Street
Conway, Arkansas 72032



Barbara McElroy
Administrative Assistant
Phone: 501-450-6107
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Barbara McElroy
Date: September 5, 2013

Re: 2522 Robinson

- August 13th, 2013– Warning Violation written regarding grass by Bill Haynes.
- Property Owner is listed as Leslie Willis.
- Property was rechecked on 8/20/2013 with no progress made.
- Certified and regular letters were mailed 8/22/2013 to address on file and rechecked on 9/3/2013.
- Final Cleanup finished on 9/6/2013.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any questions please advise.

INVOICE

City of Conway
Code Enforcement

DATE: SEPTEMBER 6, 2013

1201 Oak Street
 Conway, AR 72032
 Phone: 501-450-6191
 Fax 501-450-6144
 barbara.mcelroy@cityofconway.org

TO Leslie Willis
 P.O. Box 355
 Greenbrier, AR 72058

Description: Mowing/Clean up/Admin Fees
 associated with the nuisance abatement at
 2522 Robinson

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Bill Haynes	710-04142-000		October 8th, 2013

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	1 Employee -Mowing	30.88	30.88
1	1 Employee -Mowing	17.90	17.90
1	1 Employee -Mowing	16.22	16.22
1	1 Employee -Mowing	15.23	15.23
1	1 Employee -Mowing	10.48	10.48
1	Maintenance Fee	15.00	15.00
1	Administrative Fee (Barbara McElroy)	24.15	24.15
1	Administrative fee (Bill Haynes)	18.74	18.74
1	Administrative Fee (Glenn Berry)	26.50	26.50
2	Certified Letter	3.29	6.58
2	Regular letter	.44	.84

- Total amount due after 10/8/2013 includes collection penalty & filing fees

TOTAL BY 10/8/2013	\$182.56
TOTAL AFTER 10/8/2013	\$230.81

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

Payments are due 30 days from date of this letter;

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Barbara McElroy

Conway Permits & Code Enforcement
Phone 501-450-6107
Fax 501-450-6144

September 6, 2013

Parcel # 710-04142-000

Leslie Willis
P.O. Box 355
Conway, AR 72034

RE: Nuisance Abatement at 2522 Robinson, Conway AR
Cost of Clean-Up, Amount Due: \$182.56

Dear Ms. Willis,

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **October 8th, 2013 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Barbara McElroy**. If you have any questions, please feel free to call me at 501-450-6191.

Sincerely,

Barbara McElroy

**Conway Code Enforcement
Incident Report**

Date of Violation: 08-13-13

Violator Name: Leslie Willis

Address of Violation: 2522 Robinson

Violation Type: Tall Grass

Warning #: CE7627

Description of Violation and Actions Taken: I wrote a citation for tall grass and had it and letters mailed to the listed owners of 2522 Robinson. Rechecks were conducted on 08-20-13 and on 09-03-13 with no change in condition. Physical plant employees conducted mowing on 09-06-13. Before and after pics are included.

Code Enforcement Officer: Bill Haynes

Officer Signature:  #403

Date: 09-30-13

Time: 1325hrs



City of Conway, Arkansas
Resolution No. R-13-_____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 29 Brierwood Circle within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$230.82 (\$182.57 + Penalty-\$18.25 + filing fee-\$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **October 8th, 2013** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 8th day of October, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Planning & Development
1201 Oak Street
Conway, Arkansas 72032



Barbara McElroy
Administrative Assistant
Phone: 501-450-6107
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Barbara McElroy
Date: October 1, 2013

Re: 29 Brierwood Circle

- August 14th, 2013– Warning Violation written regarding grass in the front & back yard by Tim Wells.
- Property Owner is listed as Samantha Burkhart.
- Certified and regular letters were mailed 8/15/2013 to address on file.
- Property was rechecked on 8/29/2013 with no action taken Final Cleanup finished on 8/9/2012.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any questions please advise.

INVOICE

City of Conway Code Enforcement

DATE: OCTOBER 2, 2013

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
barbara.mcelroy@cityofconway.org

TO Samantha Burkhart
29 Brierwood Circle
Conway, AR 72034

Description: Mowing/Clean up/Admin Fees
associated with the nuisance abatement at
29 Brierwood Circle, Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Tim Wells	710-09034-000		October 8th, 2013

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	1 Employee -Mowing	30.88	30.88
1	1 Employee -Mowing	26.50	26.50
1	1 Employee -Mowing	17.90	17.90
1	1 Employee -Mowing	17.86	17.86
1	Maintenance Fee	15.00	15.00
1	Administrative Fee (Barbara McElroy)	24.15	24.15
1	Administrative fee (Tim Wells)	16.32	16.32
1	Administrative Fee (Glenn Berry)	26.50	26.50
2	Certified Letter	3.29	6.58
2	Regular letter	.44	.88
TOTAL BY 10/8/2013			\$182.57
TOTAL AFTER 10/8/2013			\$230.82

- Total amount due after 10/8/2013 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Barbara McElroy

Conway Permits & Code Enforcement
Phone 501-450-6107
Fax 501-450-6144

September 5, 2013

Parcel # 710-09034-000

Samantha Burkhart
29 Brierwood Circle
Conway, AR 72034

RE: Nuisance Abatement at 29 Brierwood Circle, Conway AR
Cost of Clean-Up, Amount Due: \$182.57

Dear Ms. Burkhart,

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **October 8th, 2013 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Barbara McElroy**. If you have any questions, please feel free to call me at 501-450-6191.

Sincerely,

Barbara McElroy

Conway Code Enforcement
Incident Report

Date of Violation: 08/14/13

Violator Name: Samantha Burkhart

Address of Violation: 29 Brierwood Circle

Violation Type: Grass over 8 inches

Warning #: CE7613

Description of Violation and Actions Taken: On 08/14/13, Code Enforcement Officer Tim Wells wrote a warning to correct violation at 29 Brierwood Circle for grass over eight inches long. Certified letter was delivered on 08/19/13. A recheck was conducted on 08/29/13 and there was no progress. Cleanup was scheduled. Cleanup was completed on 09/02/13.

Code Enforcement Officer: Tim Wells

Officer Signature: T. Wells

Date: 10/01/13

Time: 8:04



City of Conway, Arkansas
Resolution No. R-13-_____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **2902 Pheasant Drive** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$233.48** (\$184.99 + Penalty-\$18.49 + filing fee-\$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **October 8th, 2013** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 8th day of October, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Planning & Development
1201 Oak Street
Conway, Arkansas 72032



Barbara McElroy
Administrative Assistant
Phone: 501-450-6107
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Barbara McElroy
Date: October 1, 2013

Re: 2902 Pheasant

- August 13, 2013– Warning Violation written regarding grass in the front & back yard by Bill Haynes
- Property Owner is listed as Jin Rong Lin.
- Certified and regular letters were mailed 8/15/2013 to address on file.
- Property was rechecked on 8/26/2013 with no action taken
- Final Cleanup finished on 9/4/2013.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any questions please advise.

INVOICE

City of Conway
Code Enforcement

DATE: OCTOBER 4, 2013

1201 Oak Street
 Conway, AR 72032
 Phone: 501-450-6191
 Fax 501-450-6144
 barbara.mcelroy@cityofconway.org

TO Jin Rong Lin
 2902 Pheasant Drive
 Conway, AR 72034

Description: Mowing/Clean up/Admin Fees
 associated with the nuisance abatement at
 2902 Pheasant Drive

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Bill Haynes	711-12283-000		October 8th, 2013

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	1 Employee -Mowing	30.88	30.88
1	1 Employee -Mowing	26.50	26.50
1	1 Employee -Mowing	17.90	17.90
1	1 Employee -Mowing	17.86	17.86
1	Maintenance Fee (mower)	15.00	15.00
1	Administrative Fee (Barbara McElroy)	24.15	24.15
1	Administrative fee (Bill Haynes)	18.74	18.74
1	Administrative Fee (Glenn Berry)	26.50	26.50
2	Certified Letter	3.29	6.58
2	Regular letter	.44	.88

- Total amount due after 10/8/2013 includes collection penalty & filing fees

TOTAL BY 10/8/2013	\$184.99
TOTAL AFTER 10/8/2013	\$233.48

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

Payments are due 30 days from date of this letter;

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Barbara McElroy

Conway Permits & Code Enforcement
Phone 501-450-6107
Fax 501-450-6144

September 5, 2013

Parcel # 711-12283-000

Jin Rong Lin
2902 Pheasant Drive
Conway, AR 72034

RE: Nuisance Abatement at 2902 Pheasant Drive, Conway AR
Cost of Clean-Up, Amount Due: \$184.99

Dear Mr. Lin,

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **October 8th, 2013 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Barbara McElroy**. If you have any questions, please feel free to call me at 501-450-6191.

Sincerely,

Barbara McElroy

**Conway Code Enforcement
Incident Report**

Date of Violation: 08-13-13

Violator Name: Jin Rong Lin

Address of Violation: 2902 Pheasant

Violation Type: Tall Grass

Warning #: CE7630

Description of Violation and Actions Taken: On 08-13-13 I wrote a citation for tall grass and had it and certified letters mailed to the listed owners of 2902 Pheasant. I knew this property to be vacant for some time. Rechecks were conducted on 08-26-13 with no change in condition. Physical plant employees conducted mowing on 09-04-13. Before and after pics are included.

Code Enforcement Officer: Bill Haynes

Officer Signature:  # 403

Date: 09-30-13

Time: 1331hrs



**City of Conway, Arkansas
Resolution No. R-13-_____**

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 602 5th Street within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$541.78 (\$465.26 + Penalty-\$46.52 + filing fee-\$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **October 8th, 2013** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 8th day of October, 2 013.

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**

City of Conway
Planning & Development
1201 Oak Street
Conway, Arkansas 72032



Barbara McElroy
Administrative Assistant
Phone: 501-450-6107
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Barbara McElroy
Date: October 1, 2013

Re: 602 5th Street

- July 26th, 2013– Warning Violation written regarding trash and dilapidated structure by Tim Wells.
- Property Owner is listed as Tommy & May Morgan
- Property was rechecked on 8/5/2013 with no progress made.
- Certified and regular letters were mailed 8/7/2013 to address on file and both letters came back 8/20/2013.
- Property was rechecked on 8/20/2013 with no action taken.
- Final Cleanup finished on 8/23/2013
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any questions please advise.

INVOICE

City of Conway
Code Enforcement

DATE: OCTOBER 2, 2013

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
barbara.mcelroy@cityofconway.org

TO Tommy & May Morgan
602 5th Street
Conway, AR 72032

Description: Mowing/Clean up/Admin Fees associated with the nuisance abatement at 602 5th Street Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Tim Wells	710-03597-000		October 8th, 2013

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
2	1 Employee -Mowing/clean up	30.88	61.76
1	1 Employee -Mowing/clean up	26.50	26.50
2	1 Employee -Mowing/clean up	17.86	35.72
3	1 employee -Mowing/clean up	15.23	45.69
3	1 employee -Mowing/clean up	10.48	31.44
3	1 employee -Mowing/clean up	10.48	31.44
3	1 employee -Mowing/clean up	10.48	31.44
3	Maintenance Fee (mower & Tractor with frontend loader)	15.00	45.00
2	2 employee from sanitation @11.15 each	11.15	22.30
1	Truck and Chipper	15.00	30.00
	Landfill fee & Lumber (\$12.36 & 17.18)	29.54	29.54
1	Administrative Fee (Barbara McElroy)	24.15	24.15
1	Administrative fee (Tim Wells)	16.32	16.32
1	Administrative Fee (Glenn Berry)	26.50	26.50
2	Certified Letter	3.29	6.58
2	Regular letter	.44	.88
TOTAL BY 10/8/2013			\$465.26
TOTAL AFTER 10/8/2013			\$541.78

- Total amount due after 10/8/2013 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Barbara McElroy

Conway Permits & Code Enforcement
Phone 501-450-6107
Fax 501-450-6144

August 27, 2013

Parcel # 710-03597-000

Tommy & May Morgan
602 5th Street
Conway, AR 72032

RE: Nuisance Abatement at 602 5th Street, Conway AR
Cost of Clean-Up, Amount Due: \$465.26

Dear Mr. & Mrs. Morgan,

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **October 8th, 2013 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Barbara McElroy**. If you have any questions, please feel free to call me at 501-450-6191.

Sincerely,

Barbara McElroy



**City of Conway, Arkansas
Resolution No. R-13- ____**

A RESOLUTION BY THE CITY COUNCIL IN SUPPORT OF THE CONWAY BICYCLE AND PEDESTRIAN ADVISORY BOARD BEING CONSULTED DURING THE DESIGN AND ENGINEERING PHASE OF ALL NEW STREET CONSTRUCTION PROJECTS WITH THE DESIGNATION OF COLLECTOR AND ABOVE.

Whereas, the City of Conway is proud to be the home of outstanding organizations that strive to make a difference in the lives of the residents and visitors of our City; and

Whereas, one such organization, the Bicycle and Pedestrian Advisory Board, created by resolution R-12-05, has worked tirelessly to educate and advise our city leaders on the benefits of maintaining bicycle and pedestrian resources as enhancements to the City's quality of place, wellness, and economic prosperity; and

Whereas, the City of Conway adopted a Complete Streets ordinance (O-09-56) stating guiding principles and practices so that public transportation improvements are planned, designed, and constructed to encourage safe walking and bicycling; and

Whereas, a Bicycle Network Master Plan has been approved to affect the development and operation of bicycle infrastructure throughout the City of Conway; and

Whereas, a Pedestrian Master Plan is being drafted to affect the development and operation of pedestrian infrastructure throughout the City of Conway.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1: That the City of Conway, Arkansas does hereby express its support for the Bicycle and Pedestrian Advisory Board to be formally consulted during the design and engineering phase of all new street construction projects with the designation of collector and above.

PASSED this 8th day of October, 2013

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-13-_____

AN ORDINANCE AMENDING ARTICLE 1101 OF THE CONWAY ZONING ORDINANCE (O-94-54) TO ADD LANDSCAPING REQUIREMENTS SPECIFIC TO AUTOMOBILE VEHICLE DEALERSHIPS.

Whereas, the City of Conway desires to promote the safety and general welfare of the community; and

Whereas, the City of Conway desires to create an aesthetically pleasing and environmentally sustainable community; and

Whereas, the City of Conway recognizes the value of commercial enterprise within the community and understands the need for occasionally applying regulations respectful to some specific business models.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1: That Ordinance O-94-54, the City of Conway Zoning Ordinance, as adopted on the 27th day of September 1994, is hereby amended by adding the following language to Section 1101.7.P.3 "Vehicle Dealerships and Automotive Repair Shops":

h. Vehicle dealership landscaping

- i. Trees shall be planted at the ratio of no less than one (1) canopy tree for every sixty (60) feet of property line abutting any street. In the event overhead obstructions exist which would prohibit the use of canopy trees, understory trees shall be required.
- ii. Trees shall be planted within parking lot landscape islands at a ratio of no less than one (1) canopy tree per twenty-four (24) parking spaces.
- iii. Any parking lot island required by Article 1101.7.I.6.c which does not include a canopy tree shall be densely planted with evergreen shrubs at a height of thirty (30) inches or greater.

Section 2: That all ordinances and part of ordinances of a permanent and general nature in effect at the time of adoption of this ordinance and not included herein, are hereby repealed where they are in conflict with this ordinance.

PASSED this 8th day of October, 2013

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-13-_____

AN ORDINANCE AUTHORIZING THE RECLASSIFICATION OF ONE (1) VACANT CODE ENFORCEMENT OFFICER POSITION IN THE PERMITS AND CODE ENFORCEMENT DEPARTMENT TO A BUILDING INSPECTOR POSITION; DECLARING AN EMERGENCY AND FOR OTHER PURPOSES:

Whereas, the Permits and Code Enforcement Department requests the reclassification of one (1) vacant Code Enforcement Officer position to a Building Inspector Position.

Whereas, the annual salary for a Code Enforcement Officer is \$31,948 and the annual salary for a Building Inspector position is \$38,966.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall reclassify one (1) vacant Code Enforcement Officer position to a Building Inspector Position.

Section 2. Additional salary funds in the amount of \$1,820 is required for this staffing adjustment for the FY2013 budget.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

Section 4. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 5th day of October, 2013.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway
 Street and Engineering Department
 100 East Robins Street
 Conway, AR 72032

Ronnie Hall, P.E.
 City Engineer
ronnie.hall@cityofconway.org
 501-450-6165

October 2, 2013

Mayor Tab Townsell
 1201 Oak Street
 Conway, Arkansas 72032

RE: Relocated Conway Airport
 Utility Construction
 Sanitary Sewer System

Bids were received at 10:30 AM Wednesday October 2, 2013 for the Utility Construction-Sanitary Sewer System at the Relocated Conway Airport. The project includes the Sanitary Sewer Mains to collect wastewater from the Corporate Hangars and Terminal Building along with a septic tank and field lines for on-site wastewater disposal. This is a rebid of this work with plan modifications to reduce the project cost from the original low bid (7-11-13) of \$387,172.80. Five bids was received as summarized below and detailed on the attached Bid Tabulation:

UTILITY CONSTRUCTION – SANITARY SEWER SYSTEM

Tyler Group	\$243,107.00
Building & Utility Contractors	\$286,000.00
On Line Construction	\$287,083.10
Cobar Contracting	\$322,548.40
Paladino Construction	\$332,000.00

I recommend award of the Utility Construction – Sanitary Sewer System to the Tyler Group in the amount of \$243,107.00.

This project is included in the 2013 FAA Grant with 90% FAA funding and 10% state and local match.

Please advise if you have questions.

Thanks
 Ronnie Hall