

Mayor Bart Castleberry
Clerk/Treasurer Michael O. Garrett
City Attorney Charles Finkenbinder



City Council Members

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Wesley Pruitt
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Isby

Tuesday, April 13th, 2021 City Council Agenda

Conway Municipal Building - City Council Chambers - 1111 Main Street, Conway, AR 72032

**Due to restrictions imposed because of the COVID-19 pandemic, the City Council meeting will broadcast on Conway Corporation Channel 5, the City of Conway Facebook page & YouTube Channel. If you would like to ask a question/comment regarding the committee meeting topic or any listed agenda item, please use the following link: <https://conwayarkansas.gov/council/comments/> to submit the request prior to 5pm the day of the Council meeting.*

5:30pm Committee:

6:00pm:

Call to Order:

Roll Call:

Minutes Approval:

No Committee Meeting

City Council Meeting

Bart Castleberry, Mayor

Michael O. Garrett, Clerk/Treasurer

March 23rd, 2021

A. Community Development Committee (Airport, Community Development, Code Enforcement, Permits, Inspections, & Transportation, Planning & Development)

1. Ordinance to approve the private club permit for Chivos Locos of Conway, Inc. to be located at 1090 Skyline Drive.
2. Resolution to approve the consultant for the Community Development Block Grant Program to prepare the 5-year consolidated plan.
3. Resolution to enter into an agreement with Garver Engineers, Inc. to update the Airport Layout Drawing for the Conway Regional Airport.
4. Resolutions requesting the Faulkner County Tax Collector place a lien against various properties for expenses incurred by the City.
5. Resolution to enter into an agreement for professional consulting services for the Public Art Board Master Plan.
6. Ordinance appropriating insurance funds received from the Municipal Vehicle Program to repair two vehicles for the Planning and Permits Department.
7. Ordinance to establish an updated building permit fee schedule for the Permits and Inspections Department.

B. Public Safety Committee (District Court, Department of Information Systems & Technology, Animal Welfare, CEOC (Communication Emergency Operations Center), Police, Fire, & Office of the City Attorney)

1. Consideration to approve the disposal of various vehicles for the Police Department.
2. Ordinance appropriating reimbursement funds from various entities for the Police Department.
3. Ordinance appropriating reimbursement funds from the Arkansas Community Foundation for the Fire Department.

Adjournment



**City of Conway, Arkansas
Ordinance No. O-21-**

AN ORDINANCE APPROVING THE PRIVATE CLUB PERMIT FOR CHIVOS LOCOS OF CONWAY, INC. AND ALLOWING FOR THE APPLICATION OF THE REQUIRED PERMITS FROM THE ARKANSAS ALCOHOLIC BEVERAGE CONTROL DIVISION PER ARKANSAS CODE ANNOTATED §3-9-222 AS AMENDED

WHEREAS, Chivos Locos of Conway, Inc. has applied for a private club permit as required under Chapter 4.12.04 of the Conway City Code per Ordinance No. O-17-100 and A.C.A §3-9-222; and

WHEREAS, the application is limited and specific to Chivos Locos of Conway, Inc. located at 1090 Skyline Drive Conway, AR 72032; and

WHEREAS, the applicant has provided all the information required in permit application process and met all the standards set forth by the Conway City Council; and

WHEREAS, the City Council for the City of Conway hereby approves the application for permit for the proposed location to operate a private club within the City limits of Conway; and

WHEREAS, this approval does not authorize the operation of a private club within the City of Conway but does function as an authorization to apply for a private club permit through the Arkansas Alcoholic Beverage Control Division per A.C.A §3-9-222.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. That the application for private club permit is hereby approved for and specific to Chivos Locos of Conway, inc. located at 1090 Skyline Drive Conway, AR 72032.

Section 2. That no private club operations will begin unless and until a permit to operate a private club is issued by the Arkansas Alcoholic Beverage Division.

Section 3. That the approval and permit are subject to suspension or revocation by the City in the event the applicant violates Conway City Code or State law.

Passed this 13th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas

Resolution No. R-21-

A RESOLUTION APPROVING PROFESSIONAL CONSULTING SERVICES FOR THE DEVELOPMENT OF A CONSOLIDATED PLAN AS IT RELATES TO THE COMMUNITY DEVELOPMENT BLOCK PROGRAM; AND FOR OTHER PURPOSES

WHEREAS, the City of Conway solicited request for proposals seeking a firm with expertise and understanding of the U.S. Department of Housing and Urban Development (HUD) for the development of a Consolidated Plan (Con Plan); and

WHEREAS, the City received submittals from five firms; Chrysalis Research and Consulting, J-Quad, Crescendo Consulting Group LLC, Western Economic Services, LLC, and BluLynx Solutions; and

WHEREAS, Council previously approved Chrysalis Research and Consulting however the City was not able to reach a contract agreement with this firm and would like permission to contract with J-Quad; and

WHEREAS, funds for this agreement are included in the CDBG budget and the committee would like to recommend J-Quad with a total proposed project fee of \$37,200.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall accept the proposal from J-Quad and enter into an agreement for the amount of \$37,200.

Section 2. All resolutions in conflict herewith are repealed to the extent of the conflict.

PASSED this 13th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION APPROVING PROFESSIONAL ENGINEERING AND SUPPORT SERVICES FOR AN AIRPORT LAYOUT DRAWING (ALP) UPDATE; AND FOR OTHER PURPOSES

WHEREAS, the City of Conway request a continuation of airport planning services for the Conway Regional Airport; and

WHEREAS, the planning effort of an airport layout drawing update will address FAA comments from the 2020 airfield inspection. The FAA requires ALP updates in a timely fashion to be in compliance. The last ALP was completed in 2011. Several corrections need to be made to the ALP to bring it up to date; and

WHEREAS, with Council approval, Garver will assist the airport in updating their airport layout drawing to show additional development work that has been completed and the work order agreement total fee is \$7,750.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall enter into an agreement with Garver Engineers, Inc. to update the Airport Layout Drawing for the amount of \$7,750.

Section 2. All resolutions in conflict herewith are repealed to the extent of the conflict.

PASSED this 13th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



MEMO

TO: Mayor Bart Castleberry
CC: City Council Members
FROM: Missy Schrag
DATE: April 6, 2021
SUBJECT: Certified Liens – Code Enforcement

The following resolutions are included for a request to the Faulkner County Tax collector to place a certified lien against real property as a result of incurred expenses by the City.

The properties & amount (plus a ten percent collection penalty) are as follows:

- | | |
|------------------------|----------|
| 1. 1907-1909 Cleveland | \$165.43 |
| 2. 108 Fairway | \$165.43 |
| 3. 1450 Rachel | \$165.43 |
| 4. 1900-1902 Dave Ward | \$186.33 |

Please advise if you have any questions.

Thank you for your consideration.



**City of Conway, Arkansas
Resolution No. R-21-**

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 1907-1909 Cleveland within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$165.43 (\$123.12 + Penalty \$12.31 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **April 13, 2021** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED this 13th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**

City of Conway
Code Enforcement
1111 Main St.
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # 21-1293
Address of Violation: 1907-1909 Cleveland

- January 29, 2021 – a Violation was written for rubbish/trash and left on the premises by Mike Cullum.
- Property Owner is listed as Rainmakers Unlimited.
- Property was re-inspected on 2/10/2021 with no progress made.
- Certified and regular letters were mailed 2/22/2021 to address on file and a notice was left by post office.
- Property was rechecked on 3/1/2021 with no progress made and City cleanup was requested.
- Final Cleanup completed on 3/2/2021.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Mike Cullum

Officer Signature: _____ Date: _____

City of Conway
Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

RAINMAKER UNLIMITED
PO BOX 11482
CONWAY, AR 72034

Parcel # 710-04060-000C

RE: Nuisance Abatement at 1907/1909 Cleveland, Conway AR
Cost of Clean-Up, Amount Due: \$123.12

To whom it may concern:

Because you failed or refused to remove, abate, or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **April 13, 2021 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag

INVOICE

City of Conway Code Enforcement

DATE: APRIL 7, 2021

1111 Main St.
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@conwayarkansas.gov

TO RAINMAKER UNLIMITED
PO BOX 11482
CONWAY, AR 72034

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
1907/1909 Cleveland, Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Mike Cullum	710-04060-000C		April 6, 2021

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	DEBRIS REMOVAL by C.E.P.P.	40.13	40.13
	Sanitation Ticket #749110	32.74	32.74
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Certified Letter	5.60	11.20
TOTAL			\$123.12
TOTAL WITH PENALTY & FILING FEES			\$165.43

- Total amount due after April 13, 2021 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032



**City of Conway, Arkansas
Resolution No. R-21-**

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **108 Fairway Dive** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$165.43** (\$123.12 + Penalty \$12.31 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **April 13, 2021** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED this 13th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1111 Main St.
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # 21-1304
Address of Violation: 108 FAIRWAY

- February 12, 2021 – a Violation was written for rubbish/trash; appliance/furniture and left on the premises by Kim Beard.
- Property Owner is listed as Warren D Granberry.
- Property was re-inspected on 2/22/21 with no progress made.
- Certified and regular letters were mailed 2/22/2021 to address on file and a notice was left by post office.
- Property was rechecked on 3/1/2021 with no progress made and City cleanup was requested.
- Final Cleanup completed on 3/2/2021.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Kim Beard

Officer Signature: _____ Date: _____

City of Conway
Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

GRANBERRY, WARREN D
108 FAIRWAY LN
CONWAY AR 72034

Parcel # 710-02057-000

RE: Nuisance Abatement at 108 Fairway Ln. Conway AR
Cost of Clean-Up, Amount Due: \$123.12

To whom it may concern:

Because you failed or refused to remove, abate, or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **April 13, 2021 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag

INVOICE

City of Conway Code Enforcement

DATE: APRIL 7, 2021

1111 Main St.
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@conwayarkansas.gov

TO GRANBERRY, WARREN D
108 FAIRWAY LN
CONWAY AR 72034

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
108 Fairway Dr., Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-02057-000		April 6, 2021

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	DEBRIS REMOVAL by C.E.P.P.	40.13	40.13
	Sanitation Ticket #749109	32.74	32.74
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Certified Letter	5.60	11.20
TOTAL			\$123.12
TOTAL WITH PENALTY & FILING FEES			\$165.43

- Total amount due after April 13, 2021 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032



**City of Conway, Arkansas
Resolution No. R-21-**

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 1450 Rachel Drive within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$165.43 (\$123.12 + Penalty \$12.31 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **April 13, 2021** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED this 13th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**

City of Conway
Code Enforcement
1111 Main St.
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # 20-1390
Address of Violation: 1450 Rachel

-
- October 28, 2020 – a Violation was written for grass; rubbish and left on the premises by Kim Beard.
 - Property Owner is listed as Sheila A Wright.
 - Property was re-inspected on 11/6/2020 with progress made.
 - Additional re-check was preformed 11/13/2020 with little progress.
 - Certified and regular letters were mailed 11/13/2020 to address on file and a notice was left by post office.
 - Property was rechecked on 11/23/2020 with no progress made. Pink slip was left to advise a city cleanup would take place.
 - 11/30/2020 City cleanup was requested.
 - Final Cleanup completed on 12/02/2020.
 - Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Kim Beard

Officer Signature: _____ Date: _____

City of Conway
Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

WRIGHT, SHEILA A
1450 RACHEL DR
CONWAY AR 72032-

Parcel # 711-07132-205

RE: Nuisance Abatement at 1450 Rachel Dr.. Conway AR
Cost of Clean-Up, Amount Due: \$123.12

To whom it may concern:

Because you failed or refused to remove, abate, or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **April 13, 2021 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag

INVOICE

City of Conway Code Enforcement

DATE: APRIL 8, 2021

1111 Main St.
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@conwayarkansas.gov

TO SHEILA A WRIGHT
1450 RACHEL DR
CONWAY AR 72032

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
1450 RACHEL DR., Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	711-07132-205		April 6, 2021

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	DEBRIS REMOVAL by C.E.P.P.	40.13	40.13
	Sanitation Ticket# 739870	32.74	32.74
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Certified Letter	5.60	11.20
		TOTAL	\$123.12
		TOTAL WITH PENALTY & FILING FEES	\$165.43

- Total amount due after April 13, 2021 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032



**City of Conway, Arkansas
Resolution No. R-21-**

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 1900/1902 Dave Ward Drive within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$186.33 (\$142.12 + Penalty \$14.21 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **April 13, 2021** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED this 13th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1111 Main St.
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # 21-1467
Address of Violation: 1900/1902 Dave Ward

- January 6, 2021 – a Violation was written for rubbish/trash; appliance/furniture; tires and left on the premises by Kim Beard.
- Property Owner is listed as Paul Calvert.
- Property was re-inspected on 1/15/2021 with no progress made.
- Certified and regular letters were mailed 1/26/2021 to address on file and a notice was left by post office.
- Property was rechecked on 2/2/2021 with no progress made and City cleanup was requested. (calls to property owner 2/2; 2/3; 2/4/2021 to advise of upcoming cleanup, no response. Voicemail was left 2/4/21 @ 915am)
- Final Cleanup completed on 2/5/2021.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Kim Beard

Officer Signature: _____ Date: _____

City of Conway
Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

CALVERT, PAUL
278 ARKAVALLEY RD
GREENBRIER AR 72058

Parcel # 710-03251-000

RE: Nuisance Abatement at 1900/1902 Dave Ward Dr. Conway AR
Cost of Clean-Up, Amount Due: \$142.12

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **April 13, 2021 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag

INVOICE

City of Conway Code Enforcement

DATE: APRIL 8, 2021

1111 Main St.
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@conwayarkansas.gov

TO PAUL CALVERT
278 ARKAVALLEY RD
GREENBRIER AR 72058

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
1900/1902 DAVE WARD, Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-03251-000		April 6, 2021

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	DEBRIS REMOVAL by C.E.P.P.	40.13	40.13
	Sanitation Ticket #747268; 747277; 747276	51.74	51.74
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Certified Letter	5.60	11.20

TOTAL \$142.12

- Total amount due after April 13, 2021 includes collection penalty & filing fees

TOTAL
WITH PENALTY &
FILING FEES \$186.33

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032



**City of Conway, Arkansas
Resolution No. R-21-**

A RESOLUTION ALLOWING THE CITY OF CONWAY TO ENTER INTO AN AGREEMENT FOR CONWAY PUBLIC ARTS MASTER PLAN CONSULTING PROFESSIONAL SERVICES; AND FOR OTHER PURPOSES

WHEREAS, the City of Conway requested qualifications from prospective consulting firms to provide professional services for the development of the Conway Public Arts Master Plan; and

WHEREAS, the City of Conway received qualifications from the following firms: Civic Arts, Designing Local, Forecast Public Art, NBML Strategies, Keen, and Riggs Ward; and

WHEREAS, after reviewing all qualifications, the selection committee would like to recommend Council allow the City to enter into an agreement with Designing Local for the project referenced above.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall enter into a service agreement with Designing Local.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 13th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Ordinance No. O-21-**

AN ORDINANCE APPROPRIATING INSURANCE FUNDS RECEIVED FROM THE MUNICIPAL VEHICLE PROGRAM TO THE PLANNING AND PERMITS DEPARTMENT; AND FOR OTHER PURPOSES:

WHEREAS, the City of Conway has received insurance payments in the amount of \$1,254.44 for the repair of two vehicles; and

WHEREAS, the City of Conway has received these two checks totaling \$1,254.44 on March 31, 2021 to the Insurance Proceeds General Account (001-119-4360).

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate from the Insurance Proceeds General Account (001-119-4360) to the Vehicle Maintenance Account (001-105-5450).

Section 2. That any ordinance which conflicts with this ordinance is hereby repealed to the extent of the conflict.

PASSED this 13th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway, Arkansas
Ordinance No. O-21-

**AN ORDINANCE ESTABLISHING AN UPDATED BUILDING PERMIT FEE SCHEDULE; AND FOR
 OTHER PURPOSES**

WHEREAS, the City of Conway would like to update its schedule of fees for building permits to be more streamlined, effective and responsive to market conditions,

WHEREAS, the existing schedule of fees for building permits is cumbersome, outdated, and overly complex,

WHEREAS, the City of Conway has sought input from on the proposed schedule of fees for building permits from the Faulkner County Home Builders Board of Directors.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The fee schedule for building permits attached as “Exhibit A” to this ordinance is hereby adopted.

Section 2. Subject to Section 3, all ordinances in conflict herewith are repealed to the extent of the conflict.

Section 3. That the City anticipates that the new permitting software by vendor Tyler Energov will be operational between May 30, 2021, and July 1, 2021, and, to ensure fairness and avoid unnecessary burden on or confusion to the public and applicants during the transition, the provisions of this Ordinance shall apply to permit applicants and others subject to the Ordinance on the date that the new permitting software is implemented.

PASSED this 13th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



PERMIT FEE SCHEDULE

City of Conway, Arkansas – Permits & Inspections

1111 Main Street • Conway, AR • 72032 • (501) 450-6107 • www.conwayarkansas.gov

Effective upon implementation of Energov • Make checks payable to City of Conway

Note: Commencing work before permit issuance shall result in doubling of the appropriate permit fee

Building Permits

2021 Index Construction Cost Rates Residential: \$78.11 Commercial: \$91.78

The Index Construction Cost Rate is determined annually as average reported construction cost per sq. ft. by construction type.

The Index Construction Cost Rate shall not increase or decrease more than 5% per year.

New Construction	.00135 of (Index Construction Cost Rate X sq. ft.) - Minimum \$250
Residential Addition	.00135 of (Index Construction Cost Rate X sq. ft.) - Minimum \$35
Commercial Addition	.00180 of (Index Construction Cost Rate X sq. ft.) - Minimum \$50
Residential Accessory	.00135 of (Index Construction Cost Rate X sq. ft.) - Minimum \$20
Commercial Accessory	.00180 of (Index Construction Cost Rate X sq. ft.) - Minimum \$50
Temporary Structures	.00135 of (Index Construction Cost Rate X sq. ft.) - Minimum \$250
Remodel	\$1.00 per \$1,000 of Construction Cost (Minimum \$35)

Square footage is measured as under roof.

Trade Fees (Plumbing, Mechanical, Electrical, Gas)

Plumbing

- Tied to Building Permit Residential: 47% of Building Permit Fee (Minimum \$35)
Commercial: 35% of Building Permit Fee (Minimum \$50)
- Stand alone Permit \$35

Mechanical

- Tied to Building Permit Residential: 47% of Building Permit Fee (Minimum \$35)
Commercial: 35% of Building Permit Fee (Minimum \$50)
- Stand alone Permit \$35

Electrical

- Tied to Building Permit Residential: 47% of Building Permit Fee (Minimum \$35)
Commercial: 35% of Building Permit Fee (Minimum \$50)
- Stand alone Permit \$35

Gas

\$20

General Fees and Penalties

Reinspection Fee	Reinspection and Additional Inspections shall cost \$25 for each inspection Note: Reinspections will not be rescheduled until each reinspection fee for each trade failed inspection has been paid.
State Trade Fee	Shall be determined by staff for all Commercial Projects according to state rate
Building Code Appeals Board	\$250
Demolitions	\$35
Unpermitted Work	Commencing work before permit issuance shall result in doubling of the appropriate permit fee

MEMORANDUM

TO: Mayor Bart Castleberry
Conway City Council Members

FROM: Chief William Tapley

DATE: March 30, 2021

SUBJECT: Request for disposal of assets

The Police Department has the following vehicles that are not being used:

- 2013 Honda Motorcycle VIN JH2SC5157CK000102
- Ford Ranger (Unit 1807) VIN 1FTYR14U57PA06616
- 2014 Tahoe (disassembled parts) VIN 1GNLC2E03ER164698
- 2013 Tahoe VIN 1GNLC2E04DR309066
- 2007 Ford Crown Victoria VIN 2FAFP71W06X158808
- 2012 Tahoe VIN 1GNLC2E09CR312981
- 2011 Chevrolet Tahoe VIN 1GNLC2E02BR241654

The Police Department has the following seized vehicles that are not being used:

- 2007 Mercury Grand Marquis VIN 2MEFM74V96X641072
- 2004 Ford Ranger VIN 1FYR44E94PB05851
- 2006 Ford King Ranch VIN 1FTPW14V18KB17112

I would like to request approval to remove these items from our inventory listing and to dispose of them. These vehicles will be sold through auction, "as is", on www.publicsurplus.com.

Thank you for your consideration.



**City of Conway, Arkansas
Ordinance No. O-21-**

AN ORDINANCE APPROPRIATING REIMBURSEMENTS FUNDS FROM VARIOUS ENTITIES FOR THE CITY OF CONWAY POLICE DEPARTMENT; AND FOR OTHER PURPOSES

WHEREAS, the City of Conway has received reimbursements funds from the following entities:

Various Companies	\$39,327.88	Extra Duty Services
Municipal Vehicle Program	\$32,809.04	Insurance Proceeds
Various Companies	\$500.00	Donations

WHEREAS, the Conway Police Department needs these funds to replenish their expenditure accounts.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City of Conway shall appropriate funds from Various Companies in the amount of \$39,327.88 from 001.121.4185 to the Conway Police departments overtime expense account, 001.121.5114; and

SECTION 2. The City of Conway shall appropriate funds from Municipal Vehicle Program in the amount of \$32,809.04 from 001.119.4360 to the Police Department vehicle maintenance expense account 001.121.5450; and

SECTION 3. The City of Conway shall appropriate funds from Various Companies in the amount of \$500.00 from 001.121.4705 to the Police Department grant and donation expense account 001.121.5760; and

SECTION 4. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 13th day of April, 2021.

Approved:

Attest:

Mayor Bart Castleberry

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-21-**

AN ORDINANCE APPROPRIATING REIMBURSEMENT FUNDS FOR THE CONWAY FIRE DEPARTMENT; AND FOR OTHER PURPOSES

WHEREAS, the Conway Fire Department requests \$650 for the use of reimbursing our line item due to the COVID vaccination clinic we held; and

WHEREAS, funds in the amount of \$650 were received from Arkansas Community Foundation to be used for such purpose.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate \$650 from the General Fund Revenue Donation Account (001.131.4705) to the Fire Department Miscellaneous Supplies Operating Account (001.131.5799).

Section 2. All ordinances in conflict herewith are repealed to that extent of the conflict.

PASSED this the 13th day of April 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer