

Mayor Bart Castleberry
Clerk/Treasurer Michael O. Garrett
City Attorney Chuck Clawson



City Council Members

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Wesley Pruitt
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Isby

Tuesday, April 21st, 2020 City Council Agenda

Judge Russell L. “Jack” Roberts District Court Building – 810 Parkway St., Conway, AR 72032

**Due to restrictions imposed because of the COVID-19 pandemic, the City Council meeting will be held via Facebook Live on the City of Conway, Arkansas Facebook page & YouTube Channel.*

For additional information regarding meeting, please email felicia.rogers@conwayarkansas.gov

<u>5:30pm Committee:</u>	No Committee Meeting
<u>6:30pm:</u>	City Council Meeting
<u>Call to Order:</u>	Bart Castleberry, Mayor
<u>Roll Call:</u>	Michael O. Garrett, Clerk/Treasurer
<u>Minutes Approval:</u>	March 10 th , 2020 & April 21 st , 2020
<u>Monthly Financial Report:</u>	Months Ending February 2020 & March 2020

Report of Standing Committees:

A. Public Hearing:

1. Public hearing to discuss the closing of a portion of a drainage easement on Lot 27 in Matthews Meadows Subdivision, Phase II.
 - a. Ordinance to close a portion of a drainage easement on Lot 27 in Matthews Meadows Subdivision, Phase II.

B. Community Development Committee (Airport, Community Development, Planning & Development, Permits & Inspection (Code Enforcement), Historic District, Transportation)

1. Resolution requesting the Faulkner County Tax Collector place a lien against various property for expenses incurred by the City.
2. Consideration to approve the nomination of Reggie Rose to the Conway Corporation Board of Directors.
3. Ordinance appropriating funds for landscape improvement for the Conway Public Art Board.
4. Consideration to approve the removal of inventory from fixed assets (vehicles) for the Planning & Development Department.
5. Ordinance accepting and appropriating donation funds for the Conway Tree Board.
6. Ordinance to rezone 6.83 +/- acres located at 260/310 South Harkrider Street from C-3 to RU-1.
7. Consideration to approve the conditional use permit to allow a warehouse in the RU-1 zone for property located at 260/310 S. Harkrider Street.

8. Ordinance to rezone property located at 645 Exchange Avenue from I-3 to I-1.

C. Public Service Committee (Sanitation, Parks & Recreation, & Physical Plant)

1. Resolution to approve the bid for the purchase of a forklift for the Parks & Recreation Department.

D. Public Safety Committee (Police, Fire, District Court, Animal Welfare Unit, CEOC - Communication Emergency Operations Center, Department of Information Systems & Technology, & Office of the City Attorney)

1. Ordinance authorizing the reclassification of a position within the Conway Fire Department.

E. New Business

1. Resolution to seek condemnation of property located within the Donaghey Avenue Improvement Project area.

Adjournment



City of Conway, Arkansas
Monthly Financial Reports
February 29, 2020

City of Conway
 Monthly Financial Report - General Fund
 For the month ended February 29, 2020



Revenues	Budget	Month Activity	Year to Date	Encumbered	(Over)/Under Budget	% Expend/Collect
Ad Valorem Tax	4,000,000	104,151	283,325		3,716,675	7%
Payments in Lieu of Tax	15,000	-	-		15,000	0%
State Tax Turnback	930,000	64,032	64,032		865,968	7%
Insurance Tax Turnback - LOPFI	1,300,000	-	-		1,300,000	0%
Sales Tax	20,500,000	2,150,545	3,838,290		16,661,710	19%
Beverage Tax	480,000	-	44,084		435,916	9%
Franchise Fees	3,540,000	295,367	583,130		2,956,870	16%
Office Space Leases	59,400	4,950	4,950		54,450	8%
Permits	506,000	34,414	73,802		432,198	15%
Public Safety	1,756,050	72,468	185,889		1,570,161	11%
Parks	689,500	99,794	143,408		546,092	21%
Interest Income	185,000	13,733	29,284		155,716	16%
Proceeds from Sale of Assets	-	1,100	1,101		(1,101)	-
Insurance Proceeds	4,934	338	338		4,596	7%
Donations	6,820	1,750	2,149		4,671	32%
Miscellaneous Revenues	113,000	10,320	19,133		93,867	17%
Transfers from Other Funds	723,000	35,250	70,500		652,500	10%
Total Revenues	34,808,703	2,888,213	5,343,414	-	29,465,289	15%
Expenditures						
Admin (Mayor, HR)	1,986,631	259,073	638,604	132,994	1,215,033	32%
Finance	450,441	34,618	51,004	-	399,437	11%
City Clerk/Treasurer	146,257	11,339	18,304	3,031	124,922	13%
City Council	103,031	5,617	11,233	-	91,798	11%
Planning	678,477	57,483	85,566	1,594	591,317	13%
Physical Plant	546,176	41,549	65,143	3,653	477,380	12%
Information Technology	1,088,577	75,774	120,887	41,832	925,858	11%
Permits and Inspections	633,713	42,356	70,139	61	563,513	11%
Nondepartmental	1,004,841	255,536	404,533	80	600,228	40%
Police	12,428,068	975,019	1,669,164	68,912	10,689,991	13%
CEOC	1,392,364	86,889	136,327	4,052	1,251,986	10%
Animal Welfare	496,164	34,410	54,162	15,394	426,608	11%
Municipal District Court	901,512	62,302	134,697	74	766,741	15%
City Attorney	490,688	35,533	61,337	-	429,351	13%
Fire	10,446,842	828,014	1,341,386	152,093	8,953,363	13%
Parks	3,218,524	218,731	357,418	40,516	2,820,589	11%
Total Expenditures	36,012,304	3,024,242	5,219,905	464,286	30,328,114	14%
Net Revenue/(Expense)	(1,203,601)		123,509			

*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
General Fund
2020



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-20-07	1/28/20	Software purchase for Planning and Permitting depts	146,863
O-20-09	1/28/20	Replace battery backup system at Emergency Operations Center	115,597
			<u>\$ 262,460</u>

City of Conway
 Balance Sheet - General Fund
 As of February 29, 2020



Cash - Operating	5,292,030
Cash - Reserve	1,098,810
Petty Cash	715
Taxes Receivable	3,627,211
Accounts Receivable	4,146,929
Due from Other Funds	51,746
Due from Street	30,100
Due from Component Unit	203,667
Due from Municipal Court	81,294
Fuel Inventory	(1,545)
General Inventory	585
<i>Assets</i>	<u>14,531,542</u>
Accounts Payable	(92,398)
Salaries Payable	89,637
Insurance and Benefits Payable	242,977
Event Deposits	2,150
Held for Others - Benefit Rollovers	4,884
Held for Others - Crimestopper Reward	5,000
Held for Others - Performance Bonds	45
Due to Other Funds	11,196
Deferred Revenue	4,127,932
Unearned Revenue - City Hall Lease	1,020,000
<i>Liabilities</i>	<u>5,411,423</u>
<i>Fund Balance</i>	<u>9,120,118</u>
<i>Total Liabilities & Fund Balance</i>	<u>14,531,542</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Street Fund
 For the month ended February 29, 2020



	<u>Budget</u>	<u>Month Activity</u>	<u>Year to Date</u>	<u>Encumbered</u>	<u>(Over)/Under Budget</u>	<u>% Expend/Collect</u>
Revenues						
Ad Valorem Tax	1,400,000	29,139	95,229		1,304,771	7%
Payments in Lieu of Tax	6,000	-	-		6,000	0%
State Tax Turnback	2,700,000	222,622	222,622		2,477,378	8%
AHTD 1/2 Cent Sales Tax Turnback	1,400,000	125,150	125,150		1,274,850	9%
Severance Tax	140,000	6,953	6,953		133,047	5%
State Tax Turnback - Wholesale	-	31,231	31,231		(31,231)	-
Sales Tax	280,000	30,133	53,781		226,219	19%
Engineering Fees	17,000	300	800		16,200	5%
Interest Income	120,000	8,460	17,304		102,696	14%
Miscellaneous Revenues	-	250	250		(250)	-
Total Revenues	6,063,000	454,237	553,319	-	5,509,681	9%
Expenditures						
Personnel Costs	2,975,692	184,805	329,703	-	2,645,989	11%
Other Operating Costs	3,235,513	248,638	365,424	26,399	2,843,690	11%
Total Operating Costs	6,211,205	433,444	695,127	26,399	5,489,679	11%
Capital Outlay	759,635	-	-	34,857	724,778	0%
Total Expenditures	6,970,840	433,444	695,127	61,256	6,214,456	10%
Net Revenue/(Expense)	(907,840)		(141,808)			

*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
Street Fund
2020
Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
			\$ -

City of Conway
Balance Sheet - Street Fund
As of February 29, 2020



Cash - Operating	4,980,509
Accounts Receivable	1,553,537
Due from Other Funds	(9,153)
<i>Assets</i>	<u>6,524,892</u>
Accounts Payable	313
Salaries Payable	9,348
Insurance and Benefits Payable	(12,073)
Due to Other Funds	2,189
Due to General	29,599
Deferred Revenue	1,458,308
<i>Liabilities</i>	<u>1,487,682</u>
<i>Fund Balance</i>	<u>5,037,210</u>
<i>Total Liabilities & Fund Balance</i>	<u>6,524,892</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Sanitation
 For the month ended February 29, 2020



	<u>Budget</u>	<u>Month Activity</u>	<u>Year to Date</u>	<u>Encumbered</u>	<u>(Over)/Under Budget</u>	<u>% Expend/Collect</u>
Revenues						
Sanitation Fees	9,150,000	786,615	1,677,818		7,472,182	18%
Proceeds - Recycled Materials	375,000	7,928	11,767		363,233	3%
Landfill Fees - General	200,000	15,102	28,707		171,293	14%
Interest Income	200,000	24,067	49,294		150,706	25%
Miscellaneous Revenues	-	31,609	46,576		(46,576)	-
Total Revenues	9,925,000	865,322	1,814,163	-	8,110,837	18%
Expenditures						
Personnel Costs	4,722,995	363,850	645,233	4,156	4,073,606	14%
Other Operating Costs	2,974,653	145,836	187,474	84,167	2,703,012	6%
Total Operating Costs	7,697,648	509,686	832,707	88,322	6,776,619	11%
Capital Outlay	2,580,413	68,187	68,187	681,160	1,831,066	3%
Total Expenditures	10,278,061	577,874	900,894	769,482	8,607,684	9%
Net Revenue/(Expense)	(353,061)		913,269			

*All figures are unaudited

Notes:

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- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway
Sanitation Fund
2020
Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
			\$ -

City of Conway
 Balance Sheet - Sanitation
 As of February 29, 2020



Cash - Operating	9,453,070
Petty Cash	200
Post Closure Cash Account	5,992,096
Accounts Receivable	13,334
Due from Other Funds	(537)
Due from Component Unit	931,603
General Inventory	2,122
Land & Buildings	2,267,481
Infrastructure	950,578
Machinery and Equipment	5,184,528
Vehicles	331,509
Deferred Outflows of Resources	1,801,284
<i>Assets</i>	<u>26,927,269</u>
Accounts Payable	5,030
Salaries Payable	19,420
Insurance and Benefits Payable	(38,569)
Compensated Absences	168,607
Net Pension Obligation	10,743,741
Deferred Inflows of Resources	2,128,495
Deferred Inflows of Resources OPEB	136,661
Net OPEB Liability	574,953
Due to Other Funds	62,565
Landfill Close/Post Close	8,709,685
<i>Liabilities</i>	<u>22,510,588</u>
<i>Net Position</i>	<u>4,416,681</u>
<i>Total Liabilities and Net Position</i>	<u>26,927,269</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
 Monthly Financial Report - Airport
 For the month ended February 29, 2020



	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
Revenues						
Sales Tax	15,000	2,094	4,001		10,999	27%
Airport Fuel Sales	780,000	61,989	127,031		652,969	16%
T-Hangar Rent	137,160	23,257	31,543		105,617	23%
Community Hangar Rent	33,600	2,800	5,600		28,000	17%
Ground Leases	125,000	17,424	17,424		107,576	14%
Miscellaneous Revenues	10,000	542	3,524		6,476	35%
Total Revenues	1,100,760	108,106	189,124	-	911,636	17%
Expenditures						
Personnel Costs	293,449	26,058	42,077	-	251,372	14%
Fuel for Resale	650,000	26,423	78,878	-	571,122	12%
Other Operating Costs	144,499	13,905	16,470	4,187	123,843	11%
Total Operating Costs	1,087,948	66,385	137,425	4,187	946,337	13%
Capital Outlay	-	-	-	-	-	0%
Total Expenditures	1,087,948	66,385	137,425	4,187	946,337	13%
Net Revenue/(Expense)	12,812		51,699			

*All figures are unaudited

Notes:

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- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway
Airport Fund
2020
Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
			\$ -

City of Conway
 Balance Sheet - Airport
 As of February 29, 2020



Cash - Operating	295,853
Taxes Receivable	2,102
Accounts Receivable - Fuel Vendor	38,187
Land	1,254,473
Buildings	4,204,035
Machinery & Equipment	755,833
Vehicles	9,141
Infrastructure	23,962,939
<i>Assets</i>	<u>30,522,563</u>
Insurance and Benefits Payable	(57)
Compensated Absences	5,127
Due to General	4,234
Deferred Inflows of Resources	32,417
Deferred Inflows of Resources OPEB	7,705
<i>Liabilities</i>	<u>49,426</u>
<i>Net Position</i>	<u>30,473,137</u>
<i>Total Liabilities & Net Position</i>	<u>30,522,563</u>

***All figures are unaudited**

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
Monthly Financial Report - Major Project Funds
As of February 29, 2020



Parks and Rec A&P Tax

Balance, 1/31/20	874,840
Receipts	325,510
Payments	(86,745)
Balance, 2/29/20	\$ 1,113,605

Pay as you go Sales Tax

Balance, 1/31/20	1,520,754
Receipts	710,315
Payments	(336,558)
Balance, 2/29/20	\$ 1,894,511

Street Impact Fees

Balance, 1/31/20	1,408,092
Receipts	30,428
Payments	-
Balance, 2/29/20	\$ 1,438,519

Parks Impact Fees

Balance, 1/31/20	722,003
Receipts	11,669
Payments	-
Balance, 2/29/20	\$ 733,672

Street Sales Tax

Balance, 1/31/20	8,138,133
Receipts	1,074,286
Payments	(1,388,300)
Balance, 2/29/20	\$ 7,824,119



City of Conway, Arkansas
Monthly Financial Reports
March 31, 2020

City of Conway
 Monthly Financial Report - General Fund
 For the month ended March 31, 2020



Revenues	Budget	Month Activity	Year to Date	Encumbered	(Over)/Under Budget	% Expend/Collect
Ad Valorem Tax	4,000,000	186,019	469,344		3,530,656	12%
Payments in Lieu of Tax	15,000	-	-		15,000	0%
State Tax Turnback	930,000	64,050	128,082		801,918	14%
Insurance Tax Turnback - LOPFI	1,300,000	-	-		1,300,000	0%
Sales Tax	20,500,000	1,596,868	5,435,158		15,064,842	27%
Beverage Tax	480,000	-	44,084		435,916	9%
Franchise Fees	3,540,000	344,164	927,294		2,612,706	26%
Office Space Leases	59,400	4,950	9,900		49,500	17%
Permits	506,000	30,138	103,940		402,060	21%
Public Safety	1,756,050	266,112	452,001		1,304,049	26%
Parks	689,500	52,834	196,242		493,258	28%
Interest Income	185,000	9,383	38,667		146,333	21%
Proceeds from Sale of Assets	-	2,077	3,178		(3,178)	-
Insurance Proceeds	4,934	2,841	3,179		1,755	64%
Donations	6,820	300	2,449		4,371	36%
Miscellaneous Revenues	113,000	11,485	30,618		82,382	27%
Transfers from Other Funds	723,000	-	70,500		652,500	10%
Total Revenues	34,808,703	2,571,221	7,914,635	-	26,894,068	23%
Expenditures						
Admin (Mayor, HR)	1,986,631	182,353	820,957	184,820	980,854	41%
Finance	450,441	26,094	77,098	400	372,943	17%
City Clerk/Treasurer	146,257	14,281	32,585	-	113,672	22%
City Council	103,031	6,370	17,604	-	85,427	17%
Planning	678,477	52,999	138,565	1,387	538,525	20%
Physical Plant	546,176	41,054	106,197	275	439,704	19%
Information Technology	1,088,577	125,157	246,045	36,522	806,010	23%
Permits and Inspections	633,713	42,770	112,909	505	520,299	18%
Nondepartmental	1,004,841	30,195	434,728	1,299	568,814	43%
Police	12,428,068	934,162	2,603,327	60,106	9,764,635	21%
CEOC	1,392,364	81,759	218,086	2,098	1,172,180	16%
Animal Welfare	496,164	44,952	99,114	6,205	390,844	20%
Municipal District Court	901,512	63,971	198,669	74	702,769	22%
City Attorney	490,688	35,708	97,045	-	393,643	20%
Fire	10,446,842	834,906	2,176,292	136,259	8,134,291	21%
Parks	3,218,524	263,036	620,455	26,848	2,571,221	19%
Total Expenditures	36,012,304	2,779,769	7,999,674	456,796	27,555,834	22%
Net Revenue/(Expense)	(1,203,601)		(85,039)			

*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
General Fund
2020



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-20-07	1/28/20	Software purchase for Planning and Permitting depts	146,863
O-20-09	1/28/20	Replace battery backup system at Emergency Operations Center	115,597
			<u>\$ 262,460</u>

City of Conway
 Balance Sheet - General Fund
 As of March 31, 2020



Cash - Operating	5,080,048
Cash - Reserve	1,098,810
Petty Cash	715
Taxes Receivable	3,838,290
Accounts Receivable	4,147,584
Due from Other Funds	51,746
Due from Street	31,503
Due from Component Unit	203,667
Due from Municipal Court	81,294
Fuel Inventory	153
General Inventory	585
<i>Assets</i>	<u>14,534,394</u>
Accounts Payable	(47,802)
Salaries Payable	88,020
Insurance and Benefits Payable	204,608
Event Deposits	2,150
Held for Others - Crimestopper Reward	5,000
Held for Others - Performance Bonds	45
Due to Other Funds	11,196
Deferred Revenue	4,128,527
Unearned Revenue - City Hall Lease	1,020,000
<i>Liabilities</i>	<u>5,411,744</u>
<i>Fund Balance</i>	<u>9,122,650</u>
<i>Total Liabilities & Fund Balance</i>	<u>14,534,394</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Street Fund
 For the month ended March 31, 2020



Revenues	Budget	Month	Year to	Encumbered	(Over)/Under	%
		Activity	Date		Budget	Expend/Collect
Ad Valorem Tax	1,400,000	69,028	164,257		1,235,743	12%
Payments in Lieu of Tax	6,000	-	-		6,000	0%
State Tax Turnback	2,700,000	205,348	427,970		2,272,030	16%
AHTD 1/2 Cent Sales Tax Turnback	1,400,000	108,798	233,947		1,166,053	17%
Severance Tax	140,000	5,954	12,907		127,093	9%
State Tax Turnback - Wholesale	-	30,381	61,611		(61,611)	-
Sales Tax	280,000	22,375	76,156		203,844	27%
Engineering Fees	17,000	900	1,700		15,300	10%
Interest Income	120,000	6,221	23,525		96,475	20%
Miscellaneous Revenues	-	-	250		(250)	-
Total Revenues	6,063,000	449,004	1,002,324	-	5,060,676	17%
Expenditures						
Personnel Costs	2,975,692	210,257	539,960	-	2,435,732	18%
Other Operating Costs	3,235,513	76,280	441,705	62,389	2,731,419	14%
Total Operating Costs	6,211,205	286,537	981,665	62,389	5,167,151	16%
Capital Outlay	759,635	560	560	335,216	423,859	0%
Total Expenditures	6,970,840	287,097	982,225	397,605	5,591,010	14%
Net Revenue/(Expense)	(907,840)		20,099			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
Street Fund
2020

Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
			\$ -

City of Conway
 Balance Sheet - Street Fund
 As of March 31, 2020



Cash - Operating	5,147,188
Taxes Receivable	53,782
Accounts Receivable	1,553,537
Due from Other Funds	(9,153)
<i>Assets</i>	<u>6,745,353</u>
Accounts Payable	313
Salaries Payable	9,348
Insurance and Benefits Payable	(8,704)
Due to Other Funds	2,189
Due to General	31,002
Deferred Revenue	1,458,308
<i>Liabilities</i>	<u>1,492,454</u>
<i>Fund Balance</i>	<u>5,252,899</u>
<i>Total Liabilities & Fund Balance</i>	<u>6,745,353</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Sanitation
 For the month ended March 31, 2020



	<u>Budget</u>	<u>Month Activity</u>	<u>Year to Date</u>	<u>Encumbered</u>	<u>(Over)/Under Budget</u>	<u>% Expend/Collect</u>
Revenues						
Sanitation Fees	9,150,000	769,385	2,447,203		6,702,797	27%
Proceeds - Recycled Materials	375,000	3,634	15,401		359,599	4%
Landfill Fees - General	200,000	18,572	47,279		152,721	24%
Interest Income	200,000	17,482	66,776		133,224	33%
Miscellaneous Revenues	-	-	46,576		(46,576)	-
Total Revenues	9,925,000	809,072	2,623,235	-	7,301,765	26%
Expenditures						
Personnel Costs	4,722,995	418,097	1,063,330	1,680	3,657,985	23%
Other Operating Costs	<u>2,974,653</u>	<u>138,211</u>	<u>325,684</u>	<u>95,462</u>	<u>2,553,507</u>	<u>11%</u>
Total Operating Costs	7,697,648	556,308	1,389,015	97,142	6,211,492	18%
Capital Outlay	<u>2,580,413</u>	<u>454,429</u>	<u>522,617</u>	<u>451,303</u>	<u>1,606,493</u>	<u>20%</u>
Total Expenditures	10,278,061	1,010,737	1,911,631	548,445	7,817,984	19%
Net Revenue/(Expense)	(353,061)		<u><u>711,604</u></u>			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway
Sanitation Fund
2020

Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
			\$ -

City of Conway
 Balance Sheet - Sanitation
 As of March 31, 2020



Cash - Operating	9,252,242
Petty Cash	200
Post Closure Cash Account	5,992,096
Accounts Receivable	13,334
Due from Other Funds	(537)
Due from Component Unit	931,603
General Inventory	2,122
Land & Buildings	2,267,481
Infrastructure	950,578
Machinery and Equipment	5,184,528
Vehicles	331,509
Deferred Outflows of Resources	1,801,284
<i>Assets</i>	<u>26,726,440</u>
Accounts Payable	5,618
Salaries Payable	19,420
Insurance and Benefits Payable	(38,320)
Compensated Absences	168,607
Net Pension Obligation	10,743,741
Deferred Inflows of Resources	2,128,495
Deferred Inflows of Resources OPEB	136,661
Net OPEB Liability	574,953
Due to Other Funds	62,565
Landfill Close/Post Close	8,709,685
<i>Liabilities</i>	<u>22,511,424</u>
<i>Net Position</i>	<u>4,215,016</u>
<i>Total Liabilities and Net Position</i>	<u>26,726,440</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
 Monthly Financial Report - Airport
 For the month ended March 31, 2020



Revenues	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
Sales Tax	15,000	1,578	5,579		9,421	37%
Airport Fuel Sales	780,000	65,887	192,918		587,082	25%
T-Hangar Rent	137,160	9,804	41,346		95,814	30%
Community Hangar Rent	33,600	2,800	8,400		25,200	25%
Ground Leases	125,000	-	17,424		107,576	14%
Miscellaneous Revenues	10,000	535	4,060		5,940	41%
Total Revenues	1,100,760	80,604	269,728	-	831,032	25%
Expenditures						
Personnel Costs	293,449	27,148	69,226	-	224,223	24%
Fuel for Resale	650,000	49,327	128,204	-	521,796	20%
Other Operating Costs	144,499	13,567	30,036	14,038	100,425	21%
Total Operating Costs	1,087,948	90,042	227,467	14,038	846,443	21%
Capital Outlay	-	-	-	-	-	0%
Total Expenditures	1,087,948	90,042	227,467	14,038	846,443	21%
Net Revenue/(Expense)	12,812		42,261			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway
Airport Fund
2020

Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
			\$ -

City of Conway
Balance Sheet - Airport
As of March 31, 2020



Cash - Operating	320,824
Taxes Receivable	3,638
Accounts Receivable - Fuel Vendor	3,778
Land	1,254,473
Buildings	4,204,035
Machinery & Equipment	755,833
Vehicles	9,141
Infrastructure	23,962,939
Assets	<u>30,514,660</u>
Insurance and Benefits Payable	(57)
Compensated Absences	5,127
Due to General	4,234
Deferred Inflows of Resources	32,417
Deferred Inflows of Resources OPEB	7,705
Liabilities	<u>49,426</u>
Net Position	30,465,235
Total Liabilities & Net Position	<u>30,514,660</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
Monthly Financial Report - Major Project Funds
As of March 31, 2020



Parks and Rec A&P Tax

Balance, 2/29/20	1,113,605
Receipts	805,454
Payments	(171,598)
Balance, 3/31/20	\$ 1,747,460

Pay as you go Sales Tax

Balance, 2/29/20	1,894,511
Receipts	1,156,269
Payments	(360,445)
Balance, 3/31/20	\$ 2,690,335

Street Impact Fees

Balance, 2/29/20	1,438,519
Receipts	57,494
Payments	(8,403)
Balance, 3/31/20	\$ 1,487,610

Parks Impact Fees

Balance, 2/29/20	733,672
Receipts	24,873
Payments	(145,208)
Balance, 3/31/20	\$ 613,337

Street Sales Tax

Balance, 2/29/20	7,824,119
Receipts	450,632
Payments	(196,864)
Balance, 3/31/20	\$ 8,077,887



City of Conway, Arkansas
Ordinance No. O-20- _____

AN ORDINANCE CLOSING PORTIONS OF A DRAINAGE EASEMENT ON LOTS 29 AND 28, MATTHEWS MEADOWS PUD, PHASE II, IN THE CITY OF CONWAY, ARKANSAS:

Whereas, a petition was duly filed with the City of Conway, Arkansas on the 2nd of March, 2020 by Tyler Group, Inc. asking the City Council to vacate and abandon the drainage easement comprised of Lot 29 and the west 65 feet of Lot 28, Matthews Meadows PUD, Phase II.

Whereas, after due notice as required by law, the council has, at the time and place mentioned in the notice, heard all persons desiring to be heard on the question and has ascertained that the easement or the portion thereof, hereinbefore described, has heretofore been dedicated to the public use as a utility and drainage easement herein described; that all the owners of the property abutting upon the portion of the easement to be vacated have been afforded the opportunity to file with the council their written consent to the abandonment; and the public interest and welfare will not be adversely affected by the abandonment of this portion of the easement.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS:

Section 1. The City of Conway, Arkansas releases, vacates, and abandons its rights, together with the rights of the public generally, in and to the portions of the easement, designated as follows:

The drainage easement comprised of Lot 29 and the west 65 feet of Lot 28, Matthews Meadows PUD, Phase II.

Section 2. A copy of the ordinance duly certified by the city clerk shall be filed in the office of the recorder of the county and recorded in the deed records of the county.

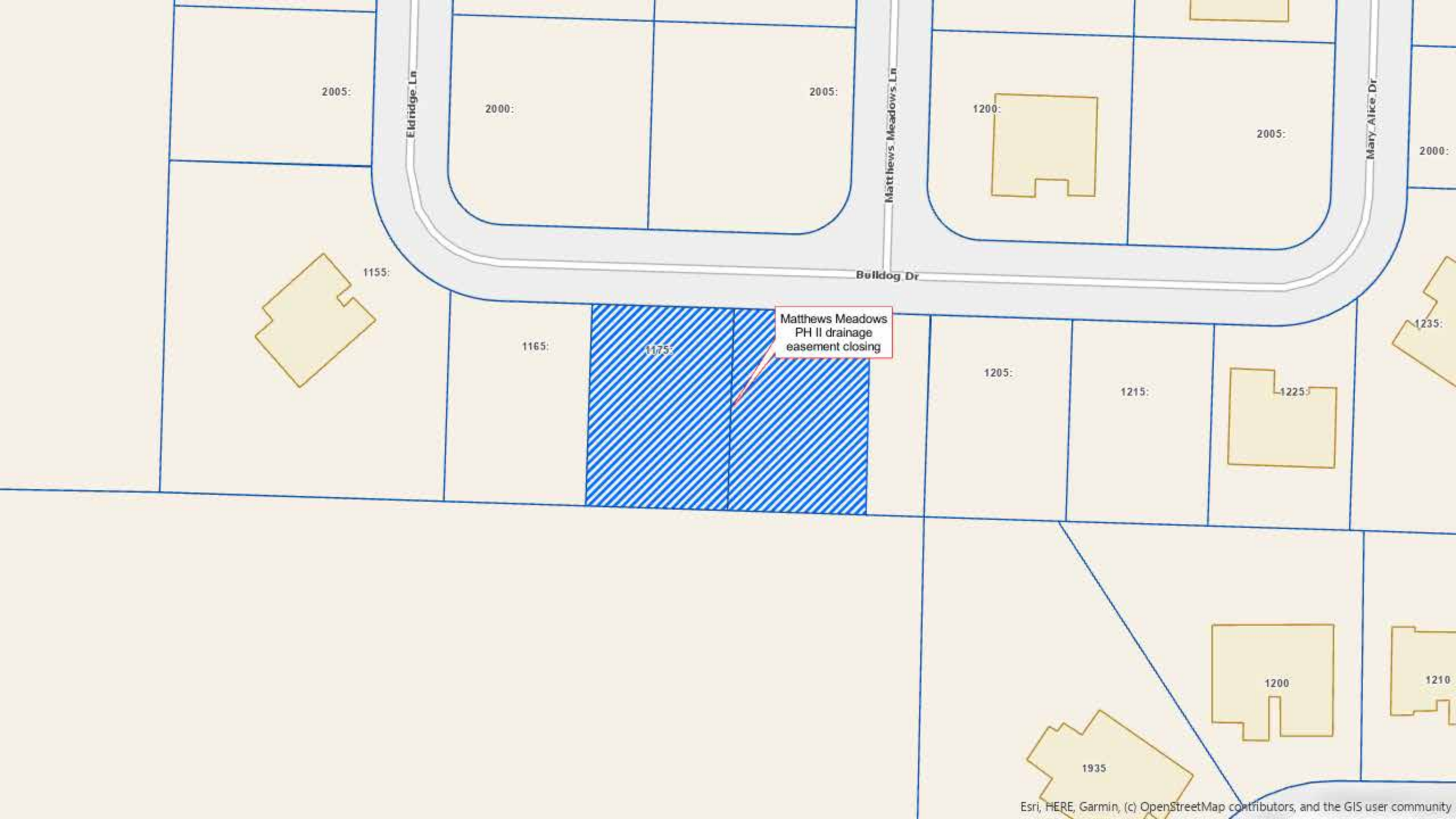
PASSED this 21st day of April, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



2005:

2000:

2005:

1200:

2005:

2000:

1155:

Bulldog Dr

1165:

1175:

Matthews Meadows
PH II drainage
easement closing

1205:

1215:

1225:

1235:

1200:

1210:

1935:



MEMO

TO: Mayor Bart Castleberry
CC: City Council Members
FROM: Missy Schrag
DATE: April 10, 2020
SUBJECT: Certified Liens – Code Enforcement

The following resolutions are included for a request to the Faulkner County Tax collector to place a certified lien against real property as a result of incurred expenses by the City.

The properties & amount (plus a ten percent collection penalty) are as follows:

- | | |
|-------------------|------------|
| 1. 335 Davis St. | \$272.25 |
| 2. 1830 Mill St. | \$336.33 |
| 3. 11 Azalea Loop | \$1,006.81 |

Please advise if you have any questions.

Thank you for your consideration.



City of Conway, Arkansas
Resolution No. R-20-_____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 335 Davis St., within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$272.25 (\$220.23 + Penalty \$22.02 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **April 21, 2020** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 21st day of April, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # 19-0789
Address of Violation: 335 Davis St.

- September 10, 2019 – a Violation was written for grass; rubbish/trash; dilapidated structure; stagnant water and left on the premises by Kim Beard.
- Property Owner is listed as Timothy & Wendy White.
- Property was re-inspected on 9/18/2019 with little progress made.
- Additional recheck was performed 9/25/2020 with no progress made.
- Certified and regular letters were mailed 9/25/2019 to address on file and a notice was left by post office.
- Property was rechecked on 10/4/2019 & 10/14/2019 with no progress made and City cleanup was requested.
- Final Cleanup completed on 2/6/2020.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Kim Beard

Officer Signature: _____ Date: _____

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

February 13, 2020

Parcel # 710-01007-000

WHITE, TIMOTHY W & WENDY N
335 DAVIS ST
CONWAY AR 72034

RE: Nuisance Abatement at 335 DAVIS ST. Conway AR
Cost of Clean-Up, Amount Due: \$220.23

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **March 24, 2020 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag

INVOICE

City of Conway Code Enforcement

DATE: APRIL 16, 2020

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@cityofconway.org

TO WHITE, TIMOTHY W & WENDY N
335 DAVIS ST
CONWAY AR 72034

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
335 DAVIS ST. Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
KIM BEARD	710-01007-000		March 24, 2020

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
	DEBRIS REMOVAL by Matt Skelton Construction, Inc.	52.25	104.50
	Sanitation Ticket #704501; 704538	65.48	65.48
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Certified Letter	5.60	11.20

- Total amount due after March 24, 2020 includes collection penalty & filing fees

TOTAL	\$220.23
TOTAL WITH PENALTY & FILING FEES	\$272.25

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032



City of Conway, Arkansas
Resolution No. R-20-_____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 1830 Mill St. within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$336.33 (\$278.48 + Penalty \$27.85 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **April 21, 2020** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 21st day of April, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # CE20-0903
Address of Violation: 1830 Mill St.

-
- January 31, 2020 – a Violation was written for rubbish/trash; appliance/furniture; and left on the premises by Kim Beard.
 - Property Owner is listed as Billy G Williams.
 - Property was re-inspected on 2/7/2020 with no progress made.
 - Certified and regular letters were mailed 2/7/2020 to address on file and a notice was left by post office.
 - Property was rechecked on 2/13/2020 with no progress made and City cleanup was requested.
 - Final Cleanup completed on 2/19/2020.
 - Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Kim Beard

Officer Signature: _____ Date: _____

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

February 21, 2020

Parcel # 710-03100-000

WILLIAMS, BILLY G
1830 MILL ST
CONWAY AR 72032

RE: Nuisance Abatement at 1830 Mill St. Conway AR
Cost of Clean-Up, Amount Due: \$278.48

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **March 24, 2020 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag

INVOICE

City of Conway Code Enforcement

DATE: APRIL 16, 2020

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@cityofconway.org

TO WILLIAMS, BILLY G
1830 MILL ST
CONWAY AR 72032

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
1830 Mill St. Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-03100-000		March 24, 2020

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
	DEBRIS REMOVAL by Matt Skelton Construction, Inc. (3 loads)	52.25	156.75
	Sanitation Ticket #705593;705611;705612	71.48	71.48
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Certified Letter	5.60	11.20
TOTAL			\$278.48
• Total amount due after March 24, 2020 includes collection penalty & filing fees			TOTAL WITH PENALTY & FILING FEES \$336.33

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032



City of Conway, Arkansas
Resolution No. R-20-___

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **11 Azalea Loop** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$1006.81** (\$888.01 + Penalty \$88.80 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **April 21, 2020** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 21st day of April, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # 20-0847
Address of Violation: 11 Azalea Loop

- January 21, 2020 – a Violation was written for rubbish/trash; appliance/furniture; and left on the premises by Kim Beard.
- Property Owner is listed as Charles Taylor.
- Property was re-inspected on 1/27/2020 with little progress made.
- Certified and regular letters were mailed 1/27/2020 to address on file and a notice was left by post office.
- Property was rechecked on 2/5/2020 with no progress made and City cleanup was requested.
- Final Cleanup completed on 3/2/2020.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Kim Beard

Officer Signature: _____ Date: _____

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

March 13, 2020

Parcel # 711-00029-000

TAYLOR, CHARLES RICHARD & DEBRA ANN
11 AZALEA LOOP
CONWAY AR 72032-8522

RE: Nuisance Abatement at 11 Azalea Loop, Conway AR
Cost of Clean-Up, Amount Due: \$888.01

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **April 14, 2020 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag

INVOICE

City of Conway Code Enforcement

DATE: APRIL 16, 2020

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@cityofconway.org

TO TAYLOR, CHARLES RICHARD & DEBRA ANN
11 AZALEA LOOP
CONWAY AR 72032-8522

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
11 Azalea Loop, Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	711-00029-000		April 14, 2020

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
	DEBRIS REMOVAL by Matt Skelton Construction, Inc.	52.25	429.50
	Misc. cut and remove fallen tree	50.00	50.00
	Sanitation Ticket #705689; 705710; 706225; 706227; 706228; 706549; 706966	358.26	358.26
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Certified Letter	5.60	11.20
		TOTAL	\$888.01
		TOTAL WITH PENALTY & FILING FEES	\$1006.81

- Total amount due after April 14, 2020 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

Before Cleanup



Before Cleanup



Before Cleanup



After Cleanup Pics



After Cleanup Pics



After Cleanup Pics





Bret Carroll
Chief Executive Officer

501.450.6020
501.450.6099 fax
bret.carroll@conwaycorp.com

March 17, 2020

The Honorable Bart Castleberry, Mayor
and Members of the City Council
City of Conway, Arkansas
1201 Oak Street
Conway, AR 72032

Dear Ladies and Gentlemen:

The Board of Directors of the Conway Corporation, in conformance with Resolution 88-11, published a legal notice in the Log Cabin Democrat on February 4, 2020, advertising for nominees to the Conway Corporation Board of Directors. (A copy of that legal notice is enclosed.)

As of March 8, 2020, the expiration of the nominating period, two nominations had been received.

The Conway Corporation Board of Directors met on March 17, 2020, and Reggie Rose was elected to succeed Bob Whitehouse, whose term expires May 8, 2020.

As mandated by the Articles of Incorporation of the Conway Corporation, it is my pleasure to submit to the Conway City Council for its ratification and approval the election of Reggie Rose.

We respectfully request your favorable consideration.

Sincerely,

A handwritten signature in blue ink that reads 'Bret A. Carroll'.

Bret Carroll
Chief Executive Officer
Conway Corporation

BC:na

Enclosure (legal notice)



LEGALS

**Public Notice:
Conway Corp accepting
board of director nominations.**

Conway Corp is accepting nominations for board membership. The Conway Corp Board of Directors elects one director annually to serve a seven-year term. Nominees are being accepted for the term to begin May 8, 2020.

Nominations will be accepted at the office of the Chief Executive Officer, 650 Locust St., Conway, Arkansas 72034, on or before March 8, 2020. Nominations should be submitted in writing and include the following information: (1) name and address of person making nomination; (2) name and address of nominee; (3) personal background information, qualifications, and the reason(s) the nominee wishes to be considered; and (4) signatures of nominator and nominee, if different.

Nominees must be a Conway citizen willing to serve the community without compensation, philosophically in tune with municipal ownership of utility systems, free of conflicts of interest, and firmly established in Conway.

Information included in all applications will become public information.

STATE OF ARKANSAS
COUNTY OF FAULKNER

90116114
Conway Corporation
PO Box 99
Conway, AR 72033

I, Eden Cameron, do hereby certify that I am the Authorized Agent of the newspaper published in the city of Conway, Arkansas, and having been published in Faulkner County, Arkansas, that said newspaper has been published at regular intervals continuously during a period of at least twelve (12) months prior to the date of publication of the annexed:

Public Notice BoD Nominations

and is in all respects eligible and qualified to publish legal notices under the provisions of Act 152 of the 1937 Acts of the General Assembly of the State of Arkansas as amended by Act 263 of the 1937 Acts of the General Assembly of the State of Arkansas.

I further certify that said legal advertisement, a copy of which is hereby attached, was published in said newspaper on the following days, to wit:

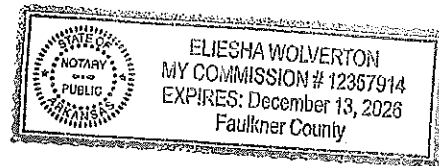
Ad Number	Date Published
90849988	02/04/20

AFFIANT: Eden Cameron

Subscribed and sworn to, this 4 day of February, 2020.

Notary Public: Eliesha Wolverton

My commission expires December 13 2020



Cost for Printing: \$69.60
Cost of Affidavit: \$5.00
Total Cost: \$74.60



**City of Conway, Arkansas
Ordinance No. O-20-_____**

AN ORDINANCE APPROPRIATING FUNDS FOR THE CONWAY PUBLIC ART BOARD; AND FOR OTHER PURPOSES:

Whereas, City Council approved on February 26th, 2019 the purchase of art from Sylvia Harden entitled “The Revolution” that was housed at the University of Central Arkansas

Whereas, the Public Art Board would like to complete the “The Revolution” that is now located in Downtown Conway near Parkway by providing landscape improvement for this project.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate \$2,500 for landscape improvements for the Rabbit Revolution from the Parks & Recreation Voluntary Property Tax Fund Balance Appropriation Account (221.140.4900) to the Parks & Recreation – CIP Misc. Account (221.140.5990).

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

Passed this 21st day of April, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk / Treasurer



CITY OF CONWAY | 1201 Oak Street
Planning and Development | Conway, AR 72032
T 501.450.6105
F 501.450.6144
www.conwayarkansas.gov

MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From:
Date: April 21, 2020

Re: Request to Remove and Dispose of Asset from Inventory

The Department of Planning and Development has the following vehicle that is no longer being used and is ready to be cycled out:

Asset #:
Year: 2004
Make: Honda
Model: Civic Hybrid
Description: Tan sedan
Vin/Serial Number: JHMES966945009482

We formally request the removal of this item from the Department's fixed asset inventory for disposal. If approved, these items will be auctioned via an online auction, such as GovDeals.com or PublicSurplus.com, and/or sold as scrap.

Please let me know if you have any questions or concerns regarding this request.



**City of Conway, Arkansas
Ordinance No. O-20- _____**

AN ORDINANCE ACCEPTING AND APPROPRIATING DONATION FUNDS FOR THE CONWAY TREE BOARD;

Whereas, donations in the amount of \$5,000.00 have been received in support of the Conway Tree Board.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS THAT:

SECTION 1: The City of Conway, Arkansas, shall accept donation funds in the amount of \$5,000.00 and appropriate said funds from Donation Account (260-000-4705) to the Tree Board Expense Account (260-000-5430).

SECTION 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 21st day of April, 2020.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway, Arkansas
Ordinance No. O-20- _____

AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING ORDINANCE TO REZONE 6.83 +/- LOCATED 260-310 S HARKRIDER ST. FROM C-3 TO RU-1:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **C-3** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

Commencing at the Northeast corner of said NW ¼ section 18; Thence South 424.50 feet; thence North 89 degrees 45 minutes 12 seconds west 620.00 feet to the point of beginning; thence North 89 degrees 59 minutes 17 seconds West 899.98 feet; thence South 24 degrees 01 minutes 35 seconds East 209.2 feet; thence South 89 degrees 13 minutes 54 seconds West 209.20 feet to the East right of way of Harkrider Street; thence along said right of way South 23 degrees 26 minutes 23 seconds East 193.38 feet; thence leaving said right of way North 66 degrees 02 minutes 13 seconds East 209.98 feet; thence North 85 degrees 28 minutes 13 seconds East 85.50 feet; thence East 505.30 feet; thence South 197.90 feet; thence East 156.92 feet; thence North 0 degrees 52 minutes 06 seconds East 476.82 feet to the point of beginning.

to those of **RU-1**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

SECTION 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 21st day of April, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



1201 OAK STREET • CONWAY, AR 72032
(501) 450-6105 • planningcommission@cityofconway.org

MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From: Brandon Ruhl, 2020 Planning Commission Chairman
Date: April 21, 2020

Re: Request to rezone from C-3 to RU-1 located at 260-310 S Harkrider St.

Todd Rice, representing AF&G, LLC, requested to rezone from C-3 to RU-1 located at 360-310 S Harkrider St. with the legal description:

Commencing at the Northeast corner of said NW ¼ section 18; Thence South 424.50 feet; thence North 89 degrees 45 minutes 12 seconds west 620.00 feet to the point of beginning; thence North 89 degrees 59 minutes 17 seconds West 899.98 feet; thence South 24 degrees 01 minutes 35 seconds East 209.2 feet; thence South 89 degrees 13 minutes 54 seconds West 209.20 feet to the East right of way of Harkrider Street; thence along said right of way South 23 degrees 26 minutes 23 seconds East 193.38 feet; thence leaving said right of way North 66 degrees 02 minutes 13 seconds East 209.98 feet; thence North 85 degrees 28 minutes 13 seconds East 85.50 feet; thence East 505.30 feet; thence South 197.90 feet; thence East 156.92 feet; thence North 0 degrees 52 minutes 06 seconds East 476.82 feet to the point of beginning.

The applicant is seeking to rezone the property from C-3 to RU-1 with a concurrent application for a conditional use permit to allow warehousing. Such permit is dependent upon approval of this rezoning application. The applicant intends to locate its fence/guardrail wholesale and distribution state headquarters at the site.

The Planning Commission reviewed the request at its regular meeting on April 20, 2020 and voted that the request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.



1201 OAK STREET • CONWAY, AR 72032
 (501) 450-6105 • planningcommission@cityofconway.org

MEMO

To: Mayor Bart Castleberry
 cc: City Council Members

From: Brandon Ruhl, 2020 Planning Commission Chairman
 Date: April 21, 2020

Re: Request for conditional use permit to allow warehouse in RU-1 Zone at 260/310 S Harkrider St.

Todd Rice, representing AF&G, LLC has requested a conditional use permit to allow a warehouse in the RU-1 zoning district for property located at 260/310 S Harkrider St, with the legal description:

Commencing at the Northeast corner of said NW ¼ section 18; Thence South 424.50 feet; thence North 89 degrees 45 minutes 12 seconds west 620.00 feet to the point of beginning; thence North 89 degrees 59 minutes 17 seconds West 899.98 feet; thence South 24 degrees 01 minutes 35 seconds East 209.2 feet; thence South 89 degrees 13 minutes 54 seconds West 209.20 feet to the East right of way of Harkrider Street; thence along said right of way South 23 degrees 26 minutes 23 seconds East 193.38 feet; thence leaving said right of way North 66 degrees 02 minutes 13 seconds East 209.98 feet; thence North 85 degrees 28 minutes 13 seconds East 85.50 feet; thence East 505.30 feet; thence South 197.90 feet; thence East 156.92 feet; thence North 0 degrees 52 minutes 06 seconds East 476.82 feet to the point of beginning.

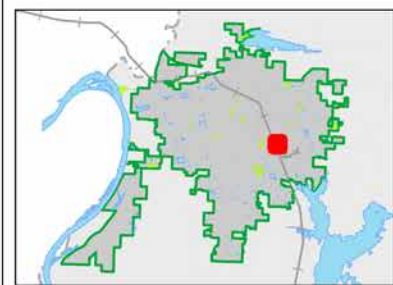
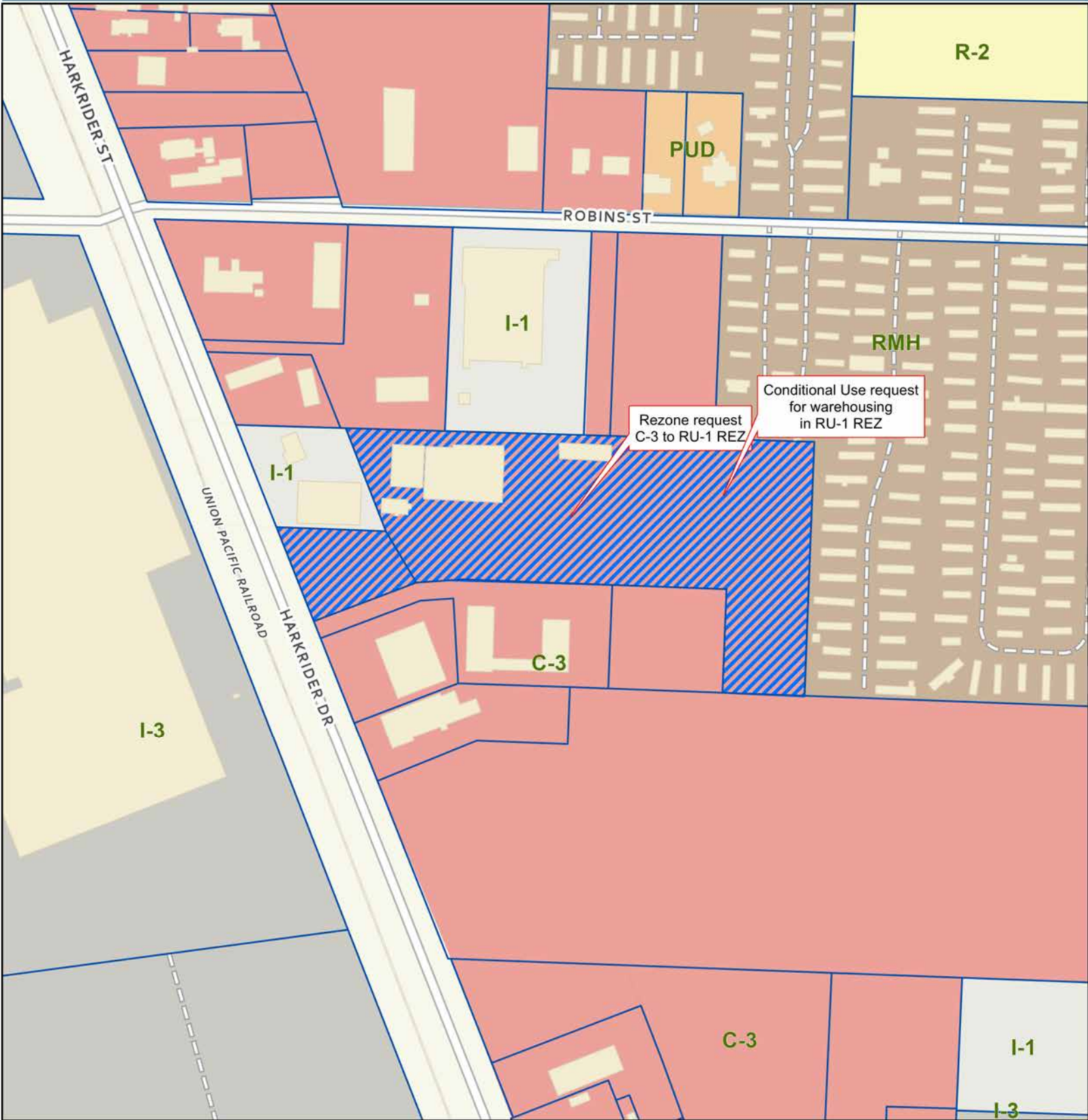
The applicant intends to locate its fence/guardrail wholesale and distribution state headquarters at the site.

The Planning Commission reviewed the request at its regular meeting on April 20, 2020 and voted that the request be forwarded to the City Council with a recommendation for approval with the following 8 conditions:

CONDITIONS ATTACHED TO THE PERMIT:

1. Outside uses shall be limited to storage of materials, goods, and equipment. Such outside uses shall be screened and shielded from view from adjacent property and public right-of-way.
2. Landscape screening is required along the street frontage at 1 canopy tree per 15 feet.
3. Any new lighting installed shall conform to standards set forth in Article 1101 of the Zoning Code.
4. Applicant is required to improve access drive and parking area to conform to standards set forth in Articles 501 and 1101 of the Zoning Code.
5. Applicant shall provide plans in accordance Article 1101 of the Zoning Code (Development Review) indicating all proposed improvements, including parking and circulation, fencing, and loading and storage areas.
6. Staff shall be authorized to impose reasonable conditions upon approval of the required development review application to mitigate impacts on adjacent property.
7. Any expansions or additions to the structure(s) on site as well as any changes to the use shall require an amended or new conditional use permit.
8. Failure to comply with the conditions imposed could result in the conditional use permit being revoked.

Please advise if you have any questions.



DESCRIPTION

Planning Commission Review

USE2020MAR01

6.852366 ac.

Residential		Industrial	
	R-1		MF-1
	R-2A		MF-2
	R-2		MF-3
	HR		RMH
	SR		
Commercial		Office	
	C-1		O-1
	C-2		O-2
	C-3		O-3
	C-4		
Special			SP
			S-1
			A-1
			PUD
			TJ

City of Conway
Planning & Development

THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER.

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www.conwayarkansas.gov/gis

N

210

Feet

MAR 2020



City of Conway, Arkansas
Ordinance No. O-20- _____

AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING CODE TO REZONE PROPERTY LOCATED 645 EXCHANGE AVE FROM I-3 to I-1:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **I-3** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

Treiber Replat of Conway Industrial Lot 1.

to those of **I-1**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

SECTION 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 21st day of April, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



1201 OAK STREET • CONWAY, AR 72032
(501) 450-6105 • planningcommission@cityofconway.org

MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From: Brandon Ruhl, 2020 Planning Commission Chairman
Date: April 21, 2020

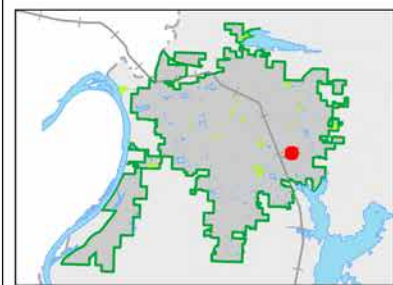
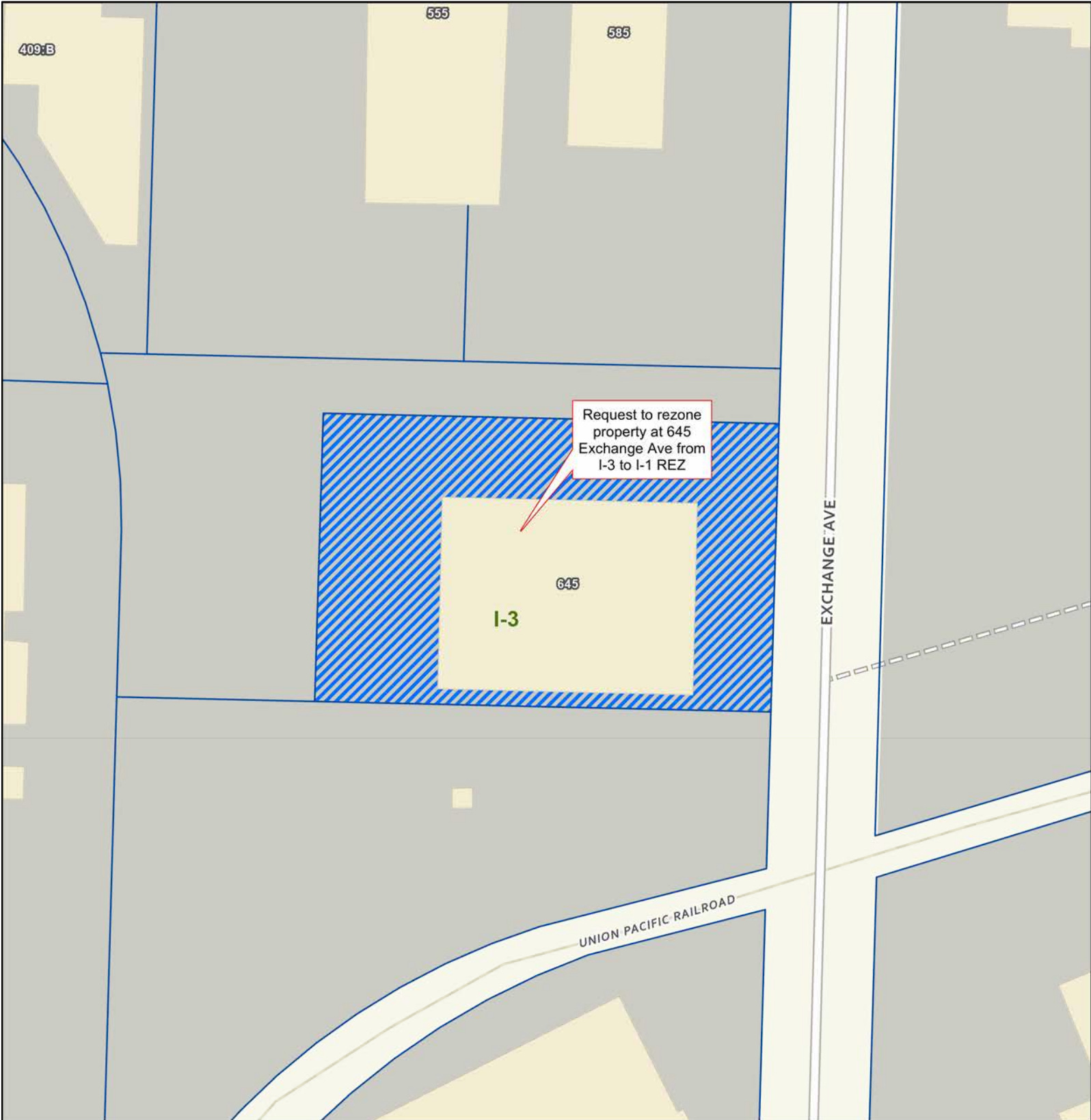
Re: Request to rezone from I-3 to I-1 located at 645 Exchange Ave.

Will Fagan, Ricochet Marine, LLC, requested to rezone from I-3 to I-1 located at 645 Exchange Ave. with the legal description:

Treiber Replat of Conway Industrial Lot 1.

The Planning Commission reviewed the request at its regular meeting on April 20, 2020 and voted that the request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.




DESCRIPTION

Planning Commission Review

REZ2020APR01

1.216167 ac.

Residential		Industrial	
	R-1		MF-1
	R-2A		MF-2
	R-2		MF-3
	HR		RMH
	SR		
Commercial		Office	
	C-1		O-1
	C-2		O-2
	C-3		O-3
	C-4		
Special			SP
			S-1
			A-1
			PUD
			TJ




City of Conway
Planning & Development

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www.conwayarkansas.gov/planning



N

70

Feet

APR 2020



**City of Conway, Arkansas
Resolution No. R-20-___**

A RESOLUTION TO APPROVE THE PURCHASE OF A FORKLIFT FOR THE CONWAY PARKS & RECREATION DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the City of Conway Parks and Recreation Department has a need to purchase a forklift;
and

Whereas, the 2020 City of Conway Parks and Recreation Budget includes funds to purchase a forklift; and

Whereas, the City of Conway requested vendors to submit bids and received six bids. Bids received; Hugg & Hall \$26,215.041, Medley \$24,664.43, Octane Forklifts \$27,870, Ted Furcron \$26,545.75, Wiese \$24,122.09 and Wiese \$28,596.22; and

Whereas, the City of Conway Parks and Recreation Department request Council to approve the low bid from Wiese in the amount of \$24,122.09.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway approves the purchase of a forklift from Wiese in the amount of \$24,122.09.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 21st day of April 2020.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway, Arkansas
Ordinance No. O-20-_____

AN ORDINANCE AUTHORIZING THE RECLASSIFICATION OF ONE (1) UNIFORMED POSITION IN THE CONWAY FIRE DEPARTMENT TO ONE (1) NON-UNIFORMED POSITION AND A CHANGE IN SALARY SCALE, DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES:

Whereas, Conway Fire Department requests the reclassification of one (1) uniformed Captain Position to ONE (1) non-uniformed Fleet Maintenance Technician position and adding the following levels of pay based on years of service along with training requirements:

Fleet Maintenance Technician Entry	\$42,299
Fleet Maintenance Technician Basic	\$45,744
Fleet Maintenance Technician General	\$49,188
Fleet Maintenance Technician Apprentice	\$52,633
Fleet Maintenance Technician Intermediate	\$56,077
Fleet Maintenance Technician Advanced	\$59,522

Whereas, Fleet Maintenance Technician Entry, Basic, General, Apprentice, Intermediate and Advanced level requirements are established by the Fire Chief.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall reclassify one (1) uniformed Captain position to one (1) non-uniformed Fleet Maintenance Technician position and add Entry, Basic, General, Apprentice, Intermediate and Advanced pay levels based on years of service and training requirements for the Fleet Maintenance Technician position.

Section 2. Rate increases will be awarded during the first pay period of January each year when the employee receives the certificate during the 12 month period prior to January 1.

Section 4. All ordinances in conflict herewith are repealed to the extent of the conflict.

Section 5. That this ordinance is necessary for the protection of the public peace, health and safety, and an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 21st day of April, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Resolution No. R-20-_____**

A RESOLUTION AUTHORIZING THE OFFICE OF THE CITY ATTORNEY TO ACT PURSUANT TO ARKANSAS CODE ANNOTATED §18-15-201 *ET SEQ.*, AND OTHER STATE STATUTORY AUTHORITY TO SEEK CONDEMNATION BY EMINENT DOMAIN PROCEEDINGS OF CERTAIN PROPERTIES DESCRIBED HEREIN FOR THE PUBLIC PURPOSE OF CONSTRUCTING AND MAINTAINING STREET, ROAD AND BOULEVARD RIGHT OF WAY AND ALL NECESSARY AND PROPER EASEMENTS RELATED THERETO FOR THE CITY OF CONWAY'S FAVRE AND SOUTH DONAGHEY ROUNDABOUT PROJECT.

Whereas, the City of Conway, Arkansas, is a city of the First Class duly organized and existing as a municipal corporation under the laws of the State of Arkansas. The City of Conway ("the City") has its principal place of business within the borders of Faulkner County, Arkansas. Under Arkansas law, the City is empowered under Arkansas Code Annotated § 18-15-201, *et seq.*, and other statutory authority to condemn real property by eminent domain for the purposes of streets, parks, boulevards, and public buildings (among other lawful purposes); and

Whereas, as part of the planning, construction and maintenance of the City's right of way on Donaghey Avenue ("the Project"), the City is in the process of planning and developing sufficiently wide and safe roads, streets, boulevards and necessary and proper rights of way within the statutory areas relative to the corporate limits of Conway as set out in A.C.A. § 18-15-201(a)(2), the City Council for the City of Conway has found and determined that it is necessary for public purposes to acquire the real properties described herein upon which to construct and maintain said roadway, street and utility easements. Being unable to reach an agreement and compromise as to the amount of just compensation to pay the landowner, it is now necessary for public purposes to acquire the real properties described herein upon which to construct and maintain said roadway and utility easements. Because the City has established a legitimate public purpose for said properties, it is empowered under ACA §18-15-201 to seek condemnation through eminent domain of the properties as described herein and to properly compensate the owners of said lands pursuant to state law.

Whereas, to secure timely access to said real properties, however, it is necessary that eminent domain authority be declared, established, and exercised for the purpose of the construction, maintenance, and public use of the improved roadway, streets, boulevards, utilities, rights of way, and appropriate appurtenances developed thereto. As well and on behalf of the public, the City must continue ownership and control of the real property described herein, as necessary for the public purposes of continued maintenance, traffic control, safety, drainage and necessary and proper services throughout the affected areas and properties described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1: The City Council for the City of Conway hereby finds and determines that it is necessary for public purposes to acquire the real properties owned by certain landowners described herein upon which to construct and maintain said roadway, streets, boulevards and necessary easements. Being unable to reach an agreement and compromise as to the amount of just compensation to pay the respective landowners, it is necessary for public purposes to acquire the real properties owned by these landowners described herein upon which to construct and maintain said roadway, streets, boulevards, utilities and necessary easements. Because the City has established a legitimate public purpose for said properties, the City is empowered under Ark. Code Ann. §18-15-201 to seek condemnation through eminent domain of the properties described herein

and to properly compensate the owners of said lands pursuant to state law.

Section 2: Thomas and Agnes Erbach are individuals who own real estate upon and along the Project area which is needed for the Project. The real estate in question is more particularly described below:

A part of the Northeast Quarter of the Northeast Quarter of Section 14, Township 5, Range 14 West, City of Conway, Arkansas, being more particularly described as follows:

BEGINNING at the Southeast Corner of said Northeast Quarter of the Northeast Quarter; thence N 88°23'33" W a distance of 40.00 feet; thence N 01°49'58" E a distance of 199.99 feet; thence S 88°23'23" E a distance of 41.20 feet to the East line of said Northeast Quarter of the Northeast Quarter; thence S 02°10'37" W along said East line a distance of 200.00 feet to the POINT OF BEGINNING, containing 8.120 square feet or 0.19 acres, more of less.

ALSO:

PERMANENT DRAINAGE EASEMENT DESCRIPTION:

A part of the Northeast Quarter of the Northeast Quarter of Section 14, Township 5, Range 14 West, City of Conway, Arkansas, being more particularly described as follows:

COMMENCING at the Southeast Corner of the Northeast Quarter of the Northeast Quarter thence N 02°10'37" E a distance of 200.00 feet; thence N 88°23'23" W a distance of 41.20 feet to the POINT OF BEGINNING; thence continuing N 88°23'23" W a distance of 35.33 feet; thence S 01°36'37" W a distance of 11.00 feet; thence S 88°10'02" E a distance of 35.29 feet; thence N 01°49'58" E a distance of 11.14 feet to the POINT OF BEGINNING, containing 390 square feet or 0.01 acres, more of less

Section 3: To secure timely access to said real properties, however, it is necessary that eminent domain authority be declared, established, and exercised for the purpose of the construction, maintenance, and public use of the improved roadway, streets, boulevards, utilities, rights of way, necessary and proper easements and appropriate appurtenances developed thereto. As well and on behalf of the public, the City must continue ownership and control of the real property described herein, as necessary for the public purposes of continued maintenance, traffic control, safety and necessary and proper rights of way and easements throughout the affected areas and properties described herein.

Section 4: The Office of the City Attorney of the City is hereby authorized to act on behalf of the City and initiate statutory proceedings for eminent domain and condemnation of the lands described herein for the purposes stated herein, up to and including filing appropriate legal pleadings and process in those courts of law having jurisdiction over such process and proceedings.

PASSED this 21st day of April, 2020.

Attest:

Approved

Mayor Bart Castleberry

Michael O. Garrett
City Clerk/Treasurer