



City of Conway Council Agenda

Council Meeting Date: **December 8th, 2015**

5:30pm – Committee Meeting: **Discussion of the FY2016 City Budget**

6:30pm - Council Meeting

Call to Order: Mayor Tab Townsell

Roll Call: City Clerk/Treasurer Michael O. Garrett

Minutes Approval: **November 24th, 2015**

Mayor Tab Townsell

City Clerk Michael O. Garrett

City Attorney Chuck Clawson

City Council Members

Ward 1 Position 1 – Andy Hawkins

Ward 1 Position 2 – David Grimes

Ward 2 Position 1 – Wesley Pruitt

Ward 2 Position 2 – Shelley Mehl

Ward 3 Position 1 – Mark Ledbetter

Ward 3 Position 2 – Mary Smith

Ward 4 Position 1 – Theodore Jones Jr.

Ward 4 Position 2 – Shelia Whitmore

1. Report of Standing Committees:

A. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)

1. Ordinance authorizing the issuance and sale of wastewater revenue bonds, series 2016 for Conway Corporation.
2. Resolution requesting the Faulkner County Tax Collector to place a certified lien on certain properties as a result of incurred expenses by the City.
3. Ordinance amending the FY2015 budget for grant funds received from the Arkansas Department of Aeronautics for City of Conway.
4. Consideration to approve the nominations for the Planning Commission.
5. Consideration to approve the nominations for the Oak Grove Cemetery Board.
6. Ordinance amending the Conway Historic District Commission membership and Old Conway Design Overlay District certificates of appropriateness expiration limits.
7. Ordinance accepting and appropriating donation funds for the Conway Tree Board to help pay expenses association with the annual Arbor Day celebration.
8. Ordinance appropriating grant funds for the Spencer Street Brownfield Cleanup project for the Planning and Development Department.
9. Ordinance appropriating funds towards the installation of speed humps for the Street & Engineering Department.
10. Ordinance appropriating funds to cover the shared cost to purchase the old scrap yard property located on Markham for the Street & Engineering Department.

11. Consideration to acquire right of way property from Rock Solid Church necessary for construction of the Central Landing Boulevard project.

B. Public Safety Committee (Police, Fire, District Court, CEOC, Information Technology, City Attorney, & Animal Welfare)

1. Ordinance appropriating reimbursement funds from various entities for the Animal Welfare Unit.
2. Ordinance appropriating reimbursement funds from various entities for the Conway Police Department.
3. Ordinance appropriating grant funds received from the Arkansas Department of Emergency management for the CPD Swat Team.
4. Ordinance appropriating donation funds received from Fred's to the Conway Fire Department.
5. Ordinance accepting and appropriating grant funds from Central Arkansas Planning & Development District (CAPDD) to the Conway Fire Department.

C. New Business

1. Ordinance creating a temporary franchise to utilize street rights of way and parks for Horse Drawn carriage rides in the City of Conway.
2. Consideration to change the next regularly scheduled City Council meeting on December 22nd, 2015 to an alternative date.

Adjournment

City of Conway
Proposed Budgets for the Fiscal Year 2016

December 1, 2015

**General Fund
Proposed Budget
2016**

	Actual 12/31/2013	Actual 12/31/2014	2015 Budget	2016 Budget	2015-2016 \$ Change	2015-2016 % Change
Admin (Mayor, HR)	\$581,570.54	\$548,975.37	\$604,760.00	\$632,339.44	\$27,579.44	4.6%
Finance	\$419,626.53	\$398,184.31	\$452,202.00	\$439,657.36	(\$12,544.64)	-2.8%
City Clerk/Treasurer	\$140,271.30	\$141,685.14	\$179,170.00	\$170,568.76	(\$8,601.24)	-4.8%
City Council	\$89,296.72	\$83,845.90	\$81,913.00	\$91,913.00	\$10,000.00	12.2%
Planning	\$841,577.99	\$368,270.33	\$374,416.00	\$374,860.20	\$444.20	0.1%
Physical Plant	\$531,623.65	\$441,763.85	\$540,888.00	\$539,698.24	(\$1,189.76)	-0.2%
Fleet Maintenance	\$154,564.75	\$145,270.50	\$81,069.00	\$81,974.84	\$905.84	1.1%
Information Technology	\$1,295,649.99	\$833,254.24	\$863,409.00	\$1,020,025.58	\$142,926.20	16.6%
Old Airport	\$157,922.78	\$42,518.55	\$0.00	\$0.00	\$0.00	-
Permits and Inspections	\$0.00	\$538,702.58	\$479,675.00	\$501,346.44	\$21,671.44	4.5%
Non-Departmental	\$1,279,112.15	\$1,103,532.86	\$1,132,820.00	\$579,300.00	(\$553,520.00)	-48.9%
Police	\$11,193,674.32	\$11,052,785.76	\$11,042,009.00	\$11,032,707.42	(\$9,301.58)	-0.1%
CEOC	\$0.00	\$0.00	\$0.00	\$1,027,584.29	\$1,020,138.82	-
Animal Welfare	\$466,926.46	\$405,215.14	\$426,627.00	\$448,875.64	\$22,248.64	5.2%
Municipal District Court	\$862,931.00	\$866,592.27	\$862,082.00	\$864,841.94	\$2,759.94	0.3%
City Attorney	\$350,584.03	\$358,969.65	\$358,583.00	\$467,602.47	\$58,743.44	16.4%
Fire	\$9,022,749.34	\$9,136,888.47	\$9,482,596.00	\$9,507,386.72	\$24,790.72	0.3%
Parks	\$2,520,574.86	\$2,541,837.09	\$2,874,240.00	\$2,914,702.72	\$22,098.92	0.8%
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EXPENSES	\$29,908,656.41	\$29,008,292.01	\$29,836,459.00	\$30,695,385.06	\$769,150.38	2.6%
REVENUES	\$28,774,817.00	\$34,448,283.00	\$29,836,550.00	\$31,199,500.00	\$1,362,950.00	4.6%
Net Rev / (Exp)	(\$1,133,839.41)	\$5,439,990.99	\$91.00	\$504,114.94	\$593,799.62	
<i>1% COLA</i>				<i>\$215,000.00</i>		

**Street Fund
Proposed Budget
2016**

	Actual 12/31/2013	Actual 12/31/2014	2015 Budget	2016 Budget	2015-2016 \$ Change	2015-2016 % Change
EXPENSES	\$4,550,757.82	\$4,472,293.14	\$5,587,931.00	\$5,564,520.00	(\$23,411.00)	-0.4%
REVENUES	<u>\$4,750,350.00</u>	<u>\$5,549,395.00</u>	<u>\$5,587,931.00</u>	<u>\$5,564,520.00</u>	<u>(\$23,411.00)</u>	<u>-0.4%</u>
Net Rev / (Exp)	\$199,592.18	\$1,077,101.86	\$0.00	\$0.00	\$0.00	-

**Sanitation Fund
Proposed Budget
2016**

	Actual 12/31/2013	Actual 12/31/2014	2015 Budget	2016 Budget	2015-2016 \$ Change	2015-2016 % Change
EXPENSES	\$7,167,246.29	\$7,362,100.83	\$9,320,381.00	\$9,301,785.00	(\$18,596.00)	-0.2%
REVENUES	<u>\$8,305,008.00</u>	<u>\$8,872,355.00</u>	<u>\$9,344,000.00</u>	<u>\$9,430,000.00</u>	<u>\$86,000.00</u>	<u>0.9%</u>
Net Rev / (Exp)	\$1,137,761.71	\$1,510,254.17	\$23,619.00	\$128,215.00	\$104,596.00	442.8%

**Airport Fund
Proposed Budget
2016**

	Actual 12/31/2013	Actual 12/31/2014	2015 Budget	2016 Budget	2015-2016 \$ Change	2015-2016 % Change
EXPENSES	\$0.00	\$297,906.95	\$1,044,093.00	\$882,751.00	(\$161,342.00)	-15.5%
REVENUES	<u>\$0.00</u>	<u>\$324,927.00</u>	<u>\$1,079,250.00</u>	<u>\$916,750.00</u>	<u>(\$162,500.00)</u>	<u>-15.1%</u>
Net Rev / (Exp)	\$0.00	\$27,020.05	\$35,157.00	\$33,999.00	(\$1,158.00)	-3.3%

2016 General Fund Budget
Summary of Changes and Requests

<u>In:</u>		<u>Dept</u>
-Ten new police officers	\$ 575,500	Police
-New health insurance tiers	77,826	All
-1% COLA	215,000	All
-New F/T Webmaster position	28,940	IT
-Restored Admin II position	50,450	City Atty
	<u>\$ 947,716</u>	

<u>Out:</u>		
-Two trucks	\$ 50,000	Permits
-One truck	25,000	Phys Plant
-Additional Planner position	64,340	Planning
-Fleet Shop Assistant	36,000	Police
-New K9	9,200	Police
-Thermal handheld camera	6,000	Police
-Additional P/T Kennel Tech	17,150	Anim Wel
-New Animal Welfare officer	43,431	Anim Wel
-One truck	52,400	Anim Wel
-Two new Firefighter positions	116,500	Fire
-Monitor for Accela software usage	11,000	Fire
-Two thermal image cameras	15,000	Fire
-Additional Grounds Supervisor	41,755	Parks
-Additional Admin I	41,755	Parks
-Virtual Desktop Server	14,000	IT
-Two vehicles	50,000	IT
-Network security app	50,000	IT
-Outdoor siren upgrade	41,000	IT
-Time server	6,000	IT
-Wireless network	50,726	IT
	<u>\$ 741,257</u>	

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF \$ [REDACTED] OF WASTEWATER REVENUE REFUNDING BONDS, SERIES 2016, BY THE CITY OF CONWAY, ARKANSAS FOR THE PURPOSE OF REFUNDING THE CITY'S OUTSTANDING WASTEWATER REVENUE IMPROVEMENT BONDS, SERIES 2010; AUTHORIZING THE EXECUTION AND DELIVERY OF A FIFTH SUPPLEMENTAL TRUST INDENTURE PURSUANT TO WHICH THE SERIES 2016 BONDS WILL BE ISSUED AND SECURED; AUTHORIZING THE EXECUTION AND DELIVERY OF AN OFFICIAL STATEMENT PURSUANT TO WHICH THE SERIES 2016 BONDS WILL BE OFFERED; AUTHORIZING THE EXECUTION AND DELIVERY OF A BOND PURCHASE AGREEMENT PROVIDING FOR THE SALE OF THE SERIES 2016 BONDS; AUTHORIZING THE EXECUTION AND DELIVERY OF A CONTINUING DISCLOSURE AGREEMENT; AUTHORIZING THE EXECUTION AND DELIVERY OF AN ESCROW DEPOSIT AGREEMENT PROVIDING FOR THE PAYMENT OF THE SERIES 2010 BONDS TO BE REFUNDED; PRESCRIBING OTHER MATTERS RELATING THERETO; AND DECLARING AN EMERGENCY.

WHEREAS, the City of Conway, Arkansas (the "City"), a city of the first class, presently owns a wastewater collection and treatment system (the "Wastewater System") serving the residents of the City, which Wastewater System is operated and maintained by the Conway Corporation, a nonprofit corporation organized and existing under the laws of the State of Arkansas (the "Corporation"), pursuant to an exclusive franchise to operate the Wastewater System granted to the Corporation by the City; and

WHEREAS, the City also presently owns an electric generation and distribution system (the "Electric System") serving the residents of the City, which Electric System is operated and maintained by the Corporation pursuant to a lease from the City and an exclusive franchise to operate the Electric System granted to the Corporation by the City; and

WHEREAS, the City is authorized and empowered under the provisions of the Constitution and laws of the State of Arkansas, including particularly Amendment 65 and Arkansas Code Annotated Sections 14-164-401 *et seq.* (Repl. 1998 & 2015 Supp.) (as from time to time amended, the "Act") to issue and sell its wastewater revenue bonds for the purpose of financing and refinancing the cost of improvements to the Wastewater System; and

WHEREAS, pursuant to the provisions of Ordinance No. O-92-20 of the City, adopted and approved on April 28, 1992, the City has previously issued its Sewer Revenue Bond, Series 1992 (the "Series 1992 Bond"), in the original principal amount of not to exceed \$13,700,000; and

WHEREAS, pursuant to the provisions of Ordinance No. O-10-109 of the City, adopted and approved on October 12, 2010, the City has previously issued its Wastewater Revenue

Improvement Bonds, Series 2010 (the "Series 2010 Bonds"), in the original principal amount of \$14,955,000; and

WHEREAS, pursuant to the provisions of Ordinance No. O-12-36 of the City, adopted and approved on April 24, 2012, the City has previously issued its Wastewater Revenue Improvement Bonds, Series 2012A (the "Series 2012A Bonds"), in the original principal amount of \$25,000,000; and

WHEREAS, pursuant to the provisions of Ordinance No. O-14-61 of the City, adopted and approved on July 8, 2014, the City has previously issued its Wastewater Revenue Refunding Bonds, Series 2014 (the "Series 2014 Bonds"), in the original principal amount of \$9,980,000; and

WHEREAS, pursuant to the provisions of Ordinance No. O-15-42 of the City, adopted and approved April 14, 2015, the City has previously issued its Wastewater Revenue Refunding Bond, Subordinate Series 2015A (the "Series 2015A Bond"), in the original principal amount of \$65,004,588; and

WHEREAS, pursuant to the provisions of Ordinance No. O-15-43 of the City, adopted and approved April 14, 2015, the City has previously issued its Wastewater Revenue Improvement Bond, Subordinate Series 2015B (the "Series 2015B Bond"), in the original principal amount of not to exceed \$10,000,000; and

WHEREAS, in order to secure funds necessary to refund the Series 2010 Bonds and to pay printing, legal, underwriting and other expenses incidental to the issuance of wastewater revenue bonds for such purposes, the City has now determined to issue its Wastewater Revenue Refunding Bonds, Series 2016, in the aggregate principal amount of \$ [REDACTED] (the "Series 2016 Bonds"); and

WHEREAS, the City has determined to issue and secure the Series 2016 Bonds, on a prior and senior basis to the security for its outstanding Series 1992 Bond, Series 2015A Bond and Series 2015B Bond, and on a parity basis with the security for its outstanding Series 2012A Bonds and Series 2014 Bonds, pursuant to a Fifth Supplemental Trust Indenture (the "Fifth Supplemental Trust Indenture") by and among the City, the Corporation and First Security Bank, as trustee (the "Trustee"), a form of which has been presented to and is before this meeting; and

WHEREAS, the City proposes to enter into a Bond Purchase Agreement (the "Bond Purchase Agreement") in substantially the form presented to and before this meeting, with Stephens Inc. and Crews & Associates, Inc., Little Rock, Arkansas (the "Underwriters"), providing for the sale of the Series 2016 Bonds.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Conway, Arkansas that:

Section 1. The City Council hereby finds and declares that the refunding of the Series 2010 Bonds is in the best interest of the City and the customers of the Wastewater System due to a reduction in the amount of interest expense secured by revenues of the Wastewater System following such refunding. Accordingly, the refunding of the Series 2010 Bonds is hereby authorized.

Section 2. Under the authority of the Constitution and laws of the State of Arkansas, including particularly Amendment 65 to the Constitution of Arkansas and the Act, there is hereby authorized the issuance of bonds of the City to be designated as “Wastewater Revenue Refunding Bonds, Series 2016” (the “Series 2016 Bonds”). The Series 2016 Bonds shall be issued in the original aggregate principal amount of [REDACTED] Dollars (\$ [REDACTED]), shall mature (or be subject to mandatory sinking fund redemption) on the dates and shall bear interest as follows:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Yield</u>
October 1, 2017	\$	%	%
October 1, 2018		%	%
October 1, 2019		%	%
October 1, 2020		%	%
October 1, 2021		%	%
October 1, 2022		%	%
October 1, 2023		%	%
October 1, 2024		%	%
October 1, 2025		%	%
October 1, 2026		%	%
October 1, 2027		%	%
October 1, 2028		%	%
October 1, 2029		%	%
October 1, 2030		%	%
October 1, 2031		%	%
October 1, 2032		%	%
October 1, 2033		%	%
October 1, 2034		%	%
October 1, 2035		%	%
October 1, 2036		%	%
October 1, 2037		%	%
October 1, 2038		%	%
October 1, 2039		%	%
October 1, 2040		%	%

* Mandatory sinking fund redemption

The proceeds of the Series 2016 Bonds will be utilized to refund the Series 2010 Bonds and to pay printing, underwriting, legal and other expenses incidental to the issuance of the Series 2016 Bonds. The payment of the principal of and interest on the Series 2016 Bonds will

be secured primarily by the net revenues of the Wastewater System and shall be secured on a secondary basis by surplus net revenues of the Electric System, all as provided in the Trust Indenture dated as of April 1, 2004, as previously supplemented by a First Supplemental Trust Indenture dated as of October 1, 2009, by a Second Supplemental Trust Indenture dated as of November 1, 2010, by a Third Supplemental Trust Indenture dated as of May 1, 2012, by a Fourth Supplemental Trust Indenture dated as of August 1, 2014, and as further supplemented and amended by a Fifth Supplemental Trust Indenture to be dated as of January 1, 2016 (as supplemented and amended, the Indenture”), by and among the City, the Corporation and the Trustee. Such security shall be granted on a parity basis with the security for the Series 2012A Bonds and the Series 2014 Bonds and on a prior and senior basis to the security for the Series 1992 Bond, the Series 2015A Bond and the Series 2015B Bond. The Series 2016 Bonds shall be issued in the forms and denominations, shall be dated, shall be numbered, shall be subject to redemption prior to maturity and may contain such other terms, covenants and conditions, all as set forth in the Indenture.

The Mayor is hereby authorized and directed to execute and deliver the Series 2016 Bonds in substantially the form thereof contained in the Fifth Supplemental Trust Indenture submitted to this meeting, and the City Clerk is hereby authorized and directed to execute and deliver the Series 2016 Bonds and to affix the seal of the City thereto, and the Mayor and City Clerk are hereby authorized and directed to cause the Series 2016 Bonds to be accepted and authenticated by the Trustee. The Mayor is hereby authorized to confer with the Trustee, the Underwriters, and Kutak Rock LLP, Little Rock, Arkansas (“Bond Counsel”), in order to complete the Series 2016 Bonds in substantially the form contained in the Fifth Supplemental Trust Indenture submitted to this meeting, with such changes as shall be approved by such persons executing the Series 2016 Bonds, their execution to constitute conclusive evidence of such approval.

Section 3. To prescribe the terms and conditions upon which the Series 2016 Bonds are to be executed, authenticated, issued, accepted, held and secured, the Mayor is hereby authorized and directed to execute and acknowledge the Fifth Supplemental Trust Indenture, by and among the City, the Corporation and the Trustee, and the City Clerk is hereby authorized and directed to execute and acknowledge the Fifth Supplemental Trust Indenture and to affix the seal of the City thereto, and the Mayor and the City Clerk are hereby authorized and directed to cause the Fifth Supplemental Trust Indenture to be accepted, executed and acknowledged by the Corporation and the Trustee. The Fifth Supplemental Trust Indenture is hereby approved in substantially the form submitted to this meeting, including, without limitation, the provisions thereof pertaining to the pledge of Wastewater System net revenues and Electric System surplus net revenues to the Series 2016 Bonds and the terms of the Series 2016 Bonds. The Mayor is hereby authorized to confer with the Corporation, the Trustee, the Underwriters and Bond Counsel in order to complete the Fifth Supplemental Trust Indenture in substantially the form submitted to this meeting with such changes as shall be approved by such persons executing the Fifth Supplemental Trust Indenture, their execution to constitute conclusive evidence of such approval.

(Advice is given that a copy of the Fifth Supplemental Trust Indenture in substantially the form authorized to be executed is on file with the City Clerk and is available for inspection by any interested person.)

Section 4. There is hereby authorized and approved a Preliminary Official Statement of the City, including the cover page and appendices attached thereto, relating to the Series 2016 Bonds. The previous distribution and use of the Preliminary Official Statement in connection with the offer and sale of the Series 2016 Bonds is hereby ratified. The Preliminary Official Statement, as amended to conform to the terms of the Bond Purchase Agreement, including Exhibit A thereto, and with such other changes and amendments as are mutually agreed to by the City, the Corporation and the Underwriters, is herein referred to as the "Official Statement," and the Mayor is hereby authorized to execute the Official Statement for and on behalf of the City. The Official Statement is hereby approved in substantially the form of the Preliminary Official Statement submitted to this meeting, and the Mayor is hereby authorized to confer with the Corporation, the Trustee, the Underwriters and Bond Counsel in order to complete the Official Statement in substantially the form of the Preliminary Official Statement submitted to this meeting with such changes as shall be approved by such persons, the Mayor's execution to constitute conclusive evidence of such approval.

(Advice is given that a copy of the Preliminary Official Statement is on file with the City Clerk and is available for inspection by any interested person.)

Section 5. In order to prescribe the terms and conditions upon which the Series 2016 Bonds are to be sold to the Underwriters, the Mayor is hereby authorized and directed to execute, at the request of the Corporation, a Bond Purchase Agreement on behalf of the City, to be dated as of the date of its execution (the "Bond Purchase Agreement"), by and between the City and the Underwriters, and the Bond Purchase Agreement is hereby approved in substantially the form submitted to this meeting, and the Mayor is hereby authorized to confer with the Corporation, the Underwriters and Bond Counsel in order to complete the Bond Purchase Agreement in substantially the form submitted to this meeting with such changes as shall be approved by such persons executing the Bond Purchase Agreement, their execution to constitute conclusive evidence of such approval.

(Advice is given that a copy of the Bond Purchase Agreement in substantially the form authorized to be executed is on file with the City Clerk and is available for inspection by any interested person.)

Section 6. In order to provide for the redemption of the Series 2010 Bonds, the Mayor is hereby authorized and directed to execute an Escrow Deposit Agreement to be dated as of the date of its execution (the "Escrow Agreement"), by and between the City and First Security Bank, as escrow trustee (the "Escrow Trustee"), and the Mayor is hereby authorized and directed to cause the Escrow Agreement to be executed by the Escrow Trustee. The Escrow Agreement is hereby approved in substantially the form submitted to this meeting, and the Mayor is hereby authorized to confer with the Corporation, the Underwriters and Bond Counsel in order to complete the Escrow Agreement in substantially the form submitted to this

meeting with such changes as shall be approved by such persons executing the Escrow Agreement, their execution to constitute conclusive evidence of such approval.

(Advice is given that a copy of the Escrow Agreement in substantially the form authorized to be executed is on file with the City Clerk and is available for inspection by any interested person.)

Section 7. In order to provide for continuing disclosure of certain financial and operating information with respect to the City, the Wastewater System in compliance with the provisions of Rule 15c2-12 of the U.S. Securities and Exchange Commission, the Mayor is hereby authorized and directed to execute a Continuing Disclosure Agreement to be dated as of the date of its execution (the “Continuing Disclosure Agreement”), by and among the City, the Corporation and First Security Bank, as dissemination agent (the “Dissemination Agent”), and the Mayor is hereby authorized and directed to cause the Continuing Disclosure Agreement to be executed by the Corporation and the Dissemination Agent. The Continuing Disclosure Agreement is hereby approved in substantially the form submitted to this meeting, and the Mayor is hereby authorized to confer with the Corporation, the Dissemination Agent, the Underwriters and Bond Counsel in order to complete the Continuing Disclosure Agreement in substantially the form submitted to this meeting with such changes as shall be approved by such persons executing the Continuing Disclosure Agreement, their execution to constitute conclusive evidence of such approval.

(Advice is given that a copy of the Continuing Disclosure Agreement in substantially the form authorized to be executed is on file with the City Clerk and is available for inspection by any interested person.)

Section 8. The Mayor and City Clerk, for and on behalf of the City, are hereby authorized and directed to do any and all things necessary to effect the issuance, sale, execution and delivery of the Series 2016 Bonds and to effect the execution and delivery of the Fifth Supplemental Trust Indenture, the Continuing Disclosure Agreement, the Bond Purchase Agreement, the Escrow Agreement, the Official Statement and a Tax Compliance Agreement relating to the tax exemption of interest on the Series 2016 Bonds, and to perform all of the obligations of the City under and pursuant thereto. The Mayor and the City Clerk are further authorized and directed, for and on behalf of the City, to execute all papers, documents, certificates and other instruments that may be required for the carrying out of such authority or to evidence the exercise thereof.

Section 9. Kutak Rock LLP, Little Rock, Arkansas, is hereby appointed to act as Bond Counsel on behalf of the City in connection with the issuance and sale of the Series 2016 Bonds.

Section 10. The rates for services of the Wastewater System previously enacted pursuant to Ordinance No. O-12-14 are hereby ratified and confirmed. The rates for services of the Electric System previously enacted pursuant to Ordinance No. O-05-143 and Ordinance No. O-15-76 are hereby ratified and confirmed.

Section 11. The provisions of this Ordinance are hereby declared to be severable, and if any section, phrase or provision shall for any reason be declared to be illegal or invalid, such declaration shall not affect the validity of the remainder of the sections, phrases or provisions of this Ordinance.

Section 12. All ordinances, resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 13. It is hereby found and determined that there is an urgent need to refinance certain outstanding indebtedness of the City secured by revenues of the Wastewater System in order to lower the interest cost on obligations payable from Wastewater System revenues, and in order to do so on the most favorable terms, it is necessary to enter into the Bond Purchase Agreement as soon as possible. Therefore, an emergency is hereby declared to exist and this Ordinance, being necessary for the immediate preservation of the public health, safety and welfare, shall be in force and take effect immediately upon and after its passage.

ADOPTED AND APPROVED THIS _____ DAY OF DECEMBER, 2015.

APPROVED:

ATTEST:

Mayor

City Clerk

(S E A L)



MEMO

TO: Mayor Tab Townsell
CC: City Council Members
FROM: Missy Lovelady
DATE: November 30, 2015
SUBJECT: Certified Liens – Code Enforcement

The following resolutions are included for a request to the Faulkner County Tax collector to place a certified lien against real property as a result of incurred expenses by the City.

The properties & amount (plus a ten percent collection penalty) are as follows:

- | | |
|----------------------|----------|
| 1. 1935 Puma Dr. | \$180.30 |
| 2. 2133A Hickory St. | \$320.94 |

Please advise if you have any questions.

Thank you for your consideration.



City of Conway, Arkansas
Resolution No. R-15-__

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 1935 Puma Drive within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$180.30 (\$136.64 + Penalty-\$13.66 + filing fee-\$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **December 8th, 2015** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 8th day of December, 2015.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Lovelady
Phone: 501-450-6191
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Missy Lovelady
Date: November 30, 2015

Re: 1935 Puma Dr.

- On September 17, 2015, a Notice was left regarding grass at 1935 Puma Dr.
- Property was rechecked on September 24, 2015 to find no progress, therefore a violation for grass was written by Kim Beard.
- Property Owner is listed as Brian & Britney King.
- Property was rechecked on 10/6/15 with no progress made.
- Certified and regular letters were mailed 10/9/15 to address on file and a notice was left by post office.
- Property was rechecked on 10/16/15 with no action taken.
- Final Cleanup completed on 10/29/15.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any questions please advise.

INVOICE

City of Conway
Code Enforcement

DATE: NOVEMBER 5, 2015

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@cityofconway.org

TO Brian & Britney King
1935 Puma Dr
Conway AR 72034

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
1935 Puma Dr, Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	711-12563-029		December 8, 2015

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	1 Employee -Mowing/Cleanup	16.03	16.03
1	1 Employee -Mowing/Cleanup	18.82	18.82
1	1 Employee -Mowing/Cleanup	16.62	16.62
1	Maintenance fee (mower)	15.00	15.00
1	Administrative Fee (Missy Schrag)	20.49	20.49
1	Administrative Fee (Kim Beard)	17.46	17.46
1	Administrative Fee (Glenn Berry)	21.00	21.00
2	Certified Letter	5.13	10.26
2	Regular letter	.48	.96

TOTAL BY 12/8/15 \$136.64

- Total amount due after December 8, 2015 includes collection penalty & filing fees

TOTAL AFTER 12/8/15 \$180.30

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Lovelady
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

November 5, 2015

Parcel # 711-12563-029

Brian & Britney King
1935 Puma Dr
Conway AR 72034

RE: Nuisance Abatement at 1935 Puma Dr, Conway AR
Cost of Clean-Up, Amount Due: \$136.64

Dear Mr. & Mrs. King,

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **December 8, 2015 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Missy Lovelady**. If you have any questions, please feel free to call me at 501-450-6191.

Sincerely,

Missy Lovelady

**Conway Code Enforcement
Incident Report**

Date of Violation: 09/24/15

Violator Name: Brian and Britney King

Address of Violation: 1935 Puma

Violation Type: Grass

Warning #: CE8843

Description of Violation and Actions Taken: On 09/17/15 Code Enforcement Officer Kim Beard wrote a notice to correct grass. Property was rechecked on 09/24/15 with no progress, violation was issued. Property was rechecked on 10/06/15 with no progress. Certified and regular letters were mailed 10/09/15 to address on file. Property was rechecked on 10/16/15 with no action taken. Final cleanup was completed on 10/29/15.

Code Enforcement Officer: Kim Beard

Officer Signature: _____

Date:

Time:



City of Conway, Arkansas
Resolution No. R-15-__

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 2133A Hickory Street within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$320.94 (\$264.49 + Penalty-\$26.45 + filing fee-\$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **December 8th, 2015** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 8th day of December, 2015.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Lovelady
Phone: 501-450-6191
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Missy Lovelady
Date: November 30, 2015

Re: 2133A Hickory St.

- On September 28, 2015, a Notice was left regarding grass at 2133A Hickory St.
- Property was rechecked on October 6, 2015 to find no progress, therefore a violation for grass was written by Kim Beard.
- Property Owner is listed as Tony Michael Delany.
- Property was rechecked on 10/15/15 with no progress made.
- Certified and regular letters were mailed 10/15/15 to address on file and a notice was left by post office.
- Property was rechecked on 10/23/15 with no action taken.
- Final Cleanup completed on 11/3/15.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any questions please advise.

INVOICE

City of Conway
Code Enforcement

DATE: NOVEMBER 5, 2015

1201 Oak Street
 Conway, AR 72032
 Phone: 501-450-6191
 Fax 501-450-6144
 missy.schrag@cityofconway.org

TO Tony Delany
 2133A Hickory St
 Conway AR 72034

Description: Mowing/Clean-up/Admin Fees
 associated with the nuisance abatement at
 2133A Hickory St, Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-04814-000		December 8, 2015

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
2	1 Employee -Mowing/Cleanup	16.03	32.06
2	1 Employee -Mowing/Cleanup	18.82	37.64
2	1 Employee -Mowing/Cleanup	16.62	33.24
4	1 PT Employee - Mowing/Cleanup	10.94	43.76
1	Maintenance fee (mower)	15.00	15.00
1	Landfill Fee (ticket #1637)	32.62	32.62
1	Administrative Fee (Missy Schrag)	20.49	20.49
1	Administrative Fee (Kim Beard)	17.46	17.46
1	Administrative Fee (Glenn Berry)	21.00	21.00
2	Certified Letter	5.13	10.26
2	Regular letter	.48	.96

TOTAL BY 12/8/15 \$264.49

- Total amount due after December 8, 2015 includes collection penalty & filing fees

TOTAL AFTER 12/8/15 \$320.94

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Lovelady
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

November 5, 2015

Parcel # 710-04814-000

Tony Delany
2133A Hickory St
Conway AR 72032

RE: Nuisance Abatement at 2133A Hickory St, Conway AR
Cost of Clean-Up, Amount Due: \$264.49

Dear Mr. Delany,

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **December 8, 2015 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Missy Lovelady**. If you have any questions, please feel free to call me at 501-450-6191.

Sincerely,

Missy Lovelady

**Conway Code Enforcement
Incident Report**

Date of Violation: 10/06/15

Violator Name: Tony Michael Delany

Address of Violation: 2133A Hickory St

Violation Type: Grass

Warning #: CE8854

Description of Violation and Actions Taken: On 09/28/15 Code Enforcement Officer Kim Beard wrote a notice to correct grass. Property was rechecked on 10/06/15 with no progress, violation was issued. Property was rechecked on 10/15/15 with no progress. Certified and regular letters were mailed 10/15/15 to address on file. Property was rechecked on 10/23/15 with no action taken. Final cleanup was completed on 11/03/15.

Code Enforcement Officer: Kim Beard

Officer Signature: _____

Date:

Time:



**City of Conway, Arkansas
Ordinance No. O-15-____**

**AN ORDINANCE AMENDING THE 2015 BUDGET FOR GRANT FUNDS RECEIVED; AND FOR
OTHER PURPOSES**

Whereas, the City of Conway has received grant funds in 2015 totaling over \$600,000 through the Arkansas Department of Aeronautics for construction of the terminal building, hangars, and fuel system at the new Conway Municipal Airport.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall amend its 2015 budget to include grant proceeds received from the Arkansas Department of Aeronautics. Account 001-000-4201 State Grant Revenue and account 001-109-5990 Misc. Capital Projects shall be amended \$617,528 in total for the following projects:

Terminal construction	150,000
Fuel system	92,528
T-hangar construction	<u>375,000</u>
	\$617,528

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 8th day of December, 2015.

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



CONWAY PLANNING COMMISSION

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

MEMO

To: Mayor Tab Townsell
CC: City Council Members

From: Mark Lewis, Planning Commission Vice-Chairman
Date: December 1, 2015

Re: Nominations for Conway Planning Commission

The Conway Planning Commission voted unanimously to submit the names of Dalencia Hervey and Leanne L. Lefler, PhD, RN for approval to serve on the Conway Planning Commission for five (5) year terms. The Planning Commission requests that these names be voted on at your next regularly scheduled meeting. Ms. Hervey will be replacing Anne Tucker and Dr. Lefler will be replacing Lee Washington whose terms expire December 31, 2015.

Anne Tucker will remain on the Conway Planning Commission. On January 1, 2016 she will transition to complete Stan Hobbs' term, which expires December 31, 2017, as he has moved out of the state and is unable to complete his term.

Please advise if you have any questions.

Rec
10-22-15
10:43
M



City of Conway
www.cityofconway.org
Board/Commission Nomination Form:

Date: 10-21-2015

Board applying for: (One board per form)

Planning Commission

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Dalencia Hervey

Address: 1105 Reynolds Ave City, State, Zip Conway, AR 72034

Phone/Home: 501-580-3514 Work: _____

Person making nomination: Self

Address: _____

Phone/Home: _____ Work: _____

Please send to: Michael O. Garrett
City Clerk/Treasurer
1201 Oak Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Soul Food cafe mission volunteer

Ronald McDonald House

Read Across America

Delta Sigma Theta, inc.

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I have been a resident of Conway for approx 5 years and I am most impressed with the enormous focus on growth and expansion that is visibly present on almost every corner of the city. I would love to participate on a more intimate level by providing my time and services to whatever capacity is needed and this oppt will help accomplish that I will be completely dedicated to the process, fellow commissioners and the city of Conway.

What contributions do you hope to make?

I hope to be that listening ear that can fully comprehend the details behind all future requests but also one who can help project how those requests-if approved -could impact the next 5 to 20 years; while also being mindful of the direct impact to the community and potential future of Conway both positively and negatively

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: _____ Sex: F Race: AA

Occupation: District Sales Mgr- Hewlett Packard El Ward 2

Email Address: dalencia.hervey@hpe.com


Signature of Applicant or Nominator

10-21-2015
Date

RECEIVED
K. Francis
10/22/15



City of Conway
www.cityofconway.org
Board/Commission Nomination Form:

Date: October 20, 2015

Board applying for: (One board per form)

Conway Planning Commission

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Leanne L. Lefler, PhD, RN

Address: 8 Bainbridge Drive City, State, Zip Conway, AR 72034

Phone/Home: 501 327-6404 Work: 501 296-1939

Person making nomination: Leanne L. Lefler

Address: Same as above Phone/Home: same Work: _____

Please send to: Michael O. Garrett
City Clerk/Treasurer
1201 Oak Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)

Please provide the following information for consideration to a City of Conway Board/Commission.

List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

- *Central Arkansas Heart Walk:* For 7 years I have been active on the Heart Walk Committee, helped raised funds, plan events, and captained a walk team.
- Contributed to *United Way, Habitat for Humanity,* and *HAVEN House* fundraising campaigns for many years, attend fundraiser events at intervals.
- Volunteer to Arkansas State Health Department on the Arkansas Heart Disease and Stroke Prevention Task Force, 2010-2014. One of the authors on the State Plan for Cardiovascular Care of Adults, "*Cardiovascular Health: More than just preventing heart disease and stroke! A comprehensive plan for cardiovascular health in Arkansas 2011-2015.*" (2011). This was 4 years of dedication to help develop the state health plan. It is available: <http://www.healthy.arkansas.gov/programsServices/chronicDisease/HeartDiseaseandStrokePrevention/Pages/DataSources.aspx>
- 2011-2015 Volunteer, *Arkansas Action Coalition for the Future of Nursing* statewide committee, Education Taskforce.
- 2013-2015, Nominated/Accepted commission for *Council on Clinical Cardiology & Council on Cardiovascular Nursing Cardiovascular Disease in Older Populations Committee,* American Heart Association National Committee.
- 2011-2013 & 2013-2015, Elected by nurses in the southern region to the Board of Directors for the *Southern Nursing Research Society* in the board position of Secretary for the research-focused nursing organization for 2, two-year terms.
- Often volunteer to speak about cardiovascular health throughout the years in local, state, and national forums.

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

- I am very interested in building health communities and for improving the health of Arkansans. Part of this work includes advocating for healthy living environments which includes communities where citizens live, work, and play.
- As a Registered Nurse with a Doctoral Degree, I have done considerable work in promoting health and reducing health disparities with my teaching and research. I am very interested in helping to make health-related environmental changes as our city grows and expands. It would be wonderful to help create greater access to healthier environments for our children, families and older adults in Conway. I think I can offer expertise not only as a Nurse, but as a mother, wife, and community member as well.
- I have considerable expertise in writing grants to improve health. This qualification is valuable as we look at national initiatives in funding for our Conway community.
- I have been an advocate for improving the Downtown Conway area.
- I work well within teams and have served in many capacities on Boards, task forces, and committees. I have developed good communication and negotiation skills through the years. I have prepared many reports and action plans. I have managed many budgets (of up to \$2 million dollars on research projects). I have performed community needs assessments and field evaluations in the past. I have considerable experience in working with and understanding statistical data. I am a creative problem-solver.

What contributions do you hope to make?

- I have lived in Conway for 32 years and am dedicated to helping our wonderful city grow, with this, is a civic duty to serve the community. As a representative of our City, I would always keep in mind the future needs of our city and its citizens and make recommendations for various developments and growth.
- With my knowledge of health and health care, I think I can really contribute in planning for our city's future. I would like to always promote awareness of the need for thoughtful consideration of healthy living environments. I believe well thought out urban and regional planning is an essential component as we build infrastructure that is sustainable as we go forward. I think I have something to offer in helping build and strengthen our community infrastructure to promote healthy living environments.
- I also offer diversity in thought to decisions about our city's growth and development.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 56

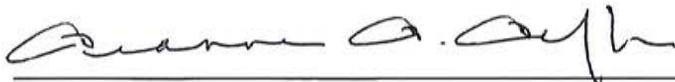
Sex: F

Race: W

Occupation: Associate Professor, University of Arkansas for Medical Sciences; Co-owner, Lefler's Fashion, Conway Arkansas

Ward 1

Email Address: leflerleanne@gmail.com

 10-20-2015

Signature of Applicant or Nominator

Date

City of Conway
Mayor's Office
Mayor Tab Townsell
1201 Oak Street
Conway, AR 72032
www.cityofconway.org

MEMO

To: City Council Members
CC: Mayor Tab Townsell
Oak Grove Cemetery Board

From: Felicia Rogers
Date: December 4, 2015
Re: City of Conway Boards/Commission

The Oak Grove Cemetery advertised for board members during the annual boards/commission nomination period of October 1st – October 31st, 2015 and received the following nominations:

- Rick Green
- Claude D. Moore

The board has recommended both for approval to the Oak Grove Cemetery Board.

Please advise if you have any questions



City of Conway
www.cityofconway.org
Board/Commission Nomination Form:

Date: 10/26/2015

Board applying for: (One board per form)

Oak Grove Cemetery Board

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Rick Green
Address: 1140 Crimson Clover City, State, Zip Conway
Phone/Home: 501-276-1081 Work: 501-327-5000

Person making nomination: myself
Address: same as above
Phone/Home: _____ Work: _____

Please send to: Michael O. Garrett

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I have lived in Conway all my life. My family was in business here for over 40 years (Bob's Grill) and I love the people and community.

I have been in the funeral business for over 27 years and love helping and serving the people and community

What contributions do you hope to make?

27 years of funeral service

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors, please provide the following information on a voluntary basis:

Age: 59 Sex: Male Race: White



City of Conway
www.cityofconway.org
Board/Commission Nomination Form:



Date: 10/26/2015

Board applying for: (One board per form)

Oak Grove Cemetery Board

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Claude D. Moore III (Trey)
Address: 355 Davis St City, State, Zip Conway, AR 72034
Phone/Home: 501-269-2221 Work: —

Person making nomination: myself

Address: —

Phone/Home: — Work: —

Please send to: Michael O. Garrett

City Clerk/Treasurer
1201 Oak Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
cityclerk@cityofconway.org
felicia.rogers@cityofconway.org

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

N/A

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I would like to give back to my community. I have family members who are buried at the Oak Grove Cemetery and I would like work on the board that sees to the upkeep of the cemetery.

What contributions do you hope to make?

I hope to be able to use my skills as an accountant & business man to ensure that the Oak Grove Cemetery is taken care of with all the city plans for the surrounding area.

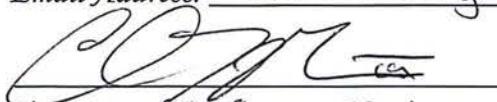
Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 33 Sex: Male Race: Caucasian

Occupation: Accountant Ward: _____

Email Address: moorecd3@gmail.com


Signature of Applicant or Nominator

10/26/2015
Date



City of Conway, Arkansas
Ordinance No. O-15-___

AN ORDINANCE AMENDING THE CONWAY HISTORIC DISTRICT COMMISSION MEMBERSHIP AND OLD CONWAY DESIGN OVERLAY DISTRICT CERTIFICATES OF APPROPRIATENESS EXPIRATION LIMITS; REPEALING ANY ORDINANCES IN CONFLICT; AND FOR OTHER PURPOSES:

Whereas, The City of Conway would like to reduce the number of Historic District Commission members from 9 to 7 and revise the expiration length of Old Conway Certificates of Appropriateness.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. That Ordinance O-11-27 which amended the 2010 Historic District Commission Standards, Section 1.B. merging the Old Conway Design Review Board and the Historic District Commission into one group; the Historic District Commission, is amended as follows:

B. The Historic District Commission shall consist of ~~nine (9)~~ **seven (7)** members appointed by the Mayor with the advice and consent of the City Council. Members shall be residents of Conway and demonstrate a positive interest in historic preservation, possessing interest, expertise, experience, or education in architecture, history, urban planning, building rehabilitation, real estate, archaeology, conservation, preservation, or related fields. Members may not be salaried city employees or hold an elective municipal office. Commission membership shall include:

One (1) representative of the Pine Street Community Development Corporation

One (1) representative of the Conway Downtown Partnership

Two (2) residents and/or property owners in a locally designated or national registered historic district or the Old Conway Design Overlay District

~~Four (4)~~ **Two (2)** citizen's of Conway

One (1) architect or other appropriate design professional who may serve any number of terms

~~For the year 2011, two (2) additional members will serve as ex officio members only voting on Old Conway Design Overlay District matters, in 2012, two member's terms will expire and the HDC will then have 9 members total with no ex officio members.~~

Section 2. That the Old Conway Design Overlay District Ordinance O-06-139 Section 3.C.2 Application for Certificates from the Commission, is hereby amended as follows:

2. Each certificate issued by the Commission shall be dated and signed by its Chairman, Vice-Chairman, Secretary, or such other person designated by the Commission to sign such certificates on its behalf. Each certificate issued by the Commission shall also be accompanied by a document substantiating in sufficient detail, the basis of the determination. Certificates are valid for ~~one full~~ **two** years from the date of issuance and must be revalidated by the Commission if substantial work has not been completed by the end of this period.

Section 3. That any ordinance which conflicts with this ordinance is hereby repealed to the extent of the conflict.

PASSED this 8th day of December, 2015.

Approved

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



1201 Oak Street
Conway AR 72032

T 501.450.6105
F 501.450.6144

www.conwayplanning.org

November 25, 2015

Mayor Tab Townsell
City of Conway
1201 Oak Street
Conway AR 72032

Mayor,

At the November 23, 2015 Historic District Commission meeting, the Commission voted 8-0 to recommend that the number of Historic District Commissioners be reduced from 9 to 7. Two members; Velton Daves and Trey Massingill terms are expiring on December 31, 2015. No HDC nominations were received during the October 2015 nomination period. The Arkansas Historic Preservation Program recommends that historic boards have 7 members.

The HDC also recommends that approved Certificate of Appropriateness expirations be extended from one year to two years. This extension would allow applicants more time to obtain building permits and begin approved projects within the Old Conway Design Overlay.

Sincerely,

Bryan Patrick
Director of Planning and Development
Conway Historic District Commission Staff

Enclosure: Proposed ordinance amending HDC membership and Certificate of Appropriateness



**City of Conway, Arkansas
Ordinance No. O-15- _____**

AN ORDINANCE ACCEPTING AND APPROPRIATING DONATION FUNDS FOR THE CONWAY TREE BOARD TO HELP PAY EXPENSES ASSOCIATED WITH THE ANNUAL ARBOR DAY CELEBRATION, TREES IN CELEBRATION, AND FOR OTHER PURPOSES;

Whereas, donations in the amount of \$597 have been received from private donors in support of the Conway Tree Board programs, and for other expenses.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS THAT:

Section 1: The City of Conway, Arkansas, shall accept donation funds in the amount of \$597 and appropriate said funds from Donation Account (260-000-4705) to the Tree Board Expense Account (260-000-5430).

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 8th day of December, 2015.

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Ordinance No. O-15- _____**

AN ORDINANCE APPROPRIATING GRANT FUNDS FOR THE SPENCER STREET BROWNFIELD CLEANUP PROJECT; AND FOR OTHER PURPOSES;

Whereas, grant funds in the amount of \$3,429.79 were received from the U.S. Environmental Protection Agency in support of the Spencer Street Brownfield Cleanup Project and for other expenses.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS THAT:

Section 1: The City of Conway, Arkansas, shall accept grant funds in the amount of \$3,429.79 and appropriate said funds from Revenue Account (399-000-4200) to the Planning & Development Grant Account (399-105-5720).

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 8th day of December, 2015.

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Ordinance No. O-15-_____**

AN ORDINANCE APPROPRIATING FUNDS FOR THE CITY OF CONWAY STREET & ENGINEERING DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the City of Conway Street & Engineering Department received a check in the amount of \$1,600 from the Spring Valley POA towards the installation of two speed humps on Zoysia Lane in the Spring Valley Subdivision.

Whereas, the City of Conway Street & Engineering Department seeks to appropriate funds in order to begin installation of two speed humps on Zoysia Lane.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

Section 1. The City of Conway shall appropriate funds in the amount of \$1,600.00 from the Revenue Account (002-201-4799) to the City of Conway Street & Engineering Department Traffic Calming Account (002-201-5465).

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 8th day of December, 2015.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-15-_____**

AN ORDINANCE APPROPRIATING FUNDS FOR THE CITY OF CONWAY STREET & ENGINEERING DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the City of Conway Street & Engineering Department seeks to appropriate funds in the amount of \$105,000 from the Street Fund Balance Account to the Street Paving & Reconstruction Account to cover the Street & Engineering Department’s share of the purchase of the old scrap yard property.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

Section 1. The City of Conway shall appropriate funds in the amount of \$105,000 from the Street Fund Balance Account (002-201-4900) to the City of Conway Street & Engineering Department Street Paving & Reconstruction Account (002-201-5461).

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 8th day of December, 2015.

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**

December 2, 2015

Mr. B. Finley Vincent
Mr. Ronnie Hall
Traffic Engineers
City of Conway
100 E Roblins
Conway, AR 72032

Re: Tract 8-C, Rock Solid Church Terms of Agreement
Property Acquisition – Central Landing Project

Dear Mr. Vincent:

Thank you for taking the time to meet with me and several of our board members last week. Based on our discussion, we all agree that the following amendments be made to the City's offer to purchase:

- The Contract should be amended to reflect the actual number of parking spaces that will be lost as a result of the project. We agreed that there would be compensation for the loss of 13 parking spaces instead of 2 spaces. The 13 spaces would calculate @ \$1,380.00 (per the City's appraisal) x 13 spaces totaling **\$17,940.00**.
- The Cost to Cure Item (moving of the sign and light pole to remainder of property) totaling **\$14,074.00** did not have costs to dismantle and reconnect the electrical services to these Improvements. We have obtained a bid for moving of electrical services to re-install electricity to the light pole and sign totaling **5,823.00**, which is attached to this letter. The total Cost to Cure would total **\$19,897.00**.
- The shared driveway between the Church and the Funeral Home will be **36 feet instead of 30 feet**, as proposed. It is our understanding that this slight adjustment is considered "reasonable" and was agreed to by the City.

We request approval by the Conway City Council of the aforementioned terms and monetary adjustments to the current offer of acquisition.

Sincerely,



Terry Davis, Senior Pastor
Rock Solid Church
550 8th Avenue
Conway, AR 72032

Enclosure



City of Conway, Arkansas
Ordinance No. O-15-_____

AN ORDINANCE APPROPRIATING REIMBURSEMENTS FUNDS FROM VARIOUS ENTITIES FOR THE CITY OF CONWAY ANIMAL WELFARE UNIT; AND FOR OTHER PURPOSES

Whereas, the City of Conway has received reimbursements funds from the following entities:

Pet Smart	\$ 1,323.00	Rescue Wagon
Public Processing	\$ 195.50	Auction Proceeds

Whereas, the Conway Police Department needs these funds to replenish their expenditure accounts.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate Rescue Wagon funds from Pet Smart in the amount of \$1,323.00 from 001.127.4705 to the AWU Spay/Neuter Miscellaneous expense account 223.127.5699.

Section 2. The City of Conway shall appropriate auction proceeds funds from Public Processing in the amount of \$195.50 from 001.127.4799 to the AWU Miscellaneous expense account 001.127.5699.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict

PASSED this 8th day of December, 2015.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-15-_____**

AN ORDINANCE APPROPRIATING REIMBURSEMENTS FUNDS FROM VARIOUS ENTITIES FOR THE CITY OF CONWAY POLICE DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the City of Conway has received reimbursements funds from the following entities:

US Secret Service	\$14,027.54	Various Reimbursements
Various Companies	\$11,367.02	Extra Duty
District Court	\$ 90.00	Restitution

Whereas, the Conway Police Department needs these funds to replenish their expenditure accounts.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate US Secret Service Reimbursement funds from 001.121.4186 to the following Police Department Expense accounts:

001.121.5420	\$9,565.30
001.121.5440	\$ 754.27
001.121.5670	\$ 350.45
001.121.5699	\$3,357.52

Section 2. The City of Conway shall appropriate funds from various companies in the amount of \$11,367.02 from 001.121.4185 to the CPD Overtime expense account 001.121.5114.

Section 3. The City of Conway shall appropriate funds from District Court in the amount of \$90.00 from 001.121.4184 to the CPD uniform expense account 001.121.5670.

Section 4. All ordinances in conflict herewith are repealed to the extent of the conflict

PASSED this 8th day of December, 2015.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-15-__**

AN ORDINANCE ACCEPTING AND APPROPRIATING GRANT FUNDS FOR THE CONWAY POLICE DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the City of Conway Police Department has been awarded funds in the amount of \$110,820 through the Faulkner County Judge’s office from the AR Department of Emergency Management for equipment purchases for the Conway Police Department’s SWAT team.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall accept all grant proceeds totaling \$110,820 and appropriate from 399.121.4200, State Grant Revenue account into the following State Grant expense accounts 399.121.5910.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 8th day of December, 2015.

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Ordinance No. O-15- ____**

**AN ORDINANCE APPROPRIATING DONATION FUNDS FOR THE CONWAY FIRE DEPARTMENT;
AND FOR OTHER PURPOSES**

Whereas, the Conway Fire Department requests \$314 for the use of purchasing high visibility safety vests, and;

Whereas, funds in the amount of \$314 were received from Fred's to be used for such purpose.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY,
ARKANSAS THAT:**

Section 1. The City of Conway shall appropriate \$314 from the General Fund Revenue Donation Account to the Fire Department Miscellaneous Supplies Operating Account (01.131.5699);

Section 2. All ordinances in conflict herewith are repealed to that extent of the conflict.

PASSED this 8th day of December, 2015

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Ordinance No. O-15- ____**

AN ORDINANCE ACCEPTING AND APPROPRIATING GRANT FUNDS AWARDED TO THE CONWAY FIRE DEPARTMENT; DECLARING AN EMERGENCY, AND FOR OTHER PURPOSES:

Whereas, Conway Fire Department has received funds in the amount of \$13,703 as part of the Central Arkansas Planning and Development District, Inc. (CAPDD) General Improvement Fund; and

Whereas, the Conway Fire Department requests these funds in order to purchase needed fire hose.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall accept the grant proceeds in the amount of \$13,703 and appropriate from the Federal Grant Fund Revenue Account (399.000.4750) and transfer said funds into the Grant Accountable Equipment expense account (399.131.5650).

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

Section 3: This ordinance is necessary for the protection of the public peace, health, and safety and an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 8th day of December, 2015

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway, Arkansas
Ordinance No. O-15-_____

AN ORDINANCE GRANTING A TEMPORARY FRANCHISE TO UTILIZE STREET RIGHTS-OF-WAY AND PARKS FOR HORSE-DRAWN CARRIAGE RIDES; DECLARING AN EMERGENCY AND FOR OTHER PURPOSES:

Whereas, Bobby Stokes, 895 Brookhill Ranch Road, Hot Springs Village Arkansas, of Hot Springs Carriage Company desires to utilize streets and public grounds and parks for the purpose of offering horse-drawn buggy rides; and

Whereas, the City of Conway has control of such streets and public grounds and parks and finds it advantageous to grant a franchise for the use of such streets and public grounds and parks for the offering of horse-drawn buggy rides.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

Section 1: A temporary franchise that shall be in effect until December 31, 2015 is hereby granted from the City of Conway, Arkansas (hereinafter referred to as "City") to Hot Springs Carriage Company, herein after referred to as "Franchisee") for the purpose of offering horse-drawn buggy rides for profit in a limited area within the City of Conway, State of Arkansas. Franchisee, in the conduct of his business shall be authorized to utilize the streets and public grounds within an area bounded by the outer edges of the rights-of-way of the hereinafter named streets to as follows: Harkrider, Tyler Robins, and Donaghey (including UCA).

Section 2: Franchise may be extended to utilize the Conway city parks at the discretion of the City, which at the time of the extension shall set hours and conditions of park use.

Section 3: Fees – A fee of **50.00** shall be charged for this franchise.

Section 4: Franchisee shall be responsible for obtaining insurance in the amount of **\$50,000** per person for bodily injury claims, with a **\$100,000** aggregate limit for bodily injury claims and **\$50,000** for property damage, and that this franchise shall not be valid without such insurance.

Section 5: Franchisee shall provide a light source (consisting of a positive source of light, not merely a reflector) on the rear of such horse-drawn buggy that will be sufficient to provide adequate illumination to assure that any vehicles approaching from the rear can clearly see the buggy.

Section 6: Franchisee shall be responsible for seeing that the animals used for pulling the buggy or buggies shall be adequately cared for and not overworked. Any abuse or neglect of these animals shall be grounds for revoking this franchise. Adequate records to determine the hours the animal(s) are worked must be maintained.

Section 7: Franchisee shall be responsible for keeping the street rights-of-way, easements and public grounds and parks clear of any animal excrement or other waste products and shall assume the costs of such actions. That failure to do so will be adequate grounds for revocation of this franchise.

Section 8: This franchise shall not be transferred to any other party.

Section 9: All drivers of these conveyances shall at all times be sober as determined by state law and capable of driving in a safe manner. That failure to comply will be adequate grounds for revocation of this franchise.

Section 10: Any accidents must be reported immediately to the proper authorities. Failure to do so will be adequate grounds for revocation of this franchise.

Section 11: All conveyances shall be maintained in a safe manner and licensed if required by the State of Arkansas. That failure to comply will be adequate grounds for revocation of this franchise.

Section 12: That all conveyances must have a braking system adequate to control a runaway horse. That failure to do so will be adequate grounds for revocation of this franchise.

Section 13: That the City assumes no maintenance or liability responsibility for Franchisee's plant appurtenances.

Section 14: That the Mayor, Police Chief or Fire Chief may temporarily revoke this franchise if it is determined that a situation exists that requires such revocation for the public safety or for abatement of a public nuisance. Upon such temporary revocation, Franchisee shall remove equipment and appurtenances from the streets and/or public grounds or places at their own expense.

Section 15: Franchisee shall have ninety (90) days from and after its passage and approval to file its written acceptance of this ordinance with the City Clerk, and upon such acceptance being filed; this Ordinance shall be considered as taking effect and being in force from and after the date of its passage and approval by the Mayor.

Section 16: That all ordinances or parts of ordinances of a permanent and general nature in effect at the time of adoption of this ordinance and not included herein, are hereby repealed where they are in conflict with this ordinance.

Section 17: That it is ascertained and declared that it is necessary for the public peace and welfare of the citizens of the City of Conway, Arkansas, an emergency is hereby declared to exist and this ordinance shall take effect and be in force from and after its passage and publication.

PASSED this 8th day of December, 2015.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer