



City of Conway Council Agenda

Council Meeting Date:

July 25th, 2017

5:30pm - Committee Meeting:

Healthy Conway Presentation
Update on Phoenix Recovery

6:30pm:

Council Meeting

Call to Order:

Mayor Bart Castleberry

Roll Call:

Michael O. Garrett, City Clerk/Treasurer

Minutes Approval:

July 11th, 2017

Approval of Monthly Financial Report ending June 30th, 2017

Mayor Bart Castleberry

City Clerk Michael O. Garrett
City Attorney Chuck Clawson

City Council Members

Ward 1 Position 1 – Andy Hawkins

Ward 1 Position 2 – David Grimes

Ward 2 Position 1 – Wesley Pruitt

Ward 2 Position 2 – Shelley Mehl

Ward 3 Position 1 – Mark Ledbetter

Ward 3 Position 2 – Mary Smith

Ward 4 Position 1 – Theodore Jones Jr.

Ward 4 Position 2 – Shelia Isby

1. Report of Standing Committees:

A. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)

1. Resolutions requesting the Faulkner County Tax Collector to place certified lien on certain properties as a result of incurred expenses by the City.
2. Ordinance accepting and appropriating grant funds received from Central Arkansas Planning and Development District to administer a Code Enforcement Redevelopment Program.
3. Resolution approving the 2017 action plan and budget for the Community Development Department.
4. Consideration to accept the bid for the Donaghey-Robinson Traffic Signal project for the Street & Engineering Department.
5. Resolution to repeal Resolution R-17-25 and condemn the property located at the corner of the intersection of College Avenue and Salem Road and the roundabout project for the Street & Engineering Department.
6. Ordinance appropriating funds for the Spencer Street Brownfield cleanup project.
7. Ordinance amending the zoning ordinance to reduce the minimum lot square footage in R-1 in single family residential zoning district.
8. Ordinance to rezone property located at 841 Donaghey Avenue from R-2A to O-2.
9. Ordinance to rezone property located at 364 & 375 Denison Street from R-2 to MF-3.
10. Consideration to approve a conditional use permit to allow MF-2 density in a C-2 zoning district for property located at 1600 S. Donaghey Avenue.

B. Public Safety Committee (Police, AWU, CEOC, Fire, District Court, Information Technology, & City Attorney)

1. Consideration to dispose of inventory for the CEOC.
2. Consideration to approve the SRO contract for the school year of 2017 with Conway Public School for the Conway Police Department.
3. Ordinance appropriating asset forfeiture funds to the Conway Police Department.
4. Ordinance appropriating reimbursement funds from various entities for the Conway Police Department.

Adjournment



City of Conway, Arkansas
Monthly Financial Reports
June 30, 2017

City of Conway
 Monthly Financial Report - General Fund
 For the month ended June 30, 2017



Revenues	Budget	Month	Year to	Encumbered	(Over)/Under	%
		Activity	Date		Budget	Expend/Collect
Ad Valorem Tax	3,900,000	165,602	1,170,276		2,729,724	30%
Payments in Lieu of Tax	20,000	-	-		20,000	0%
State Tax Turnback	930,000	64,119	447,259		482,741	48%
Insurance Tax Turnback - LOPFI	1,300,000	-	-		1,300,000	0%
Sales Tax	18,200,000	1,496,794	9,365,579		8,834,421	51%
Beverage Tax	400,000	30,084	130,094		269,906	33%
Franchise Fees	3,569,000	223,416	1,643,062		1,925,938	46%
Permits	401,000	47,723	247,100		153,900	62%
ACIEA Revenues	5,000	3,045	6,758		(1,758)	135%
Dog Tags & Fees	30,000	2,020	16,290		13,710	54%
Municipal Court Fines and Fees	1,153,400	64,927	538,144		615,256	47%
Law Enforcement	769,274	56,018	161,344		607,930	21%
Parks	561,800	66,938	361,532		200,268	64%
Interest Income	22,000	10,048	33,138		(11,138)	151%
Proceeds from Sale of Assets	-	-	3,995		(3,995)	-
Insurance Proceeds	32,412	10,954	38,988		(6,576)	120%
Donations	7,036	2,850	7,037		(1)	100%
Act 833 Revenue	90,000	-	-		90,000	0%
Miscellaneous Revenues	135,000	12,983	71,087		63,913	53%
Transfers from Other Funds	423,000	-	176,250		246,750	42%
Total Revenues	31,948,922	2,257,521	14,417,933	-	17,530,989	45%
Expenditures						
Admin (Mayor, HR)	659,975	62,624	261,769	676	397,530	40%
Finance	445,568	94,673	256,074	311	189,183	57%
City Clerk/Treasurer	188,989	14,387	62,573	-	126,416	33%
City Council	100,767	6,159	39,647	-	61,120	39%
Planning	424,906	37,895	181,493	6	243,407	43%
Physical Plant	526,445	52,981	221,095	782	304,568	42%
Fleet Maintenance	156,763	13,448	73,043	-	83,720	47%
Information Technology	1,221,222	169,536	533,230	40,981	647,010	44%
Permits and Inspections	717,073	53,743	295,468	16,670	404,935	41%
Nondepartmental	763,384	17,663	388,635	107,996	266,753	51%
Police	11,448,864	1,319,966	5,730,264	39,948	5,678,653	50%
CEOC	1,069,887	116,971	512,198	24,421	533,268	48%
Animal Welfare	486,307	44,212	204,881	525	280,900	42%
Municipal District Court	874,792	89,874	432,660	375	441,757	49%
City Attorney	474,152	51,831	217,308	100	256,744	46%
Fire	9,954,071	1,074,713	4,674,720	65,895	5,213,456	47%
Parks	3,009,319	305,576	1,292,626	22,902	1,693,792	43%
Total Expenditures	32,522,484	3,526,254	15,377,683	321,589	16,823,212	47%
Net Revenue/(Expense)	(573,562)		(959,751)			

*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
General Fund
2017



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-17-14	1/24/17	Diversity training for police and fire	16,000
O-17-34	3/28/17	Fuel tank repair	2,600
O-17-40	4/11/17	Mosquito abatement program	150,000
O-17-41	4/11/17	Generator repairs at CEOC	6,664
O-17-42	4/11/17	Civil service testing	5,400
O-17-55	5/9/17	Repair roof at City Hall	125,000
O-17-62	5/23/17	Health benefit premium increase	140,241
			<u>\$ 445,905</u>

City of Conway
 Balance Sheet - General Fund
 For the month ended June 30, 2017



Cash - Operating	2,559,986
Cash - Reserve	2,011,965
Petty Cash	715
Taxes Receivable	3,362,084
Accounts Receivable	4,212,633
Due from Other Funds	31,156
Due from Street	25,225
Due from Component Unit	294,539
Fleet Inventory	15,539
Fuel Inventory	16,433
General Inventory	585
<i>Assets</i>	<u>12,530,863</u>
Accounts Payable	(51,810)
Salaries Payable	236,327
Insurance and Benefits Payable	54,175
Held for Others - Performance Bonds	12,700
Event Deposits	800
Due to Other Funds	5,768
Deferred Revenue	4,045,383
<i>Liabilities</i>	<u>4,303,342</u>
Fund Balance - Committed to cash flow	2,000,000
Fund Balance - Committed to reserve	2,000,000
Fund Balance - Unassigned	4,227,520
<i>Fund Balance</i>	<u>8,227,520</u>
<i>Total Liabilities & Fund Balance</i>	<u>12,530,863</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Street Fund
 For the month ended June 30, 2017



	<u>Budget</u>	<u>Month Activity</u>	<u>Year to Date</u>	<u>Encumbered</u>	<u>(Over)/Under Budget</u>	<u>% Expend/Collect</u>
Revenues						
Ad Valorem Tax	1,500,000	60,987	431,434		1,068,566	29%
Payments in Lieu of Tax	15,000	-	-		15,000	0%
State Tax Turnback	2,683,474	336,045	1,189,518		1,493,956	44%
AHTD 1/2 Cent Sales Tax Turnback	1,100,000	-	416,268		683,732	38%
Severance Tax	75,000	10,944	79,036		(4,036)	105%
Sales Tax	250,000	20,973	131,228		118,772	52%
Sign Permits	500	-	-		500	0%
Engineering Fees	5,000	200	10,400		(5,400)	208%
Interest Income	20,000	4,475	20,270		(270)	101%
Miscellaneous Revenues	1,505	-	2,330		(825)	-
Total Revenues	5,650,479	433,624	2,280,485	-	3,369,994	40%
Expenditures						
Personnel Costs	2,587,824	234,960	993,624	-	1,594,200	38%
Other Operating Costs	3,138,125	108,784	690,781	127,973	2,319,371	22%
Total Operating Costs	5,725,949	343,744	1,684,406	127,973	3,913,571	29%
Capital Outlay	93,333	-	21,344	-	71,989	23%
Total Expenditures	5,819,282	343,744	1,705,750	127,973	3,985,560	29%
Net Revenue/(Expense)	(168,803)		574,735			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
Street Fund
2017



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-17-34	3/28/17	Fuel tank repair	2,600
O-17-47	5/9/17	Increased transportation for Boys & Girls Club	13,000
O-17-50	5/9/17	Finish Smith & Spencer Reconstruction	139,000
O-17-62	5/23/17	Health benefit premium increase	11,583

City of Conway
 Balance Sheet - Street Fund
 For the month ended June 30, 2017



Cash - Operating	4,981,680
Taxes Receivable	47,108
Accounts Receivable	1,375,074
<i>Assets</i>	<u>6,403,862</u>
Accounts Payable	(3,472)
Salaries Payable	18,500
Insurance and Benefits Payable	9,277
Due to Other Funds	10,841
Due to General	25,225
Deferred Revenue	1,375,073
<i>Liabilities</i>	<u>1,435,444</u>
<i>Fund Balance</i>	<u>4,968,418</u>
<i>Total Liabilities & Fund Balance</i>	<u>6,403,862</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Sanitation
 For the month ended June 30, 2017



Revenues	<u>Budget</u>	<u>Month</u>		<u>Encumbered</u>	<u>(Over)/Under</u>		<u>%</u>
		<u>Activity</u>	<u>Year to Date</u>		<u>Budget</u>	<u>Expend/Collect</u>	
Sanitation Fees	8,750,000	842,030	4,500,942		4,249,058	51%	
Proceeds - Recycled Materials	540,000	28,831	376,426		163,574	70%	
Landfill Fees - General	200,000	24,330	110,022		89,978	55%	
Insurance Proceeds	5,733	746	6,479		(746)	-	
Interest Income	50,000	8,891	38,635		11,365	77%	
Miscellaneous Revenues	-	11,285	15,406		(15,406)	-	
Total Revenues	9,545,733	916,113	5,047,910	-	4,497,823	53%	
Expenditures							
Personnel Costs	3,875,162	442,702	1,903,939	-	1,971,223	49%	
Other Operating Costs	<u>3,640,496</u>	<u>176,332</u>	<u>1,146,533</u>	<u>170,816</u>	<u>2,323,147</u>	<u>31%</u>	
Total Operating Costs	7,515,658	619,034	3,050,472	170,816	4,294,370	41%	
Capital Outlay	<u>4,169,969</u>	<u>543</u>	<u>137,352</u>	<u>29,885</u>	<u>4,002,732</u>	<u>3%</u>	
Total Expenditures	11,685,627	619,577	3,187,823	200,701	8,297,102	27%	
Net Revenue/(Expense)	(2,139,894)		<u><u>1,860,086</u></u>				

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway
Sanitation Fund
2017



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-17-62	5/23/17	Health benefit premium increase	\$ 31,212

City of Conway
 Balance Sheet - Sanitation
 For the month ended June 30, 2017



Cash - Operating	4,467,281
Petty Cash	200
Post Closure Cash Account	5,640,636
Accounts Receivable	(1,140)
Due from Other Funds	68
Due from Component Unit	750,000
General Inventory	2,122
Land & Buildings	2,484,109
Infrastructure	1,043,647
Machinery and Equipment	3,915,471
Vehicles	448,244
Deferred Outflows of Resources	1,454,446
<i>Assets</i>	<u>20,205,084</u>
Accounts Payable	2,154
Salaries Payable	41,143
Insurance and Benefits Payable	19,447
Compensated Absences	168,607
Net Pension Obligation	9,286,388
Deferred Inflows of Resources	637,180
Due to Other Funds	7,891
Landfill Close/Post Close	8,524,931
<i>Liabilities</i>	<u>18,687,740</u>
<i>Net Assets</i>	<u>1,517,344</u>
<i>Total Liabilities and Net Assets</i>	<u>20,205,084</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
 Monthly Financial Report - Airport
 For the month ended June 30, 2017



	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
Revenues						
Sales Tax	13,000	-	3,600		9,400	28%
Airport Fuel Sales	600,000	73,537	383,112		216,888	64%
T-Hangar Rent	118,000	6,023	47,670		70,330	40%
Community Hangar Rent	25,000	3,300	6,995		18,005	28%
Ground Leases	125,000	-	44,205		80,795	35%
Insurance Proceeds	3,681	-	-		3,681	0%
Miscellaneous Revenues	13,000	675	5,535		7,465	43%
Total Revenues	897,681	83,535	491,118	-	406,563	55%
Expenditures						
Personnel Costs	216,013	28,074	121,381	-	94,632	56%
Fuel for Resale	431,000	57,685	295,415	-	135,585	69%
Other Operating Costs	157,881	5,395	47,257	4,953	105,670	30%
Total Operating Costs	804,894	91,154	464,054	4,953	335,887	58%
Capital Outlay	-	-	-	-	-	-
Total Expenditures	804,894	91,154	464,054	4,953	335,887	58%
Net Revenue/(Expense)	92,787		<u><u>27,064</u></u>			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway
Airport Fund
2017



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-17-59	5/23/17	Study of the Lollie levee	\$ 10,000
O-17-60	5/23/17	New windcone and pole	\$ 5,500
O-17-62	5/23/17	Health benefit premium increase	\$ 1,608
			<u>\$ 17,108</u>

City of Conway
 Balance Sheet - Airport
 For the month ended June 30, 2017



Cash - Operating	402,395
Taxes Receivable	2,020
Accounts Receivable - Fuel Vendor	6,392
Due from Other Funds	733
Land	1,607,274
Buildings	4,652,909
Machinery & Equipment	477,842
Vehicles	16,454
Infrastructure	25,425,821
Construction in Progress	52,066
<i>Assets</i>	<u>32,643,906</u>
Salaries Payable	2,268
Insurance and Benefits Payable	1,552
Compensated Absences	5,127
Due to General	800
Accrued Interest Payable	108,986
Notes Payable	2,750,000
<i>Liabilities</i>	<u>2,868,733</u>
<i>Fund Balance</i>	29,775,173
<i>Total Liabilities & Fund Balance</i>	<u>32,643,906</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
Monthly Financial Report - Major Project Funds
For the month ended June 30, 2017



Parks and Rec A&P Tax

Balance, 5/31/17	1,726,362
Receipts	392,225
Payments	(1,463,064)
Balance, 6/30/17	\$ 655,523

Pay as you go Sales Tax

Balance, 5/31/17	3,109,446
Receipts	1,190,099
Payments	(37,750)
Balance, 6/30/17	\$ 4,261,796

Street Impact Fees

Balance, 5/31/17	843,266
Receipts	25,769
Payments	-
Balance, 6/30/17	\$ 869,035

Parks Impact Fees

Balance, 5/31/17	413,081
Receipts	14,953
Payments	(2,156)
Balance, 6/30/17	\$ 425,878



MEMO

TO: Mayor Bart Castleberry
CC: City Council Members
FROM: Missy Lovelady
DATE: July 25, 2017
SUBJECT: Certified Liens – Code Enforcement

The following resolutions are included for a request to the Faulkner County Tax collector to place a certified lien against real property as a result of incurred expenses by the City.

The properties & amount (plus a ten percent collection penalty) are as follows:

1. 1335 S Donaghey	\$169.42
2. 408 S Davis	\$182.57
3. 66 Briarwood Cir.	\$193.49
4. 26 Briarwood Cir	\$213.63
5. 817 Teal Dr.	\$226.23
6. 1525/1527 Hardy St.	\$244.20
7. 605 E German Ln	\$271.55
8. 1832 S Boulevard	\$544.72
9. 818 Drake Dr.	\$605.89

Please advise if you have any questions. Thank you for your consideration.



City of Conway, Arkansas
Resolution No. R-17-___

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 1335 S Donaghey within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$169.42 (\$126.75 + Penalty \$12.67 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **July 25, 2017** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 25th day of July, 2017.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Lovelady
Phone: 501-450-6191
Fax: 501-504-6908

MEMO:

To: Mayor Bart Castleberry
CC: City Council Members

From: Missy Lovelady
Date: July 25, 2017

Re: 1335 S Donaghey

- May 18, 2017– Warning Violation written regarding grass by Kim Beard.
- Property Owner is listed as Sandra & James Harrington.
- Property was rechecked on 5/25/17 with no progress made.
- Certified and regular letters were mailed 5/28/17 to address on file and a notice was left by post office.
- Property was rechecked on 6/7/17 with no action taken.
- Final Cleanup completed on 6/14/17.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any concerns or questions please advise.

INVOICE

City of Conway
Code Enforcement

DATE: JULY 19, 2017

1201 Oak Street
 Conway, AR 72032
 Phone: 501-450-6191
 Fax 501-504-6908
 missy.schrag@cityofconway.org

TO CORELOGIC
 ESCROW REPORTING
 PO BOX 961252
 FT WORTH TX 76161-0252

Description: Mowing/Clean-up/Admin Fees
 associated with the nuisance abatement at
 1335 S Donaghey, Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	711-12499-005		July 25, 2017

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	1 Employee -Mowing/Cleanup	18.82	18.82
3	3 PT Employee -Mowing/Cleanup	10.94	32.82
1	Maintenance fee (mower)	15.00	15.00
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
1	Administrative Fee (Physical Plant)	10.94	10.94
2	Certified Letter	5.13	10.26
2	Regular letter	.48	.96

TOTAL BY 5/9/17 \$126.75

- Total amount due after July 25, 2017 includes collection penalty & filing fees

TOTAL AFTER 5/9/17 \$169.42

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Lovelady
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-504-6908

June 26, 2017

Parcel # 711-12499-005

CORELOGIC
ESCROW REPORTING
PO BOX 961252
FT WORTH TX 76161-0252

RE: Nuisance Abatement at 1335 S Donaghey, Conway AR
Cost of Clean-Up, Amount Due: \$126.75

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **July 25, 2017 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Missy Lovelady**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Lovelady

**Conway Code Enforcement
Incident Report**

Date of Violation: 05/18/17

Violator Name: Sandra & James Harrington

Address of Violation: 1335 S Donaghey

Violation Type: Grass

Warning #: CE9576

Description of Violation and Actions Taken: On 05/18/17 Code Enforcement Officer Kim Beard wrote a warning violation for grass. Property was rechecked on 05/25/17 with no progress made. Certified & regular letters were mailed 05/28/17. Property was rechecked on 06/07/17 with no action taken. Final cleanup was completed on 06/14/17.

Code Enforcement Officer: Kim Beard

Officer Signature: _____

Date:

Time:



City of Conway, Arkansas
Resolution No. R-17-___

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **408 S Davis** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$182.57** (\$138.70 + Penalty \$13.87 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **July 25, 2017** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 25th day of July, 2017.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Lovelady
Phone: 501-450-6191
Fax: 501-504-6908

MEMO:

To: Mayor Bart Castleberry
CC: City Council Members

From: Missy Lovelady
Date: July 25, 2017

Re: 408 S Davis

- May 3, 2017– Warning Violation was written regarding grass & rubbish/trash by Kim Beard.
- Property Owner is listed as Joseph & Ali Syed Banken.
- Property was rechecked on 5/11/17 with no progress made.
- Certified and regular letters were mailed 5/15/17 to address on file and a notice was left by post office.
- Property was rechecked on 5/22/17 with no action taken.
- Final Cleanup completed on 6/6/17.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any concerns or questions please advise.

INVOICE

City of Conway Code Enforcement

DATE: JULY 19, 2017

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-504-6908
missy.schrag@cityofconway.org

TO JOSEPH & ALI SYED BANKEN
408 S DAVIS ST
CONWAY AR 72034

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
408 S DAVIS, Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-07340-008		July 25, 2017

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	1 Employee -Mowing/Cleanup	18.40	18.40
1	1 PT Employee -Mowing/Cleanup	10.94	10.94
1	1 Employee - Mowing/Cleanup	16.62	16.62
	Sanitation Ticket# 596751	32.63	32.63
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
1	Administrative Fee (Physical Plant)	10.94	10.94
2	Certified Letter	5.13	10.26
2	Regular letter	.48	.96

- Total amount due after July 25, 2017 includes collection penalty & filing fees

TOTAL	\$138.70
TOTAL WITH PENALTY & FILING FEES	\$182.57

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Lovelady
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-504-6908

June 26, 2017

Parcel # 710-07924-000

JOSEPH & ALI SYED BANKEN
408 S DAVIS ST
CONWAY AR 72034

RE: Nuisance Abatement at 408 S DAVIS ST., Conway AR
Cost of Clean-Up, Amount Due: \$179.54

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **July 25, 2017 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Missy Lovelady**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Lovelady

**Conway Code Enforcement
Incident Report**

Date of Violation: 05/03/17

Violator Name: Joseph & Ali Syed Banken

Address of Violation: 408 S Davis St

Violation Type: Grass; Rubbish & trash

Warning #: CE9550

Description of Violation and Actions Taken: On 05/03/17 Code Enforcement Officer Kim Beard wrote a warning violation for grass and rubbish/trash. Property was rechecked on 05/11/17 with no progress made. Certified & regular letters were mailed 05/15/17. Property was rechecked on 05/22/17 with no action taken. Final cleanup was completed on 06/06/17.

Code Enforcement Officer: Kim Beard

Officer Signature: _____

Date:

Time:



City of Conway, Arkansas
Resolution No. R-17-___

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 66 Briarwood Cir within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$193.49 (\$148.63 + Penalty \$14.86 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **July 25, 2017** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 25th day of July, 2017.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Lovelady
Phone: 501-450-6191
Fax: 501-504-6908

MEMO:

To: Mayor Bart Castleberry
CC: City Council Members

From: Missy Lovelady
Date: July 25, 2017

Re: 66 Briarwood Cir

- May 22, 2017– Warning Violation was written regarding grass by Kim Beard.
- Property Owner is listed as Arthur Buras.
- Property was rechecked on 6/1/17 with no progress made.
- Certified and regular letters were mailed 6/3/17 to address on file and a notice was left by post office.
- Property was rechecked on 6/13/17 with no action taken.
- Final Cleanup completed on 6/21/17.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any concerns or questions please advise.

INVOICE

City of Conway Code Enforcement

DATE: JULY 19, 2017

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-504-6908
missy.schrag@cityofconway.org

TO ARTHUR BURAS
66 BRIARWOOD CIR
CONWAY AR 72034

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
66 BRIARWOOD CIR., Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-09029-000		July 25, 2017

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	1 Employee -Mowing/Cleanup	18.40	18.40
2	2 Employee -Mowing/Cleanup	16.62	33.24
2	2 PT Employee -Mowing/Cleanup	10.94	21.88
1	Maintenance fee (mower)	15.00	15.00
	Sanitation Ticket#	0	0
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
1	Administrative Fee (Physical Plant)	10.94	10.94
2	Certified Letter	5.13	10.26
2	Regular letter	.48	.96
TOTAL			\$148.63
TOTAL WITH PENALTY & FILING FEES			\$193.49

- Total amount due after July 25, 2017 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Lovelady
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-504-6908

June 26, 2017

Parcel # 710-09029-000

ARTHUR BURAS
66 BRIARWOOD CIR
CONWAY AR 72034

RE: Nuisance Abatement at 66 Briarwood Cir, Conway AR
Cost of Clean-Up, Amount Due: \$126.75

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **July 25, 2017 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Missy Lovelady**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Lovelady

**Conway Code Enforcement
Incident Report**

Date of Violation: 05/22/17

Violator Name: Arthur Buras

Address of Violation: 66 Briarwood Circle

Violation Type: Grass

Warning #: CE9580

Description of Violation and Actions Taken: On 05/22/17 Code Enforcement Officer Kim Beard wrote a warning violation for grass. Property was rechecked on 06/01/17 with no progress made. Certified & regular letters were mailed 06/03/17. Property was rechecked on 06/13/17 with no action taken. Final cleanup was completed on 06/21/17.

Code Enforcement Officer: Kim Beard

Officer Signature: _____

Date:

Time:



City of Conway, Arkansas
Resolution No. R-17-___

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 26 Briarwood Circle within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$213.62 (\$166.84 + Penalty \$16.68 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **July 25, 2017** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 25th day of July, 2017.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Lovelady
Phone: 501-450-6191
Fax: 501-504-6908

MEMO:

To: Mayor Bart Castleberry
CC: City Council Members

From: Missy Lovelady
Date: July 25, 2017

Re: 26 Briarwood Cir

- May 22, 2017– Warning Violation was written regarding grass and rubbish by Kim Beard.
- Property Owner is listed as Elizabeth M Jackson.
- Property was rechecked on 6/1/17 with no progress made.
- Certified and regular letters were mailed 6/3/17 to address on file and a notice was left by post office.
- Property was rechecked on 6/13/17 with no action taken.
- Final Cleanup completed on 6/21/17.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any concerns or questions please advise.

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Lovelady
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-504-6908

June 26, 2017

Parcel # 710-09038-000

ELIZABETH M JACKSON
26 BRIARWOOD CIR
CONWAY AR 72034

RE: Nuisance Abatement at 26 Briarwood Cir, Conway AR
Cost of Clean-Up, Amount Due: \$166.84

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **July 25, 2017 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Missy Lovelady**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Lovelady

INVOICE

City of Conway Code Enforcement

DATE: JULY 21, 2017

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-504-6908
missy.schrag@cityofconway.org

TO ELIZABETH M JACKSON
26 BRIARWOOD CIR
CONWAY AR 72034

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
26 BRIARWOOD CIR., Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-09038-000		July 25, 2017

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	1 Employee -Mowing/Cleanup	18.82	18.82
2	2 PT Employee -Mowing/Cleanup	10.94	21.88
1	1 Employee -Mowing/Cleanup	18.40	18.40
1	Maintenance fee (mower)	15.00	15.00
	Sanitation Ticket #598864	32.63	32.63
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
1	Administrative Fee (Physical Plant)	10.94	10.94
2	Certified Letter	5.13	10.26
2	Regular letter	.48	.96

TOTAL WITHOUT FEES: \$166.84

TOTAL WITH PENALTY & FILING FEES: \$213.62

- Total amount due after July 25, 2017 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

**Conway Code Enforcement
Incident Report**

Date of Violation: 05/22/17

Violator Name: Elizabeth M Jackson

Address of Violation: 26 Briarwood Circle

Violation Type: Grass; Rubbish & trash

Warning #: CE9581

Description of Violation and Actions Taken: On 05/22/17 Code Enforcement Officer Kim Beard wrote a warning violation for grass and rubbish/trash. Property was rechecked on 06/01/17 with no progress made. Certified & regular letters were mailed 06/03/17. Property was rechecked on 06/13/17 with no action taken. Final cleanup was completed on 06/21/17.

Code Enforcement Officer: Kim Beard

Officer Signature: _____

Date:

Time:



**City of Conway, Arkansas
Resolution No. R-17-___**

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 817 Teal Dr. within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$226.23 (\$178.39 + Penalty \$17.84 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **July 25, 2017** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 25th day of July, 2017.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Lovelady
Phone: 501-450-6191
Fax: 501-504-6908

MEMO:

To: Mayor Bart Castleberry
CC: City Council Members

From: Missy Lovelady
Date: July 25, 2017

Re: 817 Teal Dr.

- May 3, 2017– A Notice of Violation for grass and rubbish was mailed to the bank due to house sitting vacant for several months and mail to the owner had been returned.
- Property was rechecked on 5/11/17 with no progress, therefore a violation was written by Austin Sullivan.
- Property Owner is listed as Jon T Wiggs.
- Property was rechecked on 5/19/17 with no progress made.
- Certified and regular letters were mailed 5/20/17 to addresses on file and a notice was left by post office.
- Property was rechecked on 5/30/17 with no action taken.
- Final Cleanup completed on 6/15/17.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any concerns or questions, please advise.

INVOICE

City of Conway Code Enforcement

DATE: JULY 19, 2017

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-504-6908
missy.schrag@cityofconway.org

TO JON T WIGGS
817 TEAL DR
CONWAY AR 72034

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
817 TEAL DR., Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Austin Sullivan	712-12072-081		July 25, 2017

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	1 Employee -Mowing/Cleanup	18.82	18.82
3	3 PT Employee -Mowing/Cleanup	10.94	32.82
2	2 Employee -Mowing/Cleanup	16.62	33.24
1	1 Employee - Mowing/Cleanup	18.40	18.40
1	Maintenance fee (mower)	15.00	15.00
	Sanitation Ticket #597963	32.63	32.63
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
1	Administrative Fee (Physical Plant)	10.94	10.94
2	Certified Letter	5.13	10.26
2	Regular letter	.48	.96

- Total amount due after July 25, 2017 includes collection penalty & filing fees

TOTAL	\$178.39
TOTAL WITH PENALTY & FILING FEES	\$226.23

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Lovelady
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-504-6908

June 26, 2017

Parcel # 712-12072-081

JON T WIGGS
817 TEAL DR
CONWAY AR 72034

RE: Nuisance Abatement at 817 Teal, Conway AR
Cost of Clean-Up, Amount Due: \$178.39

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **July 25, 2017 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Missy Lovelady**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Lovelady

**Conway Code Enforcement
Incident Report**

Date of Violation: 5/11/2017

Violator Name: Jon T. Wiggs

Address of Violation: 817 Teal Dr

Violation Type: Grass/ Rubbish

Warning #:CE9437

Description of Violation and Actions Taken: On 05/11/2017 Code Enforcement Officer Austin Sullivan wrote a warning violation for grass and rubbish. Property was rechecked on 05/19/2017 with no progress made. Certified & regular letters were mailed 05/20/2017. Property was rechecked on 05/30/2017 with no action taken. Final cleanup was completed on 06/15/2017.

Code Enforcement Officer: Austin Sullivan

Officer Signature: _____

Date:

Time:



City of Conway, Arkansas
Resolution No. R-17-___

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 1525/1527 Hardy St. within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$244.20 (\$194.73 + Penalty \$19.47 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **July 25, 2017** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 25th day of July, 2017.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Lovelady
Phone: 501-450-6191
Fax: 501-504-6908

MEMO:

To: Mayor Bart Castleberry
CC: City Council Members

From: Missy Lovelady
Date: July 25, 2017

Re: 1525/1527 Hardy St.

- April 25, 2017– Warning Violation was written regarding grass & rubbish/trash by Kim Beard.
- Property Owner is listed as Jason & Stephanie Black.
- Property was rechecked on 5/3/17 & 5/8/17 with no progress made.
- Certified and regular letters were mailed 5/9/17 to address on file and a notice was left by post office.
- Property was rechecked on 5/18/17 with no action taken.
- Final Cleanup completed on 6/6/17.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any concerns or questions please advise.

INVOICE

City of Conway Code Enforcement

DATE: JULY 19, 2017

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-504-6908
missy.schrag@cityofconway.org

TO Jason & Stephanie Black
7520 Colbert Dr.
Rancho Murreta CA 95683

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
1525/1527 Hardy St., Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-03350-001		July 25, 2017

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	1 Employee -Mowing/Cleanup	22.02	22.02
1	1 Employee -Mowing/Cleanup	18.82	18.82
4	4 PT Employee -Mowing/Cleanup	10.94	43.76
1	Employee - Mowing/Cleanup	18.40	18.40
1	Employee - Mowing/Cleanup	16.62	16.62
1	Maintenance fee (mower)	15.00	15.00
	Sanitation Ticket# 596745; 596748	53.51	53.51
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
1	Administrative Fee (Physical Plant)	10.94	10.94
2	Certified Letter	5.13	10.26
2	Regular letter	.48	.96
TOTAL			\$194.73
TOTAL WITH PENALTY & FILING FEES			\$244.20

- Total amount due after July 25, 2017 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Lovelady
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-504-6908

June 26, 2017

Parcel # 710-03350-001

Jason & Stephanie Black
7520 Colbert Dr.
Rancho Murreta CA 95683

RE: Nuisance Abatement at 1525-1527 Hardy St., Conway AR
Cost of Clean-Up, Amount Due: \$194.73

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **July 25, 2017 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Missy Lovelady**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Lovelady

**Conway Code Enforcement
Incident Report**

Date of Violation: 04/25/17

Violator Name: Jason & Stephanie Black

Address of Violation: 1525/1527 Hardy St

Violation Type: Grass & Rubbish/trash

Warning #: CE9538

Description of Violation and Actions Taken: On 04/25/17 Code Enforcement Officer Kim Beard wrote a warning violation for grass and rubbish/trash. Property was rechecked on 05/03/17 & 05/08/17 with no progress made. Certified & regular letters were mailed 05/09/17. Property was rechecked on 05/18/17 with no action taken. Final cleanup was completed on 06/06/17.

Code Enforcement Officer: Kim Beard

Officer Signature: _____

Date:

Time:



City of Conway, Arkansas
Resolution No. R-17-___

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 605 E German Ln. within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$271.55 (\$219.59 + Penalty \$21.96 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **July 25, 2017** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 25th day of July, 2017.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Lovelady
Phone: 501-450-6191
Fax: 501-504-6908

MEMO:

To: Mayor Bart Castleberry
CC: City Council Members

From: Missy Lovelady
Date: July 25, 2017

Re: 605 E German Ln

- May 10, 2017– Warning Violation was written regarding grass by Kim Beard.
- Property Owner is listed as Kenneth Clark.
- Property was rechecked on 5/19/17 with no progress made.
- Certified and regular letters were mailed 5/20/17 to address on file and a notice was left by post office.
- Property was rechecked on 5/30/17 with no action taken.
- Final Cleanup completed on 6/7/17.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any concerns or questions please advise.

INVOICE

City of Conway Code Enforcement

DATE: JULY 19, 2017

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-504-6908
missy.schrag@cityofconway.org

TO KENNETH GENE CLARK
37 KINGS HWY
CONWAY AR 72032

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
605 E GERMAN LN, Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-07924-000		July 25, 2017

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
3	1 Employee -Mowing/Cleanup	18.82	56.46
3	1 Employee -Mowing/Cleanup	18.40	55.20
3	3 PT Employee -Mowing/Cleanup	10.94	32.82
1	Maintenance fee (mower)	15.00	15.00
	Sanitation Ticket#	0	0
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
1	Administrative Fee (Physical Plant)	10.94	10.94
2	Certified Letter	5.13	10.26
2	Regular letter	.48	.96
TOTAL			\$219.59
<ul style="list-style-type: none"> Total amount due after July 25, 2017 includes collection penalty & filing fees 			TOTAL WITH PENALTY & FILING FEES \$271.55

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Lovelady
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-504-6908

June 26, 2017

Parcel # 710-07924-000

KENNETH GENE CLARK
37 KINGS HWY
CONWAY AR 72032

RE: Nuisance Abatement at 605 E GERMAN LN., Conway AR
Cost of Clean-Up, Amount Due: \$219.59

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **July 25, 2017 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Missy Lovelady**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Lovelady

**Conway Code Enforcement
Incident Report**

Date of Violation: 05/10/17

Violator Name: Kenneth Clark

Address of Violation: 605 E German Lane

Violation Type: Grass

Warning #: CE9557

Description of Violation and Actions Taken: On 05/10/17 Code Enforcement Officer Kim Beard wrote a warning violation for grass. Property was rechecked on 05/19/17 with no progress made. Certified & regular letters were mailed 05/20/17. Property was rechecked on 05/30/17 with no action taken. Final cleanup was completed on 06/07/17.

Code Enforcement Officer: Kim Beard

Officer Signature: _____

Date:

Time:



City of Conway, Arkansas
Resolution No. R-17-___

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 1832 S Blvd within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$544.72 (\$467.93 + Penalty \$46.79 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **July 25, 2017** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 25th day of July, 2017.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Lovelady
Phone: 501-450-6191
Fax: 501-504-6908

MEMO:

To: Mayor Bart Castleberry
CC: City Council Members

From: Missy Lovelady
Date: July 25, 2017

Re: 1832 South Blvd

- May 10, 2017– Warning Violation was written regarding grass & rubbish/trash by Kim Beard.
- Property Owner is listed as Jeffery Hulett.
- Property was rechecked on 5/17/17 with no progress made.
- Certified and regular letters were mailed 5/20/17 to address on file and a notice was left by post office.
- Property was rechecked on 5/30/17 with no action taken.
- Final Cleanup completed on 6/14/17.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any concerns or questions please advise.

INVOICE

City of Conway Code Enforcement

DATE: JULY 19, 2017

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-504-6908
missy.schrag@cityofconway.org

TO JEFFERY S HULETT
1001 MISSION RD
NORTH LITTLE ROCK AR 72118

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
1832 S BOULEVARD, Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-01062-000		JULY 25, 2017

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
4	1 Employee -Mowing/Cleanup	18.82	75.28
16	5 PT Employee -Mowing/Cleanup	10.94	175.04
4	2 Employee - Mowing/Cleanup	16.62	66.48
1	Maintenance fee (mower)	15.00	15.00
	Sanitation Ticket # 597786; 497894	76.02	76.02
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
1	Administrative Fee (Physical Plant)	10.94	10.94
2	Certified Letter	5.13	10.26
2	Regular letter	.48	.96

TOTAL BY 5/9/17 \$467.93

- Total amount due after July 25, 2017 includes collection penalty & filing fees

TOTAL AFTER 5/9/17 \$544.72

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Lovelady
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-504-6908

June 26, 2017

Parcel # 710-01062-000

JEFFERY S HULETT
1001 MISSION RD
NORTH LITTLE ROCK AR 72118

RE: Nuisance Abatement at 1832 South Blvd, Conway AR
Cost of Clean-Up, Amount Due: \$467.93

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **July 25, 2017 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention to Missy Lovelady**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Lovelady

**Conway Code Enforcement
Incident Report**

Date of Violation: 05/10/17

Violator Name: Jeffery Hulett

Address of Violation: 1832 South Blvd

Violation Type: Grass & Rubbish/trash

Warning #: CE9559

Description of Violation and Actions Taken: On 05/10/17 Code Enforcement Officer Kim Beard wrote a warning violation for grass and rubbish/trash. Property was rechecked on 05/17/17 with no progress made. Certified & regular letters were mailed 05/20/17. Property was rechecked on 05/30/17 with no action taken. Final cleanup was completed on 06/14/17.

Code Enforcement Officer: Kim Beard

Officer Signature: _____

Date:

Time:



Before Pics





After Pics – 1832 S. Blvd.





City of Conway, Arkansas
Resolution No. R-17- _____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **818 Drake Dr.** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$605.89** (\$523.54 + Penalty \$52.35 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **July 25, 2017** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 25th day of July, 2017.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement
1201 Oak Street
Conway, Arkansas 72032



Missy Lovelady
Phone: 501-450-6191
Fax: 501-504-6908

MEMO:

To: Mayor Bart Castleberry
CC: City Council Members

From: Missy Lovelady
Date: July 25, 2017

Re: 818 Drake Dr.

- April 10, 2017– Warning Violation written regarding grass; rubbish and dilapidated structure by Austin Sullivan.
- Property Owner is listed as Joseph M Nelson.
- Property was rechecked on 4/20 & 28/17 with some progress made.
- Certified and regular letters were mailed 4/20/17 to address on file and a notice was left by post office.
- Additional recheck was performed 5/4/17; 5/12/17 due to weather and excessive rain.
- Property was rechecked on 5/19/17 with no action taken.
- Final Cleanup completed on 6/15/17.
- Certified and regular letters were sent including date, time & place of the City Council meeting.

If you have any concerns or questions please advise.

INVOICE

City of Conway Code Enforcement

DATE: JULY 20, 2017

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-504-6908
missy.schrag@cityofconway.org

TO JOSEPH M NELSON
818 DRAKE DR
CONWAY AR 72034

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
818 DRAKE DR., Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Austin Sullivan	712-12072-057		July 25, 2017

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
4	1 Employee -Mowing/Cleanup	18.82	75.28
11	3 PT Employee -Mowing/Cleanup	10.94	120.34
6	2 Employee - Mowing/Cleanup	16.62	99.72
3	1 Employee - Mowing/Cleanup	18.40	55.20
1	Maintenance fee (mower)	15.00	15.00
	Sanitation Ticket @ 597883;597915;597944	97.89	97.89
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
1	Administrative Fee (Physical Plant)	10.94	10.94
2	Certified Letter	5.13	10.26
2	Regular letter	.48	.96
TOTAL BY 5/9/17			\$523.54
TOTAL AFTER 5/9/17			\$605.89

- Total amount due after July 25, 2017 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

City of Conway
Code Enforcement

1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org



Missy Lovelady
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-504-6908

June 26, 2017

Parcel # 712-12072-057

JOSEPH M NELSON
818 DRAKE DR
CONWAY AR 72034

RE: Nuisance Abatement at 818 Drake, Conway AR
Cost of Clean-Up, Amount Due: \$523.54

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **July 25, 2017 Meeting**, 6:30 p.m. located at 810 Parkway Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1201 Oak Street Conway Arkansas 72032** with the **attention** to **Missy Lovelady**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Lovelady

**Conway Code Enforcement
Incident Report**

Date of Violation: 4/10/2017

Violator Name: Joseph M. Nelson

Address of Violation: 818 Drake Dr

Violation Type: Grass/Rubbish

Warning #:CE9412

Description of Violation and Actions Taken: On 04/10/2017 Code Enforcement Officer Austin Sullivan wrote a warning violation for grass and rubbish. Property was rechecked on 04/20/2017 and 04/28/2017 with some progress made. Certified & regular letters were mailed 04/20/2017. Additional recheck was performed on 05/04/2017 and 05/12/2017 due to excessive rain. Property was rechecked on 05/19/2017 with no action taken. Final cleanup was completed on 06/15/2017.

Code Enforcement Officer: Austin Sullivan

Officer Signature: _____

Date:

Time:

Before pics for 818 Drake



After pics for 818 Drake





**City of Conway, Arkansas
Ordinance No. O-17-_____**

AN ORDINANCE ACCEPTING AND APPROPRIATING GRANT PROCEEDS AWARDED TO THE CONWAY CODE ENFORCEMENT DEPARTMENT; AND FOR OTHER PURPOSES:

Whereas, the City of Conway has been awarded a grant in the amount of \$18,000 by the Central Arkansas Planning and Development District to administer a Code Enforcement Redevelopment Program.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

Section 1. The City of Conway shall accept grant proceeds in the amount of \$18,000 from CAPDD and appropriate into State Grant Revenue account 399-000-4201 and Other Misc. Expense account 399-111-5799.

Section 2. All ordinances in conflict herewith are repealed to the extent of that conflict.

PASSED this 25th day of July, 2017.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of
CONWAY, ARKANSAS
City of Opportunity

**CODE ENFORCEMENT
REDEVELOPMENT PROGRAM
FOR
LOW INCOME HOUSEHOLDS**

**Candy Jones
Grant Administrator
City of Conway
Office of the Mayor
1201 Oak Street
Conway, AR 72032
501-358-6812
candy.jones@cityofconway.org**

City of Conway
Code Enforcement Redevelopment Program

The Main objective of this program is to keep the City of Conway SAFE, CLEAN and GREEN. Through this program, low income households in the City of Conway may qualify to receive assistance to correct various code violation(s) on their property.

To find out more about the program, call Candy Jones, Grant Administrator at 501-358-6812, or come by City Hall at 1201 Oak Street.

Qualification Process (Residences Only):

- 1. Applicant must live within the Conway City limits.**
- 2. Applicant must own and have occupied the residence for at least one year prior to application.**
- 3. Applicant must not be delinquent on Property taxes – must show proof in application that property taxes are paid.**
- 4. Applicant must fall within the HUD low to moderate income guidelines for Faulkner County.**
- 5. Applicant must have a preexisting violation of City Ordinance O-09-55**

Note: Applicants can only receive fund assistance from the Redevelopment Program ONE time. No Exceptions.

Violation Corrections that qualify for assistance:

- Overgrown grass/weeds
- Junk, rubbish, trash on property
- Stagnant pools of water
- Inoperable vehicles stored on a residential lot outside of a carport, garage, etc.
- Vehicles Undergoing extended maintenance on a residential lot
- Unsafe, unoccupied structures on a residential lot
- Application for Code Enforcement Assistance



FY 2017 INCOME LIMITS DOCUMENTATION SYSTEM

[HUD.gov](#) [HUD User Home](#) [Data Sets](#) [Fair Market Rents](#) [Section 8 Income Limits](#) [MTSP Income Limits](#) [HUD LIHTC Database](#)

FY 2017 Income Limits Summary

FY 2017 Income Limit Area	Median Income Explanation	FY 2017 Income Limit Category	Persons in Family							
			1	2	3	4	5	6	7	8
Faulkner County	\$62,500	Very Low (50%) Income Limits (\$) Explanation	21,900	25,000	28,150	31,250	33,750	36,250	38,750	41,250
		Extremely Low Income Limits (\$)* Explanation	13,150	16,240	20,420	24,600	28,780	32,960	37,140	41,250*
		Low (80%) Income Limits (\$) Explanation	35,000	40,000	45,000	50,000	54,000	58,000	62,000	66,000

Selecting any of the buttons labeled "Explanation" will display detailed calculation steps for each of the various parameters.

NOTE: Faulkner County is part of the **Little Rock-North Little Rock-Conway, AR HUD Metro FMR Area**, so all information presented here applies to all of the **Little Rock-North Little Rock-Conway, AR HUD Metro FMR Area**. The **Little Rock-North Little Rock-Conway, AR HUD Metro FMR Area** contains the following areas: Faulkner County, AR; Lonoke County, AR; Perry County, AR; Pulaski County, AR; and Saline County, AR.

* The FY 2014 Consolidated Appropriations Act changed the definition of extremely low-income to be the greater of 30/50ths (60 percent) of the Section 8 very low-income limit or the poverty guideline as established by the Department of Health and Human Services (HHS), provided that this amount is not greater than the Section 8 50% very low-income limit. Consequently, the extremely low income limits may equal the very low (50%) income limits.

Income Limit areas are based on FY 2017 Fair Market Rent (FMR) areas. For information on FMRs, please see our associated FY 2017 [Fair Market Rent documentation system](#).

For last year's Median Family Income and Income Limits, please see here:

FY2016 Median Family Income and Income Limits for Faulkner County

Name: _____

Address: _____

City, State, Zip: _____

Phone: _____

E-mail: _____

Code Violation: _____

Items Needed:

- 1. Proof of Household Income**
- 2. Copy of Paid Property Tax Receipt**
- 3. Proof of residency for One Year**

Assistance with Application will be provided by:

**Candy Jones
Grant Administrator
City of Conway/Office of the Mayor
1201 Oak Street
Conway, AR 72032
Phone: 501-358-6812**



**City of Conway, Arkansas
Resolution No. R-17- ____**

A RESOLUTION APPROVING YEAR 2017 COMMUNITY DEVELOPMENT BLOCK GRANT BUDGET, THE AUTHORIZING THE SUBMISSION OF THE 2017 ACTION PLAN AND FOR OTHER PURPOSES

Whereas, it is the intention of the City Council of the City of Conway to allocate Community Development Block Grant (CDBG) funds in such a manner that the maximum feasible priority is given to activities which will benefit low to moderate income families and eliminate slum and blight.

Whereas, there is an approximate total of \$395,110 for Year 2017 funds allocated to the CDBG Program for budgetary purposes;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: The Year 2017 CDBG approximate budget totaling three-hundred and ninety five thousand one hundred and ten dollars (\$395,110) for budgeting purposes is adopted by reference to the attached budget sheet.

Section 2: The in-house Affirmative Action Policy which prescribes equal opportunity policies for the recruitment, hiring, training, promoting, demotions and termination of employees, with personnel goals revised annually.

Section 3: The Year 2017 CDBG Affirmative Action Plan is adopted to provide contractual procedures with regard to equal opportunity personnel policies on the part of CDBG project contractors.

Section 4: The Fair Housing Program/Policy of the City of Conway to affirmatively further Fair Housing practices in the sale, lease or rental of housing and to prevent discrimination on the basis of race, color, religion, national origin, sex, disability or familial status and to provide a procedure and Fair Housing Officer to assist and educate the public on their rights and procedures available to have complaints reviewed, investigated and resolved.

Section 5: The Director of Community Development is authorized to prepare and submit the 2017 Action Plan to carry out the activities/projects identified in the 5-Year Consolidated Plan to the U. S. Department of Housing and Urban Development (HUD) for review and approval. Once the approval by HUD has occurred, the City Council approval, Mayor is authorized to execute contracts, his signature being attested by the City Clerk, and City Attorney with the agencies identified in the 2017 Community Development Department Budget as application numbers to undertake the activities/projects in the Action Plan.

Section 6: All approved agencies of CDBG funds will use the city's procurement procedures for any services or contracts.

Passed this 25th day of July 2017

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



CITY OF CONWAY

Community Development

To: City Council Members
Mayor Castleberry

From: Kiera Oluokun, Director

Date: July 18, 2017

Re: Action Plan Approval and Program Year 2017 Budget

The 2017 Annual Action Plan is underway for submittal to HUD in July 2017. The Action Plan (Draft) can be found on at:

<http://www.cityofconway.org/pages/community-development/>

In support of the above items, the CDBG office submits the following attachments in summary for your approval:

- 1) Program Year 2017 Budget for the Annual Action Plan
- 2) 2016-2020 Strategies with proposed budget for 2017

Community Development Block Grant
 Program Year 2017 (July 1, 2017 - June 30, 2018)

Total CDBG Program Year 2017 Allocations: \$395,110

<u>Project (65%) - (\$256,821)</u>	<u>Description</u>	<u>Cost of Service</u>
Pine Street Revitalization - Agape Sidewalk Improvements	Finish out drainage & sidewalk improvements in front of the Agape Church on Siebenmorgen	\$186,700.00
Drainage and Sidewalks	Additional funding for Pine Street Revitalization	\$70,100.00
Projects Total		\$256,800.00
<u>Public Services (15%) - \$59,266</u>		
Bethlehem House	Transportation	\$7,000.00
Boys and Girls Club	Transportation	\$10,000.00
FC Council on Aging	Transportation	\$17,500.00
FC Day School	Transportation	\$7,000.00
Independent Living Services	Transportation	\$15,000.00
Y.E.S	Transportation	\$2,766.00
Public Services Total		\$59,266.00
<u>Administration (20%) - \$79,022</u>		
Base Salary		\$53,400.00
Benefits (Taxes, Insurance, Pension)		\$6,933.00
Additional Expenses: (Travel, Dues, Telephone, Office Supplies, etc)		\$15,689.00
Administration Total		\$76,022.00
Budget Total		\$395,088.00



CITY OF CONWAY

Community Development

CDBG 2016-2020 Program Year 2017

5 Year objectives:

1. Repair and maintain streets and sidewalks
2. Enhance the capacity of the City's drainage and storm water runoff systems
3. Increase the supply of affordable suitable housing
4. Provision of additional community facilities and public services

Objectives with strategies in brief:

1. Repair and maintain streets and sidewalks

Assess the city's streets and sidewalks and fund according to need.

2. Enhance the capacity of the City's drainage and storm water runoff systems

Assess drainage, storm, water and sewer systems and allow funding for public improvements and a combination of loans and grants for private improvements.

3. Increase the supply of affordable suitable housing

- a. Work with area non-profit partners to create, rehab and replace affordable housing
- b. Create housing strategy that focuses on homeless and leaving public housing
- c. Create incentives for infill housing
- d. Create program for clearing vacant and boarded housing

4. Provision of additional community facilities and public services

- a. Emphasis on transportation for public services
- b. Focus on fair housing activities such as credit counseling when transportation allows extra funds
- c. Emphasis on homeless facilities for community facilities
- d. Allow for neighborhood community facilities



CITY OF CONWAY
Community Development

2017 Annual Action Plan Budget

Grant Total	\$395,110
Administration	\$79,022
Pine Street/Sidewalk and Drainage-	\$256,800
Public Services-Transportation-	\$59,266

Bethlehem House	\$7,000
Boys and Girls Club	\$10,000
FC Council on Aging	\$17,500
FC Day School	\$7,000
Independent Living Services	\$15,000
Young Empowered Sisters	\$2,766

Total allocated in 2017 Action Plan-**\$395,088**

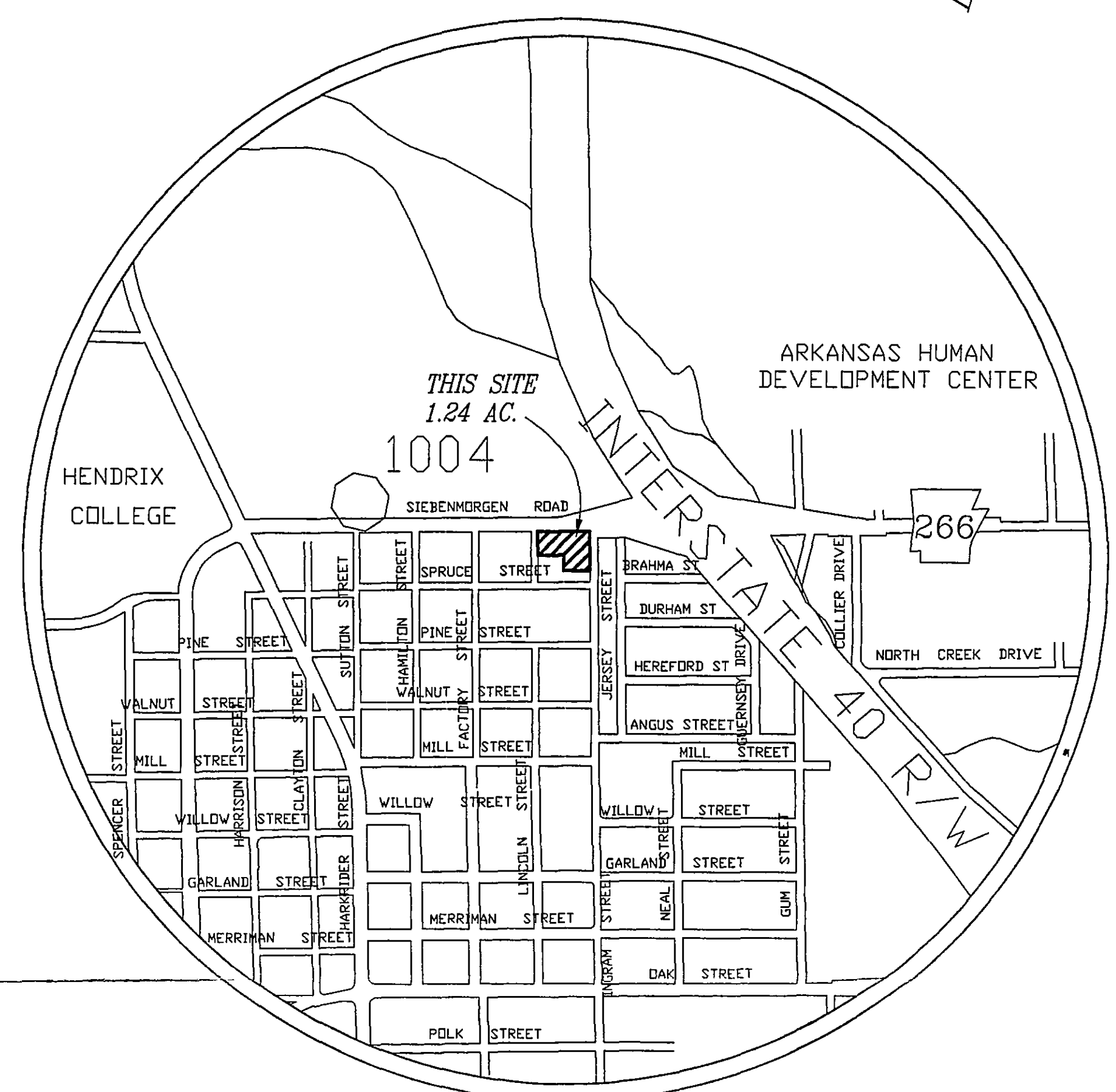
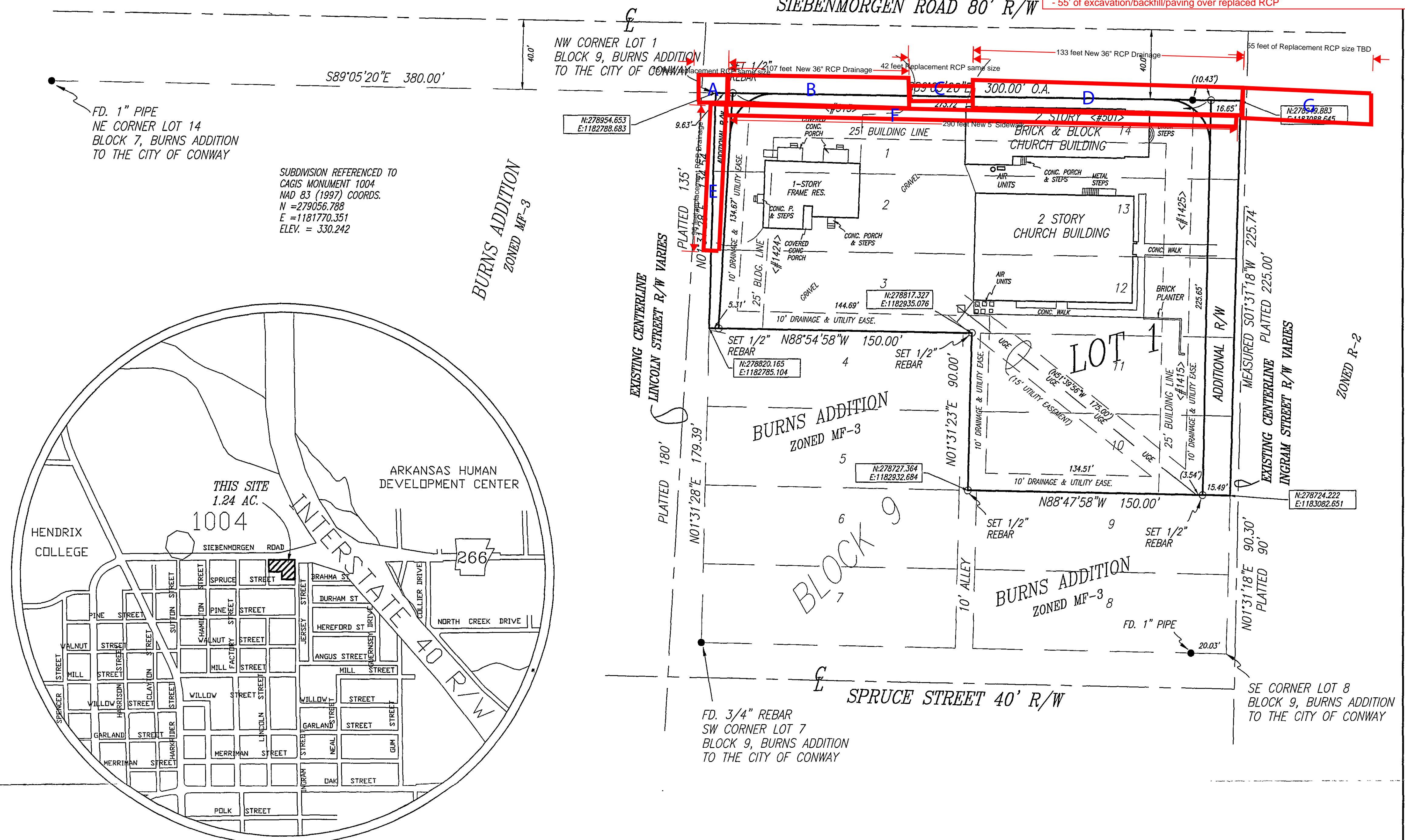
Pine Street Improvements

ACTS REPLAT

LYING IN THE NW1/4 SW1/4 SECTION 6
T-5-N, R-13-W, FAULKNER COUNTY,
ARKANSAS

ZONED S-1

- A - 16' of Replacement RCP Drainage same size
- B - 16' excavation/backfill/repaving of 1/2 street extension over drainage
- C - 107' of New 36" RCP Drainage
- D - 107' of excavation/backfill/paving of 1/2 street extension over drainage
- E - 42' of Replacement RCP Drainage same size
- F - 42' of excavation/backfill/paving of 1/2 street extension over drainage
- G - 133' of New 36" RCP Drainage
- H - 133' of excavation/backfill/paving of 1/2 street extension over drainage
- I - 96' Replacement RCP and tie in to 'A' section, size TBD.
- J - Potential excavation/backfill/paving to existing street (as determined by Engineer design)
- K - 290' of New 5' Sidewalk
- L - (2) Handicap ramps at each end of sidewalk
- M - 55' of Replacement RCP Drainage, size TBD by Engineer
- N - 55' of excavation/backfill/paving over replaced RCP



Certificate of Owner

We the undersigned, owners of the real estate shown and described herein, do hereby certify that we have laid off, platted, and subdivided and do hereby lay off, plat, subdivide said real estate in accordance with this plat and do hereby dedicate to the use of the public the (streets, alleys, drives, easements, etc.) as shown on said plat.

Date of Execution: 11-29-00

Signed: *Sharon Rimmer*
Sharon Rimmer,
1425 Ingram Street
Conway, Arkansas, 72032

Source of Title: D.R. 618 Page 641
D.R. 612 Page 147
D.R. 612 Page 145
D.R. 622 Page 171
D.R. 646 Page 495
D.R. 1999 Page 2268

FILED FOR RECORD
Date 12-1-00
at 9:15 o'clock A.M.
SHARON RIMMER, CLERK
By CB D.C.

Certificate of Recording

This document No. _____ filed for record 1st of December day, 2000 in Plat Book No. 5 page 238.

Signed: *Sharon Rimmer*
Sharon Rimmer,
Faulkner County Circuit Clerk

Certificate of Surveying Accuracy

I Timothy P. Tyler, hereby certify that this plat correctly represents a boundary survey made by me and boundary markers and lot corners shown hereon actually exist and their location, type and material are correctly shown and all minimum requirements of the Arkansas Minimum Standards for Land Surveyors have been met.

Date of Execution: 11-29-00

Signed: *Tim P. Tyler*
Timothy P. Tyler,
Registered Land Surveyor
No. 1243
State of Arkansas

Certificate of Final Plat Approval

Pursuant to the Conway Subdivision Regulations and all other conditions and approval having been completed, this document is hereby accepted. This Certificate is hereby executed under the authority of the said rules and regulations.

Date of Execution 12-1-00

Signed: *Michael Sela*
Michael Sela,
Conway Planning Commission
Chairman

This property is serviced by Conway Utilities. Water and Sewer— Conway, Arkansas, Faulkner County.
Zoning of property MF-3

Note:
Iron pins are set at all lot corners and at points of curve. Lots with rounded corners are 25' radius unless noted otherwise. Distances on curves are chord distances. All easements shall be for general utilities and or drainage. Building lines are 25' unless noted otherwise. All easements are 7.5' wide on each side of lot lines unless other wise noted. The error of closure is 1 to 9999.

This plat was prepared by Tim P. Tyler, Arkansas Professional Land Surveyor No. 1243 #51 West Cadron Ridge Road, Greenbrier Arkansas 72058 Phone 679-2015

LEGAL DESCRIPTION:

Lots 1-3, Lots 10-14 and part of the alley of Block 9 Burn's Addition to the City of Conway, Arkansas, as shown on Plat of Records in Plat Book A Page 46, records of Faulkner County, better described as beginning at the NW corner of Lot 1 Block 9 Burn's Addition; thence along the North side of Block 9 S89°05'20"E 300.00 feet; thence along the east line of said Block 9 S01°31'18"W 225.74 feet; thence N88°47'58"W 150.00 feet; thence N01°31'23"E 90.00 feet; thence N88°54'58"W 150.00 feet to the west line of said Block 9; thence N01°31'28"E 134.54 feet to the point of beginning, containing 1.24 acres more or less.

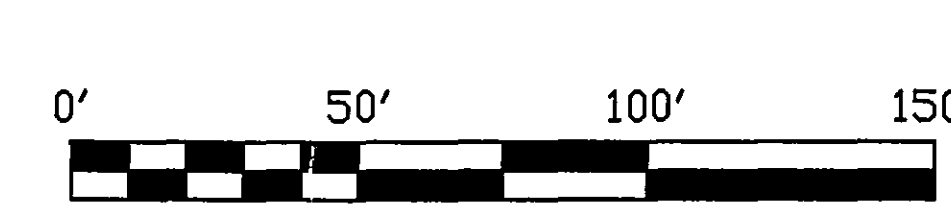
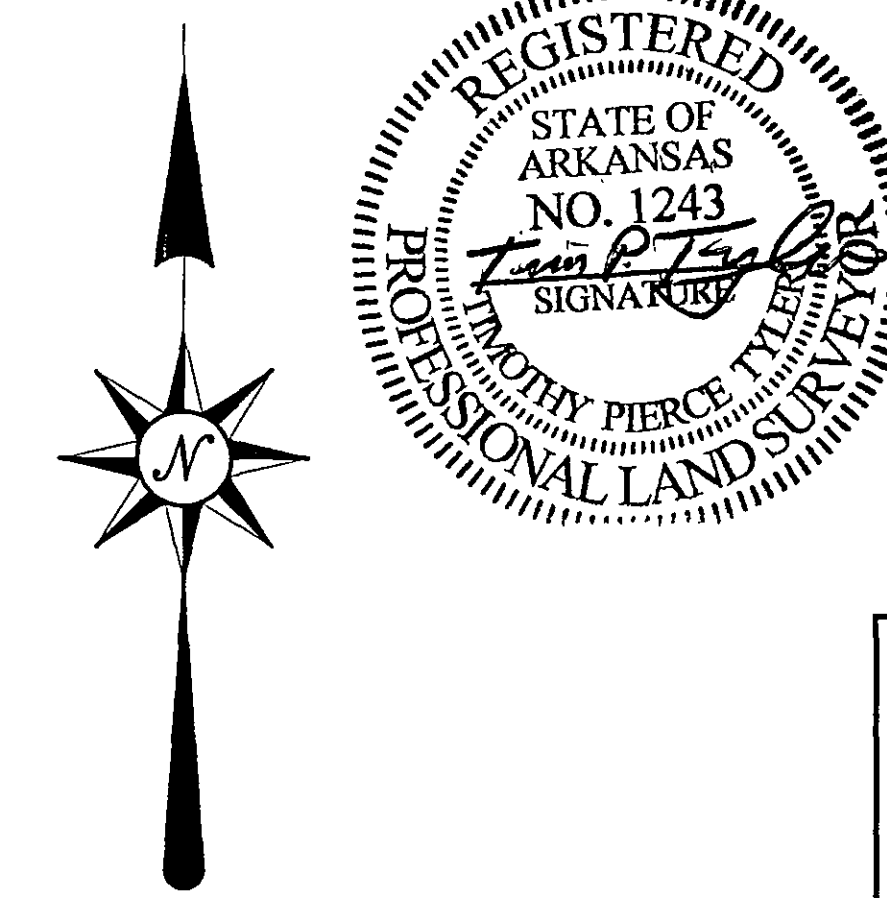
This property is not in the 100 year flood plain according to Flood Insurance Rate Map #05045C0130 F, Panel 130 of 250, dated June 2, 1994.

CERTIFICATE OF RECORD
State of ARKANSAS
County of FAULKNER

I hereby certify that this instrument was FILED FOR RECORD and is RECORDED on the DATE and TIME and in the BOOK and PAGE as stamped hereon.

DATE: 12-1-2000 TIME: 9:15 A.M.
BOOK: Plat 5 PAGE: 238

SHARON RIMMER
Faulkner County Circuit Clerk
and Ex-Officio Recorder Faulkner County
By: *Sharon Rimmer* D.C.



ACTS REPLAT

DESIGNED BY	TIM TYLER SURVEYING AND MAPPING	SCALE 1" = 50'
DRAWN BY	51 WEST CADRON RIDGE ROAD	JOB NO. CHURCHRP
CHECKED BY	GREENBRIER, ARKANSAS 72058	SHEET NO. 1 OF 1
DATE	25 SEPT. 2000	PH. 679-2015 FAX 679-2138
STATE CODE		

MEMO

City of Conway, Arkansas
 Jamie Brice, Purchasing Manager
 1201 Oak Street
 Conway, AR 72032
www.cityofconway.com

To: Mayor Bart Castleberry and City of Conway Council
CC: Felicia Rogers Jack Bell
From: Jamie Brice
Date: July 18th, 2017
Re: Donaghey & Robinson Traffic Signal Project

The City of Conway Street & Engineering Department opened bids on July 18, 2017 for the Donaghey-Robinson Traffic Signal Project.

A total of two sealed bids were received:

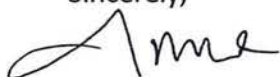
All Service Electric, Inc. - \$98,931.00
Desoto County Electric, Inc. - \$98,072.50

The Street & Engineering Department recommends Council accept and approve the lowest bid from Desoto County Electric, Inc.

Funds for this project have been previously budgeted for in the City of Conway Street Fund.

Please don't hesitate to contact me if you have any questions.

Sincerely,



Jamie Brice
 Purchasing Manager
 City of Conway

Department Head Acknowledgement

Name: B. Finley Vinson, PE, PTOE, LEED AP

Signature: 

Date: July 18, 2017



City of Conway, Arkansas
Resolution No. R-17-_____

A RESOLUTION AUTHORIZING THE OFFICE OF THE CITY ATTORNEY TO ACT PURSUANT TO ARKANSAS CODE ANNOTATED §18-15-201 *ET SEQ.*, AND OTHER STATE STATUTORY AUTHORITY TO SEEK CONDEMNATION BY EMINENT DOMAIN PROCEEDINGS OF CERTAIN PROPERTIES DESCRIBED HEREIN FOR THE PUBLIC PURPOSE OF CONSTRUCTING AND MAINTAINING STREET, ROAD AND BOULEVARD RIGHT OF WAY AND ALL NECESSARY AND PROPER EASEMENTS RELATED THERETO FOR THE CITY OF CONWAY'S ROUNDABOUT PROJECT AT THE INTERSECTION OF COLLEGE AVENUE AND SALEM ROAD.

Whereas, the City of Conway, Arkansas, is a city of the First Class duly organized and existing as a municipal corporation under the laws of the State of Arkansas. The City of Conway ("the City") has its principal place of business within the borders of Faulkner County, Arkansas. Under Arkansas law, the City is empowered under Arkansas Code Annotated § 18-15-201, *et seq.*, and other statutory authority to condemn real property by eminent domain for the purposes of streets, parks, boulevards, and public buildings (among other lawful purposes); and

Whereas, as part of the planning, construction and maintenance of the City's right of way for the Roundabout Project at the intersection of College Avenue and Salem Road ("the Project"), the City is in the process of planning and developing sufficiently wide and safe roads, streets, boulevards and necessary and proper rights of way within the statutory areas relative to the corporate limits of Conway as set out in A.C.A. § 18-15-201(a)(2), the City Council for the City of Conway has found and determined that it is necessary for public purposes to acquire the real properties described herein upon which to construct and maintain said roadway, street and utility easements. Being unable to reach an agreement and compromise as to the amount of just compensation to pay the landowner, it is now necessary for public purposes to acquire the real properties described herein upon which to construct and maintain said roadway and utility easements. Because the City has established a legitimate public purpose for said properties, it is empowered under A.C.A. §18-15-201 to seek condemnation through eminent domain of the properties as described herein and to properly compensate the owners of said lands pursuant to state law.

Whereas, to secure timely access to said real properties, however, it is necessary that eminent domain authority be declared, established, and exercised for the purpose of the construction, maintenance, and public use of the improved roadway, streets, boulevards, utilities, rights of way, and appropriate appurtenances developed thereto. As well and on behalf of the public, the City must continue ownership and control of the real property described herein, as necessary for the public purposes of continued maintenance, traffic control, safety, drainage and necessary and proper services throughout the affected areas and properties described herein.

Whereas, in recognition of the City's constitutional requirement to compensate the owner for the fair market value of the property described herein and subject to the condemnation by eminent domain proceedings, the City Council authorizes the amount of funds to be used in acquisition of the property.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1: The City Council for the City of Conway hereby finds and determines that it is necessary for public purposes to acquire the real properties owned by certain landowners described herein upon which to

construct and maintain said roadway, streets, boulevards and necessary easements. Being unable to reach an agreement and compromise as to the amount of just compensation to pay the respective landowners, it is necessary for public purposes to acquire the real properties owned by these landowners described herein upon which to construct and maintain said roadway, streets, boulevards, utilities and necessary easements. Because the City has established a legitimate public purpose for said properties, the City is empowered under A.C.A. §18-15-201 to seek condemnation through eminent domain of the properties described herein and to properly compensate the owners of said lands pursuant to state law.

Section 2: Harkrider & Oak, LLC owns real estate upon and along the Project area which is needed for the Project, more particularly described below:

{INSERT LEGAL DESCRIPTION}

Section 3: To secure timely access to said real properties, however, it is necessary that eminent domain authority be declared, established, and exercised for the purpose of the construction, maintenance, and public use of the improved roadway, streets, boulevards, utilities, rights of way, necessary and proper easements and appropriate appurtenances developed thereto. As well and on behalf of the public, the City must continue ownership and control of the real property described herein, as necessary for the public purposes of continued maintenance, traffic control, safety and necessary and proper rights of way and easements throughout the affected areas and properties described herein.

Section 4. To allow for the timely filing of the condemnation and to comply with the constitutional requirements of just compensation and having already approved certain funds for the Project, the amount of seventy-seven thousand dollars and no cents (\$77,000.00) shall be authorized for acquisition of the property described herein and based upon the independent, professional appraisal for the fair market value of the property, plus any rental and/or improvement compensation.

Section 5: The Office of the City Attorney of the City is hereby authorized to act on behalf of the City and initiate statutory proceedings for eminent domain and condemnation of the lands described herein for the purposes stated herein, up to and including filing appropriate legal pleadings and process in those courts of law having jurisdiction over such process and proceedings.

PASSED this 25th day of July, 2017.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-17- _____

AN ORDINANCE APPROPRIATING GRANT FUNDS FOR THE SPENCER STREET BROWNFIELD CLEANUP PROJECT, AND FOR OTHER PURPOSES;

Whereas, grant funds in the amount of \$5,122.25 were received from the U.S. Environmental Protection Agency in support of the Spencer Street Brownfield Cleanup Project and for other expenses.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS THAT:

Section 1: The City of Conway, Arkansas, shall accept and appropriate grant funds in the amount of \$2,719.64 from Federal Miscellaneous Grant Account (399-000-4200) to the Planning & Development Grant Miscellaneous Account (399-105-5799) and \$2,402.61 from Federal Miscellaneous Grant Account (399-000-4200) to the Planning & Development Gran CIP-Land Improvements Account. The City of Conway Project Management number is 399-105C.

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 25th day of July, 2017.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-17-_____**

AN ORDINANCE AMENDING THE CONWAY ZONING ORDINANCE O-94-54; MINIMUM LOT SQUARE FOOTAGE AND LOT COVERAGE FOR THE R-1 ZONING DISTRICT; REPEALING ANY ORDINANCES IN CONFLICT; AND FOR OTHER PURPOSES:

Whereas, The City of Conway would like to reduce the required minimum lot square footage in the R-1 single family residential zoning district.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. Conway Zoning Ordinance O-94-54, Article 401. Zoning District Regulations, Section 401.4, Residential Districts, C. Lot, Yard and Height Regulations shall be amended as follows:

“Minimum Lot Area Square Feet” and “Minimum Lot Area Per Family Square Feet” shall be reduced from 7500 square feet to 6000 square feet.

“Maximum Lot Coverage Including Main Structure And All Accessory Buildings” will be increased from 35% to 40%.

Footnote 9, “(9) The lot coverage may be 40% on an exterior or corner lot in R-1 single-family residential.” Shall be deleted.

No other lot, setback, or height requirements are changed.

Section 2. That any ordinance which conflicts with this ordinance is hereby repealed to the extent of the conflict.

PASSED this 25th day of July, 2017.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway, Arkansas
Ordinance No. O-17- _____

AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING ORDINANCE TO REZONE PROPERTY LOCATED AT 841 DONAGHEY AVENUE FROM R-2A TO O-2:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **R-2A** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

The East 202.4 feet of Lot 3, as shown on plat subdividing the SE 1/4 NE 1/4 Section 11, T5N, R14W, Faulkner County, Arkansas, said plat recorded in Book A, Page 46, Plat records of Faulkner County, Arkansas.

to those of **O-2**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 25th day of July 2017.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



1201 OAK STREET • CONWAY, AR 72032
(501) 450-6105 • planningcommission@cityofconway.org

MEMO

To: Mayor Bart Castleberry
CC: City Council Members

From: Anne Tucker, 2017 Planning Commission Chairman
Date: July 18, 2017

Re: Request to rezone property located at 841 Donaghey Avenue from R-2A to O-2

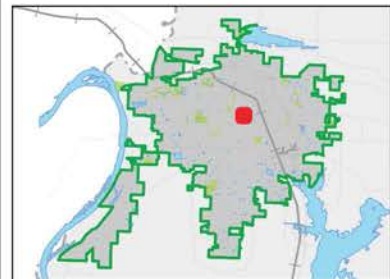
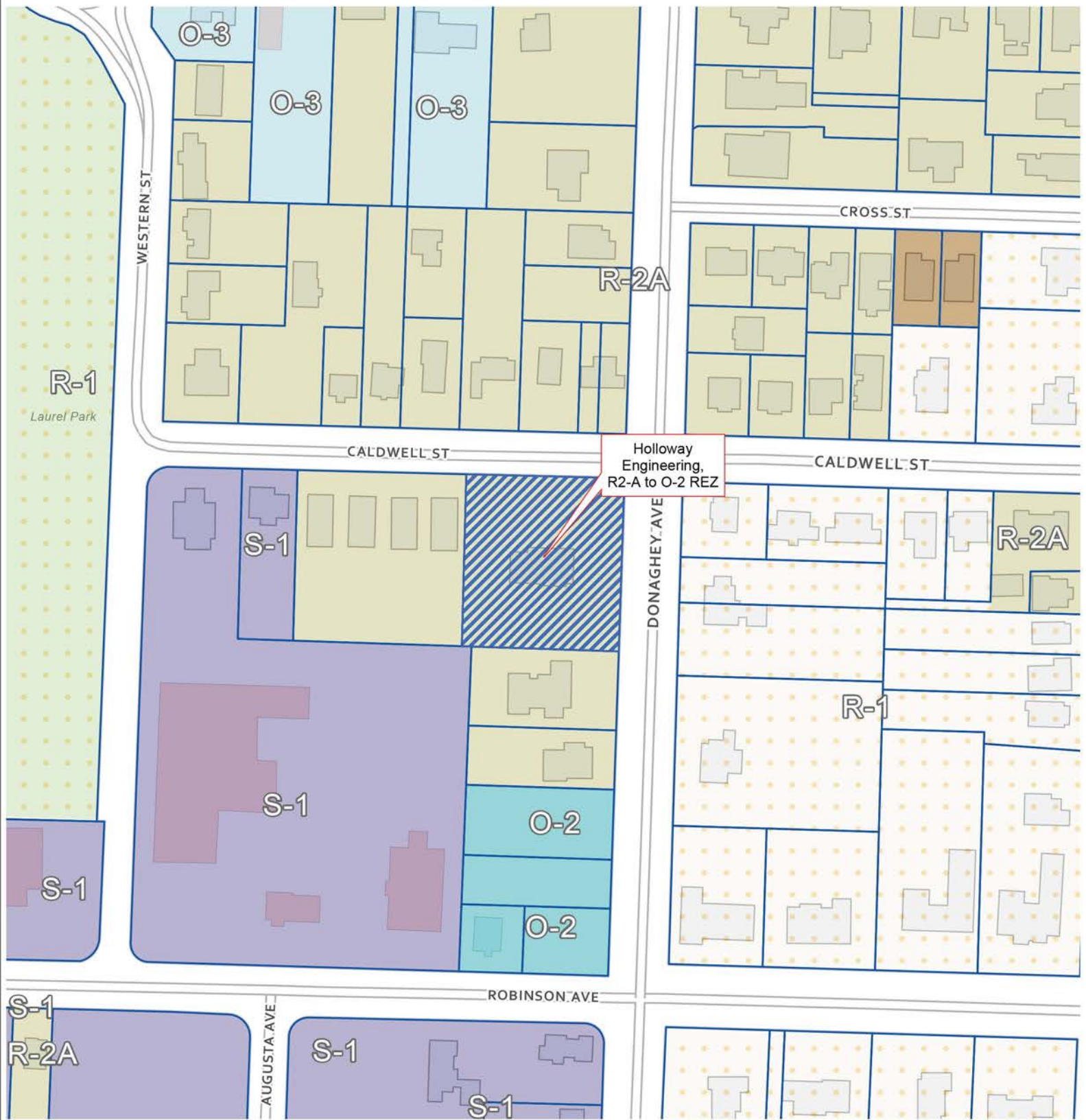
Holloway Engineering's request to rezone from R-2A (Large Lot Duplex) to O-2 (Quiet Office) property identified as 841 Donaghey Avenue with the legal description:

The East 202.4 Feet Of Lot 3, As Shown On Plat Subdividing The Se 1/4 Ne 1/4 Section 11, T5N, R14W, Faulkner County, Arkansas, Said Plat Recorded In Book A, Page 46, Plat Records Of Faulkner County, Arkansas.

was reviewed by the Planning Commission at its regular meeting on July 17, 2017. Area property owners and residents were in favor of the property being updated and developed appropriately.

The Planning Commission voted 10-0 that this request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.



DESCRIPTION

APPLICATION FOR REZONING

841 DONAGHEY AVE

1 ac.

Residential		Industrial	
R-1	MF-1	I-1	
R-2A	MF-2	RU-1	
R-2	MF-3	I-3	
HR	RMH		
SR			
Commercial		Office	
C-1	O-1	SP	
C-2	O-2	S-1	
C-3	O-3	A-1	
C-4		PUD	
		TJ	

City of Conway
Planning & Development

THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER.

THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. THIS DOCUMENT IS TO BE USED FOR REFERENCE PURPOSES ONLY.

www.cityofconway.org/planningdevelopment
www.cityofconway.org/planning

N

140

Feet

JUL 2017



City of Conway, Arkansas
Ordinance No. O-17- _____

AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING ORDINANCE TO REZONE PROPERTY LOCATED AT 364 & 375 DENISON STREET FROM R-2 TO MF-3:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **R-2** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

E 300 feet S 100 feet, Block 5 BT Laney Subdivision and N 100 feet E 1/2 S 200 feet, Block 5 BT Laney Subdivision, Conway, Faulkner County, Arkansas, containing 1.34 acres +/-.

to those of **MF-3**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 25th day of July, 2017.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



1201 OAK STREET • CONWAY, AR 72032
(501) 450-6105 • planningcommission@cityofconway.org

MEMO

To: Mayor Bart Castleberry
CC: City Council Members

From: Anne Tucker, 2017 Planning Commission Chairman
Date: July 18, 2017

Re: Request to rezone property located at 364 & 375 Denison Street from R-2 to MF-3

GPM Properties, LLC's request to rezone from R-2 (Low Density Residential) to MF-3 (Multi-Family 3; maximum of 24 units per gross acre) property identified as 364 & 375 Denison Street with the legal descriptions:

[364 Denison Street]

Block 5 B T Laney Sub, E 300 Ft S 100 Ft

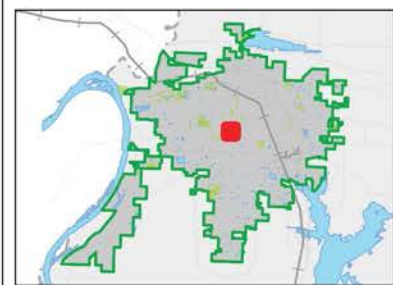
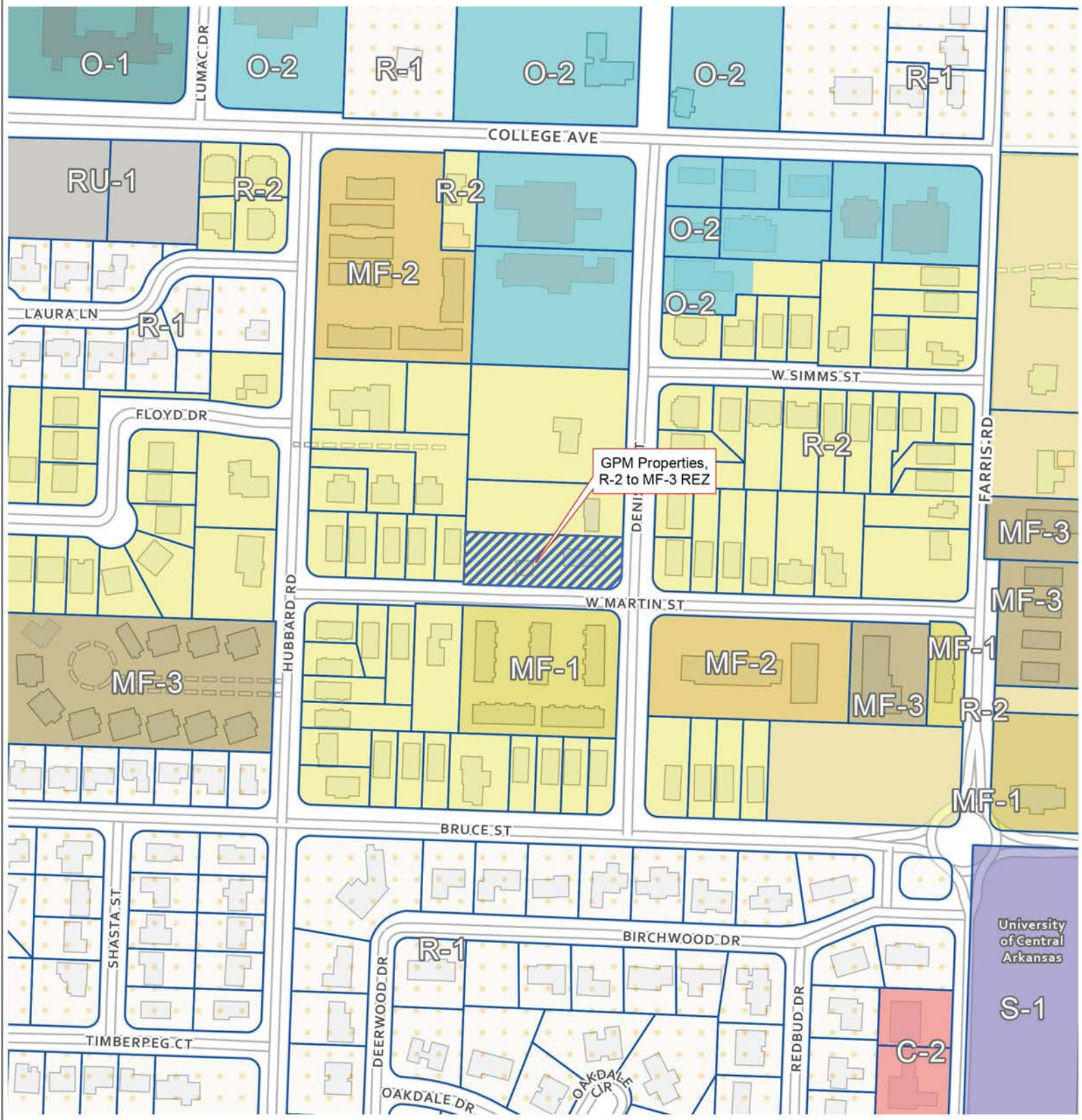
[375 Denison Street]

Blk 5 B T Laney Sub N 100 Ft E 1/2 Of 5 S 200

was reviewed by the Planning Commission at its regular meeting on July 17, 2017. Concerns regarding drainage were raised by area residents. It was explained that the property developer would be required to identify adequate drainage mechanisms for any additional runoff during the Site Development Review process.

The Planning Commission voted 10-0 that this request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.




DESCRIPTION

REQUEST FOR
REZONING

364 & 375 DENISON ST

0.69 ac.

Residential		Industrial	
R-1	MF-1	I-1	RU-1
R-2A	MF-2	I-3	I-3
R-2	MF-3		
HR	RMH		
SR			
Commercial		Office	
C-1	O-1	SP	S-1
C-2	O-2	A-1	A-1
C-3	O-3	PUD	PUD
C-4		TJ	TJ




City of Conway
Planning & Development

THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER.

THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. THIS DOCUMENT IS TO BE USED FOR REFERENCE PURPOSES ONLY.

www.cityofconway.org/planningdevelopment
www.cityofconway.org/planning



N
210

Feet
JUL 2017



1201 OAK STREET • CONWAY, AR 72032
 (501) 450-6105 • planningcommission@cityofconway.org

MEMO

To: Mayor Bart Castleberry
CC: City Council Members

From: Anne Tucker, 2017 Planning Commission Chairman
Date: July 18, 2017

Re: Request for a Conditional Use Permit to allow MF-2 Density in a C-2 zoning district for property located at 1600 S Donaghey Avenue

Watson & Watson Construction has requested a Conditional Use Permit to allow MF-2 Density (maximum of 18 dwelling units per gross acre) in an C-2 zoning district for property located at 1600 S. Donaghey Avenue with the legal description:

A part of the NW 1/4 of the SW 1/4 of Section 24, Township 5 North, Range 14 West, Faulkner County, Arkansas, more particularly described as follows: The North 236.4 feet of the West 402 feet of the NW 1/4 of the SW 1/4 of Section 24, containing 2.18 acres, more or less.

Also, A Part of the W 1/2 of the NW 1/4 of the SW 1/4 of Section 24, Township 5 North, Range 14 West, Faulkner County, Arkansas, more particularly describes as follows: Beginning 236.4 feet South of the Northwest corner of the W 1/2 of the NW 1/4 of the SW 1/4 of said Section 24, and run thence East 402 feet; thence South 225 feet; thence West 402 feet; thence North 225 feet to the point of beginning, containing 2 acres, more or less. More accurately described by a survey dated December 7, 2000, by James E. Ross, as follows: A part of the NW 1/4 of the SW 1/4 of Section 24, Township 5 North, Range 14 West, Faulkner County, Arkansas, described as beginning at the Northwest corner of said NW 1/4 SW 1/4; thence East 402 feet; thence South 00 degrees 45 minutes 25 seconds West, 461.4 feet; thence West 402.0 feet to the west line of said NW 1/4 SW 1/4; thence North 00 degrees 45 minutes 25 seconds East, 461.4 feet to the point of beginning, containing 4.26 acres, more or less, subject to a 40 foot right of way along the west side for South Donaghey and a 30 foot right of way along the north side for Favre Lane.

Less and except: A parcel of land situated in the Northwestern Corner of the NW 1/4 SW 1/4 Section 24, T5N, R14W, Faulkner County, Arkansas being more particularly described as follows: Commencing at the Northwest corner of said NW 1/4 SW 1/4 Section 24, thence S88° 38' 16" E, along the north line of said NW 1/4 SW 1/4 Section 24, 40.00 feet to the point of beginning; thence the continuing S88° 38' 16" E along said north line of said NW 1/4 SW 1/4 Section 24, 200.00 feet; thence S01° 52' 48" W 40.0 feet, thence N88° 38' 16" W, 67.43 feet; thence S60° 08' 01" W, 88.17 feet; thence S38° 54' 04" W, 95.66 feet to the easterly right of way line (80' ROW) of South Donaghey (State Highway 60 Spur); thence N01° 52' 48" E along said East right of way line 161.57 feet to the point of beginning and containing 0.334 acres (14,531.56 Sq. Ft.) more or less.

was reviewed by the Planning Commission at its regular meeting on July 17, 2017. Concerns regarding vehicular and pedestrian traffic were raised by several area residents. It was noted that the property is currently zoned C-2

and a full commercial development would likely produce more traffic than the requested multi-family and commercial combined development.

The Planning Commission voted 10-0, that this request be forwarded to the City Council with a recommendation for approval with the following conditions:

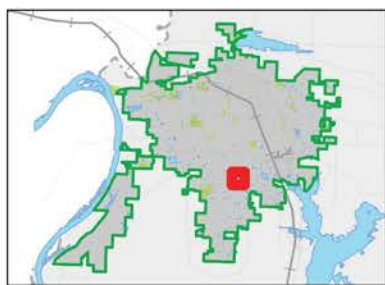
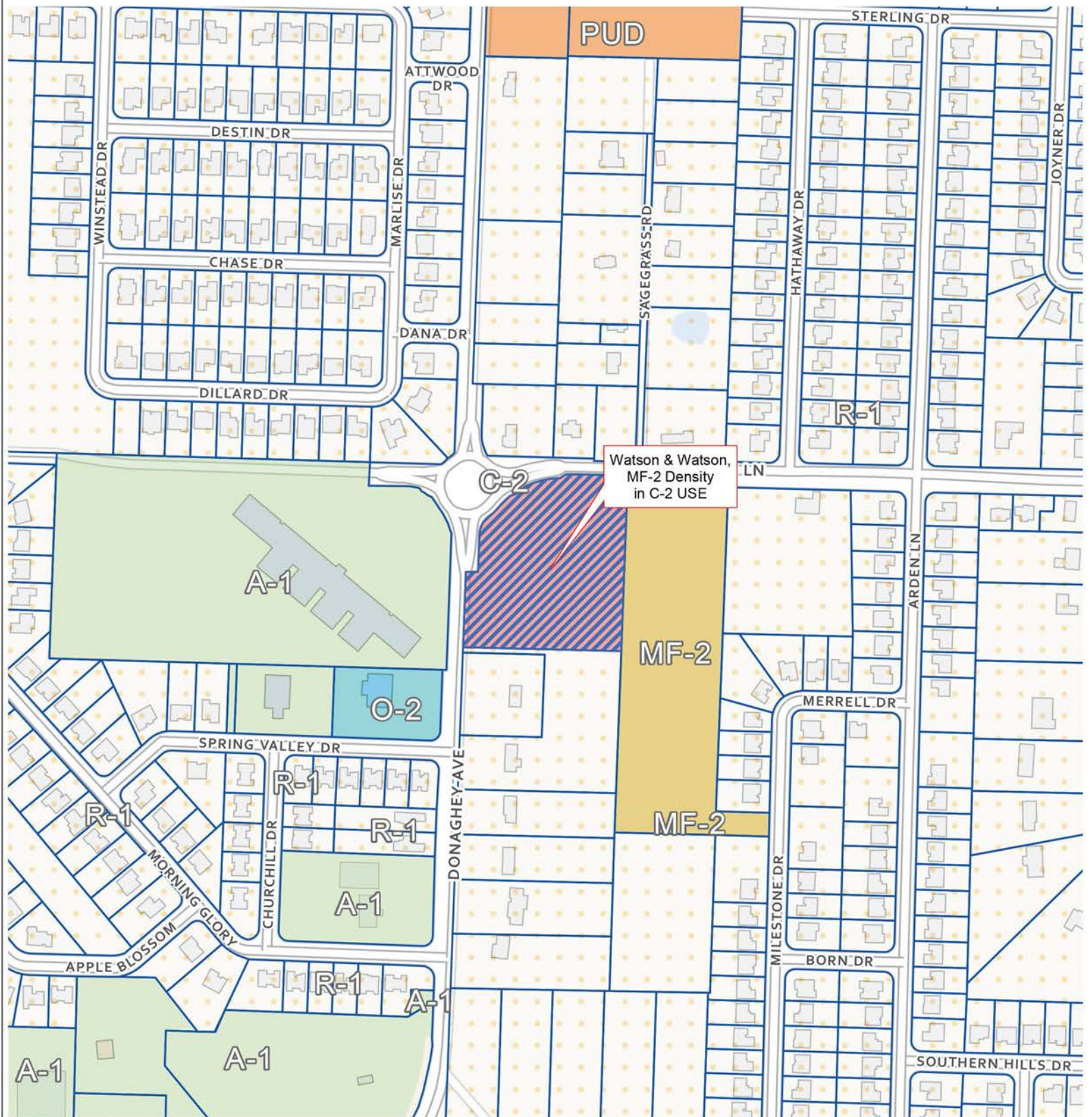
1. Maximum of 50 dwelling units.
2. Privacy fence to be built on the south side.
3. Curb cuts built on property lines with shared use agreement.
4. 25% increase in landscaping requirements on east and south property lines. Evergreen screening trees are to be included.
5. Sidewalks to be completed along street frontages.

Please advise if you have any questions.



PROPOSED MIXED USE DEVELOPMENT
1600 S. DONAGHEY AVENUE FOR
WATSON & WATSON CONSTRUCTION





DESCRIPTION
APPLICATION FOR
CONDITIONAL USE
PERMIT
--
1600 S DONAGHEY AVE

3.66 ac.

Residential		Industrial	
R-1	MF-1	I-1	
R-2A	MF-2	RU-1	
R-2	MF-3	I-3	
HR	RMH		
SR			
Commercial		Office	
C-1	O-1	SP	
C-2	O-2	S-1	
C-3	O-3	A-1	
C-4		PUD	
		TJ	

City of Conway
Planning & Development

THE MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE, AND MAY BE REPRODUCED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER. THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. THIS DOCUMENT IS TO BE USED FOR REFERENCE PURPOSES ONLY.

www.cityofconway.org/page/planning-development
www.cityofconway.org/page/development

N
280
Feet
JUL 2017

MEMORANDUM

TO: City Council Members/Mayor Bart Castleberry
FROM: Chief Jody Spradlin
DATE: July 18, 2017
SUBJECT: Request for dispose of assets

The Conway Emergency Operations Center has the following items that are no longer in working order:

- EIKI Projector Serial #LC-XB22 Inventory tag # 1346
- Toshiba Projector Serial #23595151 Inventory tag # 113-1143
- Brother Intellifax Serial #U61639F8J816453 Inventory tag # N/A

I would like to request approval to remove these items from our inventory listing and to dispose of them.

Thank you for your consideration.

AGREEMENT

This Agreement is entered this 20 day of July, 2017, between the City of Conway, Arkansas, and the Conway School District.

WITNESSETH:

WHEREAS, District desires to maintain and improve a School Resource Officers' Program ("Program") to serve the respective needs and to provide for the maximum mutual benefit of the parties hereto; and

WHEREAS, this objective is to be accomplished by the controlled interaction of the City's police officers with students and staff of the District; and

WHEREAS, the district desires to reduce juvenile crime and to promote students' well being.

NOW, THEREFORE, IN CONSIDERATION OF THE COVENANTS SET FORTH HEREIN, THE PARTIES AGREE AS FOLLOWS:

1. SERVICES

The City shall provide seven police officers and one police sergeant on a full-time basis to serve as School Resource Officers for the Conway School District. Two officers will be placed at the Conway High School; two officers will be placed at the Conway Junior High School; one officer will be placed at each middle school; and all officers will share the responsibilities of the elementary schools. The program may be expanded to add additional officers.

2. CONSIDERATION

In consideration for providing the above-described services, the Conway School District shall pay to the City the sum of \$280,000 which represents approximately half of the total costs associated with the officers' salaries, benefits, and the average overtime/comp that they receive as part of their SRO duties. The compensation shall be paid by the Conway School District to the City of Conway in full, between July 1, 2017 and July 30, 2018.

3. TERMS

The term of this Agreement shall be for a period commencing July 1, 2017, to and including, June 30, 2018. Absent termination by one of the parties hereto, or amendments mutually agreed upon by the parties, this Agreement shall automatically be renewed for additional terms of one year. This Agreement and all performances and obligations required hereunder may be terminated by the Mayor of the City of Conway or Superintendent of the Conway School District at any time and for any cause provided that the terminating party provides the other party with written notice of termination immediately upon the date of termination.

4. **PERSONNEL**

The School Resource Officers provided by the City shall be considered employees of the City. The School Resource Officers shall perform their services in accordance with Exhibit "A". Notwithstanding anything contained in this Agreement or the attachments to this Agreement, the School Resources Officer shall at all times be subject to the policies and procedures of the Conway Police Department. The City and the District shall be jointly responsible for the selection of an officer from the list of eligible candidates provided by the City. The City shall be responsible for the special training of the officer as required for participation in this program, and the scheduling of such School Resource Officers.

5. **INSURANCE**

City and District acknowledge that the other party is a governmental entity, duly organized under the laws of the State of Arkansas, and that each party relies on tort immunity. Accordingly, either parties, as a requirement of this Agreement shall not require additional insurance.

6. **ASSIGNMENT AND SUBCONTRACTING**


This Agreement and the performance of services required hereunder shall not be assigned or subcontracted by either party without the written consent of the other party.

7. **NOTICES**

Notices hereunder shall be given by first-class mail or personal service. Notice to the City shall be delivered or addressed to the Mayor, City of Conway, 1201 Oak Street, Conway, AR 72032. Notice to the District shall be delivered or addressed to the Superintendent of Schools, 2220 Prince Street, Conway, AR 72034.

Conway School District

City of Conway



Superintendent

Mayor Bart Castleberry

Date: 7/20/17

Date: _____

SCHOOL DISTRICT

Exhibit A

SCHOOL RESOURCE OFFICER

QUALIFICATIONS:

1. A police officer with a minimum of three years of law enforcement experience.
2. Officer has effective oral communication skills.
3. Officer has effective written communication skills.
4. Officer has strong desire to work with children and young adults.

BASIC PERFORMANCE RESPONSIBILITIES:

- A. The school resource officer will report directly to the school resource officer supervisor. The school resource officer supervisor will coordinate all resource officer activities with the Assistant Superintendent of Schools. Each school resource officer shall:
 1. Provide a general security presence within the school district at each of the SRO's assigned schools.
 2. Provide informal counseling to students and/or faculty.
 3. Act as a guest lecturer in the classroom in law enforcement related areas.
 4. Act as a liaison between the department and the school district.
 5. Investigate crimes occurring on school property.
- B. The school resource officer will assist school officials in setting up procedures for juvenile delinquency prevention programs by:
 1. Providing assistance to students and school staff members.
 2. Presenting various crime prevention, drug, and alcohol seminars.
 3. Serving as a positive role model.
 4. Bridging the communication gap between students and police.
 5. Enforcing State, Federal, and local laws whenever necessary.
 6. Preventing the organization of youth based gangs.
- C. The school resource officer will assist school officials with maintaining order in and around the school by investigating criminal behavior and taking enforcement action as appropriate to help insure a safe environment for students and school district officials.
- D. The school resource officer shall project a professional appearance and attitude that has a positive influence on the community.
- E. The school resource officer will report to his or her assigned school at the time designated by the school resource officer supervisor and will:
 1. Report to the area of assignment and remain in this area unless duty demands otherwise.
 2. Be visible in or around schools before school, during assemblies, lunch hours, and after school to ensure smooth school operation.
 3. Keep supervisors informed of the progress of investigations and/or problems in his or her area of responsibility.
 4. Accurately record daily activities as assigned and submit reports to the unit supervisor for approval.
- F. The school resource officer will perform any other duties as assigned by his or her supervisor.

- G. School resource officers who are assigned to schools will be on their assignments throughout the normal calendar year.
- H. Vacations other than school holidays will be taken primarily during times when school is not in session.

Note: The school resource officers will work extra-curricular activities at their assigned schools that the school resource officer supervisor deems necessary for the program to succeed. Compensation for the extra-curricular activities worked by the positions will be paid by time off through school holidays and summer months, to include the use of the School Resource Officer's accrued compensation time. Due to the accrual of this time the school resource officers are exempted from the departments 100 hour cap on accrued compensatory time.

I have read and agree to the above stipulations concerning extra-curricular activities.

Sgt. Chuck Leonard #227
School Resource Officer

Sean Gilman #306
School Resource Officer

Jim Ino #256
School Resource Officer

Dick #412
School Resource Officer

D. Flowers #411
School Resource Officer

[Signature] #391
School Resource Officer

[Signature] #482
School Resource Officer

[Signature] #463
School Resource Officer



**City of Conway, Arkansas
Ordinance No. O-17- _____**

AN ORDINANCE APPROPRIATING ASSET FORFEITURE FUNDS TO THE CONWAY POLICE DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the Conway Police Department needs approximately \$12,100 to up fit the School Resource Officer Jeep Rubicon and;

Whereas, money in the Conway Police Department Asset Forfeiture account is allowed, by law, to be used for such purposes as these.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate funds in the amount of \$12,100 from the Seized Asset Forfeiture revenue account 250-000-4900, into the Asset Forfeiture capital vehicle expense account, 250.121.5920.

Section 2. All ordinances in conflict herewith are repealed to that extent of the conflict.

PASSED this 25th day of July, 2017.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Ordinance No. O-17-_____**

AN ORDINANCE APPROPRIATING REIMBURSEMENTS FUNDS FROM VARIOUS ENTITIES FOR THE CONWAY POLICE DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the City of Conway has received reimbursements funds from the following entities:

Various Companies	\$27,110.57	Extra Duty Services
Conway Police Dept.	\$37.94	Challenge Coin Proceeds
Municipal Vehicle Program	\$2,261.10	Insurance Proceeds
Paymac, Inc.	\$5,926.00	Auction Proceeds

Whereas, the Conway Police Department needs these funds to replenish their expenditure accounts.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate funds from various companies in the amount of \$27,110.57 from 001.121.4185 to the CPD overtime expense account, 001.121.5114.

Section 2. The City of Conway shall appropriate funds from the CPD in the amount of \$37.94 from 001.121.4799 to the CPD miscellaneous expense account 001.121.5699.

Section 3. The City of Conway shall appropriate funds from the Municipal Vehicle Program in the amount of \$2,621.10 from 001.119.4360 to the CPD vehicle maintenance expense account 001.121.5450.

Section 4. The City of Conway shall appropriate funds from the Paymac, Inc. in the amount of \$5,926 from 001.121.4799 to the CPD vehicle maintenance expense account 001.121.5450.

Section 5. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 25th day of July, 2017.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer