



City of Conway, Arkansas  
CITY COUNCIL  
Agenda • March 8, 2022  
[www.conwayarkansas.gov](http://www.conwayarkansas.gov)

Elected Officials

Mayor Bart Castleberry  
City Clerk Michael O. Garrett  
City Attorney Charles Finkenbinder

Ward 1 Position 1 – Andy Hawkins  
Ward 1 Position 2 – David Grimes  
Ward 2 Position 1 – Anne Tucker  
Ward 2 Position 2 – Shelley Mehl  
Ward 3 Position 1 – Mark Ledbetter  
Ward 3 Position 2 – Mary Smith  
Ward 4 Position 1 – Theodore Jones Jr.  
Ward 4 Position 2 – Shelia Isby

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5:30pm: Building Design Standard Review  
6:30pm: City Council Meeting • City Council Chambers • 1111 Main Street  
Call to Order: Bart Castleberry, Mayor  
Roll Call: Michael O. Garrett, Clerk/Treasurer  
Minutes Approval: February 28<sup>th</sup>, 2022

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**A. Community Development Committee (Airport, Community Development, Code Enforcement, Permits, Inspections, & Transportation, Planning & Development)**

1. Resolution setting a public hearing to discuss the closing of a portion of the street immediately west of 3870 Friendship Road.
2. Resolution requesting Faulkner County to place a certified lien on property located at 512 3<sup>rd</sup> Avenue for incurred cost by the City of Conway.
3. Ordinance appropriating funds and accepting the low bid for the overnight emergency shelter for the Community Development Department.
4. Resolution authorizing the Office of the City Attorney to seek condemnation to acquire a portion of property located at 2035 Prince Street.
5. Ordinance appropriating funds and authorizing the Mayor to enter into a lease agreement with Conway Corporation for property located at 800 & 850 South Harkrider Street, and 695 Enterprise Avenue for the Transportation Department.

**B. Public Service Committee (Physical Plant, Parks & Recreation, Sanitation)**

1. Resolution to approve HALFF & Associates to design the Conway Soccer Complex for Parks & Recreation.
2. Ordinance appropriating funds to acquire the property located at 450 Corporate Drive for the Parks & Recreation Department.

**C. Public Safety Committee (District Court, Department of Information Systems & Technology, Animal Welfare, Communication Emergency Operations Center, Police, Fire, & Office of the City Attorney)**

1. Consideration to approve the removal of vehicles from inventory for the Conway Police Department.
2. Ordinance appropriating reimbursement funds from various entities in the fiscal year 2021 to the CPD.
3. Ordinance appropriating reimbursement funds from various entities to the Conway Police Department.

*Adjournment*



**City of Conway, Arkansas  
Resolution No. R-22-\_\_\_**

**A RESOLUTION SETTING A PUBLIC HEARING TO DISCUSS THE CLOSING OF A PORTION OF THE STREET IMMEDIATELY WEST OF 3870 FRIENDSHIP ROAD, IN THE CITY OF CONWAY, ARKANSAS:**

ALL THOSE PORTIONS OF THE RIGHT-OF-WAY OF OLD ARKANSAS HWY 25 FROM A LINE PARALLEL TO 85 FEET EAST OF THE CENTERLINE OF ARKANSAS HWY 25 TO A LINE PARALLEL TO 40 FEET NORTH OF THE CENTERLINE OF FRIENDSHIP RD, ALL LYING WITHIN THE CORPORATE LIMITS OF CONWAY, ARKANSAS.

**Whereas**, a petition has been filed with the City Council of the City of Conway, Arkansas by Chris and Stephanie Carlile, to abandon the portion of Friendship Rd aforementioned, within the corporate limits of the City of Conway, Arkansas; and

**Whereas**, upon the filing of the petition with the City, the City shall set a date and time for a hearing before the City Council for consideration of the petition.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF CONWAY, ARKANSAS:**

1. That the City Council shall hear said petition at its regular meeting to be held in the Conway City Council Chambers, 1111 Main Street, Conway, Arkansas, on the 22<sup>nd</sup> day of March 2022 at 6:00 pm.
2. That the City Clerk is hereby directed to publish notice of the filing of said petition and of said hearing for the time and in the matter prescribed by law.

**PASSED** this 8<sup>th</sup> day of March, 2022.

**Approved:**

\_\_\_\_\_  
**Mayor Bart Castleberry**

**Attest:**

\_\_\_\_\_  
**Michael O. Garrett  
City Clerk/Treasurer**



City of Conway, Arkansas  
Resolution No. R-22- \_\_\_\_\_

**A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY, AND FOR OTHER PURPOSES.**

**WHEREAS**, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 512 Third Ave. within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904; and

**WHEREAS**, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$210.98 (\$164.53 + Penalty \$16.45 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

**WHEREAS**, a hearing for the purpose of determine such lien has been set for **March 8, 2022** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

**NOW THEREFORE BE IT RESOLVED** that the City Council of the City of Conway, Arkansas that:

**Section 1:** That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

**Section 2:** That this Resolution shall be in full force and effect from and after its passage and approval.

**ADOPTED** this 8<sup>th</sup> day of March, 2022.

**Approved:**

\_\_\_\_\_  
**Mayor Bart Castleberry**

**Attest:**

\_\_\_\_\_  
**Michael O. Garrett**  
City Clerk/Treasurer

# INVOICE

## City of Conway Code Enforcement

DATE: MARCH 4, 2022

822 Locust St.  
Conway, AR 72034  
Phone: 501-450-6191  
Fax 501-450-6144  
missy.schrag@conwayarkansas.gov

TO Paul Calvert  
278 Arkavalley Rd  
Greenbrier AR 72058

Description: Mowing/Clean-up/Admin Fees  
associated with the nuisance abatement at  
512 3<sup>rd</sup> Ave., Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Austin Sullivan	710-03986-000		March 8, 2022

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	MOWING & DEBRIS REMOVAL BY C.E.P.P.	54.54	54.54
	SANITATION TICKETS #791474; 791480; 791481	59.74	59.74
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Cert5ified Letter	5.60	11.20
		TOTAL	\$164.53
		TOTAL WITH PENALTY & FILING FEES	\$210.98

- Total amount due after March 8, 2022 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032

**City of Conway**  
**Code Enforcement**

1111 Main St.  
Conway, Arkansas 72032  
[www.conwayarkansas.gov](http://www.conwayarkansas.gov)



*Missy Schrag*  
Conway Permits & Code Enforcement  
Phone 501-450-6191  
Fax 501-450-6144

Paul Calvert  
278 Arkavalley Rd  
Greenbrier AR 72058

Parcel # 710-03986-000

**RE: Nuisance Abatement at 512 3<sup>rd</sup> Ave. Conway AR**  
**Cost of Clean-Up, Amount Due: \$164.53**

To whom it may concern:

Because you failed or refused to remove, abate, or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **March 8, 2022 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag  
City of Conway  
Code Enforcement



## CODE CASE DETAILED REPORT RESPROP-1221-0464 FOR CITY OF CONWAY

**Case Type:** Residential Property Maintenance      **Project:**      **Opened Date:** 12/08/2021  
**Status:** Schedule City Clean up      **District:** City of Conway      **Closed Date:** NOT CLOSED  
**Assigned To:** Austin Sullivan      **Description:**

**Parcel:** 710-03986-000      Main      **Address:** 512 3Rd Ave      Main  
Conway, AR 72032

Tenant	Owner
Sara Ball	Paul Calvert
512 Third Ave	278 Arkavalley Rd
Conway, AR 72032	Greenbrier, AR 72058
Mobile: 501-849-4875	

**Violation Code:** 3.5.3 Appliance/Furniture      **Violation Status:** In Violation      **Citation Issue Date:** 12/08/2021  
**Code Description:** Improper appliances and furniture      **Compliance Date:** 01/06/2022  
**Corrective Action:** Freezer sitting in side yard with food still in it needs removed/hauled off.  
Dishwasher sitting next to house needs removed.  
Chair sitting in side yard needs removed.  
Mattress in back yard

**Violation Code:** 3.5.2 Disposal of Rubbish      **Violation Status:** In Violation      **Citation Issue Date:** 12/08/2021  
**Code Description:** Improper disposal (e.g. burning, collecting, storing)      **Compliance Date:** 01/06/2022  
**Corrective Action:** Traps/rubbish around property needs cleaned up and hauled off.

**Violation Code:** 3.5.1 Accumulation of Rubbish or Garbage      **Violation Status:** In Violation      **Citation Issue Date:** 12/08/2021  
**Code Description:** Accumulation of trash/rubbish on property      **Compliance Date:** 01/06/2022  
**Corrective Action:** All trash/rubbish around property needs removed.



## CODE CASE HISTORY REPORT RESPROP-1221-0464 FOR CITY OF CONWAY

Changed On	User	Description	Before	After	Additional Info
12/08/2021	Mike Cullum	Code Case added			Code Case (RESPROP-1221-0464)
12/08/2021	Mike Cullum	Due Date	[none]	12/8/2021	Code Case Workflow Step (Violations)
	Mike Cullum	Step Workflow Status	Not Started	Started	Code Case Workflow Step (Violations)
	Mike Cullum	Code Case Workflow Step Action added			Code Case Workflow Step Action (3.5.3 Appliance/Furniture)
	Mike Cullum	Code Case Workflow Step Action added			Code Case Workflow Step Action (3.5.2 Disposal of Rubbish)
	Mike Cullum	Code Case Workflow Step Action added			Code Case Workflow Step Action (3.5.1 Accumulation of Rubbish or Garbage)
12/17/2021	Mike Cullum	Violation Compliance Date	12/15/2021	12/24/2021	Violation (3.5.1 Accumulation of Rubbish or Garbage)
	Mike Cullum	Violation Compliance Date	12/15/2021	12/24/2021	Violation (3.5.2 Disposal of Rubbish)
	Mike Cullum	Violation Compliance Date	12/15/2021	12/24/2021	Violation (3.5.3 Appliance/Furniture)
12/17/2021	Mike Cullum	Violation Compliance Date	12/24/2021	12/15/2021	Violation (3.5.1 Accumulation of Rubbish or Garbage)
	Mike Cullum	Violation Compliance Date	12/24/2021	12/15/2021	Violation (3.5.2 Disposal of Rubbish)
	Mike Cullum	Violation Compliance Date	12/24/2021	12/15/2021	Violation (3.5.3 Appliance/Furniture)
12/17/2021	Mike Cullum	Violation Compliance Date	12/15/2021	12/24/2021	Violation (3.5.1 Accumulation of Rubbish or Garbage)
	Mike Cullum	Violation Compliance Date	12/15/2021	12/24/2021	Violation (3.5.2 Disposal of Rubbish)
	Mike Cullum	Violation Compliance Date	12/15/2021	12/24/2021	Violation (3.5.3 Appliance/Furniture)
12/29/2021	Mike Cullum	Violation Compliance Date	12/24/2021	1/6/2022	Violation (3.5.1 Accumulation of Rubbish or Garbage)
	Mike Cullum	Violation Compliance Date	12/24/2021	1/6/2022	Violation (3.5.2 Disposal of Rubbish)
	Mike Cullum	Violation Compliance Date	12/24/2021	1/6/2022	Violation (3.5.3 Appliance/Furniture)
	Mike Cullum	Corrective Action	Freezer sitting in front yard with food still in it needs removed/hailed off.	Freezer sitting in side yard with food still in it needs removed/hailed off.	Violation (3.5.3 Appliance/Furniture)
			Dishwasher sitting next to house needs removed.	Dishwasher sitting next to house needs removed.	
			Chair sitting in side yard needs removed.	Chair sitting in side yard needs removed.	
				Mattress in back yard	
12/29/2021	Missy Schrag	AssignedTo	Cullum, Mike	Sullivan, Austin	Code Case (RESPROP-1221-0464)
	Missy Schrag	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-1221-0464)
12/29/2021	Mike Cullum	AssignedTo	Sullivan, Austin	Cullum, Mike	Code Case (RESPROP-1221-0464)
12/29/2021	Missy Schrag	AssignedTo	Cullum, Mike	Sullivan, Austin	Code Case (RESPROP-1221-0464)
	Missy Schrag	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-1221-0464)
02/02/2022	Missy Schrag	Code Case Status	Open	Schedule City Clean up	Code Case (RESPROP-1221-0464)

## CODE CASE HISTORY REPORT RESPROP-1221-0464

Changed On	User	Description	Before	After	Additional Info
	Missy Schrag	Geo Rules Caller Type	None	Parcel	Code Case (RESPROP-1221-0464)
02/02/2022	Missy Schrag	Comments	[none]	City Cleanup was performed 2/2/2022	Code Case (RESPROP-1221-0464)
	Missy Schrag	Complaint	[none]	Yes	Code Case (RESPROP-1221-0464)





**City of Conway, Arkansas**  
**Ordinance No. O-22-**\_\_\_\_\_

**AN ORDINANCE APPROPRIATING FUNDING AND ACCEPTING THE LOW BID FOR THE REMODEL OF 1116 GUM STREET FOR THE OVERNIGHT EMERGENCY SHELTER; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES;**

**Whereas**, the Community Development Department solicited bids for the remodel of an office building located at 1116 Gum Street for the Overnight Emergency Shelter; and

**Whereas**, three bids were submitted for the remodel project; and

**Whereas**, BMD Builders submitted the low proposal for the project in the amount of \$1,805,000.00; and

**Whereas**, this project will be partially funded from the Community Development Block Grant Program Year funding and City funding.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:**

**Section 1.** The City of Conway shall accept the bid from BMD Builders in the amount of \$1,805,00.00 for the Overnight Emergency Shelter Remodel Project.

**Section 2:** The City of Conway shall appropriate an amount not to exceed \$700,000 from the General Fund Balance Appropriation Account (001.119.4900) to Administration Misc. Account for the Overnight Emergency Shelter.

**Section 3.** All ordinances in conflict herewith are repealed to the extent of the conflict.

**Section 4.** This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED** this 8<sup>th</sup> day of March, 2022.

**Approved:**

\_\_\_\_\_  
**Mayor Bart Castleberry**

**Attest:**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**

# MEMO

**To:** City Council Members  
**CC:** Mayor Bart Castleberry  
Jamie Brice, Purchasing Manager  
**From:** Shawanna Rodgers  
**Date:** March 4<sup>th</sup>, 2022  
**Re:** Overnight Emergency Shelter Bid

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Bids were initially solicited for the Overnight Emergency Shelter on August 11, 2021. At that time the lowest bid came in at \$1,900,000.00, due to the rising construction cost we decided to hold the project for approximately 6 months to see if construction cost would go down. We solicited bids for the Overnight Emergency Shelter a second time, March 1, 2022, with the lowest bid at \$1,805,000.00, which came in approximately \$100,000 less than the previous year. Funding for this project total budget is \$1,800,00.00. Funding for this project will be \$1,200,000 from CDBG (CARES Act Funding, and Program year 2021 & 2022 funding). The CDBG program has already spent over \$260,000 on purchase of property, architects, testing, survey, etc.

We are requesting \$700,000 to complete this project.

Three Bids were received:

<u>Vendor</u>	<u>Price</u>
BMD Builders	\$1,805,000.00
Wagner General Construction	\$2,320,000.00
Frank A. Rogers Company	\$2,136,746.00

## Square Feet

Remodel of an existing building that is 2661 sq ft combined with additional new construction of 4881 sq ft building. Total sq ft: 7,542

We are recommending BMD Builders for the Overnight Emergency Shelter Project.



**City of Conway, Arkansas  
Resolution No. R-22-\_\_**

**A RESOLUTION AUTHORIZING THE OFFICE OF THE CITY ATTORNEY TO ACT PURSUANT TO ARKANSAS CODE ANNOTATED §18-15-201 *ET SEQ.*, AND OTHER STATE STATUTORY AUTHORITY TO SEEK CONDEMNATION BY EMINENT DOMAIN PROCEEDINGS OF CERTAIN PROPERTIES DESCRIBED HEREIN FOR THE PUBLIC PURPOSE OF CONSTRUCTING AND MAINTAINING STREET, ROAD, SIDEWALK AND BOULEVARD RIGHT OF WAY AND ALL NECESSARY AND PROPER EASEMENTS RELATED THERETO FOR THE CITY OF CONWAY’S DONAGHEY PHASE II IMPROVEMENT PROJECT.**

**WHEREAS**, the City of Conway, Arkansas, is a city of the First Class duly organized and existing as a municipal corporation under the laws of the State of Arkansas. The City of Conway (“the City”) has its principal place of business within the borders of Faulkner County, Arkansas. Under Arkansas law, the City is empowered under Arkansas Code Annotated § 18-15-201, *et seq.*, and other statutory authority to condemn real property by eminent domain for the purposes of streets, parks, boulevards, and public buildings (among other lawful purposes); and

**WHEREAS**, as part of the planning, construction and maintenance of Donaghey Phase II (“the Project”), the City is in the process of planning and developing sufficiently wide and safe roads, streets, boulevards, sidewalks, and necessary and proper rights of way within the statutory areas relative to the corporate limits of Conway as set out in A.C.A. § 18-15-201(a)(2), the City Council for the City of Conway has found and determined that it is necessary for public purposes to acquire the real properties described herein upon which to construct and maintain said roadway, street and sidewalks. It is now necessary for public purposes to acquire the real properties described herein upon which to construct and maintain said roadway and sidewalks. Because the City has established a legitimate public purpose for said properties, it is empowered under ACA §18-15-201 to seek condemnation through eminent domain of the properties as described herein and to properly compensate the owners of said lands pursuant to state law.

**WHEREAS**, to secure timely access to said real properties, however, it is necessary that eminent domain authority be declared, established, and exercised for the purpose of the construction, maintenance, and public use of the improved roadway, streets, boulevards, utilities, rights of way, sidewalks and appropriate appurtenances developed thereto. As well and on behalf of the public, the City must continue ownership and control of the real property described herein, as necessary for the public purposes of continued maintenance, traffic control, safety, drainage, pedestrian passage and necessary and proper services throughout the affected areas and properties described herein.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:**

**SECTION 1:** The City Council for the City of Conway hereby finds and determines that it is necessary for public purposes to acquire the real properties owned by certain landowner described herein upon which to construct and maintain said roadway, streets, boulevards, sidewalks and necessary easements. It is necessary for public purposes to acquire the real properties owned by the landowner described herein upon which to construct and maintain said roadway, streets, boulevards, sidewalks and necessary easements. Because the City has established a legitimate public purpose for said properties, the City is empowered under Ark. Code Ann. §18-15-201 to seek condemnation through eminent domain of the properties described herein and to properly compensate the owners of said lands pursuant to state law.

**SECTION 2:** Joshua and Jessica Rutherford are the individuals who own real estate upon and along

the Project area which is needed for the Project. The street address of the property is 2035 Prince, Conway, Arkansas 72034, with the real estate in question more particularly described below:

**RIGHT OF WAY DESCRIPTION**

A part of lot 2, Block 44 of Robinson's Plan, City of Conway, Faulkner County, Arkansas, being more particularly described as follows:

BEGINNING as the Northwest corner of said Lot 2; thence South 88°20'51" East along the North line of said Lot 2 a distance of 150.10 feet; thence South 86°39'09" West a distance of 77.69 feet to a point of curve; thence on a curve to the left 123.06 feet, having radius of 80 feet and a chord bearing South 45°56'92" West a distance 111.28 feet to the West line of said Lot 2; thence North 01°52'04" East along the West line of said Lot 2 a distance of 86.17 feet to the POINT OF BEGINNING and containing 0.05 acres (2,093 sq. ft.) more or less.

**SECTION 3:** The City is further in need of Temporary Construction Easements for the Project, as more particularly described above, from the landowners as identified and detailed above.

**SECTION 4:** To secure timely access to said real properties, it is necessary that eminent domain authority be declared, established, and exercised for the purpose of the construction, maintenance, and public use of the improved roadway, streets, boulevards, sidewalks, rights of way, necessary and proper easements and appropriate appurtenances developed thereto. As well and on behalf of the public, the City must continue ownership and control of the real property described herein, as necessary for the public purposes of continued maintenance, traffic control, safety and necessary and proper rights of way and easements throughout the affected areas and properties described herein.

**SECTION 5:** The Office of the City Attorney of the City is hereby authorized to act on behalf of the City and initiate statutory proceedings for eminent domain and condemnation of the lands described herein for the purposes stated herein, up to and including filing appropriate legal pleadings and process in those courts of law having jurisdiction over such process and proceedings.

**PASSED** this 8<sup>th</sup> day of March, 2022.

**Approved:**

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**Mayor Bart Castleberry**

**Attest:**

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**Michael O. Garrett**  
**City Clerk/Treasurer**



**City of Conway, Arkansas**  
**Ordinance No. O-22-\_\_**

**AN ORDINANCE APPROPRIATING FUNDS AND AUTHORIZING THE MAYOR TO ENTER INTO CERTAIN LEASE AGREEMENTS WITH CONWAY CORPORATION FOR PROPERTY LOCATED AT 800 AND 850 SOUTH HARKRIDER STREET, AND 695 ENTERPRISE AVENUE FOR THE CONWAY TRANSPORTATION DEPARTMENT, AS BEING NECESSARY FOR AND BENEFICIAL TO THE WELFARE OF THE RESIDENTS OF CONWAY.**

**Whereas**, The City Council previously authorized the Mayor to enter into a contract with Conway Corporation to purchase the Conway Corporation Service Center property for the City to use for the City Transportation Department; and

**Whereas**, Conway Corporation presently operates its service center at that location and is in the process of relocating its operations to another location in order to better serve the citizens of Conway; and

**Whereas**, until such time as Conway Corporation's new service center is ready to be occupied and used, various sections of the current service center will be used by the City for construction of a new fire station and for use by the Department of Transportation, and written leases for such sections will memorialize the terms of such use in the interim; and

**Whereas**, the cost for the property will be as follows: 740 S. Harkrider Street for \$413,000, 695 Enterprise Avenue for \$280,000, and 800 Harkrider Street for \$4,550,000.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:**

**Section 1:** The City Council for the City of Conway hereby authorizes the Mayor to enter into lease agreements with Conway Corporation for the lease and use of various sections of the Conway Corporation service center on South Harkrider street and Enterprise Avenue.

**Section 2:** The City shall appropriate \$5,248,000 (Including half of closing cost) from the Transportation Fund Balance Account – 002.201.4900 to the Transportation Building Acquisition 002.201.5903

**Section 3.** That this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED** this 8<sup>th</sup> day of March, 2022

**Approved:**

\_\_\_\_\_  
**Mayor Bart Castleberry**

**Attest:**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**



**City of Conway, Arkansas  
Resolution No. R-21-\_\_\_**

**A RESOLUTION TO APPROVE HALFF ASSOCIATES INC FOR THE CONWAY SOCCER COMPLEX FOR CONWAY PARKS & RECREATION, AND FOR OTHER PURPOSES**

**Whereas**, the City of Conway approved the Conway Soccer Complex on February 8, 2022 in a special election; and

**Whereas**, HALFF & Associates Inc. provided the originally master plan design for a new soccer complex for the City of Conway; and

**Whereas**, it will be most efficient and time-saving to utilize the same vendor that designed the original concept.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:**

**Section 1.** The City of Conway waives the request for qualifications process and allow the mayor to enter into an agreement with HALFF & Associates and execute all documents associated with the Conway Soccer Complex.

**Section 2.** All resolutions in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 8<sup>th</sup> day of March, 2022.

**Approved:**

\_\_\_\_\_  
**Mayor Bart Castleberry**

**Attest:**

\_\_\_\_\_  
**Michael O. Garrett  
City Clerk/Treasurer**



**City of Conway, Arkansas  
Ordinance No. O-21-**

**AN ORDINANCE APPROPRIATING FUNDS TO ACQUIRE PROPERTY LOCATED AT 450 CORPORATE DRIVE, CONWAY AR 72032 FOR THE FUTURE CONWAY COMMUNITY CENTER; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES**

**Whereas**, a special election was held on February 8<sup>th</sup>, 2022 and the public approved a rededication of the Advertising and Promotion bonds for a Community Center & Soccer Complex; and

**Whereas**, The City Council previously authorized the Mayor to enter into a contract with Acxiom (IPG) to purchase the property located at 450 Corporate Drive for the Conway Community Center; and

**Whereas**, the cost for the property located at 450 Corporate Drive will be \$2,750,000.00.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:**

**Section 1:** The City of Conway shall appropriate funds in the amount of \$2,750,000 plus \$8,500 in estimated closing cost from the General Fund Balance Appropriation Account (001.119.4900) to the Parks & Recreation Misc. CIP Account for the purchase of the property located at 450 Corporate Drive.

**Section 2.** All ordinances in conflict herewith are repealed to the extent of the conflict.

**Section 3.** This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED** this 8<sup>th</sup> day of March, 2022.

**Approved:**

\_\_\_\_\_  
**Mayor Bart Castleberry**

**Attest:**

\_\_\_\_\_  
**Michael O. Garrett  
City Clerk/Treasurer**

# MEMORANDUM

**TO:** City Council Members/Mayor Bart Castleberry  
**FROM:** Chief William Tapley  
**DATE:** March 8, 2022  
**SUBJECT:** Request for disposal of assets

The Police Department has the following vehicles that are not being used:

- 2014 Chevrolet Tahoe VIN 1GNLC2E01ER193763
- 2014 Chevrolet Tahoe VIN 1GNLC2E07ER178197
- 2009 Honda Motorcycle VIN JH2SC51739K600139
- 2009 Honda Motorcycle VIN JH2SC51709K600163
- 2004 Dodge Durango VIN 1D4HB48D54F145648

I would like to request approval to remove these items from our inventory listing and to dispose of them.

These vehicles will be sold through auction, "as is", on [www.publicsurplus.com](http://www.publicsurplus.com).

Thank you for your consideration.





**City of Conway, Arkansas**  
**Ordinance No. O-22-\_\_\_\_\_**

**AN ORDINANCE APPROPRIATING REIMBURSEMENTS FUNDS FROM VARIOUS ENTITIES FOR THE CITY OF CONWAY POLICE DEPARTMENT; AND FOR OTHER PURPOSES**

**Whereas**, the City of Conway has received reimbursements funds from the following entities in the fiscal year 2021:

Various Companies	\$18,722.01	Extra Duty Services
Municipal Vehicle Program	\$8,940.97	Insurance Proceeds
Various Companies	\$350.00	Donations

**Whereas**, the Conway Police Department needs these funds to replenish their expenditure accounts.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:**

**Section 1.** The City of Conway shall appropriate funds from Various Companies in the amount of \$18,722.01 from 001.121.4185 to the Conway Police departments overtime expense account, 001.121.5114.

**Section 2.** The City of Conway shall appropriate funds from Municipal Vehicle Program in the amount of \$8,940.97 from 001.119.4360 to the Police Department vehicle maintenance expense account 001.121.5450.

**Section 3.** The City of Conway shall appropriate donation funds from various companies in the amount of \$350.00 from 001.119.4705 to the Conway Police Department grant and donation expense account, 001.121.5760.

**Section 4.** All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 8<sup>th</sup> day of March, 2022.

**Approved:**

**Attest:**

\_\_\_\_\_  
**Mayor Bart Castleberry**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**



**City of Conway, Arkansas**  
**Ordinance No. O-22-\_\_\_\_\_**

**AN ORDINANCE APPROPRIATING REIMBURSEMENTS FUNDS FROM VARIOUS ENTITIES FOR THE CITY OF CONWAY POLICE DEPARTMENT; AND FOR OTHER PURPOSES**

**Whereas**, the City of Conway has received reimbursements funds from the following entities:

Various Companies	\$8,937.09	Extra Duty Services
Municipal Vehicle Program	\$1,879.97	Insurance Proceeds
Municipal Vehicle Program	\$5,634.14	Insurance Proceeds

**Whereas**, the Conway Police Department needs these funds to replenish their expenditure accounts.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:**

**Section 1.** The City of Conway shall appropriate funds from Various Companies in the amount of \$8,937.09 from 001.121.4185 to the CPD overtime expense account, 001.121.5114.

**Section 2.** The City of Conway shall appropriate funds from Municipal Vehicle Program in the amount of \$1,879.97 from 001.119.4360 to the Animal Welfare Department vehicle maintenance expense account 001.127.5450.

**Section 3.** The City of Conway shall appropriate funds from Municipal Vehicle Program in the amount of \$5,634.14 from 001.119.4360 to the CPD vehicle maintenance expense account 001.121.5450.

**Section 4.** All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 8<sup>th</sup> day of March, 2022.

**Approved:**

**Attest:**

\_\_\_\_\_  
**Mayor Bart Castleberry**

\_\_\_\_\_  
**Michael O. Garrett**  
**City Clerk/Treasurer**