

Mayor Bart Castleberry
Clerk/Treasurer Michael O. Garrett
City Attorney Charles Finkenbinder



City Council Members

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Wesley Pruitt
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Isby

Tuesday, May 11th, 2021 City Council Agenda

Conway Municipal Building - City Council Chambers - 1111 Main Street, Conway, AR 72032

**Due to restrictions imposed because of the COVID-19 pandemic, the City Council meeting will broadcast on Conway Corporation Channel 5, the City of Conway Facebook page & YouTube Channel. If you would like to ask a question/comment regarding the committee meeting topic or any listed agenda item, please use the following link: <https://conwayarkansas.gov/council/comments/> to submit the request prior to 5pm the day of the Council meeting.*

5:30pm Committee:

Discussion of the RAISE Grant

6:30pm:

City Council Meeting

Call to Order:

Bart Castleberry, Mayor

Roll Call:

Michael O. Garrett, Clerk/Treasurer

Minutes Approval:

April 27th, 2021

A. Community Development Committee (Airport, Community Development, Code Enforcement, Permits, Inspections, & Transportation, Planning & Development,)

1. Ordinance to approve a substantial amendment to the 2019 CDBG Action plan.
2. Resolution to adopt the Faulkner County Multi-Jurisdictional Hazard Mitigation Plan for the Transportation Department.
3. Resolution to purchase HDPE pipe culvert for the Transportation Department.
4. Resolution to approve the annual bid for paving and milling for the Transportation Department.
5. Resolution to authorize entering into an agreement for construction for the Markham Square Project for the Transportation Department.

B. Public Safety Committee (District Court, Department of Information Systems & Technology, Animal Welfare, CEOC (Communication Emergency Operations Center), Police, Fire, & Office of the City Attorney)

1. Ordinance to accept donation proceeds for the Conway Police Department.

C. Finance

1. Resolution to use reserve account interest earnings for the Non-Uniform Pension Fund.

Adjournment



City of Conway, Arkansas
Ordinance No. O-21-

**AN ORDINANCE APPROVING A SUBSTANTIAL AMENDMENT TO THE 2019 COMMUNITY DEVELOPMENT
 BLOCK GRANT ACTION PLAN; AND FOR OTHER PURPOSES**

WHEREAS, it is the intention of the City Council of the City of Conway to allocate Community Development Block Grant (CDBG) funds in such a manner that the maximum feasible priority is given to activities which will benefit low to moderate income families and eliminate slum and blight; and

WHEREAS, there is an approximate total of \$305,429.51 in accumulated unspent funds from past CDBG activities; and

WHEREAS, these activities fell under budget, or could not be completed in a timely fashion with the funds available; and

WHEREAS, the funding will be reallocated to the Overnight Emergency Shelter in anticipation to utilize funding for any costs associated with completion of the shelter.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: The Annual Action Plan for 2019 is hereby amended to assist in funding the Overnight Emergency Shelter from funds previously allocated to other activities. The CDBG Administrator is authorized to submit the amendments to the 2019 Action Plan to the Department of Housing and Urban Development.

Section 2: After a 5-day comment period and approval by HUD, the accumulated unspent funds in the amount of \$305,429.51 will be designated to the Overnight Emergency Shelter within the CDBG Program.

Section 3: Policies regarding Affirmative Action, Fair Housing, Davis-Bacon, Section 3 Employment, Environmental Concerns and all other federal, state and local laws shall be enforced on this project.

Section 4. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 11th day of May, 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Resolution No. R-21-**

**A RESOLUTION ADOPTING THE FAULKNER COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN
FOR THE CITY OF CONWAY, FAULKNER COUNTY ARKANSAS.**

WHEREAS, certain areas of Faulkner County are subject to periodic flooding and other natural and man-caused hazards with the potential to cause damages to people's properties with the area; and

WHEREAS, the City of Conway desires to prepare and mitigate for such circumstances; and

WHEREAS, under the Disaster Mitigation Act of 2000, the United States Federal Emergency Management Agency (FEMA) required that local jurisdictions have in place a FEMA-approved Hazard Mitigation Action Plan as a condition of receipt of certain future Federal mitigation funding after November 1, 2004; and

WHEREAS, to assist cities and counties in meeting this requirement, Faulkner County, with the assistance of Central Arkansas Planning and Development District, has initiated development of County-wide, multi-jurisdiction Hazard Mitigation Plan the County and all jurisdictions in the County, specifically the cities and school districts.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. That the City of Conway, Arkansas adopts those portions of the Plan relating to and protecting its jurisdictional area against all hazards (March 11, 2021); and

Section 2. Appoints the Emergency Management Director to assure that the Hazard Mitigation Plan be reviewed at least annually and that any needed adjustment to the Hazard Mitigation Plan be developed and presented to the governing board for consideration; and

Section 3. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

PASSED this 11th day of May 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION TO APPROVE THE LOW BID FOR HDPE PIPE CULVERT FOR THE TRANSPORTATION DEPARTMENT; AND FOR OTHER PURPOSES.

WHEREAS, the City of Conway Transportation Department has a need to purchase 42" and 48" HDPE Pipe culvert for drainage improvement on Frisco Lane; and

WHEREAS, the 2021 City of Conway Transportation Budget includes funds to purchase said pipe; and

WHEREAS, the City of Conway solicited bids and received three bids. Bids received; Culverts Plus, Inc. \$26,431.40, River Valley Winwater \$23,763.40 (disqualified for not including sales tax), Foundation and Waterproofing Supplies \$31,553.12; and

WHEREAS, the City of Conway Transportation Department request Council to approve the lowest qualified bid from Culverts Plus Inc. in the amount of \$26,431.40.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway approves the purchase of HDPE Pipe Culvert from Culverts Plus, Inc. in the amount of \$26,431.40.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 11th day of May 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Resolution No. R-21-

**RESOLUTION ACCEPTING THE LOWEST BID FOR CITY OF CONWAY TRANSPORTATION DEPARTMENT
STREET MILLING AND PAVING.**

WHEREAS, the City of Conway Transportation Department solicited bids for street milling and paving. Rogers Group Inc. submitted the only bid in the amount of \$867,556.00; and

WHEREAS, The City of Conway is budgeted for the following Transportation milling, paving and marking projects:

<u>Street Name</u>	<u>Extents</u>
Smoking Oaks Rd	Salem - Morningside
Timberlane Tr	Smoking Oaks - Morningside
Conway Blvd	College -Robins
Ash St	Dave Ward - Robins
Pike Ridge Rd	Old Morrilton - Skyline
Walnut St	Harkrider - Ingram
Mill St	Harkrider - Ingram
3rd Ave	Oak - 6 th
Grandview Heights Dr	Hwy 25 - Daisy
Dendron St	Oak - end
Hillman St	Donaghy - S Davis
Nicole Cir	Springwood - end

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway accept the lowest bid from Rogers Group Inc. in the amount of \$867,556.00.

PASSED this 11th day of May 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION AUTHORIZING THE CITY OF CONWAY, ARKANSAS TO ACCEPT THE LOW BID FOR CONSTRUCTION OF THE MARKHAM SQUARE WATER QUALITY DEMONSTRATION PROJECT.

WHEREAS, the City of Conway solicited bids for construction of the Markham Square Water Quality Demonstration Project; and

WHEREAS, the City of Conway received one bid from Crow Group in the amount of \$1,560,000 and would like to recommend Council approve this bid; and

WHEREAS, the City of Conway estimate for this bid was \$1,412,520.92. Funds to cover the cost of the bid total are included in the 2021 budget.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall enter into an agreement with Crow Group for construction of low impact development/green infrastructure for the Markham Square Water Quality Demonstration Project.

Section 2. Mayor Bart Castleberry is hereby authorized and directed to execute all appropriate agreements and contracts necessary.

PASSED this 11th day of May 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-21-**

**AN ORDINANCE ACCEPTING AND APPROPRIATING DONATION FUNDS FOR THE CONWAY
POLICE DEPARTMENT; AND FOR OTHER PURPOSES.**

WHEREAS, the City of Conway has been awarded funds in the amount of \$10,000 from the Arvest Foundation to purchase a K-9 Dog and accessories for the Conway Police Department.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall accept all donation proceeds totaling \$10,000 and appropriate from 001.121.4752, Other Grant Revenues account into the CIP-Misc. account 001.121.5990.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 11th day of May 2021.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Resolution No. R-21-**

A RESOLUTION TO PLEDGE GENERAL FUND RESERVE ACCOUNT INTEREST EARNINGS TO THE NON-UNIFORM PENSION FUND.

WHEREAS, the City's Non-uniform pension fund ("the fund") was restructured in 2018 to increase funding from both employee and employer contributions; and

WHEREAS, the increased contributions have resulted in a much improved long-term outlook for the fund; and

WHEREAS, although the outlook has improved, the unfunded liability continues to grow; and

WHEREAS, the City Council wishes to pledge interest earnings on the General Fund Reserve Account to the fund to additionally increase contributions and reduce the unfunded liability.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

Section 1. Interest earned to date on the General Fund Reserve Account since its opening in 2012 in the amount of \$173,301.57 shall be transferred to the Non-uniform Pension Fund Account.

Section 2. All future interest earnings on the General Fund Reserve Account shall be transferred to the Non-uniform Pension Fund Account.

PASSED this 11th day of May 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer