



City of Conway, Arkansas
CITY COUNCIL
Agenda • May 9, 2023

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Elected Officials

Mayor Bart Castleberry
City Clerk Michael O. Garrett
City Attorney Charles Finkenbinder

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Anne Tucker
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Cindy Webb
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Isby

<u>5:30pm:</u>	Update from Pafford Ambulance Services
<u>6:00pm:</u>	City Council Meeting • City Council Chambers • 1111 Main Street
<u>Call to Order:</u>	Bart Castleberry, Mayor
<u>Roll Call:</u>	Michael O. Garrett, Clerk/Treasurer
<u>Minutes Approval:</u>	April 25, 2023

A. Community Development Committee (Airport, Community Development, Code Enforcement, Permits, Inspections, & Transportation, Planning & Development)

1. Ordinance appropriating funds for the Public Art Advisory Committee.
2. Ordinance approving an amendment to the Conway Municipal Code for an update to the mechanical code for the Permits & Inspections Department.
3. Resolution to approve the professional services agreement with FTN for a feasibility study for Centennial Creek for the Transportation Department.

B. Public Safety Committee (District Court, Department of Information Systems & Technology, Animal Welfare, Communication Emergency Operations Center, Police, Fire, & Office of the City Attorney)

1. Ordinance approving the purchase of firearm equipment from Teeco Safety for the Conway Police Department.
2. Ordinance approving the purchase of vehicles for the Conway Police Department.

C. New Business

1. Consideration to approve a schedule change for City Council meetings.

Adjournment



**City of Conway, Arkansas
Ordinance No. O-23-__**

AN ORDINANCE APPROPRIATING FUNDS FOR THE CONWAY ART ADVISORY COMMITTEE; AND FOR OTHER PURPOSES:

Whereas, the Conway Art Advisory Committee would like to have funding on hand to partner with different organizations for sponsorship opportunities and create small art projects for students/artists within the City of Conway; and

Whereas, each of these sponsorships or opportunities will allow the committee the opportunity to participate in different events throughout the city; and

Whereas, the committee and the Office of the Mayor will approve all projects.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: The City of Conway shall appropriate \$5,000 for the Miscellaneous art projects from the Parks & Recreation Voluntary Property Fund Balance appropriation account (221.140.4900) to the Parks & Recreation - CIP Misc. (221-140-5990).

PASSED this 9th day of May, 2023.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway, Arkansas
Ordinance No. O-23- _____

AN ORDINANCE AMENDING TITLE 11 OF THE CONWAY MUNICIPAL CODE; UPDATING THE CITY MECHANICAL CODE; AND FOR OTHER PURPOSES:

Whereas, the Mayor and City Council desire to amend Chapter Title 11 of the Conway Municipal Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY ARKANSAS:

Section 1. Chapter 11.56.03.B shall be amended to read as follows:

B. Amend Section 603.6.2 of the Arkansas Mechanical Code as adopted by the City of Conway to add the following:

603.6.2.3 City of Conway Amendment – Flex duct limitations. The following limitations apply to the use of flex duct in the City of Conway.

- a. Flex duct shall be allowed in commercial projects, branch lines only or when approved by authority having jurisdiction.
- b. Flex duct is prohibited in residential projects.
- c. Mechanically approved fittings are required for all turns.
- d. Mechanically approved fittings are required for take off.
- e. Duct Leakage Test results required. (6% of the conditioned space or less passes inspection)

Section 2. That not less than three (3) copies of the code, or the pertinent parts thereof, have been and are now filed in the office of the Clerk/Treasurer of the City of Conway, Arkansas, for inspection and view by the public prior to the passage of this ordinance, and the same are hereby adopted and incorporated, as amended, as fully as if set out at length herein, and from the date on which this ordinance shall take effect, the provisions thereof shall be controlling in the construction of mechanical systems within the corporate limits of the City of Conway, Arkansas, except as regulated by other ordinances of the Conway Municipal Code.

Section 3. Pursuant to A.C.A. §14-55-207©, the City of Conway has published a public notice, by publication in a paper of general circulation within the City of Conway, stating that copies of the code, or the pertinent parts thereof, are open to public examination prior to passage.

Section 4. All ordinances in conflict herewith are hereby repealed to the extent of that conflict.

PASSED this 9th day of May, 2023.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Resolution No. R-23-_____**

A RESOLUTION ALLOWING THE CITY OF CONWAY TO ENTER INTO A PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH FTN FOR THE STUDY OF FEASIBLE ALTERNATIVES TO MITIGATE FLASH FLOODING ALONG CENTENNIAL CREEK AND ITS TRIBUTARIES AND FOR OTHER PURPOSES

Whereas, the City of Conway was awarded \$115,520 through the FEMA Building Resilient Infrastructure and Communities (BRIC) Grant Program (EMT-2021-BR-133-0008) for the City of Conway Centennial Creek Drainage Study Project (UEI: KEPKEVMS2F#); and

Whereas, the City of Conway requested qualifications for this project and received qualifications from four firms as follows; Garver (335), FTN (344), HALFF (263), and McClelland Consulting Engineers, Inc. (335); and

Whereas, the City of Conway requests the Council allow the City to enter into an agreement with the highest scoring firm, FTN.

NOW, THEREFORE, BE IT RESOLVED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section I: The City of Conway accepts the highest-scoring submittal from FTN.

Section II: The City of Conway will enter into an agreement with FTN to perform a feasibility study for alternatives to mitigate flash flooding along Centennial Creek and its tributaries.

This Resolution passed this 9th day of May 2023.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway, Arkansas
Ordinance No. O-23- _____

AN ORDINANCE WAIVING BIDS FOR THE PURCHASE OF OPTICS AND ADAPTER PLATES FOR FIREARMS FROM TEECO SAFETY FOR THE CONWAY POLICE DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the Conway Police Department needs to purchase optics for our handguns along with adapter plates to secure the weapons; and

Whereas, the Conway Police Department has an available credit of \$44,307.96 to use from Teeco toward this purchase for the weapon optics and adapters; and

Whereas, the Conway Police is requesting City Council to approve the waiver of bids for this purchase from Teeco; and

Whereas, Additional quotes were obtained from Kenzie's Optics in the amount of \$50,718.69, and from Primary Arms in the amount of \$55,790.81 were also obtained.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall waive competitive bid requirements for the purchase of optics and adapter plates needed to attach to weapons from Teeco using the available credit in the amount of \$44,129.06.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 9th day of May, 2023.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-22- _____**

AN ORDINANCE TO WAIVE THE COMPETITIVE BID PROCESS FOR THE PURCHASE OF (3) THREE NEW VEHICLES FOR THE CONWAY POLICE DEPARTMENT; DECLARING AN EMERGENCY, AND FOR OTHER PURPOSES

Whereas, the Conway Police Department needs to purchase three (3) 2023 Chevrolet Tahoe Police Pursuit vehicles; and

Whereas, Superior Automotive Group is currently the only manufacturer who can supply these Police Pursuit vehicles within the state; therefore, we are requesting City Council waive the bid process and approve the purchase of three (3) vehicles in the amount of \$133,026.00; and

Whereas, funding for these vehicles was included in the FY2023 budget.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall waive competitive bid requirements for three (3) Chevrolet Tahoe's and enter into an agreement to purchase three Chevrolet Tahoe's from Superior Automotive Group in the amount of \$133,026.00.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

Section 3. This ordinance is necessary for the protection of the public peace, health, and safety, an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 9th day of May, 2023.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**