

Mayor Bart Castleberry
Clerk/Treasurer Michael O. Garrett
City Attorney Chuck Clawson



City Council Members

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Wesley Pruitt
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Isby

Tuesday, November 24th, 2020 City Council Agenda

Conway Municipal Building - City Council Chambers - 1111 Main Street, Conway, AR 72032

**Due to restrictions imposed because of the COVID-19 pandemic, the City Council meeting will broadcast on Conway Corporation Channel 5, the City of Conway Facebook page & YouTube Channel. If you would like to ask a question/comment regarding the committee meeting topic or any listed agenda item, please use the following link: <https://conwayarkansas.gov/council/comments/> to submit the request prior to 4pm the day of the Council meeting.*

<u>5:30pm Committee:</u>	Discussion of the FY2021 Budget
<u>6:30pm:</u>	City Council Meeting
<u>Call to Order:</u>	Bart Castleberry, Mayor
<u>Roll Call:</u>	Michael O. Garrett, Clerk/Treasurer
<u>Minutes Approval:</u>	November 10 th , 2020
<u>Monthly Financial Report Approval:</u>	Month ending October 31 st , 2020

A. Economic Development Committee (Conway Area Chamber of Commerce, Conway Development Corporation, Conway Downtown Partnership, & Conway Corporation)

1. Resolution certifying local government endorsement of Structurlam Mass Timber Corporation to participate in the Arkansas Tax Back Program.
2. Resolution of intent for issuing bonds for an industrial facility to be located within the City of Conway.

B. Community Development Committee (Airport, Community Development, Code Enforcement, Permits, Inspections, & Transportation, Planning & Development,)

1. Resolution requesting Faulkner County Tax Collector place a lien against property located at 215 Griffith Street for expenses incurred by the City.
2. Resolution requesting Faulkner County Tax Collector place a lien against property located at 335 Davis Street for expenses incurred by the City.
3. Ordinance appropriating funds from Arkansas Department of Transportation for the Oak Street Adaptive Project for Transportation Department.
4. Ordinance accepting and appropriating grant funds for the Markham Street Jump Start Project for the Transportation Department.
5. Request to approve professional engineering and support services for Downtown Drainage and assistance with the submission of the 2020 FEMA Hazard Mitigation grant for the Transportation Department.
6. Ordinance to rezone property located at 1160 Mattison Rd & 3175 Donnell Ridge Rd from R-1 to A-1.
7. Consideration to modify an existing conditional use permit allowing religious assembly in SP/T4 zone at 1109 Gum Street.

C. Public Service Committee (Physical Plant, Parks & Recreation, & Sanitation)

1. Resolution to accept a donation from the Faulkner County Solid Waste District to the Department of Sanitation.

D. Public Safety Committee (District Court, Department of Information Systems & Technology, Animal Welfare, CEOC (Communication Emergency Operations Center,) Police, Fire, & Office of the City Attorney)

1. Ordinance authorizing the restructuring/reclassification of certain titles for the Office of the City Attorney.
2. Ordinance appropriating insurance proceeds for building maintenance for the Conway Fire Department.
3. Ordinance approving bid for a mobile ammunition combustion system for the Fire Department Bomb Squad.

E. Finance

1. Ordinance appropriating funds for the employee appreciation bonuses.
2. Ordinance accepting and appropriating coronavirus relief funding for the City of Conway.

F. New Business

1. Resolution of a **voluntary** levy of **two-tenths (.2) mill** on the dollar be made upon the assessed valuation of all taxable real estate and personal property tax for a ***Animal Shelter*** for the City of Conway.
2. Resolution of a **voluntary** levy of **four-tenths (.4) mill** on the dollar be made upon the assessed valuation of all taxable real estate and personal property tax for a recreation assessment raising special revenue for the sole and exclusive purpose of providing additional funds for the purpose of construction, equipping, operating and maintaining the ***public recreation and playgrounds*** of City of Conway.
3. Resolution of a **voluntary** levy of **four-tenths (.4) mill** on the dollar be made upon the assessed valuation of all taxable real estate and personal property tax for raising special revenue the exclusive purpose of operating and maintaining the ***cemeteries*** for the City of Conway.
4. Resolution of a levy of **four-tenths (.4) mill** on the dollar be made upon the assessed valuation of all taxable real estate and personal property tax for raising special revenue for the Pension and Relief Fund for a ***Policeman's Pension and Relief Fund***.
5. Resolution of a levy of **four-tenths (.4) mill** on the dollar be made upon the assessed valuation of all taxable real estate and personal property tax for raising special revenue for the Pension and Relief Fund for a ***Fireman's Pension and Relief Fund***.
6. Resolution of a levy of **four-tenths (.4) mill** on the dollar be made upon the assessed valuation of all taxable real estate and personal property tax for raising special revenue for the Pension and Relief Fund for paid ***Non-uniformed employees***.
7. Resolution of a levy of **three (3.0) mill** on the dollar be made upon the assessed valuation of all taxable real estate and personal property tax for raising ***General Fund Revenues***.
8. Discussion regarding the purchase of property located at 1820 Old Morrilton Highway.

Adjournment



City of Conway, Arkansas
Monthly Financial Reports
October 31, 2020

City of Conway
 Monthly Financial Report - General Fund
 For the month ended October 31, 2020



Revenues	Budget	Month Activity	Year to Date	Encumbered	(Over)/Under Budget	% Expend/Collect
Ad Valorem Tax	4,000,000	926,219	2,993,806		1,006,194	75%
Payments in Lieu of Tax	15,000	129,344	211,393		(196,393)	1409%
State Tax Turnback	930,000	52,688	533,275		396,725	57%
Insurance Tax Turnback - LOPFI	1,300,000	407,543	1,369,361		(69,361)	105%
Sales Tax	20,500,000	1,867,162	17,925,172		2,574,828	87%
Beverage Tax	480,000	-	201,292		278,708	42%
Franchise Fees	3,540,000	270,228	2,554,875		985,125	72%
Office Space Leases	59,400	-	44,055		15,345	74%
Permits	506,000	39,741	402,893		103,107	80%
Public Safety	1,900,307	432,959	1,885,422		14,885	99%
Parks	689,500	40,068	348,668		340,832	51%
Insurance Proceeds	41,597	28,160	74,092		(32,494)	178%
Interest Income	185,000	10,566	111,792		73,208	60%
Proceeds from Sale of Assets	-	-	3,233		(3,233)	-
Donations	18,018	-	6,549		11,470	36%
Miscellaneous Revenues	113,000	16,296	181,819		(68,819)	161%
Transfers from Other Funds	723,000	35,250	387,750		335,250	54%
Total Revenues	35,000,823	4,256,223	29,235,447	-	5,765,376	84%
Expenditures						
Admin (Mayor, HR)	2,536,631	121,711	1,729,905	40,150	766,576	68%
Finance	450,441	45,523	391,672	-	58,769	87%
City Clerk/Treasurer	146,257	15,812	119,918	-	26,339	82%
City Council	103,031	5,617	57,674	-	45,357	56%
Planning	678,477	50,010	437,277	1,878	239,322	64%
Physical Plant	546,176	49,740	389,011	1,645	155,520	71%
Information Technology	1,088,577	107,133	897,545	12,676	178,356	82%
Permits and Inspections	633,713	65,054	471,861	1,204	160,647	74%
Nondepartmental	1,004,841	59,221	835,683	1,564	167,594	83%
Police	12,665,627	1,226,962	9,455,210	147,259	3,063,157	75%
CEOC	1,392,364	121,523	875,591	7,609	509,164	63%
Animal Welfare	500,244	42,505	361,527	4,270	134,447	72%
Municipal District Court	918,970	87,098	746,617	615	171,738	81%
City Attorney	490,688	51,488	377,298	-	113,390	77%
Fire	10,478,206	1,039,270	8,257,153	168,288	2,052,764	79%
Parks	3,218,524	295,495	2,158,155	29,625	1,030,744	67%
Total Expenditures	36,852,766	3,384,162	27,562,098	416,783	8,873,885	75%
Net Revenue/(Expense)	(1,851,943)		1,673,349			

*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
General Fund
2020



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-20-07	1/28/20	Software purchase for Planning and Permitting depts	146,863
O-20-09	1/28/20	Replace battery backup system at Emergency Operations Center	115,597
O-20-28	6/9/20	Replace HVAC at District Court	17,458
O-20-29	6/9/20	Purchase firefighter turnout uniforms	29,364
O-20-43	8/11/20	Change orders and final cost of City Hall remodel	550,000
			<u>\$ 859,282</u>

City of Conway
 Balance Sheet - General Fund
 As of October 31, 2020



Cash - Operating	6,365,336
Cash - Reserve	1,164,851
Petty Cash	715
Taxes Receivable	3,838,290
Accounts Receivable	4,530,853
Due from Other Funds	60,851
Due from Street	27,010
Due from Component Unit	203,667
Due from Municipal Court	81,294
Fuel Inventory	32,547
General Inventory	585
<i>Assets</i>	<u>16,306,000</u>
Accounts Payable	271,659
Insurance and Benefits Payable	(262,262)
Event Deposits	2,150
Held for Others - Crimestopper Reward	5,000
Held for Others - Performance Bonds	5,195
Due to Other Funds	14,252
Deferred Revenue	4,360,659
Unearned Revenue - City Hall Lease	1,020,000
<i>Liabilities</i>	<u>5,416,654</u>
<i>Fund Balance</i>	<u>10,889,347</u>
<i>Total Liabilities & Fund Balance</i>	<u>16,306,000</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Street Fund
 For the month ended October 31, 2020



	<u>Budget</u>	<u>Month Activity</u>	<u>Year to Date</u>	<u>Encumbered</u>	<u>(Over)/Under Budget</u>	<u>% Expend/Collect</u>
Revenues						
Ad Valorem Tax	1,400,000	340,163	1,093,336		306,664	78%
Payments in Lieu of Tax	6,000	-	-		6,000	0%
State Tax Turnback	2,700,000	220,507	1,933,168		766,832	72%
AHTD 1/2 Cent Sales Tax Turnback	1,400,000	125,004	1,071,439		328,561	77%
Severance Tax	140,000	1,236	23,795		116,205	17%
State Tax Turnback - Wholesale	-	31,829	270,035		(270,035)	-
Sales Tax	280,000	26,162	251,164		28,836	90%
Engineering Fees	17,000	4,550	16,975		25	100%
Insurance Proceeds	1,440	-	1,440		-	100%
Interest Income	120,000	6,549	65,692		54,308	55%
Miscellaneous Revenues	8,281	-	8,541		(260)	103%
Total Revenues	6,072,721	756,001	4,735,585	-	1,337,136	78%
Expenditures						
Personnel Costs	2,975,692	254,001	2,006,850	-	968,842	67%
Other Operating Costs	3,245,234	421,160	1,765,081	76,249	1,403,904	54%
Total Operating Costs	6,220,926	675,161	3,771,931	76,249	2,372,746	61%
Capital Outlay	759,635	119,800	474,152	-	285,483	62%
Total Expenditures	6,980,560	794,961	4,246,084	76,249	2,658,228	61%
Net Revenue/(Expense)	(907,839)		489,501			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
Street Fund
2020

Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
			\$ -

City of Conway
 Balance Sheet - Street Fund
 As of October 31, 2020



Cash - Operating	5,655,196
Taxes Receivable	53,782
Accounts Receivable	1,570,158
Due from Other Funds	(9,153)
Assets	<u>7,269,983</u>
Accounts Payable	31,331
Insurance and Benefits Payable	3,376
Due to Other Funds	2,189
Due to General	26,509
Deferred Revenue	1,474,929
Liabilities	<u>1,538,333</u>
Fund Balance/Net Assets	5,242,148
Retained Earnings (YTD Net Income)	489,501
Fund Balance	<u>5,731,649</u>
Total Liabilities & Fund Balance	<u>7,269,983</u>

*All figures are unaudited

City of Conway
 Monthly Financial Report - Sanitation
 For the month ended October 31, 2020



	<u>Budget</u>	<u>Month Activity</u>	<u>Year to Date</u>	<u>Encumbered</u>	<u>(Over)/Under Budget</u>	<u>% Expend/Collect</u>
Revenues						
Sanitation Fees	9,150,000	771,825	7,906,503		1,243,497	86%
Proceeds - Recycled Materials	375,000	31,603	227,269		147,731	61%
Landfill Fees - General	200,000	22,946	206,172		(6,172)	103%
Insurance Proceeds	-	19,273	19,273		(19,273)	-
Interest Income	200,000	17,061	184,772		15,228	92%
Miscellaneous Revenues	-	608	47,792		(47,792)	-
Total Revenues	9,925,000	863,315	8,591,781	-	1,333,219	87%
Expenditures						
Personnel Costs	4,722,995	508,858	3,985,941	595	736,459	84%
Other Operating Costs	<u>2,974,653</u>	<u>219,598</u>	<u>1,711,523</u>	<u>93,115</u>	<u>1,170,015</u>	<u>58%</u>
Total Operating Costs	7,697,648	728,456	5,697,464	93,710	1,906,474	74%
Capital Outlay	<u>2,580,413</u>	<u>3,140</u>	<u>919,989</u>	<u>335,157</u>	<u>1,325,267</u>	<u>36%</u>
Total Expenditures	10,278,061	731,596	6,617,453	428,867	3,231,741	64%
Net Revenue/(Expense)	(353,061)		<u><u>1,974,328</u></u>			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway
Sanitation Fund
2020

Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
			\$ -

City of Conway
 Balance Sheet - Sanitation
 As of October 31, 2020



Cash - Operating	10,566,279
Petty Cash	200
Post Closure Cash Account	6,043,077
Accounts Receivable	14,474
Due from Other Funds	5,345
Due from Component Unit	931,603
General Inventory	2,122
Land & Buildings	2,261,966
Infrastructure	878,524
Machinery and Equipment	4,095,518
Vehicles	(146,213)
Deferred Outflows of Resources	1,903,527
Deferred Outflows of Resources-OPEB	18,248
<i>Assets</i>	<u>26,574,670</u>
Accounts Payable	73,056
Insurance and Benefits Payable	(57,499)
Compensated Absences	189,878
Net Pension Obligation	12,544,384
Deferred Inflows of Resources	1,612,058
Deferred Inflows of Resources-OPEB	126,149
Net OPEB Liability	606,008
Due to Other Funds	62,565
Landfill Close/Post Close	8,819,006
<i>Liabilities</i>	<u>23,975,604</u>
<i>Net Position</i>	<u>2,599,066</u>
<i>Total Liabilities and Net Position</i>	<u>26,574,670</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
 Monthly Financial Report - Airport
 For the month ended October 31, 2020



Revenues	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
Sales Tax	15,000	1,299	13,149		1,851	88%
Airport Fuel Sales	780,000	51,674	491,643		288,357	63%
T-Hangar Rent	137,160	8,016	108,157		29,003	79%
Community Hangar Rent	33,600	2,800	28,000		5,600	83%
Ground Leases	125,000	-	55,106		69,895	44%
Federal Grant Revenues	69,000	-	28,650		40,350	42%
Miscellaneous Revenues	10,000	899	11,941		(1,941)	119%
Total Revenues	1,169,760	64,688	736,646	-	433,114	63%
Expenditures						
Personnel Costs	296,862	33,999	215,299	-	81,563	73%
Fuel for Resale	650,000	25,491	334,860	-	315,140	52%
Other Operating Costs	189,025	11,902	92,660	15,556	80,809	49%
Total Operating Costs	1,135,887	71,392	642,818	15,556	477,513	57%
Capital Outlay	116,211	-	10,393	10,667	95,151	0%
Total Expenditures	1,252,098	71,392	653,211	26,223	572,664	52%
Net Revenue/(Expense)	(82,338)		83,434			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway

Airport Fund

2020

Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-20-55	9/22/20	Utility improvements for future T-hangars	95,150

City of Conway
 Balance Sheet - Airport
 As of October 31, 2020



Cash - Operating	411,478
Taxes Receivable	3,638
Accounts Receivable - Fuel Vendor	(35,392)
Land	1,254,473
Buildings	3,946,264
Machinery & Equipment	560,613
Vehicles	5,484
Infrastructure	23,059,528
Deferred Outflows of Resources-OPEB	1,029
Assets	<u>29,207,115</u>
Accounts Payable	5,418
Salaries Payable	-
Insurance and Benefits Payable	(57)
Compensated Absences	5,127
Due to General	9,126
Deferred Inflows of Resources	34,168
Deferred Inflows of Resources-OPEB	7,112
Liabilities	<u>60,894</u>
Net Position	29,146,221
Total Liabilities & Net Position	<u>29,207,115</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
Monthly Financial Report - Major Project Funds
As of October 31, 2020



Parks and Rec A&P Tax

Balance, 9/30/20	2,377,343
Receipts	273,360
Payments	(147,564)
Balance, 10/31/20	\$ 2,503,139

Pay as you go Sales Tax

Balance, 9/30/20	3,196,145
Receipts	622,021
Payments	(328,766)
Balance, 10/31/20	\$ 3,489,400

Street Impact Fees

Balance, 9/30/20	1,509,756
Receipts	40,813
Payments	(161,756)
Balance, 10/31/20	\$ 1,388,813

Parks Impact Fees

Balance, 9/30/20	715,322
Receipts	16,800
Payments	-
Balance, 10/31/20	\$ 732,122

Street Sales Tax

Balance, 9/30/20	9,969,476
Receipts	526,741
Payments	(566,935)
Balance, 10/31/20	\$ 9,929,282



City of Conway, Arkansas
Resolution No. R-20-___

A RESOLUTION OF THE CITY COUNCIL OF CONWAY, ARKANSAS CERTIFYING LOCAL GOVERNMENT ENDORSEMENT OF STRUCTURLAM MASS TIMBER CORPORATION TO PARTICIPATE IN THE ARKANSAS TAX BACK PROGRAM, AS AUTHORIZED BY ARK. CODE ANN.§ 15-4-2706(D) OF THE CONSOLIDATED INCENTIVE ACT OF 2003; AND FOR OTHER PURPOSES.

WHEREAS, the regulations of the Arkansas Tax Back Program require local government endorsement of businesses or enterprises that wish to participate in and take advantage of the program; and,

WHEREAS, Structurlam Mass Timber Corporation, has been declared by the management of the Arkansas Tax Back Program to be an appropriate applicant to benefit from the features of the program in its creation of 130 new employees and a total investment of Ninety Million, (\$90,000,000.00); and,

WHEREAS, Structurlam Mass Timber Corporation agreed to furnish to the management of the Arkansas Tax Back Program all information necessary to assure compliance with the terms and conditions of the program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

Section 1. The City endorses Structurlam Mass Timber Corporation and the Mayor is authorized to execute any required Certificate of Local Government Endorsement to participate in the Arkansas Tax Back Program and to be eligible to benefit from any refunds and tax credits, including City gross receipts and Compensating Use Tax Credits, in accordance with the regulations of the Arkansas Tax Back Program.

Section 2. To the extent the City has authority to grant such authority, the Department of Finance and Administration is authorized to refund any City Sales and Compensating Use Taxes collected from United Parcel Service, Inc., during the period of time that it participates in the Arkansas Tax Back Program.

Section 3. All resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. This Resolution shall be in full force and effect from and after its adoption.

ADOPTED this 24th day of November, 2020.

By: _____
Mayor Bart Castleberry

ATTEST:

By: _____
Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Resolution No. R-20- ____**

**A RESOLUTION OF INTENT OF THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS
REGARDING THE ISSUANCE OF BONDS FOR THE PURPOSE OF ASSISTING IN THE
FINANCING OF THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF AN
INDUSTRIAL FACILITY TO BE LOCATED WITHIN THE CITY**

WHEREAS, the City of Conway, Arkansas (the “City”) is authorized under the provisions of the Municipalities and Counties Industrial Development Revenue Bond Law, Arkansas Code Annotated §§14-164-201 *et seq.* (1998 Repl. & 2019 Supp.) (the “Act”), to own, acquire, construct, reconstruct, improve, equip and lease facilities to secure and develop industry and to assist in the financing thereof by the issuance of bonds payable from the revenues derived from such facilities; and

WHEREAS, as defined in the Act, “industry” includes manufacturing facilities, warehouses, distribution facilities, repair and maintenance facilities, and corporate and management offices for industry; and

WHEREAS, a Delaware corporation engaged in the sale of rural lifestyle products (the “Company”), has evidenced its interest in acquiring, constructing and equipping a distribution facility (the “Project”) to be located on approximately 95.2 acres in the Conway East Industrial Park within the corporate boundaries of the City if permanent financing for the Project can be provided through the issuance of revenue bonds under the authority of the Act; and

WHEREAS, in order to secure and develop industry within the City in accordance with the provisions of the Act, the City desires to assist the Company or an affiliate thereof (the “Company”) in the financing of the Project through the issuance of the City’s Not to Exceed \$95,000,000 Taxable Industrial Development Revenue Bonds;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

Section 1. It is the City’s present intention to assist the Company in the financing of the proposed Project through the issuance of industrial development revenue bonds under the authority of the Act. It is presently estimated by the Company that bonds in the aggregate principal amount of not to exceed \$95,000,000 would be required for this purpose. However, the City’s intent is to issue the bonds from time to time, pursuant to the terms of the Act, in such amount as shall be requested by the Company for accomplishing all or any part of the Project, whether or not such amount is more or less than the above estimate and whether or not the facilities and improvements finally acquired, constructed and equipped are identical to or different from the facilities presently expected to constitute the Project.

Section 2. In conjunction with any issuance of bonds to assist in the financing of the Project, the City states its intention to enter into an agreement with the Company providing for annual payments by the Company in lieu of ad valorem taxes in an amount equal to thirty-

five percent (35%) of the aggregate amount of ad valorem taxes that would otherwise be due with respect to the Project facilities but for the City's issuance of the bonds. It is the City's present intention that said bonds and the corresponding agreement for payments in lieu of ad valorem taxes would have a term of approximately thirty (30) years. Any payment made in lieu of ad valorem taxes would be distributed to the political subdivisions which would have received ad valorem tax payments with respect to the Project facilities in the proportion that the millage levied by each affected political subdivision bears to the total millage levied by all affected political subdivisions.

Section 3. All resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. This Resolution shall be in full force and effect from and after its adoption.

ADOPTED this 24th day of November, 2020.

By: _____
Mayor Bart Castleberry

Attest:

By: _____
Michael O. Garrett
City Clerk/Treasurer

(SEAL)



City of Conway, Arkansas

Resolution No. R-20-

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 215 Griffith St. within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$664.93 (\$577.21 + Penalty \$57.72 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **November 24, 2020** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 24th day of November, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

October 27, 2020

THOMAS, DARRELL & TIFFANI
215 GRIFFITH ST
CONWAY AR 72034-6525

Parcel # 710-02511-000

RE: Nuisance Abatement at 215 Griffith St. Conway AR
Cost of Clean-Up, Amount Due: \$577.21

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **November 24, 2020 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag

INVOICE

City of Conway
Code Enforcement

DATE: NOVEMBER 20, 2020

1111 Main St.
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@conwayarkansas.gov

TO THOMAS, DARRELL & TIFFANI
215 GRIFFITH ST
CONWAY AR 72034-6525

Description: Mowing/Clean-up/Admin Fees associated with the nuisance abatement at 215 Griffith St. Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-02511-000		November 17, 2020

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
6.5	DEBRIS REMOVAL by Matt Skelton Construction, Inc.	50.00	325.00
1	GRASS CUT	90.00	90.00
	Sanitation Ticket #732934; 732830	111.96	111.96
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Certified Letter	5.60	11.20

- Total amount due after November 17, 2020 includes collection penalty & filing fees

TOTAL	\$577.21
TOTAL WITH PENALTY & FILING FEES	\$664.93

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032



City of Conway, Arkansas

Resolution No. R-20-

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 335 Davis St. within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$2089.76 (\$1872.51 + Penalty \$187.25 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **November 24, 2020** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 24th day of November, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

INVOICE

City of Conway Code Enforcement

DATE: NOVEMBER 20, 2020

1111 Main St.
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@conwayarkansas.gov

TO WHITE, TIMOTHY W & WENDY N
335 DAVIS ST
CONWAY AR 72034

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
335 DAVIS ST. Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-01007-000		November 17, 2020

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
22.25	DEBRIS REMOVAL by Matt Skelton Construction, Inc. GRASS CUT Misc. cut and remove overgrown vegetation	50.00	1,112.50
	Sanitation Ticket #733473; 733460;733418; 733359; 733318; 733248; 733184; 733115; 733065	349.76	349.76
8	Tractor Use	45.00	360.00
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Certified Letter	5.60	11.20
TOTAL			\$1872.51
TOTAL WITH PENALTY & FILING FEES			\$2089.76

- Total amount due after November 17, 2020 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032

City of Conway
Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

October 16, 2020

WHITE, TIMOTHY W & WENDY N
335 DAVIS ST
CONWAY AR 72034

Parcel # 710-01007-000

RE: Nuisance Abatement at 335 Davis St. Conway AR
Cost of Clean-Up, Amount Due: \$1,872.51

To whom it may concern:

Because you failed or refused to remove, abate or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **November 24, 2020 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag

City of Conway
Code Enforcement
1111 Main St.
Conway, Arkansas 72032



Missy Schrag
Phone: 501-450-6191
Fax: 501-450-6144

CODE ENFORCEMENT REPORT

To: Mayor Bart Castleberry
CC: City Council Members

Re: Violation # 20-1205
Address of Violation: 335 Davis

-
- September 9, 2020 – a Violation was written for grass; rubbish/trash; appliance/furniture and left on the premises by Kim Beard.
 - Property Owner is listed as Timothy & Wendy White.
 - Property was re-inspected on 9/16/2020 with no progress made.
 - Certified and regular letters were mailed 9/17/2020 to address on file and a notice was left by post office.
 - Property was rechecked on 9/23/2020 with no progress made and City cleanup was requested.
 - Final Cleanup completed on 10/7/2020.
 - Certified and regular letters were sent including date, time & place of the City Council meeting.

Code Enforcement Officer: Kim Beard

Officer Signature: _____ Date: _____

335 Davis City Cleanup



335 Davis City Cleanup





**City of Conway, Arkansas
Ordinance No. O-20-**

**AN ORDINANCE APPROPRIATING GRANT FUNDS FROM ARKANSAS DEPARTMENT OF
TRANSPORTATION, FOR CONWAY TRANSPORTATION DEPARTMENT; AND FOR OTHER PURPOSES**

Whereas, the City of Conway has received reimbursement funds from Arkansas Department of Transportation in the amount of \$89,086.00, for the Oak Street Adaptive Project.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS
THAT:**

Section 1. The City of Conway shall accept grant funds in the amount of \$89,086.00 appropriate the same amount from the Transportation Federal Grant account (613-201-4200) to the Transportation CIP-Street Projects account (613-201-5990).

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 24th day of November, 2020

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway, Arkansas
Ordinance No. O-20-___

**AN ORDINANCE APPROPRIATING GRANT FUNDS FROM ARKANSAS DEPARTMENT OF TRANSPORTATION,
FOR CONWAY TRANSPORTATION DEPARTMENT; AND FOR OTHER PURPOSES**

Whereas, the City of Conway has received reimbursement funds from Arkansas Department of Transportation in the amount of \$748,199.00, for the Markham Street Jump Start Project.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS
THAT:**

Section 1. The City of Conway shall accept grant funds in the amount of \$748,199.00 and appropriate the same amount from the Transportation Federal Grant account (613-201-4200) to the Transportation CIP-Street Projects account (613-201-5905).

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 24th day of November, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Resolution No. R-20-_____**

A RESOLUTION APPROVING PROFESSIONAL ENGINEERING AND SUPPORT SERVICES FOR A HYDROLOGY AND HYDRAULIC STUDIES FOR DOWNTOWN DRAINAGE AND ASSISTANCE WITH SUBMISSION OF THE 2020 FEMA HAZARD MITIGATION GRANT FOR THE CONWAY TRANSPORTATION DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the City of Conway Procurement and Transportation Departments solicited qualifications for professional engineering services; and

Whereas, the City of Conway received Statements of Qualifications from four firms: Crafton Tull, FTN Associates Ltd., Garver, and Harbor; and

Whereas, the City would like to enter into an agreement with Garver Engineers, Inc. for the above mentioned project and grant application; and

Whereas, the fee estimate for this agreement is \$194,000 and is included in the 2020 budget. If this grant is awarded \$145,500 will be covered by the grant and total cost to the City will be \$48,500.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall accept the proposal from Garver Engineers, Inc. enter into an agreement for the amount of \$194,000.

Section 2. All resolutions in conflict herewith are repealed to the extent of the conflict.

PASSED this 24th day of November 2020.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**

Evaluation Totals

	Garver	Crafton Tull	Harbor	FTN
1. Firm and key individual's qualifications and experience	90	65	55	90
2. Experience and references from similar projects	32	25	14	43
3. Demonstrated experience with local conditions and techniques	37	35	14	42
4. Capacity of Firm to service the project	29	24	20	9
5. Completeness of proposal	29	24	23	23
6. Budget and schedule compliance experience	29	28	23	8
7. Minority/Woman Business	1	1	15	5
8. Demonstrated experience with federal grants compliance	15	8	7	10
	0	0	0	0
Total	262	210	171	230



City of Conway, Arkansas
Ordinance No. O-20- _____

AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING CODE TO REZONE PROPERTY LOCATED AT 1160 MATTISON ROAD & 3175 DONNELL RIDGE ROAD FROM R-1 TO A-1:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **R-1** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

1160 Mattison Road, Conway, AR 72034:
S ¼ SW ¼ SE ¼ Section 15, Township 5 North, Range 14 West, Faulkner County, Arkansas

3175 Donnell Ridge Road, Conway, AR 72034:
Part of the SW ¼ of the SE ¼ of Section 15, T5N, R14W, more particularly described as follows:

Begin at a point 330 feet North and 428.2 feet East of the SW corner of said SW ¼ SE ¼, and run thence North 596 feet to the center of the county road; thence Northeastwardly along the center of county road a distance of 118.5 feet; thence South 649.7 feet; thence West 105.8 feet to the point of beginning, containing 1.51 acres, more or less.

Property abutting West line of 3175 Donnell Ridge Road, Conway AR 72034:
A part of the SW ¼ of the SE ¼ of Section 15, T5N, R14W, more particularly described as follows: Beginning at a point 330 feet North and 312 feet East of the SW corner of said SW ¼ SE ¼, run thence 538 feet to the center of the county road, thence Northeastwardly along the center of said county road a distance of 130 feet; thence 596 feet thence West 115.2 feet to the point of beginning containing 1.51 acres, more or less.

to those of **A-1**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 24th day November, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



1111 MAIN STREET • CONWAY, AR 72032
(501) 450-6105 • planningcommission@cityofconway.org

MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From: Brandon Ruhl, 2020 Planning Commission Chairman
Date: November 24, 2020

Re: Request to rezone from R-1 to A-1 ± 3.02 acres located at 3175 Donnell Ridge Road & 10.0 acres at 1160 Mattison Road

Ricky White, has requested to rezone from R-1 to A-1 ± 3.02 acres located at 3175 Donnell Ridge Road & 10.0 acres at 1160 Mattison Road, with the legal description:

1160 Mattison Road, Conway, AR 72034:

S ¼ SW ¼ SE ¼ Section 15, Township 5 North, Range 14 West, Faulkner County, Arkansas

3175 Donnell Ridge Road, Conway, AR 72034:

Part of the SW ¼ of the SE ¼ of Section 15, T5N, R14W, more particularly described as follows:

Begin at a point 330 feet North and 428.2 feet East of the SW corner of said SW ¼ SE ¼, and run thence North 596 feet to the center of the county road; thence Northeastwardly along the center of county road a distance of 118.5 feet; thence South 649.7 feet; thence West 105.8 feet to the point of beginning, containing 1.51 acres, more or less.

Property abutting West line of 3175 Donnell Ridge Road, Conway AR 72034:

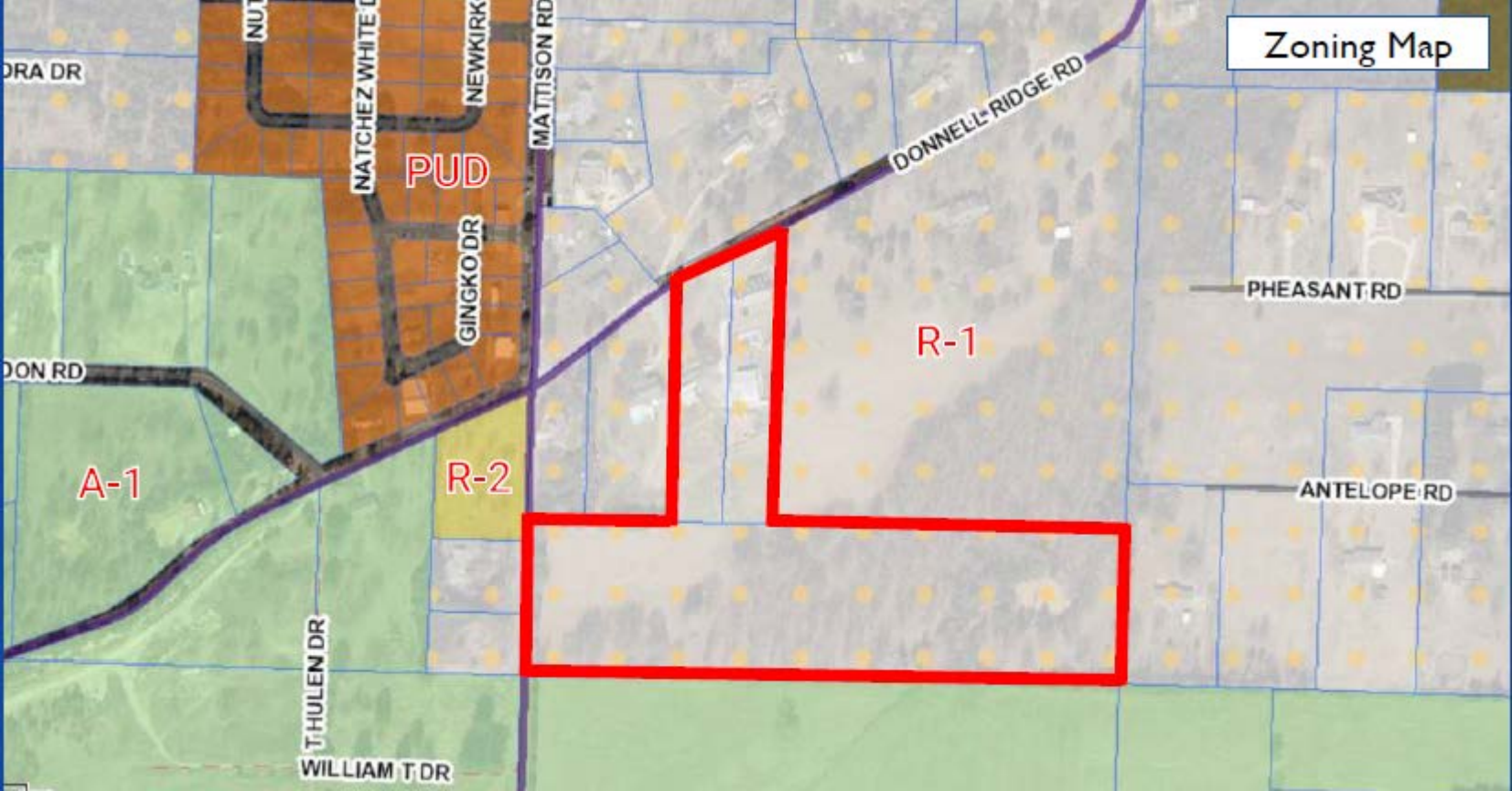
A part of the SW ¼ of the SE ¼ of Section 15, T5N, R14W, more particularly described as follows: Beginning at a point 330 feet North and 312 feet East of the SW corner of said SW ¼ SE ¼, run thence 538 feet to the center of the county road, thence Northeastwardly along the center of said county road a distance of 130 feet; thence 596 feet thence West 115.2 feet to the point of beginning containing 1.51 acres, more or less.

The applicant is seeking to rezone the property from R-1 to A-1 for the purpose of constructing a sizeable accessory structure which will cause the total accessory building area to exceed the maximum allowed of 75% of the covered roof area of the main structure for properties greater than 1 acre in the R-1 zoning district. There is no limit to total accessory building area for properties greater than 5 acres in the A-1 zoning district. The use of the property for single-family and agricultural uses is appropriate.

The Planning Commission reviewed the request at its regular meeting on November 16, 2020 and voted 8-0 that the request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.

Zoning Map





1111 MAIN STREET • CONWAY, AR 72032
(501) 450-6105 • planningcommission@cityofconway.org

MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From: Brandon Ruhl, 2020 Planning Commission Chairman
Date: November 24, 2020

Re: Request for modification of existing conditional use permit allowing religious assembly in SP/T4 zone at 1109 Gum Street

Camino de Vida, has requested to modify the existing conditional use permit allowing religious assembly in the SP/T4 zoning district for property located at, 1109 Gum Street, with the legal description:

Lot 2, Stanton Subdivision (Erbacher Addition)

The applicant is seeking to modify an existing conditional use permit for the property which allows 'religious assembly' in the given zoning district, to remove the restriction to a given applicant/occupant.

The Planning Commission reviewed the request at its regular meeting on November 16, 2020 and voted 8-0 that the request be forwarded to the City Council with a recommendation for approval of the modification with the updated 3 conditions:

Current Conditions / *Proposed new or modified conditions.*

1. No outside public address system allowed.
2. *Ground-mounted sign is limited to 4 feet maximum height and 16 square feet maximum size. All signage shall be permitted by the Planning & Development Department prior to installation.*
3. ~~*The conditional use is limited to The Father's House Church.*~~
4. *Applicant shall install landscaping, in the form of evergreen shrubs, on the south side of the building, to screen mechanical equipment, and along both sides of the parking area, in accordance with Article 1101 of the Conway Zoning Code.*
5. *Any expansions or additions to the structure/site or change in use shall require a new or amended conditional use permit.*

Please advise if you have any questions.

GARLAND ST

C-3

C-3

Request to amend existing conditional use permit #1300 removing existing limitation to occupant USE

T4

GUM ST

R-2

C-3

T4

C-3

MERRIMAN

ST





**City of Conway, Arkansas
Resolution No. R-20-__**

**A RESOLUTION TRANSFERRING OWNERSHIP OF STORAGE BUILDING TO DEPARTMENT OF
SANTIANION; AND FOR OTHER PURPOSES**

Whereas, the Faulkner County Solid Waste Management District received permission from the Department of Sanitation to construct a storage building onsite in 2016 at the landfill for storage of e-waste; and

Whereas, the District no longer has a need for the storage building and wishes to transfer the ownership of the storage building to the Department of Sanitation in exchange for a used skid steer and a loading ramp.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY,
ARKANSAS THAT:**

Section 1. The City of Conway shall accept the transfer of a storage shed in exchange for a used skid steer and loading ramp from the Faulkner County Solid Waste District.

Section 2. All resolutions in conflict herewith are repealed to the extent of the conflict.

PASSED this 24th day of November 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

Faulkner County Solid
Waste Management
District

Memo:

To: Mayor Bart Castleberry
From: Judge Jim Baker, Chairman
Cc: Conway City Council
Joe Hopper, Sanitation Director
Date: November 24, 2020
Re: Transfer of Property

The Faulkner Solid Waste Management District would like to transfer ownership of a 20' X 30' storage building on the grounds of the Conway Sanitation Department to the City of Conway in exchange for a surplus skid steer and a surplus portable ramp.

Faulkner County Solid Waste Management District
Resolution No. R-20-01

**A RESOLUTION TRANSFERRING OWNERSHIP OF STORAGE BUILDING TO THE
CITY OF CONWAY**

Whereas, the Faulkner County Solid Waste Management District received permission from the City of Conway to construct a storage building on Conway Sanitation Department property for storage of e-waste, and

Whereas, said 20' by 30' storage building was constructed in 2016, and

Whereas, the Faulkner County Solid Waste Management District no longer has a need for the storage building, and

Whereas, The Faulkner County Solid Waste District desires to transfer ownership of the storage building to the City of Conway in exchange for items of value including a used skid steer and a loading ramp.

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS
OF THE FAULKNER COUNTY SOLID WASTE DISTRICT THAT**

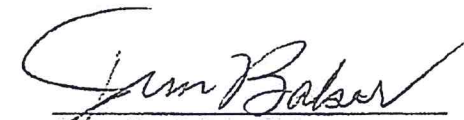
Section 1: Ownership of the 20' by 30' storage building is transferred to the City of Conway in exchange for used skid steer and loading ramp.

PASSED this 10th day of Nov, 2020

APPROVED:

ATTEST:


Jean Jasso, Manager


Judge Jim Baker, Chairman

**Faulkner County Solid
Waste Management
District
(FCSWMD)**

Memo:

To: Mayor Tab Townsell
From: Jack Bell, Chairman
CC: City Council
Joseph Hopper, Sanitation Director
Date: March 2, 2016
Re: Re: Constructing a building on Sanitation property

The Faulkner County Solid Waste Management District (FCSWMD) would like permission to construct a 20' X 30' storage building northwest of the Materials Recovery Facility on the grounds of the Sanitation Department.

This building will be used to house electronic waste, records and other materials. The cost of the building will be borne by the FCSWMD through ADEQ e-waste grant funds.

If you have any questions, please advise.



**City of Conway, Arkansas
Ordinance No. O-20-_____**

AN ORDINANCE AUTHORIZING THE RESTRUCTURING AND THE ADDITION, REVISION, OR RECLASSIFICATION OF CERTAIN TITLES AND SALARIES; AND UPDATING THE AUTHORIZED POSITION LIST FOR THE OFFICE OF THE CITY ATTORNEY; AND FOR OTHER PURPOSES:

Whereas, the Office of the City Attorney requests restructuring of the department and the addition, revision, or reclassification of certain titles and salaries to support recruitment and retention of key personnel; and

Whereas, a restructure of the office will also provide for greater support for the attorneys in the office, facilitate cross training among the staff level positions, and provide a more responsive office to the public and City employees, council members, commissioners and board members; and

Whereas, all changes to staff and salary will be budget neutral; and

Whereas, the Office of the City Attorney requests an updated Authorized Position List as a result of the restructuring.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall make the following changes to the Office of the City Attorney:

Current Position/Salary		New Position/Salary
Office Manager	\$51,080.55	Administrative Assistant II \$39,986.00
Admin. Assistant I	\$31,732.00	Administrative Assistant II \$39,986.00

Section 2. That the monies saved in the restructure (\$2,840.55) will be added to the base salary of the Deputy City Attorney position.

Section 3. The City of Conway updates the Authorized Positions List for the Office of the City Attorney as follows:

Title	FY 2020
City Attorney	1
Chief Deputy City Attorney	1
Deputy City Attorney	1
Administrative Assistant II	3

Section 4. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 24th day of November, 2020.

Approved:

Attest:

Mayor Bart Castleberry

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-20-**

**AN ORDINANCE APPROPRIATING ISURANCE PROCEEDS FOR EMERGENCY BUILDING MAINTENANCE;
DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES**

WHEREAS, the Conway Fire Department requests \$26,765 for the use of Emergency repair for Station 1's roof and interior damage due to wind and rain; and

WHEREAS, funds in the amount of \$26,765.19 were received from the Municipal Insurance Program for such reasons; and

WHEREAS, Southern Home Restoration and Roofing LLC (SOHO Roofing, LLC) worked with Municipal League's Insurance Adjuster to expedite emergency repair and damage control; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY,
ARKANSAS THAT:**

Section 1. The City of Conway shall appropriate \$26,765.19 from the Insurance Proceeds Account (001.119.4360) to the Fire Department Fire Department Building Maintenance Operating Account (01.131.5410);

Section 2. The City of Conway shall waive the bid process due to emergency repair and approve Southern Home Restoration and Roofing LLC (SOHO Roofing LLC) to complete repairs;

Section 3. All ordinances in conflict herewith are repealed to that extent of the conflict.

Section 4. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 24th day of November, 2020

APPROVED:

Mayor Bart Castleberry

ATTEST:

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway, Arkansas
Ordinance No. O-20-_____

AN ORDINANCE APPROVING THE LOW BID FOR A MOBILE AMMUNITION COMBUSTION SYSTEM FOR THE CONWAY FIRE DEPARTMENT BOMB SQUAD, AND FOR OTHER PURPOSES:

Whereas, Conway Fire Department has been awarded a grant in the amount of \$451,696 by the Arkansas Department of Emergency Management (ADEM) as the State Administrative Agency (SAA) for the Homeland Security Grant Program (HSGP) from the Department of Homeland Security Federal Emergency Management Agency (DHS FEMA) as a recipient for the FY20 Homeland Security Grant Program under the Law Enforcement Terrorism Prevention Activities (LETPA) category; and

Whereas, the Conway City Council accepted this 100% reimbursable grant through O-20-63 and appropriated these funds into the 2020 budget at that time; and

Whereas, the City of Conway solicited bids for a Mobile Combustion System and received one qualified bid from TWB Designs in the amount of \$350,725.15.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall accept the lowest bid from TWB Designs and expend budgeted funds in the Grant Machinery and Equipment expense account (399.131.5910).

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 24th day of November, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-20-_____**

AN ORDINANCE APPROPRIATING FUNDS FOR EMPLOYEE APPRECIATION BONUSES; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES:

Whereas, The City Council of the City of Conway would like to recognize the efforts of full time and part time city employees through the award of an employee appreciation bonus, for which funding must be provided.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: The City of Conway shall appropriate \$307,355 from Fund Balance Appropriation Accounts to the salary accounts for each department in order to provide an expression of appreciation to all full time employees in the net amount of \$500 and all part time employees in the net amount of \$250. Each fund will bear the cost of bonuses for employees, as follows:

- General Fund - \$233,000
- Street Fund - \$18,650
- Sanitation Enterprise Fund - \$52,500
- Airport Fund - \$3,205

To receive a bonus, employees must be hired prior to the last full pay period in November and must be actively employed on the date of distribution. Employees pending termination will not receive any appreciation bonus.

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

Section 3. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 24th day of November, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-20-__**

**AN ORDINANCE ACCEPTING AND APPROPRIATING CORONAVIRUS RELIEF FUNDING FOR THE
CITY OF CONWAY; AND FOR OTHER PURPOSES**

Whereas, The City of Conway was allocated \$2,333,802.23 of Coronavirus Relief Funding to reimburse the City for expenditures related to preventing, preparing for and responding to the coronavirus; and

Whereas, the City of Conway has not previously budgeted for this grant and would like to appropriate reimbursing funds into the 2020 grant fund budget.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY,
ARKANSAS THAT:**

Section 1. The City of Conway shall appropriate \$2,333,802.23 from the Federal Grant Revenue account 399-000-4200 into expenditure budget accounts as follows; \$1,873,812.94 into 399-121-5199 and \$459,989.29 into 399-131-5199.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 8th day of December, 2020.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Resolution No. R-20-___**

A RESOLUTION AUTHORIZING THE MILLAGE RATE OF A VOLUNTARY PROPERTY TAX FOR THE PURPOSE OF OPERATING THE CITY OF CONWAY ANIMAL WELFARE SHELTER, FOR THE YEAR 2020 TO BE COLLECTED IN 2021.

Whereas, Ark. Code Ann. § 26-25-102 provides that a city may levy a voluntary property tax on the real and personal property located within the city for the City of Conway Animal Welfare Shelter, in any one year, pursuant to the provisions of the Arkansas Constitution; and

Whereas, Ark. Code Ann. § 26-73-202 requires the City Council of any municipal corporation to make out and certify to the county clerk the rate of taxation levied by the city on all the real and personal property within the city; and

Whereas, by vote of the electors of the City of Conway, Arkansas, at Special Election held on November 5th, 1968, and that the Mayor is hereby ordered and directed to certify the same to the County Clerk, and authorize the Quorum Court of Faulkner County to levy said tax for the year 2020 to be collected in 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1: The voluntary property tax rate for the City of Conway Animal Welfare Shelter on the real and personal property situated within the city and to be collected in the year 2021 shall be fixed and levied at the rate of Two Tenths (.2) mill on each dollar of assessed value of real and personal property.

Section 2: The rate of taxation levied herein on the real and personal property within the city shall, by this Resolution, be certified to the County Clerk to be placed upon the tax books and collected in the same manner that the state and county taxes are collected.

Section 3: The Quorum Court of Faulkner County is hereby authorized to levy the said tax as set forth herein for real and personal property located within the City of Conway, for the year 2020, to be collected in 2021, at its regular meeting in November according to law.

Passed this 24th day of November, 2020.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City/Clerk Treasurer**



**City of Conway, Arkansas
Resolution No. R-20-___**

A RESOLUTION AUTHORIZING THE MILLAGE RATE OF A VOLUNTARY PROPERTY TAX FOR THE PURPOSE OF OPERATING THE CITY OF CONWAY PUBLIC RECREATION AND PLAYGROUNDS, FOR THE YEAR 2020 TO BE COLLECTED IN 2021.

Whereas, Ark. Code Ann. § 26-25-102 provides that a city may levy a voluntary property tax on the real and personal property located within the city for the City of Conway Public Recreation and Playgrounds, in any one year, pursuant to the provisions of the Arkansas Constitution; and

Whereas, Ark. Code Ann. § 26-73-202 requires the City Council of any municipal corporation to make out and certify to the county clerk the rate of taxation levied by the city on all the real and personal property within the city; and

Whereas, by vote of the electors of the City of Conway, Arkansas, at Special Election held on October 27th, 1964 under the provisions of Ordinance No. A-418, and that the Mayor is hereby ordered and directed to certify the same to the County Clerk, and authorize the Quorum Court of Faulkner County to levy said tax for the year 2020 to be collected in 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1: The voluntary property tax rate for the City of Conway public recreation and playgrounds on the real and personal property situated within the city and to be collected in the year 2021 shall be fixed and levied at the rate of **Four-Tenth's (.4) mill** on each dollar of assessed value of real and personal property.

Section 2: The rate of taxation levied herein on the real and personal property within the city shall, by this Resolution, be certified to the County Clerk to be placed upon the tax books and collected in the same manner that the state and county taxes are collected.

Section 3: The Quorum Court of Faulkner County is hereby authorized to levy the said tax as set forth herein for real and personal property located within the City of Conway, for the year 2020, to be collected in 2021, at its regular meeting in November according to law.

Passed this 24th day of November, 2020.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City/Clerk Treasurer**



**City of Conway, Arkansas
Resolution No. R-20-_____**

A RESOLUTION AUTHORIZING THE MILLAGE RATE OF A VOLUNTARY PROPERTY TAX FOR THE PURPOSE OF OPERATING AND MAINTAINING THE CITY OF CONWAY CEMETERIES, FOR THE YEAR 2020 TO BE COLLECTED IN 2021.

Whereas, Ark. Code Ann. §26-25-102 provides that a city may levy a **voluntary** property tax on the real and personal property located within the city for the **City of Conway Cemeteries**, in any one year, pursuant to the provisions of the Arkansas Constitution; and

Whereas, Ark. Code Ann. §26-73-202 requires the City Council of any municipal corporation to make out and certify to the county clerk the rate of taxation levied by the city on all the real and personal property within the city; and

Whereas, the City Council has determined that it is in the best interests of the City of Conway and its citizens to levy the rate of voluntary taxation on the real and personal property located within the said city as set forth herein, and to certify the same to the County Clerk, and authorize the Quorum Court of Faulkner County to levy said tax for the year 2020 to be collected in 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1: The voluntary property tax rate for the City of Conway Cemeteries on the real and personal property situated within the city and to be collected in the year 2021 shall be fixed and levied at the rate of **Four-Tenths (.4) mill** on each dollar of assessed value of real and personal property.

Section 2: The rate of taxation levied herein on the real and personal property within the city shall, by this Resolution, be certified to the County Clerk to be placed upon the tax books and collected in the same manner that the state and county taxes are collected.

Section 3: The Quorum Court of Faulkner County is hereby authorized to levy the said tax as set forth herein for real and personal property located within the City of Conway, for the year 2020, to be collected in 2021, at its regular meeting in November according to law.

Passed this 24th day of November, 2020.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City/Clerk Treasurer**



**City of Conway, Arkansas
Resolution No. R-20-_____**

A RESOLUTION AUTHORIZING THE MILLAGE RATE OF PROPERTY TAX FOR THE CITY OF CONWAY POLICE OFFICER PENSION, FOR THE YEAR 2020 TO BE COLLECTED IN 2021

Whereas, Ark. Code Ann. § 26-25-102 provides that a city may levy a tax on the real and personal property located within the city for the City of Conway Police Officer Pension and Relief Fund, in any one year, pursuant to the provisions of the Arkansas Constitution; and

Whereas, Ark. Code Ann. § 26-73-202 requires the City Council of any municipal corporation to make out and certify to the county clerk the rate of taxation levied by the city on all the real and personal property within the city; and

Whereas, by vote of the electors of the City of Conway, Arkansas, at General Election held on November 4th, 1958, and that the Mayor is hereby ordered and directed to certify the same to the County Clerk, and authorize the Quorum Court of Faulkner County to levy said tax for the year 2020 to be collected in 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Conway, ARKANSAS:

Section 1: The property tax rate for the City of Conway Policeman's Pension and Relief Fund on the real and personal property situated within the city and to be collected in the year 2021 shall be fixed and levied at the rate of Four-Tenth's (.4) mill on each dollar of assessed value of real and personal property.

Section 2: The rate of taxation levied herein on the real and personal property within the city shall, by this Resolution, be certified to the County Clerk to be placed upon the tax books and collected in the same manner that the state and county taxes are collected.

Section 3: The Quorum Court of Faulkner County is hereby authorized to levy the said tax as set forth herein for real and personal property located within the City of Conway, for the year 2020, to be collected in 2021, at its regular meeting in November according to law.

Passed this 24th day of November, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City/Clerk Treasurer



**City of Conway, Arkansas
Resolution No. R-20-___**

A RESOLUTION AUTHORIZING THE MILLAGE RATE OF PROPERTY TAX FOR THE CITY OF CONWAY FIRE FIGHTER'S PENSION AND RELIEF FUND, FOR THE YEAR 2020 TO BE COLLECTED IN 2021

Whereas, Ark. Code Ann. § 26-25-102 provides that a city may levy a tax on the real and personal property located within the city for the City of Conway Fire Fighter's Pension and Relief Fund, in any one year, pursuant to the provisions of the Arkansas Constitution; and

Whereas, Ark. Code Ann. § 26-73-202 requires the City Council of any municipal corporation to make out and certify to the county clerk the rate of taxation levied by the city on all the real and personal property within the city; and

Whereas, by vote of the electors of the City of Conway, Arkansas, at Special Election held on May 3rd, 1966, and that the Mayor is hereby ordered and directed to certify the same to the County Clerk, and authorize the Quorum Court of Faulkner County to levy said tax for the year 2020 to be collected in 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Conway, ARKANSAS:

Section 1: The property tax rate for the City of Conway Fire Fighters Pension and Relief Fund on the real and personal property situated within the city and to be collected in the year 2021 shall be fixed and levied at the rate of Four-Tenth's (.4) mill on each dollar of assessed value of real and personal property.

Section 2: The rate of taxation levied herein on the real and personal property within the city shall, by this Resolution, be certified to the County Clerk to be placed upon the tax books and collected in the same manner that the state and county taxes are collected.

Section 3: The Quorum Court of Faulkner County is hereby authorized to levy the said tax as set forth herein for real and personal property located within the City of Conway, for the year 2020, to be collected in 2021, at its regular meeting in November according to law.

Passed this 24th day of November, 2020.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City/Clerk Treasurer**



City of Conway, Arkansas
Resolution No. R-20-_____

A RESOLUTION AUTHORIZING THE MILLAGE RATE OF PROPERTY TAX FOR THE CITY OF CONWAY NON-UNIFORM PENSION AND RELIEF FUND, FOR THE YEAR 2020 TO BE COLLECTED IN 2021

Whereas, Ark. Code Ann. § 26-25-102 provides that a city may levy a tax on the real and personal property located within the city for the Conway Paid Non-Uniformed Pension and Relief Fund, in any one year, pursuant to the provisions of the Arkansas Constitution; and

Whereas, Ark. Code Ann. § 26-73-202 requires the City Council of any municipal corporation to make out and certify to the county clerk the rate of taxation levied by the city on all the real and personal property within the city; and

Whereas, by vote of the electors of the City of Conway, Arkansas, at Special Election held on May 3rd, 1966, and that the Mayor is hereby ordered and directed to certify the same to the County Clerk, and authorize the Quorum Court of Faulkner County to levy said tax for the year 2020 to be collected in 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1: The property tax rate for the City of Conway Paid Non-Uniformed Pension and Relief Fund on the real and personal property situated within the city and to be collected in the year 2021 shall be fixed and levied at the rate of Four Tenth's (.4) mill on each dollar of assessed value of real and personal property.

Section 2: The rate of taxation levied herein on the real and personal property within the city shall, by this Resolution, be certified to the County Clerk to be placed upon the tax books and collected in the same manner that the state and county taxes are collected.

Section 3: The Quorum Court of Faulkner County is hereby authorized to levy the said tax as set forth herein for real and personal property located within the City of Conway, for the year 2020, to be collected in 2021, at its regular meeting in November according to law.

Passed this 24th day of November, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City/Clerk Treasurer



**City of Conway, Arkansas
Resolution No. R-20-___**

**A RESOLUTION AUTHORIZING THE MILLAGE RATE OF PROPERTY TAX FOR THE CITY OF
CONWAY, ARKANSAS FOR THE YEAR 2020 TO BE COLLECTED IN 2021**

Whereas, Ark. Code Ann. § 26-25-102 provides that a city may levy a tax on the real and personal property located within the city for the purpose of raising **General Fund revenues** in any one year, pursuant to the provisions of the Arkansas Constitution; and

Whereas, Ark. Code Ann. § 26-73-202 requires the City Council of any municipal corporation to make out and certify to the county clerk the rate of taxation levied by the city on all the real and personal property within the city; and

Whereas, the City Council has determined that it is in the best interests of the City of Conway and its citizens to levy the rate of taxation on the real and personal property located within the said city as set forth herein, and to certify the same to the County Clerk, and authorize the Quorum Court of Faulkner County to levy said tax for the year 2020 to be collected in 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1: The property tax rate for the City of Conway **General Fund Revenue** on the real and personal property situated within the city and to be collected in the year 2021 shall be fixed and levied at the rate of **Three (3.0) mill** on each dollar of assessed value of real and personal property.

Section 2: The rate of taxation levied herein on the real and personal property within the city shall, by this Resolution, be certified to the County Clerk to be placed upon the tax books and collected in the same manner that the state and county taxes are collected.

Section 3: The Quorum Court of Faulkner County is hereby authorized to levy the said tax as set forth herein for real and personal property located within the City of Conway, for the year 2020, to be collected in 2021, at its regular meeting in November according to law.

Passed this 24th day of Noevember, 2020.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City/Clerk Treasurer