

Mayor Bart Castleberry
Clerk/Treasurer Michael O. Garrett
City Attorney Charles Finkenbinder



City Council Members

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Anne Tucker
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Isby

Tuesday, November 9th, 2021, City Council Agenda
Conway Municipal Building - City Council Chambers - 1111 Main Street, Conway, AR 72032

<u>5:30pm</u>	No Committee Meeting
<u>6:00pm:</u>	City Council Meeting
<u>Call to Order:</u>	Bart Castleberry, Mayor
<u>Roll Call:</u>	Michael O. Garrett, Clerk/Treasurer
<u>Minutes Approval:</u>	October 26 th , 2021

- A. **Community Development Committee (Airport, Community Development, Code Enforcement, Permits, Inspections, & Transportation, Planning & Development,)**
1. Resolutions requesting Faulkner County Tax Collector place liens against various properties for expenses incurred by the City.
 2. Ordinance rescinding O-21-49 that accepted grant funds from the Arkansas Historic Preservation Program for the Planning & Development Department.
 3. Resolution approving the submittal of an application to FEMA and the Arkansas Department of Emergency Management for a Downtown Drainage Study Project for the Transportation Department.
 4. Resolution approving the right of way purchase for Salem Road Bridge Improvements for the Transportation Department.
- B. **Public Service Committee (Physical Plant, Parks & Recreation, & Sanitation)**
1. Ordinance approving entering into an agreement with Crafton, Tull, & Associates for the development of Pompe Park.
 2. Ordinance approving an agreement with Innovative Sculptures Design for the creation and installment of a monument for Markham Square.
 3. Ordinance to update the authorized positions at the Parks & Recreation Department.
- C. **Public Safety Committee (District Court, Department of Information Systems & Technology, Animal Welfare, CEOC (Communication Emergency Operations Center), Police, Fire, & Office of the City Attorney)**
1. Ordinance appropriating reimbursement funds from various entities for the Conway Police Department.

Adjournment



MEMO

TO: Mayor Bart Castleberry

CC: City Council Members

FROM: Missy Schrag

DATE: November 2, 2021

SUBJECT: Certified Liens – Code Enforcement

The following resolutions are included for a request to the Faulkner County Tax collector to place a certified lien against real property as a result of incurred expenses by the City.

The properties & amount (plus a ten percent collection penalty) are as follows:

- | | |
|------------------------|----------|
| 1. 26 Brierwood Cir. | \$141.77 |
| 2. 2215 Cedar Oaks Dr. | \$179.04 |
| 3. 3900B Tyler St. | \$184.28 |
| 4. 135 Eve Lane | \$229.45 |
| 5. 3900C Tyler St. | \$523.89 |

Please advise if you have any questions.

Thank you for your consideration.



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY, AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 26 Brierwood Cir. within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$141.77 (\$101.61 + Penalty \$10.16 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **November 9, 2021** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 9th day of November, 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

JACKSON BETH
3820 LEGACY VILLAGE DR
BENTON, AR 72015

Parcel # 710-09038-000

RE: Nuisance Abatement at 26 Brierwood Cir. Conway AR
Cost of Clean-Up, Amount Due: \$101.61

To whom it may concern:

Because you failed or refused to remove, abate, or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **November 9, 2021 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag
City of Conway
Code Enforcement

INVOICE

City of Conway Code Enforcement

DATE: NOVEMBER 5, 2021

1111 Main St.
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@conwayarkansas.gov

TO JACKSON BETH
3820 LEGACY VILLAGE DR
BENTON, AR 72015

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
26 Brierwood Cir., Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	710-09038-000		November 9, 2021

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	MOWING & DEBRIS REMOVAL by C.E.P.P.	36.36	36.36
	Maintenance Fee	15.00	15.00
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Cert5ified Letter	5.60	11.20
		TOTAL	\$101.61
		TOTAL WITH PENALTY & FILING FEES	\$141.77

- Total amount due after November 9, 2021 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032



CODE CASE DETAILED REPORT RESPROP-0921-0279 FOR CITY OF CONWAY

Case Type: Residential Property Maintenance **Project:** **Opened Date:** 09/16/2021
Status: Schedule City Clean up **District:** City of Conway **Closed Date:** 09/24/2021
Assigned To: Kim Beard **Description:** Overgrown grass

Parcel: 710-09038-000 Main **Address:** 26 Brierwood Cir Main
Conway, AR 72034

Owner
Elizabeth Jackson
26 Briarwood Circke
Conway, AR 72034

Note	Created By	Date and Time Created
1. City cleanup 9/24	Kim Beard	9/24/2021 10:51 am

Violation Code: 3.2.4 Grass or Weeds **Violation Status:** Resolved **Citation Issue Date:** 09/16/2021
Code Description: Tall grass or weeds **Compliance Date:** 09/23/2021
Corrective Action: The grass must be cut within seven (7) days of receipt of this notice. **Resolved Date:** 11/02/2021

Inspection Number	Inspection Type	Inspection Status	Inspection Date
ICODE-2632-2021	Property Maintenance Follow-up Investigation	Scheduled	09/23/2021 12:00 am

Inspector: Kim Beard

Checklist Comments:



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY, AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 2215 Cedar Oaks Dr. within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$179.04 (\$135.49 + Penalty \$13.55 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **November 9, 2021** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 9th day of November, 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

BROWN CONSTANCE JULIE
2215 CEDAR OAKS DR
CONWAY, AR 72032-4031

Parcel # 710-08759-030

RE: Nuisance Abatement at 2215 Cedar Oaks Dr. Conway AR
Cost of Clean-Up, Amount Due: \$135.49

To whom it may concern:

Because you failed or refused to remove, abate, or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **November 9, 2021 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag
City of Conway
Code Enforcement

INVOICE

City of Conway Code Enforcement

DATE: NOVEMBER 5, 2021

1111 Main St.
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@conwayarkansas.gov

TO BROWN CONSTANCE JULIE
2215 CEDAR OAKS DR
CONWAY, AR 72032-4031

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
2215 Cedar Oaks Dr., Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Mike Cullum	710-08759-030		November 9, 2021

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	MOWING & DEBRIS REMOVAL by C.E.P.P.	70.24	70.24
	Maintenance Fee	15.00	15.00
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Cert5ified Letter	5.60	11.20
TOTAL			\$135.49
TOTAL WITH PENALTY & FILING FEES			\$179.04

- Total amount due after November 9, 2021 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032



CODE CASE DETAILED REPORT RESPROP-0921-0251 FOR CITY OF CONWAY

Case Type: Residential Property Maintenance **Project:** **Opened Date:** 09/02/2021
Status: Schedule City Clean up **District:** City of Conway **Closed Date:** 09/09/2021
Assigned To: Mike Cullum **Description:**

Parcel: 710-08759-030	Main	Address: 2215 Cedar Oaks Dr	Main
		Conway, AR 72032	

Owner
Constance Brown
2215 Cedar Oaks Dr
Conway, AR 72034

Violation Code: 3.2.4 Grass or Weeds **Violation Status:** Resolved **Citation Issue Date:** 09/02/2021
Code Description: Tall grass or weeds **Compliance Date:** 09/09/2021
Corrective Action: The grass must be cut within seven (7) days of receipt of this notice. **Resolved Date:** 11/02/2021

Inspection Number	Inspection Type	Inspection Status	Inspection Date
ICODE-3538-2021	Property Maintenance Follow-up Investigation	Scheduled	11/09/2021 12:00 am

Inspector: Mike Cullum

Checklist Comments:

ICODE-3539-2021	Code Enforcement Final Investigation	City Cleanup Performed
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Inspector:

Checklist Comments:



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY, AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 3900B Tyler St. within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$184.28 (\$140.25 + Penalty \$14.03 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **November 9, 2021** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 9th day of November, 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Missy Schrag

Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

Betty M Irby
3900B Tyler St.
Conway AR 72034

Parcel # 712-11896-002

RE: Nuisance Abatement at 3900 B TYLER ST. Conway AR
Cost of Clean-Up, Amount Due: \$140.25

To whom it may concern:

Because you failed or refused to remove, abate, or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **November 9, 2021 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

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None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag
City of Conway
Code Enforcement

INVOICE

City of Conway Code Enforcement

DATE: NOVEMBER 5, 2021

1111 Main St.
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@conwayarkansas.gov

TO Betty M Irby
3900B Tyler St.
Conway AR 72034

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
3900 B TYLER ST, Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	712-11896-002		November 9, 2021

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
2	BUSH HOG	45.00	90.00
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Cert5ified Letter	5.60	11.20
TOTAL			\$140.25
<ul style="list-style-type: none">Total amount due after November 9,2021 includes collection penalty & filing fees			TOTAL WITH PENALTY & FILING FEES
			\$184.28

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032



CODE CASE DETAILED REPORT RESPROP-0821-0204 FOR CITY OF CONWAY

Case Type: Residential Property Maintenance **Project:** **Opened Date:** 08/24/2021
Status: Schedule City Clean up **District:** City of Conway **Closed Date:** 10/05/2021
Assigned To: Kim Beard **Description:** Entire parcel overgrown

Parcel: 712-11896-002	Main	Address: 3900 Tyler St Unit B Conway, AR 72034	Main
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Owner
Betty Irby
3900 W Tyler, Unit B
Conway, AR 72034

Violation Code: 3.2.4 Grass or Weeds **Violation Status:** Resolved **Citation Issue Date:** 08/24/2021
Code Description: Tall grass or weeds **Compliance Date:** 09/08/2021
Corrective Action: The grass must be cut within seven (7) days of receipt of this notice. **Resolved Date:** 10/05/2021

Inspection Number	Inspection Type	Inspection Status	Inspection Date
ICODE-2158-2021	Property Maintenance Follow-up Investigation	Scheduled	09/01/2021 12:00 am

Inspector: Kim Beard
Checklist Comments:

ICODE-2314-2021	Code Enforcement Final Investigation	City Cleanup Performed	09/08/2021 12:00 pm
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Inspector: Kim Beard
Checklist Comments:



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY, AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 135 Eve Lane within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904; and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$229.45 (\$181.32 + Penalty \$18.13 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **November 9, 2021** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 9th day of November, 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Missy Schrag
Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

PUCKETT, ROBERT & BRITTA
639 HILL POINT RD
CLINTON AR 72031

Parcel # 712-00276-000

RE: Nuisance Abatement at 135 Eve Ln. Conway AR
Cost of Clean-Up, Amount Due: \$181.32

To whom it may concern:

Because you failed or refused to remove, abate, or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **November 9, 2021 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
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None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag
City of Conway
Code Enforcement

INVOICE

City of Conway Code Enforcement

DATE: NOVEMBER 5, 2021

1111 Main St.
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@conwayarkansas.gov

TO PUCKETT, ROBERT & BRITTA
639 HILL POINT RD
CLINTON AR 72031

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
135 Eve Lane, Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	712-00276-000		November 9, 2021

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	MOWING & DEBRIS REMOVAL by C.E.P.P. (6)	116.07	116.07
	Maintenance Fee	15.00	15.00
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Cert5ified Letter	5.60	11.20
TOTAL			\$181.32
TOTAL WITH PENALTY & FILING FEES			\$229.45

- Total amount due after November 9, 2021 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032



CODE CASE DETAILED REPORT RESPROP-0921-0268 FOR CITY OF CONWAY

Case Type: Residential Property Maintenance **Project:** **Opened Date:** 09/13/2021
Status: Schedule City Clean up **District:** City of Conway **Closed Date:** 10/05/2021
Assigned To: Kim Beard **Description:** Ditches are extremely overgrown, yard needs cutting as well.

Parcel: 712-00276-000 Main **Address:** 135 Eve Ln Main
Conway, AR 72034

Owner
Robert & Britta Puckett
135 Eve Lane
Conway, AR 72034
Mobile: 501-253-6121

Note **Created By** **Date and Time Created**
1. City cleanup performed by physical plant 10-5 Kim Beard 10/6/2021 8:59 am

Violation Code: 3.2.4 Grass or Weeds **Violation Status:** Resolved **Citation Issue Date:** 09/13/2021
Code Description: Tall grass or weeds **Compliance Date:** 09/20/2021
Corrective Action: The grass must be cut within seven (7) days of receipt of this notice. Overgrowth is extreme in ditches, yard needs mowing as well **Resolved Date:** 10/05/2021

Inspection Number	Inspection Type	Inspection Status	Inspection Date
ICODE-2549-2021	Property Maintenance Follow-up Investigation	Scheduled	09/20/2021 12:00 pm
Inspector: Kim Beard			
Checklist Comments:			
ICODE-2795-2021	Code Enforcement Final Investigation	City Cleanup Performed	09/29/2021 12:00 pm
Inspector: Kim Beard			
Checklist Comments:			



City of Conway, Arkansas
Resolution No. R-21-

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WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 3900C Tyler St. within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$523.89 (\$448.99 + Penalty \$44.90 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **November 9, 2021** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

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SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

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ADOPTED this 9th day of November, 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Missy Schrag

Conway Permits & Code Enforcement
Phone 501-450-6191
Fax 501-450-6144

IRBY, ROBERT E OR DEBRA L
3900 C TYLER ST
CONWAY AR 72034

Parcel # 712-11896-000

RE: Nuisance Abatement at 3900 C TYLER ST. Conway AR
Cost of Clean-Up, Amount Due: \$181.32

To whom it may concern:

Because you failed or refused to remove, abate, or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

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1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

Missy Schrag
City of Conway
Code Enforcement

INVOICE

City of Conway Code Enforcement

DATE: NOVEMBER 5, 2021

1111 Main St.
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
missy.schrag@conwayarkansas.gov

TO IRBY, ROBERT E OR DEBRA L
3900 C TYLER ST
CONWAY AR 72034

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
3900 C TYLER ST, Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Kim Beard	712-11896-000		November 9, 2021

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
2	BUSH HOG	45.00	90.00
4	DEBRIS REMOVAL - MATT SKELTON CONSTRUCTION, INC	50.00	200.00
	SANITATION TICKET # 776421; 777730; 777729	108.74	108.74
1	Administrative Fee (Code Enforcement)	20.49	20.49
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Cert5ified Letter	5.60	11.20
		TOTAL	\$448.99
		TOTAL WITH PENALTY & FILING FEES	\$523.89

- Total amount due after November 9, 2021 includes collection penalty & filing fees

Make all checks payable to City of Conway Code Enforcement @ 1111 Main Street Conway Arkansas 72032



CODE CASE DETAILED REPORT RESPROP-0821-0205 FOR CITY OF CONWAY

Case Type: Residential Property Maintenance **Project:** **Opened Date:** 08/24/2021
Status: Schedule City Clean up **District:** City of Conway **Closed Date:** 10/05/2021
Assigned To: Kim Beard **Description:**

Parcel: 712-11896-000 Main **Address:** 3900 Tyler St Unit C Main
Conway, AR 72034

Owner
Robert Irby
3900 W Tyler, Unit C
Conway, AR 72034

Note **Created By** **Date and Time Created**
1. City cleanup performed Kim Beard 10/5/2021 9:36 am

Violation Code: 3.2.4 Grass or Weeds **Violation Status:** In Violation **Citation Issue Date:** 08/24/2021
Code Description: Tall grass or weeds **Compliance Date:** 09/08/2021
Corrective Action: The grass must be cut within seven (7) days of receipt of this notice. **Resolved Date:** 11/02/2021

Violation Code: 3.5.1 Accumulation of Rubbish or Garbage **Violation Status:** In Violation **Citation Issue Date:** 08/24/2021
Code Description: Accumulation of trash/rubbish on property **Compliance Date:** 09/08/2021
Resolved Date: 11/02/2021

Violation Code: 4.1.3.(B) (Tires) **Violation Status:** In Violation **Citation Issue Date:** 08/24/2021
Code Description: Enumeration of a Nuisance - Stacking and storage of tires **Compliance Date:** 09/08/2021
Resolved Date: 11/02/2021

Violation Code: 3.5.3 Appliance/Furniture **Violation Status:** In Violation **Citation Issue Date:** 08/24/2021
Code Description: Improper appliances and furniture **Compliance Date:** 09/08/2021
Resolved Date: 11/02/2021

Inspection Number	Inspection Type	Inspection Status	Inspection Date
ICODE-2159-2021	Property Maintenance Follow-up Investigation	Scheduled	09/01/2021 12:00 am

Inspector: Kim Beard
Checklist Comments:

ICODE-2313-2021	Code Enforcement Final Investigation	City Cleanup Performed	09/08/2021 12:00 pm
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Inspector: Kim Beard
Checklist Comments:

ICODE-3552-2021	Property Maintenance Follow-up Investigation	City Cleanup Performed	11/03/2021 12:00 am
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Inspector: Kim Beard
Checklist Comments:

3900 C Tyler St. Before and After Pics



3900 C Tyler St. Before and After Pics



3900 C Tyler St. Before and After Pics



3900 C Tyler St. Before and After Pics



3900 C Tyler St. Before and After Pics





City of Conway, Arkansas
Ordinance No. O-21- _____

AN ORDINANCE RESCINDING O-21-49 THAT ACCEPTED GRANT FUNDS FROM THE ARKANSAS HISTORIC PRESERVATION PROGRAM FOR THE CONWAY HISTORIC DISTRICT COMMISSION TO BE ADMINISTERED BY THE PLANNING AND DEVELOPMENT DEPARTMENT, AND FOR OTHER PURPOSES:

Whereas, The City of Conway appropriated funds from the Arkansas Historic Preservation Program (AHPP) in the form of a Certified Local Government grant, in the amount of \$20,643.75 at the April 27th City Council meeting. Said funds are to support the City of Conway's Historic District Commission's effort in a resurvey of the Conway Commercial National Register of Historic Places Historic District and expenses related to training opportunities; and

Whereas, No payment has been made by the AHPP to the City of Conway commencing this work. This money was appropriated before work started on the projects herein and the AHPP works on a reimbursement scale for payment after all projects once the grant has been completed; and

Whereas, Since the passage of the original ordinance, the AHPP has amended the terms of the initial Certified Local Government grant to add an additional \$14,500 to the existing amount, making the current overall sum to be \$35,143.75, furthering the need to rescind the initial appropriation ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: That Ordinance O-21-49 is hereby rescinded.

Section 2: The City of Conway, Arkansas, shall move said funds in the amount of \$20,643.75 back to the State Grant Revenue (399-000-4751) from Other Misc Expenses (399-105-5799).

Section 3: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 9th day November, 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From: Department of Planning & Development
Date: November 9, 2021

Re: Ordinance to Rescind O-21-49

The City of Conway received funds for the 2021 Certified Local Government grant that will be fulfilled during the 2022 calendar year. The funds in the amount of \$20,643.75 were appropriated at the April 27, 2021, City Council meeting. These funds are for the resurvey of the Conway Commercial National Register of Historic Places Historic District and expenses related to training opportunities for Historic District Commission staff.

Although these funds were appropriated from the State Grant Revenue fund to the Planning Department Grant fund, payment was not made by the AHPP as they work on a reimbursement scale for payment after work has been completed. This ordinance will in essence move that \$20,643.75 amount back to the State Grant Revenue fund and Planning staff will pay for the grant outright and be reimbursed after all work for the 2021 CLG grant has commenced.

Additionally, the AHPP has amended the terms of the initial Certified Local Government grant to add an additional \$14,500.00 to the existing amount for the resurvey of the Hendrix College Addition National Register of Historic Places Historic District. This increases the funds of the 2021 CLG grant to \$35,143.75, which furthers the inaccuracy of the O-21-49 appropriation ordinance.

Please advise if you have any questions.



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION FOR A MATCHING GRANT FROM FEMA AND THE ARKANSAS DEPARTMENT OF EMERGENCY MANAGEMENT “HAZARD MITIGATION ASSISTANCE GRANT PROGRAM”: AND FOR OTHER PURPOSES

Whereas, the City of Conway is applying for funding through the Hazard Mitigation Grant Program, and

Whereas, it is necessary that certain conditions be met as part of the application requirements, and

Whereas, the City of Conway seeks to address the flooding hazard of the downtown area of Conway and wishes to seek grant funding assistance; and

Whereas, in order to obtain the funds necessary to complete a study of the downtown area, it is necessary to obtain a matching grant from FEMA and the Arkansas Department of Emergency Management “Hazard Mitigation Assistance Grant Program; and

Whereas, the total project cost is estimated to be \$193,750 with the local cost share of 25% to a maximum amount of \$48,437.50, funding source would be the Stormwater Detention In-Lieu Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE CONWAY CITY COUNCIL THAT:

Section 1: The Mayor is hereby authorized to submit an application to the Arkansas Department of Emergency Management for the Hazard Mitigation Assistance grant program for the city; therefore, such application will be submitted as expediently as possible.

Section 2: All resolutions in conflict herewith are repealed to the extent of the conflict

THIS RESOLUTION adopted this 9th day of November 2021.

Approved:

Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway, Arkansas
Resolution No. R-21-

A RESOLUTION APPROVING RIGHT OF WAY (ROW) PURCHASE FOR SALEM ROAD BRIDGE IMPROVEMENTS FOR THE TRANSPORTATION DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the City of Conway was given authority to apply for Federal-aid Surface Transportation Program Funds to re-construct the Salem Road Bridge through R-20-11; and

Whereas, the City of Conway has been awarded \$3,000,000 CARTS 2021 Surface Transportation Program Block Grant Funds by the Metroplan Board for this project. Street Sales and Use tax will be used to meet or exceed the minimum match of \$750,000; and

Whereas, right of way purchases for this project total \$215,000 and have previously been budgeted for in the Construction in Progress (CIP) account.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall approve ROW purchases needed for the Salem Road Bridge Improvements, in the amount of \$215,000.

Section 2. All resolutions in conflict herewith are repealed to the extent of the conflict.

PASSED this 9th day of November 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-21-**

AN ORDINANCE TO APPROPRIATING FUNDS AND WAIVE THE COMPETITIVE REQUEST FOR QUALIFICATIONS PROCESS TO APPROVE CRAFTON, TULL, & ASSOCIATES FOR THE POMPE PARK PROJECT FOR CONWAY PARKS & RECREATION, AND FOR OTHER PURPOSES

Whereas, the City of Conway would like to proceed with the completion of the master plan for Pompe Park located off Prince Street and Morningside Drive; and

Whereas, Crafton, Tull, & Associates Inc. provided the originally master plan design for Pompe Park for the City of Conway; and

Whereas, it will be most efficient and time-saving to utilize the same vendor that designed the original concept; and

Whereas, the City of Conway has funds available in the A&P Fund and would like to appropriate funds in the amount of \$63,850 for this project.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway waives the request for qualifications process and allow the Mayor to enter into an agreement with Crafton, Tull, & Associates and execute all documents associated with the Pompe Park Project.

Section 2. The City of Conway shall appropriate \$63,850 from the A&P Fund Balance Appropriation account 252-000-4900 into the A&P CIP - Misc account 252-140-5990.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 9th day of November, 2021.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway, Arkansas
Ordinance No. O-21-

AN ORDINANCE APPROVING AN AGREEMENT WITH INNOVATIVE SCULPTURE DESIGN, LLC AND APPROPRIATING FUNDING FOR THE CREATION AND INSTALLATION OF A MONUMENT TO BE LOCATED IN MARKHAM SQUARE; AND FOR OTHER PURPOSES

Whereas, the City of Conway requested qualifications from prospective artist to provide an original monumental sculptural art installation to be located in Markham Square at 1110 Spencer Street.; and

Whereas, the City of Conway received qualifications from the following artist: Innovative Sculpture Design, LLC

Whereas, the selection committee would like to recommend Council allow the City to enter into an agreement with Innovative Sculpture Design, LLC for the project referenced above.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall enter into an agreement with Innovative Sculpture Design, LLC to provide an original monumental sculptural art installation at 1110 Spencer Street.

Section 2. The City of Conway shall appropriate \$30,000 from the Parks & Recreation Fund Balance Appropriation Account 221.140.4900 to the Parks & Recreation – CIP Misc. Account 221.140.5990 and appropriate \$87,000 from the A&P Fund Balance Appropriation account 252-000-4900 into the A&P CIP - Misc. account 252-140-5990.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 9th day of November, 2021.

Approved:

Mayor Bart Castleberry

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-21-_____**

AN ORDINANCE UPDATING THE AUTHORIZED POSITION LIST FOR THE PARKS AND RECREATION DEPARTMENT;

Whereas, the Conway Parks and Recreation Department requests an updated Authorized Position list as a result of Ordinance No. O-19-20 which restructured the Parks and Recreation department by appropriating funds from part-time salaries to full-time salaries to reclassify one position and add one position.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway updates the Authorized Positions for the Parks and Recreation Department referred to herein:

<u>Title</u>	<u>FY2021</u>	<u>Title</u>	<u>FY2021</u>
Facility Monitor	3	Grounds Keeper	14
Grounds Supervisor	7	Monitor Supervisor	3
Tennis Manager	1	Expo Manager	1
Facilities Manager	2	Programs Manager	2
Special Services Supervisor	1	Lake Beaverfork Caretaker	1
Administrative Assistant I	1	Administrative Assistant II	1
Parks Superintendent	1	Parks Director	1
Assistant Parks Director	1		
		Total Positions	40

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 9th day of November 2021.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



**City of Conway, Arkansas
Ordinance No. O-21-____**

AN ORDINANCE APPROPRIATING REIMBURSEMENTS FUNDS FROM VARIOUS ENTITIES FOR THE CONWAY POLICE DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the City of Conway has received reimbursements funds from the following entities:

Various Companies	\$21,003.84	Extra Duty Services
Municipal Vehicle Program	\$876.62	Insurance Proceeds
Various Companies	\$1,500.00	Donations (Cops and Coats)

Whereas, the Conway Police Department needs these funds to replenish their expenditure accounts.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate funds from Various Companies in the amount of \$21,003.84 from 001.121.4185 to the CPD overtime expense account, 001.121.5114.

Section 2. The City of Conway shall appropriate funds from Municipal Vehicle Program in the amount of \$876.62 from 001.119.4360 to the CPD vehicle maintenance expense account 001.121.5450.

Section 3. The City of Conway shall appropriate funds from various companies in the amount of \$1,500.00 from 001.121.4705 to the CPD grant and donation expense account 001.121.5760.

Section 4. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 9th day of November, 2021.

Approved:

Mayor Bart Castleberry

Attest:

**Michael O. Garrett
City Clerk/Treasurer**