

City of Conway, Arkansas CITY COUNCIL Agenda • October 25, 2022

www.conwayarkansas.gov

Elected Officials

Mayor Bart Castleberry City Clerk Michael O. Garrett City Attorney Charles Finkenbinder

Ward 1 Position 1 – Andy Hawkins

Ward 1 Position 2 – David Grimes

Ward 2 Position 1 – Anne Tucker

Ward 2 Position 2 - Shelley Mehl

Ward 3 Position 1 – Mark Ledbetter

Ward 3 Position 2 – Mary Smith

Ward 4 Position 1 – Theodore Jones Jr.

Ward 4 Position 2 – Shelia Isby

5:00pm: 6:00pm:

Call to Order:

Roll Call:

Minutes Approval:

Monthly Financial Report:

No Committee Meeting

City Council Meeting • City Council Chambers • 1111 Main Street

Bart Castleberry, Mayor

Michael O. Garrett, Clerk/Treasurer

October 11, 2022

Month ending September 30, 2022

A. Community Development Committee (Airport, Community Development, Code Enforcement, Permits, Inspections, & Transportation, Planning & Development)

- 1. Resolution setting a public hearing to discuss the closing of Court Z Street located on Lot 24 Round Mountain Subdivision.
- 2. Consideration to approve the nominations for the Civil Service Commission.
- 3. Ordinance appropriating funds received from Metroplan for the Northwest Arkansas Study tour.
- 4. Resolution requesting the Faulkner County Tax Collector place a lien on property located at 1525 Hardy Street for expenses incurred by the City for Code Enforcement.
- 5. Resolution requesting the Faulkner County Tax Collector place a lien on property located at 3980 Ledbetter Dr. for expenses incurred by the City for Code Enforcement.
- 6. Resolution requesting the Faulkner County Tax Collector place a lien on property located at 3990 Ledbetter Dr. for expenses incurred by the City for Code Enforcement.
- 7. Resolution to approve the use of Federal Aid Surface Transportation Block Grant Program (STBG) funds for the Stone Dam Creek Extension Project for the Transportation Department
- 8. Consideration to approve a conditional use permit for property located at 82 Lower Ridge Road.
- B. Public Safety Committee (District Court, Department of Information Systems & Technology, Animal Welfare, Communication Emergency Operations Center, Police, Fire, & Office of the City Attorney)
 - 1. Ordinance appropriating reimbursement funds from the Conway Police Department.
 - Resolution to approve entering into agreement with S7 Tactical for training facility use for the Conway Police Department.

C. New Business

- 1. Resolution of a <u>voluntary</u> levy of <u>two-tenth's (.2) mill</u> on the dollar be made upon the assessed valuation of all taxable real estate and personal property tax for an *Animal Shelter* for the City of Conway.
- Resolution of a <u>voluntary</u> levy of <u>four-tenth's (.4) mill</u> on the dollar be made upon the assessed valuation of all taxable real estate and personal property tax for a recreation assessment raising special revenue for the sole and exclusive purpose of providing additional funds for the purpose of construction, equipping, operating and maintaining the <u>public recreation and playgrounds</u> of City of Conway.
- 3. Resolution of a <u>voluntary</u> levy of <u>four-tenths (.4) mill</u> on the dollar be made upon the assessed valuation of all taxable real estate and personal property tax for raising special revenue the exclusive purpose of operating and maintaining the <u>cemeteries</u> for the City of Conway.
- 4. Resolution of a levy of <u>four-tenths (.4) mill</u> on the dollar be made upon the assessed valuation of all taxable real estate and personal property tax for raising special revenue for the Pension and Relief Fund for a <u>Policeman's</u> <u>Pension and Relief Fund</u>.
- 5. Resolution of a levy of <u>four-tenths (.4) mill</u> on the dollar be made upon the assessed valuation of all taxable real estate and personal property tax for raising special revenue for the Pension and Relief Fund for a <u>Fireman's</u> Pension and Relief Fund.
- 6. Resolution of a levy of <u>four-tenths (.4) mill</u> on the dollar be made upon the assessed valuation of all taxable real estate and personal property tax for raising special revenue for the Pension and Relief Fund for paid <u>Non-uniformed employees</u>.
- 7. Resolution of a levy of <u>three (3.0) mill</u> on the dollar be made upon the assessed valuation of all taxable real estate and personal property tax for raising <u>General Fund Revenues</u>.

Adjournment



City of Conway, Arkansas

Monthly Financial Reports

September 30, 2022

City of Conway

Monthly Financial Report - General Fund

For the month ended September 30, 2022



Revenues	Budget	Month Activity	Year to Date	Encumbered	(Over)/Under Budget	<u>%</u> Expend/Collect
Ad Valorem Tax	4,000,000	112,135	2,225,042	Lincumbered	1,774,958	56%
Payments in Lieu of Tax	15,000	92,564	139,880		(124,880)	933%
State Tax Turnback	950,000	61,857	771,257		178,743	81%
Insurance Tax Turnback - LOPFI	1,300,000	366,584	942,675		357,325	73%
Sales Tax	24,000,000	2,419,941	20,820,222		3,179,778	87%
Beverage Tax	400,000	-, , ,	362,910		37,090	91%
Franchise Fees	3,467,700	399,756	3,207,732		259,968	93%
Utility Tap Fees	-	-	47,091		(47,091)	-
Office Space Leases	67,400	_	44,889		22,511	67%
Permits	558,500	78,990	470,210		88,290	84%
Public Safety	2,383,373	104,469	1,473,465		909,908	62%
Parks	633,250	80,539	654,375		(21,125)	103%
Insurance Proceeds	185,231	53,544	190,907		(5,676)	103%
Interest Income	123,000	63,542	268,997		(145,997)	219%
Proceeds from Sale of Assets	-	833	9,491		(9,491)	-
Donations	9,000	1,000	8,000		1,000	89%
Federal Grant Revenues	221,900	-	-		221,900	0%
State Grant Revenues	-	-	613,605		(613,605)	<u>-</u>
Miscellaneous Revenues	102,449	19,005	135,952		(33,503)	133%
Transfers from Other Funds	770,000	-	260,000		510,000	34%
Total Revenues	39,186,803	3,854,758	32,646,698		6,540,105	83%
Expenditures						
Admin (Mayor, HR)	1,186,361	95,909	836,173	25,272	324,917	70%
Finance	536,892	35,880	336,401	-	200,491	63%
City Clerk/Treasurer	163,561	17,315	119,391	-	44,170	73%
City Council	90,420	5,841	55,053	-	35,367	61%
Planning	849,552	68,436	599,535	276	249,740	71%
Physical Plant	750,196	85,730	582,864	5,540	161,792	78%
Information Technology	1,473,729	224,802	989,113	132,989	351,627	67%
Permits and Inspections	415,903	34,709	280,839	210	134,854	68%
Nondepartmental	1,195,103	36,064	865,355	10,301	319,446	72%
Police	14,967,299	2,019,984	11,009,496	238,442	3,719,362	74%
CEOC	1,578,597	134,237	979,984	76,649	521,964	62%
Animal Welfare	691,298	50,279	336,187	82,842	272,268	49%
Municipal District Court	952,557	103,944	734,648	924	216,985	77%
City Attorney	611,403	51,152	346,847	2,428	262,128	57%
Fire	14,613,745	1,257,894	8,553,220	237,613	5,822,911	59%
Parks	3,373,605	349,664	2,544,912	46,061	782,631	<u>75%</u>
Total Expenditures	43,450,222	4,571,843	29,170,019	859,549	13,420,654	67%
Net Revenue/(Expense)	(4,263,419)		3,476,678			

*All figures are unaudited

Notes:

¹⁾ Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway General Fund 2022



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-22-17	1/25/22	Construction of new Fire Station #3	2,579,500
O-22-25	2/28/22	Startup cost subsidy for Paffford Medical Services	90,000
O-22-35	3/22/22	Perimeter fence for Police training facility	93,006
O-22-43	4/12/22	Landscape planting on Prince Street	22,285
O-22-44	4/12/22	Contractor agreement for watering downtown flowers	22,000
O-22-45	4/12/22	Police dept Connect and Protect grant match	55,475
O-22-52	4/26/22	Prior year funds to replace CEOC battery backup system	66,500
O-22-55	5/24/22	Purchase Jim Pearce property for Police dept	245,500
O-22-67	6/28/22	Addition of four police officer positions	136,700
O-22-68	6/28/22	Reclassify Police dept Fleet Assistant to Fleet Technician	8,000
O-22-69	6/28/22	Employee pay adjustments from Salary Study Committee	104,540
O-22-70	6/28/22	Settlement of lawsuit with Kaala D. Jones	11,000
O-22-89	7/26/22	Additional costs for new Fire Station #3	500,000
O-22-106	9/13/22	Replenish fuel budget for Police dept	100,000
			\$ 4,034,506

City of Conway Balance Sheet - General Fund As of September 30, 2022



Cash - Operating	15,042,868
Cash - Reserve	1,514,045
Petty Cash	715
Taxes Receivable	4,993,556
Accounts Receivable	4,759,344
Due from Street	91,081
Due from Component Unit	219,099
Due from Municipal Court	62,383
Fuel Inventory	(6,077)
General Inventory	585
Assets	26,677,601
Accounts Payable	(51,316)
Insurance and Benefits Payable	(49,062)
Event Deposits	4,100
Held for Others - Crimestopper Reward	5,000
Held for Others - Performance Bonds	5,195
Deferred Revenue	4,124,514
Unearned Revenue - City Hall Lease	980,000
Liabilities	5,018,432
Fund Balance	21,659,169
Total Liabilities & Fund Balance	26,677,601

^{*}All figures are unaudited

City of Conway Monthly Financial Report - Street Fund For the month ended September 30, 2022



		Month	Year to		(Over)/Under	<u>%</u>
Revenues	Budget	Activity	Date	Encumbered	Budget	Expend/Collect
Ad Valorem Tax	1,400,000	41,187	819,327		580,673	59%
Payments in Lieu of Tax	6,000	-	-		6,000	0%
State Tax Turnback	3,000,000	223,754	2,180,609		819,391	73%
State Tax Turnback - Other	1,640,000	162,830	1,368,150		271,850	83%
Severance Tax	-	40,980	262,844		(262,844)	-
State Tax Turnback - Wholesale	460,000	38,802	300,048		159,952	65%
Sales Tax	325,000	33,908	291,729		33,271	90%
Engineering Fees	15,000	2,825	12,825		2,175	86%
Interest Income	80,000	8,437	77,045		2,955	96%
Miscellaneous Revenues			414		(414)	
Total Revenues	6,926,000	552,723	5,312,992	-	1,613,008	77%
Expenditures						
Personnel Costs	3,498,042	262,902	1,865,307	-	1,632,735	53%
Other Operating Costs	4,044,042	286,217	2,532,098	136,663	1,375,282	<u>63</u> %
Total Operating Costs	7,542,084	549,119	4,397,404	136,663	3,008,017	58%
Capital Outlay	5,778,943	99,494	5,329,462	438,484	10,997	<u>92%</u>
Total Expenditures	13,321,027	648,613	9,726,866	575,146	3,019,014	73%
Net Revenue/(Expense)	(6,395,027)	-	(4,413,874)	- =		

^{*}All figures are unaudited

Notes:

¹⁾ Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway Street Fund 2022



Fund Balance Appropriations

OrdinanceDateDescriptionO-22-273/8/22Purchase Conway Corp property

<u>Amount</u> 5,178,000

City of Conway Balance Sheet - Street Fund As of September 30, 2022



Cash - Operating	2,661,044
Taxes Receivable	69,969
Accounts Receivable	2,109,436
Assets	4,840,449
Accounts Payable	(937)
Insurance and Benefits Payable	(2,371)
Due to General	91,081
Deferred Revenue	1,517,818
Liabilities	1,605,590
Fund Balance	3,234,859
Total Liabilities & Fund Balance	4,840,449

^{*}All figures are unaudited

City of Conway Monthly Financial Report - Sanitation For the month ended September 30, 2022



		Month	Year to		(Over)/Under	<u>%</u>
Revenues	Budget	Activity	Date	Encumbered	Budget	Expend/Collect
Sanitation Fee Rev-Residential	9,500,000	959,044	7,522,917		1,977,083	79%
Proceeds - Recycled Materials	500,000	101,632	771,921		(271,921)	154%
Landfill Fees - General	230,000	24,104	194,915		35,085	85%
Insurance Proceeds	217,116	-	221,919		(4,803)	102%
Interest Income	200,000	60,994	297,490		(97,490)	149%
Proceeds from Sale of Assets	-	23,851	23,851			-
Miscellaneous Revenues		(28)	835		(835)	=
Total Revenues	10,647,116	1,169,596	9,033,847	-	1,637,120	85%
Expenditures						
Personnel Costs	5,562,606	558,733	3,763,414	-	1,799,192	68%
Other Operating Costs	3,415,414	223,336	1,939,120	286,887	1,189,408	<u>57%</u>
Total Operating Costs	8,978,020	782,069	5,702,534	286,887	2,988,600	64%
Capital Outlay	2,377,119		607,628	2,142,182	(372,691)	<u>26</u> %
Total Expenditures	11,355,140	782,069	6,310,162	2,429,068	2,615,909	56%
Net Revenue/(Expense)	(708,024)	-	2,723,685	- =		

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway Sanitation Fund 2022

Fund Balance Appropriations

Ordinance Date Description



Amount \$ -

City of Conway Balance Sheet - Sanitation As of September 30, 2022



Cash - Operating	15,464,888
	200
Petty Cash	
Post Closure Cash Account	6,222,625
Accounts Receivable	14,011
Due from Component Unit	903,057
General Inventory	2,122
Land & Buildings	2,424,145
Infrastructure	783,854
Machinery, Equipment & Vehicles	2,381,173
Deferred Outflows of Resources	2,194,273
Deferred Outflows of Resources-OPEB	285,019
Assets	30,675,367
Accounts Payable	6,427
Insurance and Benefits Payable	9,290
Compensated Absences	248,057
Net Pension Obligation	13,981,351
Deferred Inflows of Resources	1,198,395
Deferred Inflows of Resources-OPEB	126,025
Net OPEB Liability	1,006,173
Landfill Close/Post Close	8,362,165
Liabilities	24,937,884
Net Position	5,737,484
Total Liabilities and Net Position	30,675,367

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway Monthly Financial Report - Airport For the month ended September 30, 2022



		Month	Year to		(Over)/Under	<u>%</u>
Revenues	Budget	Activity	Date	Encumbered	Budget	Expend/Collect
Sales Tax	15,000	4,254	26,458		(11,458)	176%
Airport Fuel Sales	853,460	185,193	1,187,586		(334,126)	139%
T-Hangar Rent	178,839	4,269	118,511		60,328	66%
Community Hangar Rent	43,200	3,600	32,400		10,800	75%
Ground Leases	20,257	-	46,394		(26,137)	229%
Misc Revenue - Non air	9,000	300	5,800		3,200	64%
State Grant Revenues	250,000	-	309,299		(59,299)	124%
Reimbursements from Conway Aircraft	230,632	-	314,144		(83,512)	136%
Miscellaneous Revenues	16,800	951	14,990		1,810	<u>89</u> %
Total Revenues	1,617,188	198,566	2,055,582	-	(438,394)	127%
Expenditures						
Personnel Costs	326,214	37,175	264,819	-	61,395	81%
Fuel for Resale	1,100,000	152,729	1,015,479	-	84,521	92%
Other Operating Costs	149,342	5,336	127,262	5,712	16,368	<u>85%</u>
Total Operating Costs	1,575,556	195,240	1,407,560	5,712	162,284	89%
Capital Outlay	528,319		620,529	30	(92,240)	-
Total Expenditures	2,103,875	195,240	2,028,089	5,742	70,044	96%
Net Revenue/(Expense)	(486,687)		27,493	- -		

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway Airport Fund 2022

Fund Balance Appropriations

Ordinance	<u>Date</u>	<u>Description</u>	Amount
O-22-104	9/13/22	Cost overrun on new T-hangar construction	47,687
O-22-105	9/13/22	Replenish fuel purchase budget	500,000
			\$ 547 687



City of Conway Balance Sheet - Airport As of September 30, 2022



Cash - Operating	234,856
Taxes Receivable	4,043
Accounts Receivable - Fuel Vendor	22,325
Fuel Inventory	101,921
Land	1,254,473
Buildings	3,430,723
Machinery & Equipment	234,086
Infrastructure	22,959,891
Deferred Outflows of Resources-OPEB	11,666
Assets	28,253,985
Compensated Absences	5,127
Net OPEB Liability	41,185
,	
Deferred Inflows of Resources-OPEB	5,159
Deferred Inflows of Resources-OPEB <i>Liabilities</i>	5,159 51,471

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway

Monthly Financial Report - Major Project Funds As of September 30, 2022



Parks and Rec A&P Tax

Balance, 8/31/22 3,106,039
Receipts 432,832
Payments (188,394)
Balance, 9/30/22 \$ 3,350,478

Pay as you go Sales Tax

Balance, 8/31/22 7,391,521
Receipts 923,652
Payments (114,883)
Balance, 9/30/22 \$ 8,200,291

Street Impact Fees

Balance, 8/31/22 1,718,362
Receipts 87,238
Payments Balance, 9/30/22 \$ 1,805,600

Parks Impact Fees

Balance, 8/31/22 688,168
Receipts 66,427
Payments (139,507)
Balance, 9/30/22 \$ 615,088

Street Sales Tax

Balance, 8/31/22 15,803,229
Receipts 1,390,496
Payments (36,601)
Balance, 9/30/22 \$ 17,157,124



City of Conway, Arkansas Resolution No. R-22-___

A RESOLUTION SETTING A PUBLIC HEARING TO DISCUSS THE CLOSING OF COURT Z STREET LOCATED ON LOT 24 ROUND MOUNTAIN SUBDIVISION, IN THE CITY OF CONWAY, ARKANSAS:

THE RJGHT OF WAY OF COURT "Z" AS SHOWN ON THE PLAT OF BLOCK 2, OLD MILL POND, ROUND MOUNTAIN SUBDIVISION IN PLAT BOOK C, PAGE 151 AND ON THE REPLAT OF OLD MILL POND, ROUND MOUNTAIN SUBDIVISION IN PLAT BOOK E, PAGE 72, RECORDS OF FAULKNER COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SW CORNER OF LOT 24 OF SAID REPLAT OF ROUND MOUNTAIN SUBDIVISION; THENCE ALONG THE SOUTH LINE OF SAID LOT 24 S87°03'26"E A DISTANCE OF 57.85'; THENCE WITH A CURVE TURNING TO THE RJGHT WITH AN ARC LENGTH OF 57.67', WITH A RADIUS OF 439.37', WJTH A CHORD BEARING OF S74°48'22"E, WITH A CHORD LENGTH OF 57.63' TO THE RIGHT OF WAY OF SAID COURT "Z", SAID POINT BEING THE POINT OF BEGINNING; THENCE LEAVING SAID SOUTH LINE AND ALONG SAID RIGHT OF WAY THE FOLLOWING CALLS: N21°33'42"E A DISTANCE OF 20.46'; THENCE N68°26'18"W A DISTANCE OF 12.00'; THENCE N21°33'42"E A DISTANCE OF 115.00'; THENCE S68°26'18"E A DISTANCE OF 64.00'; THENCE S2 | 033'42"W A DISTANCE OF 115.00'; THENCE N68°26'18"W A DISTANCE OF 12.00'; THENCE S21°33'42"W A DISTANCE OF 20.46' TO THE SOUTH LINE OF SAID LOT 24; THENCE LEAVING SAID RIGHT OF WAY AND ALONG SAID SOUTH LINE WITH A CURVE TURNING TO THE LEFT WITH AN ARC LENGTH OF 40.0 I', WITH A RADIUS OF 439.09', WITH A CHORD BEARING OF N68°26' I 8"W, WITH A CHORD LENGTH OF 40.00' TO THE POINT OF BEGINNING, CONTAINING 0.19 ACRES MORE OR LESS.

Whereas, a petition has been filed with the City Council of the City of Conway, Arkansas by Lucy Girl Properties, LLC, to abandon the portion of Court Z aforementioned, within the corporate limits of the City of Conway, Arkansas; and

Whereas, upon the filing of the petition with the City, the City shall set a date and time for a hearing before the City Council for consideration of the petition.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF CONWAY, ARKANSAS:

- 1. That the City Council shall hear said petition at its regular meeting to be held in the Conway City Council Chambers, 1111 Main Street, Conway, Arkansas, on the 8th day of November 2022 at 6:00pm.
- 2. That the City Clerk is hereby directed to publish notice of the filing of said petition and of said hearing for the time and in the matter prescribed by law.

PASSED this 25 th day of October 2022.	Approved:
Attest:	Mayor Bart Castleberry
Michael O. Garrett	

PETITION OF WRITTEN CONSENT FOR THE VACATING OF STREETS/ ALLEYS FOR THE INTENT OF PUBLIC USE

Name of party requesting street/ alley closure:	LUCY GIRL PROPERTIES, LLC
Legal description of street/ alley, or portion the	ereof, to be vacated:
THE RIGHT OF WAY OF COURT "Z" AS SHOWN ON MOUNTAIN SUBDIVISION IN PLAT BOOK C, PAGE ROUND MOUNTAIN SUBDIVISION IN PLAT BOOK ARKANSAS, BEING MORE PARTICULARLY DESCRIPTION.	E, PAGE 72, RECORDS OF FAULKNER COUNTY,
THENCE WITH A CURVE TURNING TO THE RIGHT OF 439.37', WITH A CHORD BEARING OF \$74°48'22 RIGHT OF WAY OF SAID COURT "Z", SAID POINT LEAVING SAID SOUTH LINE AND ALONG SAID R. N21°33'42"E A DISTANCE OF 20.46'; THENCE N68°2 A DISTANCE OF 115.00'; THENCE \$68°26'18"E A DISTANCE OF 115.00'; THENCE N68°26'18"W A DISTANCE OF 115.00'	OF SAID LOT 24 S87°03'26"E A DISTANCE OF 57.85'; If WITH AN ARC LENGTH OF 57.67', WITH A RADIUS I'E, WITH A CHORD LENGTH OF 57.63' TO THE BEING THE POINT OF BEGINNING; THENCE IGHT OF WAY THE FOLLOWING CALLS: 26'18"W A DISTANCE OF 12.00'; THENCE N21°33'42"E STANCE OF 64.00'; THENCE S21°33'42"W A TANCE OF 12.00'; THENCE S21°33'42"W A DISTANCE HENCE LEAVING SAID RIGHT OF WAY AND ALONG THE LEFT WITH AN ARC LENGTH OF 40.01', WITH A N68°26'18"W, WITH A CHORD LENGTH OF 40.00' TO
Signatures of all abutting property owners:	
Name	Address
Lucy Garl Properties, UC	2755 Orchard Park Road
Mayly Harry	Conway, AR 72034

CERTIFICATE OF RECORD

STATE OF ARKANSAS COUNTY OF FAULKNER SS I, LUCY GLOVER, Circuit Clerk and Ex-Officio Recorder within and for the county and state aforesaid, do hereby certify that the annexed and foregoing instru-

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal



CITY OF CONWAY, ARKANSAS | 1111 Main Street

Office of the Mayor Mayor Bart Castleberry www.conwayarkansas.gov 1111 Main Street Conway, AR 72032 T 501.450.6110 F 501.450.6145

MEMO

To: Mayor Bart Castleberry City Council Members

From: Felicia T. Rogers Date: October 18, 2022

Re: Civil Service Commission

The Civil Service Commission would like to nominate Eric King and Dennis Moore for a term, as a Civil Service Commissioner.

Dennis Moore - Term Expiration - August 25, 2028 Eric King - Term Expiration - August 25, 2026

Please advise if you have any questions.



City of Conway, Arkansas Ordinance No. O-22-

AN ORDINANCE APPROPRIATING FUNDS RECEIVED FROM METROPLAN FOR THE NWA STUDY TOUR; AND OTHER PURPOSES

Whereas, the City of Conway participated in the Northwest Arkansas Study Tour sponsored by Metroplan for the purpose educating decision makers in the Central Arkansas region on the design elements and amenities that create a regional bike/ped greenway system and build the necessary biking culture that supports its utilization; and

Whereas, Metroplan reimbursed each City who participate a \$5,000 reimbursement subsidy; and

Whereas, Metroplan's purpose for the subsidy is to build the political will necessary to create the local support and matching investment to complete the regional greenway system.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate \$5,000 from the Miscellaneous Revenue account (001.119.4799) to the Administration (001.101.5799) Other Miscellaneous Expense.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

Annroyad.

Passed this 25th day of October, 2022.

	дриочец.	
	Mayor Bart Castleberry	
Attest:		
Michael O. Garrett	_	
City Clerk/Treasurer		



City of Conway, Arkansas Resolution No. R-22-___

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY, AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on <u>1525 Hardy St.</u> within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$178.79 (\$135.26 + Penalty \$13.53 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for October 25, 2022 in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 25th day of October, 2022.

City Clerk/Treasurer

	Approved:
Attest:	Mayor Bart Castleberry
Michael O. Garrett	

City of Conway Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Phone 501-450-6191 Fax 501-450-6144

MEGA PROPERTIES LLC 3291 S THOMPSON ST G102 SPRINGDALE AR 72764

Parcel # 710-03350-001

RE: Nuisance Abatement at 1525 HARDY ST. Conway AR Cost of Clean-Up, Amount Due: \$135.26

To whom it may concern:

Because you failed or refused to remove, abate, or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **October 25, 2022 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

- 1. Consideration of the cost of the clean-up of your real property.
- 2. Consideration of placing a lien on your real property for this amount.
- 3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag.** If you have any questions, please feel free to call me at 501-450-6191.

City of Conway
Code Enforcement

Respectfully,

INVOICE

City of Conway

Code Enforcement DATE: SEPTEMBER 27, 2022

822 Locust St. Conway, AR 72034 Phone: 501-450-6191 Fax 501-450-6144

missy. schrag@conwayarkansas.gov

MEGA PROPERTIES LLC 3291 S THOMPSON ST G102 SPRINGDALE AR 72764

Description: Mowing/Clean-up/Admin Fees associated with the nuisance abatement at 1525 HARDY ST. Conway Arkansas

CODE ENFORCEMENT OFFICER	E ENFORCEMENT OFFICER PARCEL NUMBER		DUE DATE
MICHAEL DAVIS	MICHAEL DAVIS 710-03350-001		October 25, 2022

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	MOWING & DEBRIS REMOVAL BY C.E.P.P.	30.50	30.50
	Maintenance Fee (Mower/bush hog/weed eat)	50.00	50.00
1	Administrative Fee (Code Enforcement)	25.00	25.00
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Cert5ified Letter	5.60	11.20
		TOTAL	\$135.26
	 Total amount due after October 25, 2022 includes collection penalty & filing fees 		\$178.79



CODE CASE HISTORY REPORT RESPROP-0922-1184 FOR CITY OF CONWAY

Changed On	User	Description	Before	After	Additional Info
09/07/2022	Charles Gann	Code Case added			Code Case (RESPROP-0922-1184)
09/07/2022	Charles Gann	Due Date	[none]	9/7/2022	Code Case Workflow Step (Violations)
	Charles Gann	Step Workflow Status	Not Started	Started	Code Case Workflow Step (Violations)
	Charles Gann	Code Case Workflow Step Action added			Code Case Workflow Step Action (3.2.4 Grass or Weeds)
	Charles Gann	Code Case Workflow Step Action added			Code Case Workflow Step Action (3.5.1 Accumulation of Rubbish or Garbage)
09/14/2022	Charles Gann	Violation Compliance Date	9/14/2022	9/21/2022	Violation (3.2.4 Grass or Weeds)
	Charles Gann	Violation Compliance Date	9/14/2022	9/21/2022	Violation (3.5.1 Accumulation of Rubbish or Garbage)
09/21/2022	Charles Gann	Code Case Status	Open	Schedule City Clean up	Code Case (RESPROP-0922-1184)
09/23/2022	Charles Gann	Date Closed	[none]	9/23/2022	Code Case (RESPROP-0922-1184)
	Charles Gann	Code Case Status	Schedule City Clean up	Closed - Resolved	Code Case (RESPROP-0922-1184)
	Charles Gann	Complete	No	Yes	Code Case (RESPROP-0922-1184)
	Charles Gann	Due Date	9/7/2022	9/14/2022	Code Case Workflow Step (Violations)
	Charles Gann	Step Workflow Status	Started	Passed	Code Case Workflow Step (Violations)
	Charles Gann	Violation Resolved Date	[none]	9/23/2022	Violation (3.2.4 Grass or Weeds)
	Charles Gann	Violation Status	In Violation	Resolved	Violation (3.2.4 Grass or Weeds)
	Charles Gann	Action Workflow Status	Started	Passed	Code Case Workflow Step Action (3.2.4 Grass or Weeds)
	Charles Gann	Violation Resolved Date	[none]	9/23/2022	Violation (3.5.1 Accumulation of Rubbish or Garbage)
	Charles Gann	Violation Status	In Violation	Resolved	Violation (3.5.1 Accumulation of Rubbish or Garbage)
	Charles Gann	Action Workflow Status	Started	Passed	Code Case Workflow Step Action (3.5.1 Accumulation of Rubbish or Garbage)



City of Conway, Arkansas Resolution No. R-22-___

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY, AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on <u>3980 Ledbetter Dr.</u> within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$195.29 (\$150.26 + Penalty \$15.03 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for October 25, 2022 in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That After Said Public Hearing The Amount Listed Above Is Hereby Certified And Is To Be Forwarded To The Faulkner County Tax Collector And Assessor By The City Of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 25th day of October 2022.

City Clerk/Treasurer

	Approved:
attest:	Mayor Bart Castleberry
ael O. Garrett	

City of Conway Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Phone 501-450-6191 Fax 501-450-6144

KSR PROPERTIES 2885 WINEBERRY CONWAY AR 72034

Parcel # 712-11915-038

RE: Nuisance Abatement at 3980 Ledbetter Dr. Conway AR Cost of Clean-Up, Amount Due: \$150.26

To whom it may concern:

Because you failed or refused to remove, abate, or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **October 25, 2022 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

- 1. Consideration of the cost of the clean-up of your real property.
- 2. Consideration of placing a lien on your real property for this amount.
- 3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **1111 Main Street Conway Arkansas 72032** with the **attention** to **Missy Schrag.** If you have any questions, please feel free to call me at 501-450-6191.

City of Conway
Code Enforcement

Respectfully,

INVOICE

City of Conway

Code Enforcement DATE: SEPTEMBER 19, 2022

822 Locust St. Conway, AR 72034 Phone: 501-450-6191 Fax 501-450-6144

missy. schrag@conwayarkansas.gov

KSR PROPERTIES то 2885 WINEBERRY CONWAY AR 72034 Description: Mowing/Clean-up/Admin Fees associated with the nuisance abatement at 3980 LEDBETTER DR. Conway Arkansas

CODE ENFORCEMENT OFFICER PARCEL NUMBER		PAYMENT TERMS	DUE DATE
MICHAEL DAVIS	712-11915-038		October 25, 2022

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	MOWING & DEBRIS REMOVAL BY C.E.P.P.	45.50	45.50
	Maintenance Fee (Mower/bush hog/weed eat)	50.00	50.00
1	Administrative Fee (Code Enforcement)	25.00	25.00
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Cert5ified Letter	5.60	11.20
		TOTAL	\$150.26
	tal amount due after October 25, 2022 includes llection penalty & filing fees	TOTAL WITH PENALTY & FILING FEES	\$195.29

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FILING FEES



CODE CASE HISTORY REPORT RESPROP-0822-1169 FOR CITY OF CONWAY

Changed On	User	Description	Before	After	Additional Info
08/31/2022	Michael Davis	Code Case added			Code Case (RESPROP-0822-1169)
08/31/2022	Michael Davis	Due Date	[none]	8/31/2022	Code Case Workflow Step (Violations)
	Michael Davis	Step Workflow Status	Not Started	Started	Code Case Workflow Step (Violations)
	Michael Davis	Code Case Workflow Step Action added			Code Case Workflow Step Action (3.2.4 Grass or Weeds)
09/07/2022	Michael Davis	Due Date	[none]	8/31/2022	Code Case Workflow Step (Notice of Violation)
	Michael Davis	Code Case Workflow Step Start Date	[none]	9/7/2022	Code Case Workflow Step (Notice of Violation)
	Michael Davis	Step Workflow Status	Not Started	Started	Code Case Workflow Step (Notice of Violation)
	Michael Davis	Inspection added			Inspection ([Auto])
	Michael Davis	Action Workflow Status	Not Started	Failed	Code Case Workflow Step Action (Property Maintenance Follow-up Investigation)
09/07/2022	Michael Davis	Inspection Actual Departure Date	9/7/2022	[none]	Inspection (ICODE-10839-2022)
	Michael Davis	Violation Compliance Date	9/7/2022	9/14/2022	Violation (3.2.4 Grass or Weeds)
09/15/2022	Michael Davis	Code Case Status	Open	Schedule City Clean up	Code Case (RESPROP-0822-1169)
09/21/2022	Michael Davis	Date Closed	[none]	9/21/2022	Code Case (RESPROP-0822-1169)
	Michael Davis	Code Case Status	Schedule City Clean up	Closed - Resolved	Code Case (RESPROP-0822-1169)
	Michael Davis	Complete	No	Yes	Code Case (RESPROP-0822-1169)
09/21/2022	Michael Davis	Inspection Actual Departure Date	[none]	9/21/2022	Inspection (ICODE-10839-2022)
	Michael Davis	Inspection Status	No Progress	Corrected	Inspection (ICODE-10839-2022)
	Michael Davis	Action Workflow Status	Failed	Passed	Code Case Workflow Step Action (Property Maintenance Follow-up Investigation)
	Michael Davis	Due Date	8/31/2022	9/7/2022	Code Case Workflow Step (Violations)
	Michael Davis	Step Workflow Status	Started	Passed	Code Case Workflow Step (Violations)
	Michael Davis	Violation Resolved Date	[none]	9/21/2022	Violation (3.2.4 Grass or Weeds)
	Michael Davis	Violation Status	In Violation	Resolved	Violation (3.2.4 Grass or Weeds)
	Michael Davis	Action Workflow Status	Started	Passed	Code Case Workflow Step Action (3.2.4 Grass or Weeds)



City of Conway, Arkansas Resolution No. R-22-___

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY, AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on <u>3990 Ledbetter Dr.</u> within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$195.59 (\$150.26 + Penalty \$15.03 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for October 25, 2022 in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 25th day of October, 2022.

City Clerk/Treasurer

	Approved:
Attest:	Mayor Bart Castleberry
Michael O. Garrett	

City of Conway Code Enforcement

1111 Main St.
Conway, Arkansas 72032
www.conwayarkansas.gov



Phone 501-450-6191 Fax 501-450-6144

KSR PROPERTIES 2885 WINEBERRY CONWAY AR 72034

Parcel # 712-11915-037

RE: Nuisance Abatement at 3990 LEDBETTER DR. Conway AR Cost of Clean-Up, Amount Due: \$150.26

To whom it may concern:

Because you failed or refused to remove, abate, or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **October 25, 2022 Meeting**, 6:30 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

- 1. Consideration of the cost of the clean-up of your real property.
- 2. Consideration of placing a lien on your real property for this amount.
- 3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

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City of Conway
Code Enforcement

Respectfully,

INVOICE

City of Conway

Code Enforcement DATE: SEPTEMBER 19, 2022

822 Locust St. Conway, AR 72034 Phone: 501-450-6191 Fax 501-450-6144

missy. schrag@conwayarkansas.gov

KSR PROPERTIES то 2885 WINEBERRY CONWAY AR 72034

Description: Mowing/Clean-up/Admin Fees associated with the nuisance abatement at 3990 LEDBETTER DR. Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
MICHAEL DAVIS 712-11915-037			October 25, 2022

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	MOWING & DEBRIS REMOVAL BY C.E.P.P.	45.50	45.50
	Maintenance Fee (Mower/bush hog/weed eat)	50.00	50.00
1	Administrative Fee (Code Enforcement)	25.00	25.00
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Cert5ified Letter	5.60	11.20
		TOTAL	\$150.26
	tal amount due after October 25, 2022 includes llection penalty & filing fees	TOTAL WITH PENALTY & FILING FEES	\$195.29

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FILING FEES



CODE CASE HISTORY REPORT RESPROP-0822-1170 FOR CITY OF CONWAY

Changed On	User	Description	Before	After	Additional Info
08/31/2022	Michael Davis	Code Case added			Code Case (RESPROP-0822-1170)
08/31/2022	Michael Davis	Due Date	[none]	8/31/2022	Code Case Workflow Step (Violations)
	Michael Davis	Step Workflow Status	Not Started	Started	Code Case Workflow Step (Violations)
	Michael Davis	Code Case Workflow Step Action added			Code Case Workflow Step Action (3.2.4 Grass or Weeds)
09/07/2022	Michael Davis	Date Closed	[none]	9/7/2022	Code Case (RESPROP-0822-1170)
	Michael Davis	Code Case Status	Open	Closed - Resolved	Code Case (RESPROP-0822-1170)
	Michael Davis	Complete	No	Yes	Code Case (RESPROP-0822-1170)
9/07/2022	Michael Davis	Due Date	[none]	8/31/2022	Code Case Workflow Step (Notice of Violation)
	Michael Davis	Code Case Workflow Step Start Date	[none]	9/7/2022	Code Case Workflow Step (Notice of Violation)
	Michael Davis	Step Workflow Status	Not Started	Started	Code Case Workflow Step (Notice of Violation)
	Michael Davis	Inspection added			Inspection ([Auto])
	Michael Davis	Action Workflow Status	Not Started	Passed	Code Case Workflow Step Action (Propert Maintenance Follow-up Investigation)
	Michael Davis	Due Date	8/31/2022	8/31/2022	Code Case Workflow Step (Violations)
	Michael Davis	Step Workflow Status	Started	Passed	Code Case Workflow Step (Violations)
	Michael Davis	Violation Resolved Date	[none]	9/7/2022	Violation (3.2.4 Grass or Weeds)
	Michael Davis	Violation Status	In Violation	Resolved	Violation (3.2.4 Grass or Weeds)
	Michael Davis	Action Workflow Status	Started	Passed	Code Case Workflow Step Action (3.2.4 Grass or Weeds)
9/07/2022	Michael Davis	Date Closed	9/7/2022	[none]	Code Case (RESPROP-0822-1170)
	Michael Davis	Code Case Status	Closed - Resolved	Open	Code Case (RESPROP-0822-1170)
9/07/2022	Michael Davis	Inspection Status	Corrected	In Violation	Inspection (ICODE-10838-2022)
	Michael Davis	Action Workflow Status	Passed	Failed	Code Case Workflow Step Action (Propert Maintenance Follow-up Investigation)
	Michael Davis	Violation Resolved Date	9/7/2022	[none]	Violation (3.2.4 Grass or Weeds)
	Michael Davis	Violation Status	Resolved	In Violation	Violation (3.2.4 Grass or Weeds)
	Michael Davis	Action Workflow Status	Passed	Started	Code Case Workflow Step Action (3.2.4 Grass or Weeds)
09/07/2022	Michael Davis	Inspection Actual Departure Date	9/7/2022	[none]	Inspection (ICODE-10838-2022)
	Michael Davis	Violation Compliance Date	9/7/2022	9/14/2022	Violation (3.2.4 Grass or Weeds)
9/15/2022	Michael Davis	Code Case Status	Open	Schedule City Clean up	Code Case (RESPROP-0822-1170)
9/21/2022	Michael Davis	Date Closed	[none]	9/21/2022	Code Case (RESPROP-0822-1170)
	Michael Davis	Code Case Status	Schedule City Clean up	Closed - Resolved	Code Case (RESPROP-0822-1170)
	Michael Davis	Complete	No	Yes	Code Case (RESPROP-0822-1170)
09/21/2022	Michael Davis	Inspection Actual Departure Date	[none]	9/21/2022	Inspection (ICODE-10838-2022)
	Michael Davis	Inspection Status	In Violation	Corrected	Inspection (ICODE-10838-2022)
	Michael Davis	Action Workflow Status	Failed	Passed	Code Case Workflow Step Action (Property Maintenance Follow-up Investigation)

CODE CASE HISTORY REPORT RESPROP-0822-1170

Changed On	User	Description	Before	After	Additional Info
	Michael Davis Michael Davis	Due Date Violation Resolved Date	8/31/2022 [none]	9/7/2022 9/21/2022	Code Case Workflow Step (Violations) Violation (3.2.4 Grass or Weeds)
	Michael Davis	Violation Status	In Violation	Resolved	Violation (3.2.4 Grass or Weeds)
	Michael Davis	Action Workflow Status	Started	Passed	Code Case Workflow Step Action (3.2.4 Grass or Weeds)



City of Conway, Arkansas Resolution No. R-22-____

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF CONWAY TO UTILIZE FEDERAL AID SURFACE TRANSPORTATION BLOCK GRANT PROGRAM (STBG) FUNDS FOR THE NORTHWEST TRAIL PHASE ONE DESIGN PROJECT

Whereas, the Metroplan Board of Directors released a Special Call for Engineering Projects under the Surface Transportation Block Grant Program (STBG) for Federal Fiscal Year 2023; and

Whereas, the City of Conway understands STBG funds are available at 80% federal contribution and 20% local match and must be obligated during FFY 2023 (October 2022 – September 2023); and

Whereas, the City of Conway proposes submitting an application for engineering of the Northwest Trail Phase One project (Stone Dam Creek Extension); and

Whereas, the City of Conway understands that Federal-aid funds are available for this project on a reimbursable basis and require work to be completed and proof of payment prior to actual monetary reimbursement; and

Whereas, the maximum project award for design is \$400,000. If project design costs reach the maximum amount of \$400,000, the federal portion would consist of \$320,000 with a matching amount of \$80,000. Matching sources will be utilized from Conway's Street Sales and Use Tax.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway does hereby express its support for the STBG application for the Northwest Trail Phase Once Design project and shall authorize application submittal and commitment of matching funds for the grant.

Section 2. The City Council does hereby authorize the Mayor to execute all agreements and contracts regarding this project.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 25 th day of October 2022.	Approved:
Attest:	Mayor Bart Castleberry
Michael O. Garrett	

City Clerk/Treasurer



1111 MAIN STREET • CONWAY, AR 72032

(501) 450-6105 • planningcommission@conwayarkansas.gov

MEMO

To: Mayor Bart Castleberry cc: City Council Members

From: Rhea Williams, 2022 Planning Commission Chairman

Date: October 25, 2022

Re: Conditional Use request to allow up to 12 dwelling units per acre, single lot use, in R-2A zone for

property located at 82 Lower Ridge Road

Mark Paladino, has requested to allow up to 12 dwelling units per acre, single lot use, in a R-2A zone for property located at 82 Lower Ridge Road, with the legal description:

PART OF THE E ½ SW ¼ OF SECTION 32, T-6-N, R-13-W, FAULKNER COUNTY, ARKANSAS DESCRIBED AS BEGINNING AT THE SW CORNER OF SAID E ½ SW ¼; THENCE N01°42′52″E 1184.15 FEET; THENCE CONTINUE N01°42′52″E 682.86 FEET TO THE POINT OF BEGINNING; THENCE S88°08′56″E 219.91 FEET; THENCE N01°39′32″E 245.68 FEET TO THE CENTERLINE OF LOWER RIDGE ROAD; THENCE ALONG SAID CENTERLINE N84°49′55″W 58.24 FEET; THENCE N83°19′28″W 162.14 FEET TO THE WEST LINE OF SAID E ½ SW ¼; LEAVING SAID CENTERLINE OF LOWER RIDGE ROAD ALONG THE WEST LINE OF THE E ½ SW ¼ S01°42′52″W 262.68 FEET TO THE POINT OF BEGINNING, CONTAINING 1.28 ACRES, MORE OR LESS.

The applicant is proposing to construct 2 duplexes on a single lot. The desired configuration is not permitted by right in the R-2A zoning district, but by conditional use permit an increased density no greater than 12 units/gross acre can be allowed. The Comprehensive Plan indicates a slightly higher density residential development can be appropriate.

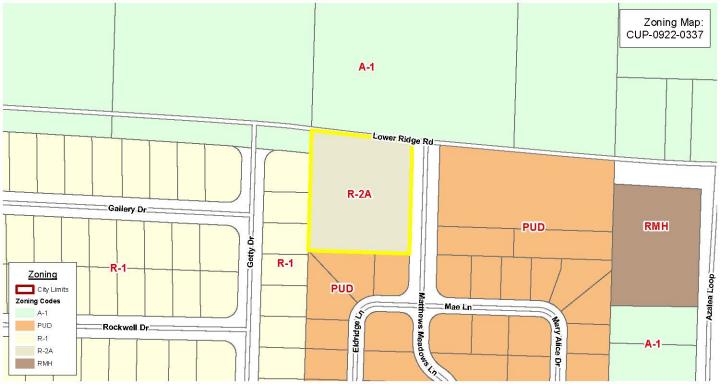
<u>Staff recommendation</u>: Staff recommends approval of the conditional use permit, with the following 14 conditions:

- 1. The development is limited to a maximum of 8 total dwelling units in the form of 4 two-family dwellings.
- 2. Access shall be limited to Matthews Meadows Ln.
- 3. The fronts of all units shall be oriented to Lower Ridge Rd.
- 4. For units nearest Lower Ridge Rd garages, if included, shall be located at the rear of structures; for all other units, garages, if included, shall not extend beyond the front plane of the structure more than 7'.
- 5. No parking shall be visible from public right of way.
- 6. Building primary exteriors shall be composed of brick, rock, or a cement fiber board product such as Hardie® siding.
- 7. Vinyl siding as a primary cladding material shall be prohibited; vinyl siding/shingles may only be used on gables and dormers.
- 8. A roof pitch of 8/12 or greater is required except for porches.
- 9. No accessory structures shall be permitted.

- 10. The development shall be subject to site development review in accordance with Article 1101 of the Zoning Code.
- 11. The property shall be platted in accordance with the Subdivision Ordinance and shall include a 10' planting easement along the Lower Ridge Rd frontage.
- 12. Enhanced landscaping shall be provided along west and south property lines at the ratio of 1 canopy tree every 20' (or understory tree every 10') and additional shrubs, installed in the form of a hedgerow, shall be required to screen parking, mechanical equipment, and/or dumpster/trash enclosure.
- 13. No variance of any kind may be subsequently requested.
- 14. The conditional use approval shall automatically expire if construction for the use is not commenced within 18 months from the date of approval of this permit.

The Planning Commission reviewed the request at its regular meeting on October 17, 2022 and voted 7-0 that the request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.





City of Conway, Arkansas Ordinance No. O-22-

AN ORDINANCE APPROPRIATING REIMBURSEMENTS FUNDS FROM VARIOUS ENTITIES FOR THE CITY OF CONWAY POLICE DEPARTMENT; AND FOR OTHER PURPOSES

Whereas, the City of Conway has received reimbursements funds from the following entities:

Municipal Vehicle Program	\$1,354.74	Insurance Proceeds
DEA/Marshall	\$4,767.09	Taskforce Funds
Municipal Vehicle Program	\$2,682.19	Insurance Proceeds
Nationwide Insurance	\$2,263.79	K9 vet reimbursement
DFA	\$570,000.00	Stipend Payment
DFA	\$43,605.00	Stipend Payment

Whereas, the Conway Police Department needs these funds to replenish their expenditure accounts.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate funds from Municipal Vehicle Program in the amount of \$1,354.74 from the Insurance Proceeds account 001.119.4360 to the AWU vehicle maintenance expense account 001.127.5450.

Section 2. The City of Conway shall appropriate funds from various companies in the amount of \$4,767.09 from Police Extra Duty account 001.121.4185 to the CPD overtime account 001.121.5114.

Section 3. The City of Conway shall appropriate funds from Municipal Vehicle Program in the amount of \$2,268.19 from the Insurance Proceeds 001.119.4360 to the CPD vehicle maintenance expense account 001.121.5450.

Section 4. The City of Conway shall appropriate funds from Nationwide Insurance in the amount of \$2,263.79 from the PD Reimbursement account 001.121.4186 to the CPD Misc. Account 001.121.5799.

Section 5. The City of Conway shall appropriate funds from DFA in the amount of \$570,000.00 from the State Grant Revenue account to the CPD salaries and wages- uniformed expense account 001.121.5112.

Section 6. The City of Conway shall appropriate funds from DFA in the amount of \$43,605.00 from the State Grant Revenue account to the CPD social security contributions expense account 001.121.5170.

Section 7. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 25 th day of October,2022.	Approved:
Attest:	Mayor Bart Castleberry
Michael O. Garrett City Clerk/Treasurer	



RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH S7 TACTICAL FOR TRAINING FACILITY USE FOR THE CONWAY POLICE DEPARTMENT, AND FOR OTHER PURPOSES

Whereas, the City of Conway request to enter into agreement with S7 Tactical Training Facility for the use of the S7 training facility for the Conway Police Department; and

Whereas, if approved, S7 will allow the City to use the training facility at no cost from now until December 31, 2022 and the annual usage fee proposal for 2023 is set to be a total of \$25,000.00; and

Whereas, this facility will take the place of our current firing range until we can make the needed improvement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

SECTION 1: The City Council for the City of Conway shall hereby authorize the Mayor to enter into an agreement with S7 Tactical as being necessary for training and qualification purposes for Conway Police Department.

	Approved:
Attest:	Mayor Bart Castleberry
ichael O. Garrett ty Clerk/Treasurer	



A RESOLUTION AUTHORIZING THE MILLAGE RATE OF A VOLUNTARY PROPERTY TAX FOR THE PURPOSE OF OPERATING THE CITY OF CONWAY ANIMAL WELFARE SHELTER, FOR THE YEAR 2022 TO BE COLLECTED IN 2023.

WHEREAS, Ark. Code Ann. § 26-25-102 provides that a city may levy a voluntary property tax on the real and personal property located within the city for the <u>City of Conway Animal Welfare Shelter</u>, in any one year, pursuant to the provisions of the Arkansas Constitution; and

WHEREAS, Ark. Code Ann. § 26-73-202 requires the City Council of any municipal corporation to make out and certify to the county clerk the rate of taxation levied by the city on all the real and personal property within the city; and

WHEREAS, by vote of the electors of the City of Conway, Arkansas, at Special Election held on November 5th, 1968, and that the Mayor is hereby ordered and directed to certify the same to the County Clerk, and authorize the Quorum Court of Faulkner County to levy said tax for the year 2022 to be collected in 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1. The voluntary property tax rate for the City of Conway Animal Welfare Shelter on the real and personal property situated within the city and to be collected in the year 2023 shall be fixed and levied at the rate of **Two Tenth's (.2)** mill on each dollar of assessed value of real and personal property.

Section 2. The rate of taxation levied herein on the real and personal property within the city shall, by this Resolution, be certified to the County Clerk to be placed upon the tax books and collected in the same manner that the state and county taxes are collected.

Section 3. The Quorum Court of Faulkner County is hereby authorized to levy the said tax as set forth herein for real and personal property located within the City of Conway, for the year 2022, to be collected in 2023, at its regular meeting in November according to law.

PASSED this 25 th day of October, 2022.	Approved:
Attest:	Mayor Bart Castleberry
Michael O. Garrett City/Clerk Treasurer	



A RESOLUTION AUTHORIZING THE MILLAGE RATE OF A VOLUNTARY PROPERTY TAX FOR THE PURPOSE OF OPPERATING THE CITY OF CONWAY PUBLIC RECREATION AND PLAYGROUNDS, FOR THE YEAR 2022 TO BE COLLECTED IN 2023.

WHEREAS, Ark. Code Ann. § 26-25-102 provides that a city may levy a voluntary property tax on the real and personal property located within the city for the <u>City of Conway Public</u> <u>Recreation and Playgrounds</u>, in any one year, pursuant to the provisions of the Arkansas Constitution; and

WHEREAS, Ark. Code Ann. § 26-73-202 requires the City Council of any municipal corporation to make out and certify to the county clerk the rate of taxation levied by the city on all the real and personal property within the city; and

WHEREAS, by vote of the electors of the City of Conway, Arkansas, at Special Election held on October 27th, 1964 under the provisions of Ordinance No. A-418, and that the Mayor is hereby ordered and directed to certify the same to the County Clerk, and authorize the Quorum Court of Faulkner County to levy said tax for the year 2022 to be collected in 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1. The voluntary property tax rate for the City of Conway public recreation and playgrounds on the real and personal property situated within the city and to be collected in the year 2023 shall be fixed and levied at the rate of **Four-Tenth's (.4) mill on** each dollar of assessed value of real and personal property.

Section 2. The rate of taxation levied herein on the real and personal property within the city shall, by this Resolution, be certified to the County Clerk to be placed upon the tax books and collected in the same manner that the state and county taxes are collected.

Section 3. The Quorum Court of Faulkner County is hereby authorized to levy the said tax as set forth herein for real and personal property located within the City of Conway, for the year 2022, to be collected in 2023, at its regular meeting in November according to law.

PASSED this 25 th day of October, 2022.	Approved:
Attest:	Mayor Bart Castleberry
Michael 0. Garrett City/Clerk Treasurer	



A RESOLUTION AUTHORIZING THE MILLAGE RATE OF A VOLUNTARY PROPERTY TAX FOR THE PURPOSE OF OPPERATING AND MAINTAINING THE CITY OF CONWAY CEMETERIES, FOR THE YEAR 2022 TO BE COLLECTED IN 2023.

WHEREAS, Ark. Code Ann. §26-25-102 provides that a city may levy a <u>voluntary</u> property tax on the real and personal property located within the city for the <u>City of Conway Cemeteries</u>, in any one year, pursuant to the provisions of the Arkansas Constitution; and

WHEREAS, Ark. Code Ann. §26-73-202 requires the City Council of any municipal corporation to make out and certify to the county clerk the rate of taxation levied by the city on all the real and personal property within the city; and

WHEREAS, the City Council has determined that it is in the best interests of the City of Conway and its citizens to levy the rate of voluntary taxation on the real and personal property located within the said city as set forth herein, and to certify the same to the County Clerk, and authorize the Quorum Court of Faulkner County to levy said tax for the year 2022 to be collected in 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1. The voluntary property tax rate for the City of Conway Cemeteries on the real and personal property situated within the city and to be collected in the year 2023 shall be fixed and levied at the rate of <u>Four-Tenth's (.4) mill</u> on each dollar of assessed value of real and personal property.

Section 2. The rate of taxation levied herein on the real and personal property within the city shall, by this Resolution, be certified to the County Clerk to be placed upon the tax books and collected in the same manner that the state and county taxes are collected.

Section 3. The Quorum Court of Faulkner County is hereby authorized to levy the said tax as set forth herein for real and personal property located within the City of Conway, for the year 2022, to be collected in 2023, at its regular meeting in November according to law.

PASSED this 25 th day of October, 2022.	Approved:
Attest:	Mayor Bart Castleberry
Michael O. Garrett City/Clerk Treasurer	



A RESOLUTION AUTHORIZING THE MILLAGE RATE OF PROPERTY TAX FOR THE CITY OF CONWAY POLICE OFFICER PENSION, FOR THE YEAR 2022 TO BE COLLECTED IN 2023

WHEREAS, Ark. Code Ann. § 26-25-102 provides that a city may levy a tax on the real and personal property located within the city for the City of <u>Conway Police Officer Pension and Relief Fund</u>, in any one year, pursuant to the provisions of the Arkansas Constitution; and

WHEREAS, Ark. Code Ann. § 26-73-202 requires the City Council of any municipal corporation to make out and certify to the county clerk the rate of taxation levied by the city on all the real and personal property within the city; and

WHEREAS, by vote of the electors of the City of Conway, Arkansas, at General Election held on November 4^{th} , 1958, and that the Mayor is hereby ordered and directed to certify the same to the County Clerk, and authorize the Quorum Court of Faulkner County to levy said tax for the year 2022 to be collected in 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Conway, ARKANSAS:

Section 1. The property tax rate for the City of Conway Policeman's Pension and Relief Fund on the real and personal property situated within the city and to be collected in the year 2023 shall be fixed and levied at the rate of **Four-Tenth's (.4) mill** on each dollar of assessed value of real and personal property.

Section 2. The rate of taxation levied herein on the real and personal property within the city shall, by this Resolution, be certified to the County Clerk to be placed upon the tax books and collected in the same manner that the state and county taxes are collected.

Section 3. The Quorum Court of Faulkner County is hereby authorized to levy the said tax as set forth herein for real and personal property located within the City of Conway, for the year 2022, to be collected in 2023, at its regular meeting in November according to law.

	Approved:
Attest:	Mayor Bart Castleberry
Michael O. Garrett	
City/Clerk Treasurer	



A RESOLUTION AUTHORIZING THE MILLAGE RATE OF PROPERTY TAX FOR THE CITY OF CONWAY FIRE FIGHTER'S PENSION AND RELIEF FUND, FOR THE YEAR 2022 TO BE COLLECTED IN 2023

WHEREAS, Ark. Code Ann. § 26-25-102 provides that a city may levy a tax on the real and personal property located within the city for the City of <u>Conway Fire Fighter's Pension and Relief Fund</u>, in any one year, pursuant to the provisions of the Arkansas Constitution; and

WHEREAS, Ark. Code Ann. § 26-73-202 requires the City Council of any municipal corporation to make out and certify to the county clerk the rate of taxation levied by the city on all the real and personal property within the city; and

WHEREAS, by vote of the electors of the City of Conway, Arkansas, at Special Election held on May 3rd, 1966, and that the Mayor is hereby ordered and directed to certify the same to the County Clerk, and authorize the Quorum Court of Faulkner County to levy said tax for the year 2022 to be collected in 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Conway, ARKANSAS:

Section 1. The property tax rate for the City of Conway Fire Fighters Pension and Relief Fund on the real and personal property situated within the city and to be collected in the year 2023 shall be fixed and levied at the rate of **Four-Tenth's (.4) mill** on each dollar of assessed value of real and personal property.

Section 2. The rate of taxation levied herein on the real and personal property within the city shall, by this Resolution, be certified to the County Clerk to be placed upon the tax books and collected in the same manner that the state and county taxes are collected.

Section 3. The Quorum Court of Faulkner County is hereby authorized to levy the said tax as set forth herein for real and personal property located within the City of Conway, for the year 2022, to be collected in 2023, at its regular meeting in November according to law.

	Approved:
Attest:	Mayor Bart Castleberry
Michael O. Garrett City/Clerk Treasurer	_



A RESOLUTION AUTHORIZING THE MILLAGE RATE OF PROPERTY TAX FOR THE CITY OF CONWAY NON-UNIFORM PENSION AND RELIEF FUND, FOR THE YEAR 2022 TO BE COLLECTED IN 2023

Whereas, Ark. Code Ann. § 26-25-102 provides that a city may levy a tax on the real and personal property located within the city for the <u>Conway Paid Non-Uniformed Pension and Relief Fund</u>, in any one year, pursuant to the provisions of the Arkansas Constitution; and

Whereas, Ark. Code Ann. § 26-73-202 requires the City Council of any municipal corporation to make out and certify to the county clerk the rate of taxation levied by the city on all the real and personal property within the city; and

Whereas, by vote of the electors of the City of Conway, Arkansas, at Special Election held on May 3rd, 1966, and that the Mayor is hereby ordered and directed to certify the same to the County Clerk, and authorize the Quorum Court of Faulkner County to levy said tax for the year 2022 to be collected in 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1: The property tax rate for the City of Conway Paid Non-Uniformed Pension and Relief Fund on the real and personal property situated within the city and to be collected in the year 2023 shall be fixed and levied at the rate of **Four Tenth's (.4) mill** on each dollar of assessed value of real and personal property.

Section 2: The rate of taxation levied herein on the real and personal property within the city shall, by this Resolution, be certified to the County Clerk to be placed upon the tax books and collected in the same manner that the state and county taxes are collected.

Section 3: The Quorum Court of Faulkner County is hereby authorized to levy the said tax as set forth herein for real and personal property located within the City of Conway, for the year 2022, to be collected in 2023, at its regular meeting in November according to law.

Passed this 25th day of October, 2022.

	Approved:
	Mayor Bart Castleberry
Attest:	Mayor bart castleberry
Michael O. Garrett	
City/Clerk Treasurer	



A RESOLUTION AUTHORIZING THE MILLAGE RATE OF PROPERTY TAX FOR THE CITY OF CONWAY, ARKANSAS FOR THE YEAR 2022 TO BE COLLECTED IN 2023

WHEREAS, Ark. Code Ann. § 26-25-102 provides that a city may levy a tax on the real and personal property located within the city for the purpose of raising **General Fund revenues** in any one year, pursuant to the provisions of the Arkansas Constitution; and

WHEREAS, Ark. Code Ann. § 26-73-202 requires the City Council of any municipal corporation to make out and certify to the county clerk the rate of taxation levied by the city on all the real and personal property within the city; and

WHEREAS, the City Council has determined that it is in the best interests of the City of Conway and its citizens to levy the rate of taxation on the real and personal property located within the said city as set forth herein, and to certify the same to the County Clerk, and authorize the Quorum Court of Faulkner County to levy said tax for the year 2022 to be collected in 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAYE, ARKANSAS:

Section 1. The property tax rate for the City of Conway <u>General Fund Revenue</u> on the real and personal property situated within the city and to be collected in the year 2023 shall be fixed and levied at the rate of <u>Three (3.0) mill</u> on each dollar of assessed value of real and personal property.

Section 2. The rate of taxation levied herein on the real and personal property within the city shall, by this Resolution, be certified to the County Clerk to be placed upon the tax books and collected in the same manner that the state and county taxes are collected.

Section 3. The Quorum Court of Faulkner County is hereby authorized to levy the said tax as set forth herein for real and personal property located within the City of Conway, for the year 2022, to be collected in 2023, at its regular meeting in November according to law.

	Approved:
Attest:	Mayor Bart Castleberry
Michael O. Garrett	