

# MINUTES OF THE CITY COUNCIL, CITY OF CONWAY, ARKANSAS

Conway, Arkansas  
Tuesday, 6:30 pm  
March, 12, 2019

On this date the City Council of the City of Conway, Arkansas met in regular session. The following members being a quorum were present and acting: Alderman Grimes, Alderman Hawkins, Alderman Ledbetter, Alderwoman Mehl, Alderwoman Isby, Alderman Pruitt and Alderwoman Smith. Also, present and acting: Mayor Bart Castleberry, City Clerk Michael Garrett and City Attorney Chuck Clawson. Alderman Jones was not present.

**Call to Order: Mayor Bart Castleberry**

**Roll Call: Michael O. Garrett, City Clerk**

**Minutes: February 20, 2019 (Special), and February 26, 2019**

Alderwoman Smith motioned to approve the **February 26, 2019** minutes as submitted. Alderwoman Isby seconded the motion. There was no discussion. The motion passed 8-0.

**Report of Standing Committees:**

**A. Community Development Committee (Airport, Community Development, Planning & Development, Permits & Inspection (Code Enforcement), Historic District, Transportation)**

**1. Consideration to approve a new taxi service request from Green and White Taxi and Delivery for the City of Conway.**

Alderman Hawkins presented Item A1 to the Council. Shawn DeMers of the Green and White Taxi and Delivery Service addressed the Council explaining that he and Laurie Gullert, co-owner, would like to provide the City of Conway with high quality, dependable taxi and delivery services. Alderwoman Smith moved to approve the new taxi service and Alderwoman Isby seconded it. The motion to approve carried 8-0.

**2. Ordinance amending the procurement card policy and procedure handbook for the Purchasing Department.**

**O-19-31**

Alderman Hawkins presented Item A2 to the Council. Jamie Brice, Purchasing Manager addressed the Council stating that the procurement card program in place now is working well for the City and that about \$7,000 in rebate. This item will remove "travel" from the list of unacceptable uses, but will require approval from the Mayor's office on a case by case basis. Alderwoman Smith made a motion to waive the three readings and Alderwoman Isby seconded it. The motion carried 7-0. Alderwoman Isby made a motion to adopt the Ordinance with the emergency clause and Alderwoman Smith seconded it. The Clerk called the roll with the following voting "Aye": Alderwoman Mehl, Alderwoman Smith, Alderman Hawkins, Alderman Grimes, Alderman Ledbetter, Alderman Pruitt and Alderwoman Isby. The Ordinance and the emergency clause passed 7-0.

**3. Ordinance authorizing personnel changes within the Administration Department and appropriating funds for a Diversity and Economic Development Coordinator.**

**O-19-32**

Alderman Hawkins presented Item A3 to the Council. Mayor Castleberry addressed the Council referencing meetings he has had with African-American and Hispanic community leaders and entrepreneurs regarding what the City could be doing to facilitate minority affairs issues. This new position will work with programs such as Opportunity 501 and Bank On through United Way. The position would also include supervising the Census duties coming up in 2020. Alderwoman Smith made a motion to waive the three readings and Alderwoman Isby seconded it. The motion carried 7-0. Alderman Hawkins clarified that this is a salaried position paying \$55,000/annually and that the monies were available in the administrative budget. Alderwoman Isby made a motion to adopt the

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Ordinance with the emergency clause and Alderwoman Smith seconded it. The Clerk called the roll with the following voting "Aye": Alderman Pruitt, Alderman Grimes, Alderwoman Mehl, Alderwoman Smith, Alderman Ledbetter, Alderwoman Isby and Alderman Hawkins. The Ordinance passed 7-0.

- 4. Ordinance appropriating reimbursement funds from Conway Corporation for the repair/replacement of a damaged traffic signal in the amount of \$841.73 for the Transportation Department.**

### O-19-33

Alderwoman Hawkins presented Item A4 to the Council. Alderwoman Smith made a motion to waive the three readings and Alderwoman Isby seconded it. The motion carried 7-0. Alderwoman Isby made a motion to adopt the Ordinance and Alderwoman Smith seconded it. The Clerk called the roll with the following voting "Aye": Alderman Ledbetter, Alderman Grimes, Alderwoman Smith, Alderwoman Isby, Alderman Pruitt, Alderwoman Jones and Alderman Hawkins. The Ordinance passed 7-0.

### **B. Public Safety Committee (Police, Fire, District Court, Animal Welfare Unit, CEOC-Communication Emergency Operations Center, Department of Information Systems & Technology, & Office of the City Attorney)**

- 1. Consideration to remove items from inventory for the Conway Police Department.**

Mayor Castleberry presented Item B1 to the Council. Chief Spradlin addressed the Council stating that there were seized property to be liquidated and other items to be sold on publicsurplus.com. Alderwoman Smith moved to approve the consideration and Alderwoman Isby seconded it. The motion to approve carried 7-0.

- 2. Consideration to approve the bid for a metal building for the Conway Police Department.**

Mayor Castleberry presented Item B2 to the Council. Chief Spradlin addressed the Council stating that two bids were received for a metal building 50 x 80 x16 for the addition to the Police and Fire training center. He requested that a bid from SBI in the amount of \$27,881.43 be accepted for the project. Alderwoman Smith made a motion to approve the bid and Alderwoman Isby seconded it. The motion to approve passed 7-0.

- 3. Ordinance appropriating funds for the gate at the training and fire center and waiving bids for the purchase of Tasers for the Conway Police Department.**

### O-19-34

Mayor Castleberry presented Item B3 to the Council. Chief Spradlin explained that Axon was the sole vendor for provision of the Tasers for the Police Department. He also explained that the initial quote for the upgrade to the gate at the training center did not included everything and that an additional \$7,708.20 was needed to complete the project. Alderwoman Smith made a motion to waive the three readings and Alderwoman Isby seconded it. The motion carried 7-0. Alderwoman Smith made a motion to adopt the Ordinance and Alderwoman Isby seconded it. The Clerk called the roll with the following voting "Aye": Alderwoman Mehl, Alderwoman Isby, Alderman Pruitt, Alderman Grimes, Alderwoman Smith, Alderman Ledbetter, and Alderman Hawkins. The Ordinance passed 7-0.

- 4. Consideration to enter into an agreement for fleet services for the City of Conway.**

Mayor Castleberry presented Item B4 to the Council asking that this item be tabled for further investigation. Alderwoman Smith moved to table Item B4 and Alderwoman Isby seconded it. The motion carried 7-0.

### **C. Old Business**

- 1. Ordinance to provide for the removal from office of members on boards and commissions for good cause for the City of Conway.**

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**O-19-35**

Mayor Castleberry presented Item C1 to the Council. City Attorney Chuck Clawson addressed the Council stating that he had made the changes that were discussed at the last meeting regarding the process of removal. He added that most of the document did not change including the reasons for removal, etc. He said the clarification of "excused absences" was changed to "absences." He then reviewed the process with the Council as stated in the Ordinance O-19-35. Alderman Hawkins asked what the determination would be for Section 4A "Chronic discourteous behavior". Mr. Clawson stated that while the description may seem vague, it is in line with expectations of professionalism set forth for any persons serving on boards and commission for the City. Alderman Grimes asked if the Ordinance applies to all boards and commission overseen by the City Council and Mr. Clawson answered that no boards or commissions were excluded. Alderwoman Smith made a motion to waive the three readings and Alderwoman Isby seconded it. The motion carried 7-0. Alderwoman Smith made a motion to adopt the Ordinance with the emergency clause and Alderwoman Isby seconded it. The Clerk called the roll with the following voting "Aye": Alderwoman Mehl, Alderwoman Smith, Alderman Hawkins, Alderman Grimes, Alderman Ledbetter, Alderman Pruitt and Alderwoman Isby. The Ordinance passed 7-0.

There was no further discussion. The meeting was adjourned.

**Adjournment-----**

*PASSED this 12<sup>th</sup> day of March, 2019*

**APPROVED:**

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*Mayor Bart Castleberry*

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*City Clerk Michael O. Garrett*