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MINUTES OF THE CITY COUNCIL, CITY OF CONWAY, ARKANSAS

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Conway, Arkansas  
Tuesday 6:30 pm  
April 25, 2017

On this date the City Council of the City of Conway, Arkansas met in regular session. The following members being a quorum were present and acting: Alderman Hawkins, Alderman Grimes, Alderwoman Mehl, Alderwoman Smith, Alderwoman Isby, Alderman Jones and Alderman Ledbetter. Also, present and acting: Mayor Bart Castleberry, City Clerk Michael Garrett and City Attorney Chuck Clawson. Alderman Pruitt was not present.

**Call to Order: Mayor Bart Castleberry**

**Roll Call: Michael O. Garrett**

**Minutes: April 11, 2017**

Alderwoman Smith motioned to approve the **April 11, 2017** minutes as submitted. Alderwoman Isby seconded the motion. There was no discussion. The motion passed 7-0.

**Approval of Monthly financial Report ending March 31, 2017:**

Tyler Winningham, CFO, reviewed the financial reports for General, Street, Sanitation, Airport and Special projects for the Council. Alderwoman Isby motioned to adopt the monthly financial reports ending March 31, 2017. Alderwoman Smith seconded the motion. There was no further discussion. The motion passed 7-0.

**1. Report of Standing Committees:**

**A. Public Hearing**

- 1. Public hearing/Ordinance to discuss closing a portion of the public right of way located on Oliver Street between Scott Street and Grove Street.**

**O-17-43**

Mayor Castleberry declared the public hearing open and called for anyone who would like to speak for or against the request. There was no one present to address the council on the matter. Mayor Castleberry declared the public hearing closed. Alderwoman Smith made a motion to waive the three readings and Alderwoman Isby seconded the motion. The motion passed 7-0. There was no further discussion. Alderwoman Smith made a motion to adopt the Ordinance. Alderwoman Isby seconded the motion. The Clerk called the roll with the following voting "Aye": Alderman Ledbetter, Alderman Grimes, Alderwoman Mehl, Alderman Jones, Alderwoman Smith, Alderman Hawkins, and Alderwoman Isby. The motion to adopt the Ordinance passed 7-0.

**B. Community Development Committee (Planning, zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)**

**1. Consideration to approve the bid for various projects for the FY2017 Asphalt overlay program for the Street & Engineering Department.**

Alderman Hawkins presented Item B1 to the Council. Finley Vinson, Street and Engineering Director was present to address the Council and answer questions. He directed the Council's attention to the list of overlay projects that had been bid out, and stated that the prices that had come in were better than expected. Rogers Group had won all of the bids that are listed on the overlay program- base bid items and additive items. Alderman Ledbetter suggested to Mr. Finley that Rogers Group be given all aspects of the job and Mr. Finley agreed that this was an efficient use of the City's time and resources. Alderman Grimes made a motion to approve the 2017 Asphalt Overlay Project with all bids awarded to the Rogers Group. Alderwoman Smith seconded the motion. The motion passed 7-0.

**2. Consideration to withdraw the conditional use permit for clinical treatment services for property located on Jersey Street (Phoenix Recovery).**

Alderman Hawkins presented Item B2 to the Council, stating that the conditional use permit was granted in November of 2014. Bryan Patrick was present to answer questions regarding the property. He clarified that this withdrawal concerns just the clinical treatment services and does not apply to the transitional housing and other services. Phoenix Recovery continues to use the building for their offices and other business, but the clinical treatment services did not develop and as a result the conditional use permit is not necessary. Alderwoman Smith asked who oversees the organization as to compliance to city and state regulations. City Attorney Chuck Clawson stated that the program falls under state guidelines and city ordinances would be enforced by the Codes Enforcement Department of Conway. Alderwoman Smith made a motion to approve the removal of the conditional use permit and Alderman Grimes seconded the motion. There was no further discussion. The motion for approval passed 7-0.

**C. Public Services Committee (Sanitation, Parks & Recreation & Physical Plant)**

**1. Ordinance to waive the bid requirement for equipment repairs to a roll-off truck for the Department of Sanitation.**

**O-17-44**

Mayor Castleberry presented Item C1 to the Council. Joe Hopper, Sanitation Director was present to address the Council. He stated that the repairs are necessary due to a catastrophic engine failure in the truck and that the funds for repair are requested in order to get the truck back into working order as soon as possible. Alderwoman Isby made a motion to waive the three readings and Alderwoman Smith seconded it.

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The motion passed 7-0. Alderwoman Isby made a motion to adopt the ordinance with the emergency clause and Alderwoman Smith seconded it. Alderman Hawkins asked Mr. Hopper if the engine was to be repaired or replaced to which he replied that it was more economical to replace the engine than repair it, and that the engine would be replaced with a regular diesel engine. There was no further discussion. The Clerk called the roll with the following voting "Aye": Alderman Hawkins, Alderwoman Smith, Alderwoman Isby, Alderwoman Mehl, Alderman Jones, Alderman Grimes, and Alderman Ledbetter. The motion to adopt the ordinance was passed 7-0.

**D. Public Safety Committee (Police, AWU, CEOC, Fire, District Court, Information Technology, & City Attorney)**

**1. Ordinance appropriating funds for a professional services contract with Garver Engineers in reference to the Dave Ward Drive Pedestrian Bridge for the Parks & Recreation Department.**

**O-17-45**

Mayor Castleberry presented item D1 to the Council. Steve Ibbotson was present to address the Council. He stated that the engineering of the bridge has begun and that it is necessary to approve funding for the project. Alderwoman Isby made a motion to waive the three readings and Alderwoman Smith seconded it. The motion passed 7-0. Alderwoman Smith made a motion to adopt the ordinance and Alderman Grimes seconded the motion. There was no further discussion. The Clerk called the roll with the following voting "Aye": Alderwoman Isby, Alderman Grimes, Alderwoman Mehl, Alderman Jones, Alderman Hawkins, Alderman Ledbetter and Alderwoman Smith. The motion passed 7-0.

**2. Ordinance waiving the bid requirement for the purchase of sports uniforms for the Conway Parks and Recreation Department.**

**O-17-46**

Mayor Castleberry present item D2 to the Council. Steve Ibbotson was available to answer questions from the Council. Alderwoman Smith made a motion to waive the three readings and Alderwoman Isby seconded the motion. The motion passed 7-0. Alderwoman Isby made a motion to adopt the ordinance and Alderwoman Smith seconded it. Alderman Hawkins asked Mr. Ibbotson to clarify that the bidding process is waived this year but next year the uniform purchase would be bid out. He stated to the Council that the vendor selected for the purchase of this year's uniforms is Randy's Athletics of Conway. There was no further discussion. The Clerk called the roll with the following voting "Aye": Alderwoman Smith, Alderman Hawkins, Alderman Grimes, Alderwoman Mehl, Alderwoman Isby, Alderman Ledbetter and Alderman Jones. The motion to adopt the ordinance passed 7-0.

**3. Resolution authorizing the naming of Field #9 at Conway Station Park to YBMA Field.**

**R-17-18**

Mayor Castleberry presented Item D3 to the Council. Alderman David Grimes addressed the Council stating that the Young Businessman's Association was formed over 75 years ago and in 1946 purchased 40 acres on Robbins Street and in 1955 began operating a recreational baseball program for youth in the City. Eventually the City purchased the land and created Conway Station Park. The Resolution is to honor the legacy of the YBMA. Alderwoman Smith made a motion to accept the resolution. Alderwoman Mehl seconded the motion. The motion to accept the resolution passed 7-0.

There was no further discussion. The meeting was adjourned.

**Adjournment**

**PASSED this 25th day of April 2017**

**APPROVED:**

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*Mayor Bart Castleberry*

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*City Clerk Michael O. Garrett*