
MINUTES OF THE CITY COUNCIL, CITY OF CONWAY, ARKANSAS

Conway, Arkansas
Tuesday, 6:00 pm
April 26, 2022

On this date the City Council of the City of Conway, Arkansas met in regular session. The following members were present and acting: Councilman Hawkins, Councilwoman Tucker, Councilman Grimes, Councilwoman Mehl, Councilman Jones, Councilwoman Smith, and Councilwoman Isby. Also, present and acting: Mayor Bart Castleberry, City Attorney Charles Finkenbinder, City Clerk Michael Garrett. Councilman Ledbetter was not present.

Call to Order: Mayor Bart Castleberry

Roll Call: Michael O. Garrett, City Clerk

Minutes: April 12, 2022

Councilwoman Isby motioned to approve the **April 12th, 2022** meeting minutes as submitted. Councilwoman Smith seconded the motion. There was no discussion. The motion passed 7-0.

Monthly Financial Report Ending March 31, 2022

Tyler Winningham gave the Council a report on sales tax revenues and the various department's financial activity for the month of March. There was explanation and discussion regarding Tap fees paid to Conway Corporation. Councilwoman Smith made a motion to approve the monthly financials and Councilwoman Isby seconded it. The motion carried 7-0.

Report of Standing Committees:

A. Community Development Committee (Airport, Community Development, Code Enforcement, Permits and Inspections, Transportation and Planning & Development)

1. Consideration to approve the nomination of Ray Williams for the Conway Housing Authority Board.

Councilman Hawkins presented Item A1 to the Council and made a motion to approve the nomination and Councilwoman Smith seconded it. The motion to approve carried 7-0.

2. Resolution to approve grant funds received from the Department of Agriculture for the Conway Tree Board.

R-22-24

Councilman Hawkins presented Item A2 to the Council. Robbie Alberson, Grant Administrator addressed the Council stating that this is an Urban Community and Forestry Grant for \$8,000 and will be used for the Dave Ward Beautification Project. Councilwoman Smith made a motion to adopt the Resolution and Councilwoman Isby seconded it. A vote was called, and the Resolution passed 7-0.

3. Consideration to approve a conditional use permit allowing religious activities in the A-1 zoning district for +/-34.09 acres located at the intersection of Donnell Ridge Road and [unbuilt right of way] Sherwood Lane.

Councilman Hawkins presented Item A3 to the Council. James Walden told the Council that this permit was applied for by Summit Church who would like to build in this location. He added that there had been no opposition to the request from Planning Commission or the public. Councilwoman Smith made a motion to grant the conditional use permit and Councilwoman Isby seconded it. A vote was called, and the motion carried 7-0.

4. Consideration to approve a conditional use permit to allow swimming pool sales & service in the C-1 zoning district for property located at 611 Court Street, Suite 6.

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Councilman Hawkins presented Item A4 to the Council. Councilwoman Smith made a motion to grant the conditional use permit and Councilwoman Isby seconded it. A vote was called, and the motion carried 7-0.

5. Ordinance to rezone +/-66.87 acres south of Nutter Chapel Road, east of Ridgedale Circle from R-1 to PUD.

O-22-47

Councilman Hawkins presented Item A5 to the Council. James Walden told the Council that this is a previously approved subdivision, and because of design challenges they are wanting to make the streets private and gate them, but there are no changes from the original plat that has already been approved. He added that one of the conditions is that they form a property owners association or improvement district for future maintenance of the streets. Councilwoman Isby made a motion to adopt the Ordinance and Councilwoman Smith seconded it. The Clerk called the roll with the following voting "Aye": Councilman Jones, Councilman Hawkins, Councilwoman Mehl, Councilwoman Tucker, Councilwoman Isby, and Councilman Grimes. The Ordinance passed 7-0.

Councilman Hawkins left the meeting.

B. Public Service Committee (Physical Plant, Parks & Recreation, Sanitation)

1. Ordinance appropriating insurance proceeds to replace sunshades at the Conway Expo & Event Center.

O-22-48

Mayor Castleberry presented Item B1 to the Council. Steve Ibbotson, Director of Parks & Recreation told the Council that a vendor had damaged one of the sunshades along the livestock pavilion. He said the vendor's insurance company had paid for the damages and he was requesting the funds be moved into their maintenance account for the repairs to be made. Councilwoman Isby made a motion to waive the three readings and Councilwoman Smith seconded it. The motion carried 6-0. Councilwoman Isby made a motion to adopt the Ordinance and Councilwoman Smith seconded it. The Clerk called the roll with the following voting "Aye": Councilman Grimes, Councilman Jones, Councilwoman Mehl, Councilwoman Tucker, Councilwoman Smith, and Councilwoman Isby. The Ordinance passed 6-0.

2. Ordinance appropriating funds for the additional design of Pompe Park.

O-22-49

Mayor Castleberry presented Item B2 to the Council. Steve Ibbotson told the Council that this is an addendum to a contract that Council previously approved and will include some geotechnical investigations and reports along with the design of the Veteran's Plaza. Also, landscape design, construction documents for parking at the pavilion, electrical design, and the abutments for the pedestrian bridges. He added they are requesting an additional \$41,765. Councilwoman Isby made a motion to waive the three readings and Councilwoman Smith seconded it. The motion carried 6-0. Councilwoman Isby made a motion to adopt the Ordinance and Councilwoman Smith seconded it. The Clerk called the roll with the following voting "Aye": Councilman Grimes, Councilman Jones, Councilwoman Mehl, Councilwoman Isby, Councilwoman Smith and Councilwoman Tucker. The Ordinance passed 6-0.

C. Public Safety Committee (District Court, Department of Information Systems & Technology, Animal Welfare, Communication Emergency Operations Center, Police, Fire, & Office of the City Attorney)

1. Consideration to approve the disposal of inventory for the Conway Police Department.

Mayor Castleberry presented Item C1 to the Council. Chief Tapley addressed the Council told the Council that the department had a paper shredder that no longer works and that they would like to dispose of it.

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Councilwoman Smith made a motion to approve the consideration and Councilwoman Isby seconded it. A vote was called, and the motion carried 6-0.

2. **Ordinance appropriating reimbursement funds from various entities for the Conway Police Department.**

O-22-50

Mayor Castleberry presented Item C2 to the Council. Chief Tapley asked the Council to approve the appropriation of funds from insurance proceeds, extra duty, etc. Councilwoman Isby made a motion to waive the three readings and Councilwoman Smith seconded it. The motion carried 6-0. Councilwoman Isby made a motion to adopt the Ordinance and Councilwoman Smith seconded it. The Clerk called the roll with the following voting "Aye": Councilwoman Mehl, Councilman Jones, Councilwoman Smith, Councilman Grimes, Councilwoman Tucker, and Councilwoman Isby. The Ordinance passed 6-0.

3. **Ordinance waiving the competitive bid requirement and appropriating asset forfeiture funds for various equipment for the Conway Police Department.**

O-22-51

Mayor Castleberry presented Item C3 to the Council. Chief Tapley told the Council that they are asking to use funds from the asset forfeiture account for an LPR System, naming Sky Cop as the sole supplier because surrounding cities are using the system and it would allow sharing of information. Additionally, he said that they are looking to do some of the light maintenance on the departments fleet vehicles, which would require the purchase of some equipment, such as a lift, tire machine, etc. He added that they are also sending the SWAT Team to a specialized school this year which will cost \$14,000 and that asset forfeiture funds could be used for this as well. Mayor Castleberry added that the folks that have been doing much of the maintenance for the police department are retiring soon, and with the acquisition of the Conway Corp building, the plan is for the City to do most of the vehicle maintenance in house. There was no further discussion. Councilwoman Isby made a motion to waive the three readings and Councilwoman Smith seconded it. The motion carried 6-0. Councilwoman Isby made a motion to adopt the Ordinance and Councilwoman Smith seconded it. The Clerk called the roll with the following voting "Aye": Councilman Grimes, Councilwoman Mehl, Councilwoman Smith, Councilwoman Tucker, Councilman Jones, and Councilwoman Isby. The Ordinance passed 6-0.

4. **Ordinance waiving the competitive bid requirement and appropriating funds to replace the battery backup system at the Conway Emergency Operations Center.**

O-22-52

Mayor Castleberry presented Item C4 to the Council. Chief Tapley told the Council that the funds for this project were appropriated in February of 2020, but there has been difficulty in getting a vendor to provide the services. He said they have finally gotten a good quote from Vision Date Spaces and the money for it is still in the fund, so he is asking to re-appropriate the money. He added that the County had donated some funds for this project in 2020. Councilwoman Isby made a motion to waive the three readings and Councilwoman Smith seconded it. The motion carried 6-0. Councilwoman Isby made a motion to adopt the Ordinance with the emergency clause and Councilwoman Smith seconded it. The Clerk called the roll with the following voting "Aye": Councilwoman Tucker, Councilman Grimes, Councilwoman Smith, Councilwoman Isby, Councilman Jones and Councilwoman Mehl. The Ordinance with the emergency clause passed 6-0.

Adjournment-----

PASSED this 26th day of April 2022

APPROVED:

Mayor Bart Castleberry

City Clerk Michael O. Garrett