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MINUTES OF THE CITY COUNCIL, CITY OF CONWAY, ARKANSAS

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Conway, Arkansas  
Tuesday, 6:30 pm  
December 12, 2017

On this date the City Council of the City of Conway, Arkansas met in regular session. The following members being a quorum were present and acting: Alderman Hawkins, Alderman Grimes, Alderwoman Mehl, Alderwoman Smith, Alderman Ledbetter, Alderman Jones, Alderman Pruitt and Alderwoman Isby. Also, present and acting: City Attorney Chuck Clawson, Mayor Bart Castleberry and City Clerk Michael Garrett.

**Call to Order: Mayor Bart Castleberry**

**Roll Call: Michael O. Garrett**

**Minutes: November 28, 2017**

Alderwoman Isby motioned to approve the **November 28, 2017** minutes as submitted. Alderwoman Smith seconded the motion. There was no discussion. The motion passed 6-0.

Alderman Pruitt and Alderman Grimes joined the meeting.

**1. Report of Standing Committees:**

**A. Public Hearings**

**1. Public Hearing: Discussion to close a portion of the utility easement of Lot 18, Lachowsky Subdivision.**

**a. Ordinance to close a portion of the north 7 ½ foot utility easement along the south property line of Lot 18 in the Lachowsky Subdivision.**

**O-17-137**

Mayor Castleberry opened the public hearing asking if anyone would like to speak for or against the matter. Bobby French was present to represent Fred Langford, the owner of the property. He stated that he has letters from members of the public voicing their approval of the closing. He said that he was not aware of any opposition to the closing of the easement. Alderwoman Smith made a motion to waive the three readings and Alderwoman Isby seconded it. The motion passed 8-0. Alderman Jones made a motion to adopt the Ordinance and Alderwoman Smith seconded it. The Clerk called the roll with the following voting "Aye": Alderman Hawkins, Alderman Grimes, Alderman Pruitt, Alderwoman Smith, Alderman Ledbetter, Alderman Jones, Alderwoman Isby and Alderwoman Mehl. The Ordinance passed 8-0.

**2. Public Hearing: Ordinance authorizing the issuance of taxable industrial bonds for DBG Arkansas.**

**b. Ordinance authorizing the issuance of taxable industrial development revenue bonds for DBG Arkansas.**

**O-17-138**

Mayor Castleberry opened the public hearing asking if anyone would like to speak for or against the matter. There was no one present to speak to the matter. Alderwoman Isby made a motion to waive the three readings and Alderwoman Smith seconded it. The motion passed 8-0. Alderwoman Smith moved to adopt the Ordinance and Alderwoman Isby seconded it. The Clerk called the roll with the following voting "Aye": Alderman Pruitt, Alderman Jones, Alderwoman Mehl, Alderwoman Smith, Alderman Grimes, Alderman Ledbetter, Alderman Hawkins and Alderwoman Isby. The Ordinance with the emergency clause passed 8-0.

**B. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, Airport & Conway Housing Authority)**

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1. **Resolution requesting the Faulkner County Tax Collector place a certified lien on property located at 817 Teal Drive as a result of incurred expenses by the City.**

**R-17-61**

Alderman Hawkins presented Item B1 to the Council. There was no one present to speak on behalf of the property. Alderwoman Smith moved to adopt the Resolution and Alderwoman Isby seconded it. The Resolution was passed 8-0.

2. **Resolution approving acquisition and transfer of land in support of public/private partnership with Old Conway Village, LP for the construction of affordable dwellings in the Pine Street Neighborhood.**

**R-17-62**

Alderman Hawkins presented Item B2 to the Council. Kiera Oluokun was present to address the Council. She explained that the City has purchased 1317 Factory Street to donate toward the single family homes in the Pine Street Neighborhood, increasing the number from three to nine homes. Alderwoman Smith made a motion to adopt the Resolution and Alderwoman Mehl seconded it. The Resolution passed 7-0.

3. **Consideration to approve the nominations for the annual boards and commissions.**

Alderman Hawkins read the list of nominations for boards and commissions to the Council:

**Planning Commission:** 5 year terms: Anne Tucker, Rhea Williams

**Historic District Commission:** 3 year terms: Taylor Martin, Shelby Fiegel, David Carolina

**Oak Grove Cemetery:** 5 year term: Kathy Cooper

**Conway Tree Board:** 3 year terms: Derek Cox (City Representative)  
Dustin Botsford (Chamber Representative)  
Phillip Duval (Conway Corp Representative)

**Public Art Board:** 4 year terms: Ruthann Curry Browne, Joanne Nabholz,  
Kelly Erstine

**Bicycle & Pedestrian Adv. Board:** 3 year terms: Sharon Bradley, Donny Jones, Joyia Yorgey,  
Matthew Murphy

**Robinson Cemetery Board:** 5 year terms: Ernestine Acklin, Donna Boxley

**Airport Advisory Committee:** 4 year terms: Kevin Wish, Harrell Clendenin

Alderman Hawkins made a motion to accept the nominations and Alderwoman Mehl seconded it. The motion passed 8-0.

4. **Consideration to remove old financial files from inventory for the Finance Department.**

Alderman Hawkins presented Item B4 to the Council, making a motion to remove the old financial files dating back to 2005 from the City's inventory. Alderwoman Isby seconded the motion. The motion passed 8-0.

5. **Resolution authorizing an agreement between the Arkansas Game and Fish Commission for the overlay parking areas at Brewer Lake.**

**R-17-63**

Alderman Hawkins presented Item B5 to the Council. Mayor Castleberry explained that the parking lots in question were the two beside the put-in ramps at the lake and that they were in bad repair and in need of repaving. He stated that the State will reimburse the City for the full amount when the work is

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done. Alderwoman Smith made a motion to adopt the Resolution and Alderwoman Isby seconded it. The Resolution was passed 8-0.

**6. Consideration to approve the bid for a bucket truck for the Street and Engineering Department.**

Alderman Hawkins presented Item B6 to the Council stating that the Street & Engineering Department had received three bids and recommended accepting the lowest bid submitted. He moved to approve the bid and Alderwoman Isby seconded it. There was no further discussion. The motion to approve the bid passed 8-0.

**7. Ordinance waiving the competitive bid requirements for the purchase of trailer mounted traffic signals at the Street and Engineering Department.**

**O-17-139**

Alderman Hawkins presented Item B7 to the Council. Finley Vinson with the Street and Engineering Department was present to address the Council stating that the traffic signals are identical to the two owned by Conway Corp and that the addition of two more would provide more uses for the City and could be used in conjunction with the Conway Corp signals. Alderwoman Isby made a motion to waive the three readings and Alderwoman Smith seconded it. The motion passed 8-0. Alderwoman Isby moved to adopt the Ordinance and Alderwoman Smith seconded it. The Clerk called the roll with the following voting "Aye": Alderwoman Smith, Alderman Pruitt, Alderwoman Mehl, Alderman Ledbetter, Alderman Grimes, Alderwoman Isby, Alderman Hawkins and Alderman Jones. The Ordinance passed 8-0.

**C. Public Safety Committee (Police, Fire, District Court, Animal Welfare Unit, Communication Emergency Operations Center, Information Technology, and City Attorney)**

**1. Consideration to dispose of inventory (computer equipment) for the Information Technology Department.**

Mayor Castleberry presented Item C1 to the Council. Aaron Knight with the IT Department was present to address the Council stating that the IT Department has a number of items that are broken or no longer useful that they would like to dispose of. He said they would be disposed of as E-waste or sold through the GovDeals website, taking all precautions to remove information from hard drives, etc. Alderwoman Smith moved to approve the disposal of the inventory and Alderwoman Isby seconded it. The motion for approval passed 8-0.

**2. Ordinance accepting and appropriating funds from the AR State Police Highway Safety Program for the District Court DWI Team.**

**O-17-140**

Mayor Castleberry presented Item C2 to the Council. He stated that this is an annual conference and that these funds are 100% reimbursement for the expenses to the Department. Alderwoman Isby made a motion to waive the three readings and Alderwoman Smith seconded. The motion passed 8-0. Alderman Jones made a motion to adopt the Ordinance and Alderwoman Smith seconded it. The Clerk called the roll with the following voting "Aye": Alderman Ledbetter, Alderwoman Mehl, Alderman Grimes, Alderman Pruitt, Alderwoman Isby, Alderwoman Smith, Alderman Hawkins, and Alderman Jones. The Ordinance passed 8-0.

**3. Consideration to dispose of inventory (computers and vehicles) for the Conway Police Department.**

Mayor Castleberry presented Item C3 to the Council. Chief Spradlin was present to address the Council stating that there were a number of computers and vehicles that were of no use to the Department that needed to be sold on publicsurplus.com. Alderwoman Smith moved to approve the disposal of equipment and Alderwoman Isby seconded it. The motion passed 8-0.

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**4. Ordinance appropriating reimbursement funds from various entities for the Conway Police Department.**

**O-17-141**

Mayor Castleberry presented Item C4 to the Council. Chief Spradlin called the Council's attention to the contribution from Target Corporation. He said that these funds were from a grant for a project called "Cops and Coats", and that the money would be used to purchase coats that officers would then distribute to children. There was no further discussion. Alderwoman Smith made a motion to waive the three readings and Alderwoman Isby seconded it. The motion was passed 8-0. Alderwoman Smith made a motion to adopt the ordinance and Alderwoman Isby seconded it. There was no further discussion. The Clerk called the roll with the following voting "Aye": Alderwoman Isby, Alderman Grimes, Alderwoman Mehl, Alderman Ledbetter, Alderman Pruitt, Alderwoman Smith, Alderman Hawkins, and Alderman Jones. The Ordinance passed 8-0.

**D. New Business**

**1. Ordinance adopting the fiscal year budget for 2018 (January 1 – December 31, 2018)**

**O-17-142**

Mayor Castleberry presented item D1 to the Council. Alderwoman Smith made a motion to waive the three readings and Alderwoman Isby seconded it. The motion was passed 8-0. Alderman Jones made a motion to adopt the ordinance with the emergency clause and Alderwoman Isby seconded it. There was no further discussion. The Clerk called the roll with the following voting "Aye": Alderwoman Mehl, Alderman Ledbetter, Alderwoman Smith, Alderman Hawkins, Alderwoman Isby, Alderman Grimes, Alderman Jones, and Alderman Pruitt. The Ordinance passed 8-0.

There was no further discussion. The meeting was adjourned.

**Adjournment**

*PASSED this 12<sup>th</sup> Day of December 2017*

**APPROVED:**

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*Mayor Bart Castleberry*

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*City Clerk Michael O. Garrett*