



CONWAY
HISTORIC DISTRICT COMMISSION
NOVEMBER

5:30pm • November 27, 2017 • City Hall

Robinson Historic District & Old Conway Design Overlay District

CONWAY HISTORIC DISTRICT COMMISSION MEETING

NOVEMBER 27 , 2017 • 5:30PM • CITY HALL • 1201 OAK STREET
New member nomination interviews begin at 5:00 pm

AGENDA

MINUTES

October 23, 2017

PUBLIC HEARINGS

ROBINSON HISTORIC DISTRICT

A. Bernard Remodel, Demolition, and Removal - 853 & 857 Mitchell Street

OLD CONWAY DESIGN OVERLAY DISTRICT

B. Old Conway Village - 607, 675, 725 and 819 Siebenmorgen Road, 755 Spruce Street

DISCUSSION

College Avenue Historic District NRHP Nomination
Selection of New Commissioners

HISTORIC DISTRICT COMMISSION MEMBERS

Steve Hurd, Chairman
Marianne Black, Vice-Chairwoman
Scott Zielstra, Secretary
George Covington, Sr.
Taylor Martin
Betty Pickett
Gerald Tosh

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**Conway Historic District
Commission October 23, 2017
Meeting Minutes**

City Hall - Downstairs Conference Room, 5:30 p.m.

Roll Call

Steve Hurd, Chairman - present
Marianne Black, Vice Chairperson - present
Scott Zielstra, Secretary - absent
Taylor Martin - absent
George Covington, Sr. - present
Betty Pickett - present
Gerald Tosh - present
HDC City Staff - Bryan Patrick - present

Finding of a Quorum.

5 Commission members - Quorum present.

Also in attendance:

Lindsey Eave, 611 Mitchell St
Dan Williams, Neighbor to 611 Mitchell St
Tammy Creason, DHTC, LP - Old Conway Village Project, Nixa MO
Scott Grummer, Conway Planning Department
Felicia Rogers, Mayor's Office
Kiera Oluokun, Conway CDBG Administrator
Nine members of the Pine Street Community including:
Linda Paxton and Leona Walton

Meeting Minutes

September 25, 2017 minutes. George covington motioned for approval, seconded by Marianne Black. Minutes approved unanimously.

**Old Conway Design Overlay District
Certificate of Appropriateness Reviews**

**Eaves Covered Carport Cover Review - 611
Mitchell Street**

Presentation:

Lindsey Eaves requested approval of an arbor like car cover on the north side of her residence at 611 Mitchell Street. She stated that she loves the large trees next to her house but she has to park under them. She would like to have a cover in order to protect her cars from tree sap, limbs, and leaves. The cover would be built as shown on the submitted photos with an arbor like structure and would likely be painted white to match the house.

Neighborhood Discussion:

Mr. Dan Williams, lives adjacent to the proposed carport area. He had no problem with the structure and stated that he was in favor.

Commission Discussion:

Mr. Hurd inquired about the roof slope and the direction that the roof water would drain. Ms. Eaves stated that it would likely slope towards the rear, but whichever direction worked best to prevent water problems.

Motion made by Marianne Black to approve the car cover with the following conditions:

1. The 14' wide x 40' long x 10' high carport, parking slab, and ribbon driveway shall be constructed as shown on the submitted plan.
2. The style of the carport shall be as shown in submitted photos with open rafter tails and substantially sized beams and joists.
3. Carport posts shall be trimmed to be 8 inches by 8 inches minimum in size.
4. A corrugated metal roof shall be allowed.

Motion seconded by Betty Pickett. Motion approved unanimously.

**Old Conway Village, LP Discussion – Pine
Street Neighborhood Siebenmorgen Road
and Factory Street**

Presentation:

Ms. Tammy Creason of DHTC, LP presented the project. The developers would like to construct an affordable housing development. A unique aspect of the development is the ability for the units to transition to resident home ownership. The structures would be in 4 locations in the Pine Street area, mainly along Siebenmorgen Road. Along with 41 townhomes, 3 single family residences are proposed. Ms. Creason presented the possible site plans and explained that if additional property along Siebenmorgen could be obtained, they would not place the 3 single family structures on the south side of Spruce. The townhome and single family residence exterior elevations were presented followed by interior photos of the proposed units. It was also explained that the townhome concept along Siebenmorgen was congruent with the Northeast Old Conway Area Specific Plan. The NEOCA Plan establishes an urban T4 zone - denser townhome style development along Siebenmorgen. This T4 zone creates a buffer between Siebenmorgen and the more suburban central core of the Pine Street neighborhood. The proposed single family residences south of Spruce Street would be in agreement with the T3 suburban zone. The project was being presented this month to get HDC feedback and concerns. The developer will then return in November with more definitive plans for review and approval.

Neighborhood Discussion:

Neighbors were concerned about additional traffic, the looks of the structures facing the neighborhoods, parking, trash service, density, etc.

Commission Discussion:

Chairman, Steve Hurd stated that while all discussion concerning the project was important, some topics such as land use, number of allowed units, etc, were not within the domain and regulations of the Historic District Commission. The HDC regulates the style, materials, look, and blending of the proposed structures with the surrounding neighborhood. He further stated that he encouraged future discussion between the neighbors and the developers, but that at tonight's meeting, the HDC's role was to discuss the appropriateness of the proposed structure's architecture.

Architectural elements discussed included:

- Materials - The structures would be cement board, including gables.
- Porches - Porches should be functional not an "icon" of a porch. Old Conway Design Overlay regulations state that porches should be a minimum of 6 feet in depth.
- Front Yards / Facades - The direction the facades face is important. The structures and yards should present an appropriate public "face". The structure rears should also be appropriate. The townhome side facade along Siebenmorgen should be appealing and not be blank.
- Parking - An adequate amount of parking should be provided.
- Single Family Residence Design - The single family residences appear to be "snout house" like. They resemble a typical West Conway suburban residence.
- Shutters - If shutters are used, they should appear functional. The shutter width should be equal to 1/2 of the window size.
- Windows - One over one windows are preferred over those with false window dividers.
- Site Plan - Site Plan "B" without any residences south of Spruce, was preferred.

Discussion

Upcoming 2018 HDC membership was discussed.

Adjourn

The meeting was adjourned by consensus.

A BERNARD DEMOLITION, REMODEL, & REMOVAL - 853 & 857 MITCHELL STREET

ROBINSON HISTORIC DISTRICT CERTIFICATE OF APPROPRIATENESS REVIEW BERNARD DEMOLITION, REMODEL, & REMOVAL 853 & 857 MITCHELL STREET

APPLICANT/OWNER

Jay and Molly Bernard
1905 Caldwell Street
Conway, AR 72034

SITE

Address. 853 & 857 Mitchell St

Lot Area. 853 Mitchell St = 0.20 acre ±, 857 Mitchell St = 0.46 acre ±

Present Zoning. R-2A (Large Lot Duplex). The property is within the Robinson Historic District.

Abutting Zoning. R-2A (Large Lot Duplex), in the Robinson Historic District.

Surrounding Area Structures. The property is located in the Robinson Historic District on the west side of Mitchell Street 2 lots south of the southwest corner of Caldwell and Mitchell Streets. Area structures consist of single Colonial Revival, Neoclassical, Spanish Revival, and Craftsman.

General Description of Property and Proposed Development. 857 Mitchell is listed as contributing and was constructed in 1924. 853 Mitchell is listed as non-contributing as was constructed around 1941. The applicant would like to clean up the premises, move 853 to another location, and demolish 3 severely dilapidated items:

Garage - Located southwest of 857. Only attached by a small breezeway.

Storage Building - Located behind 857 and to the right of 853.

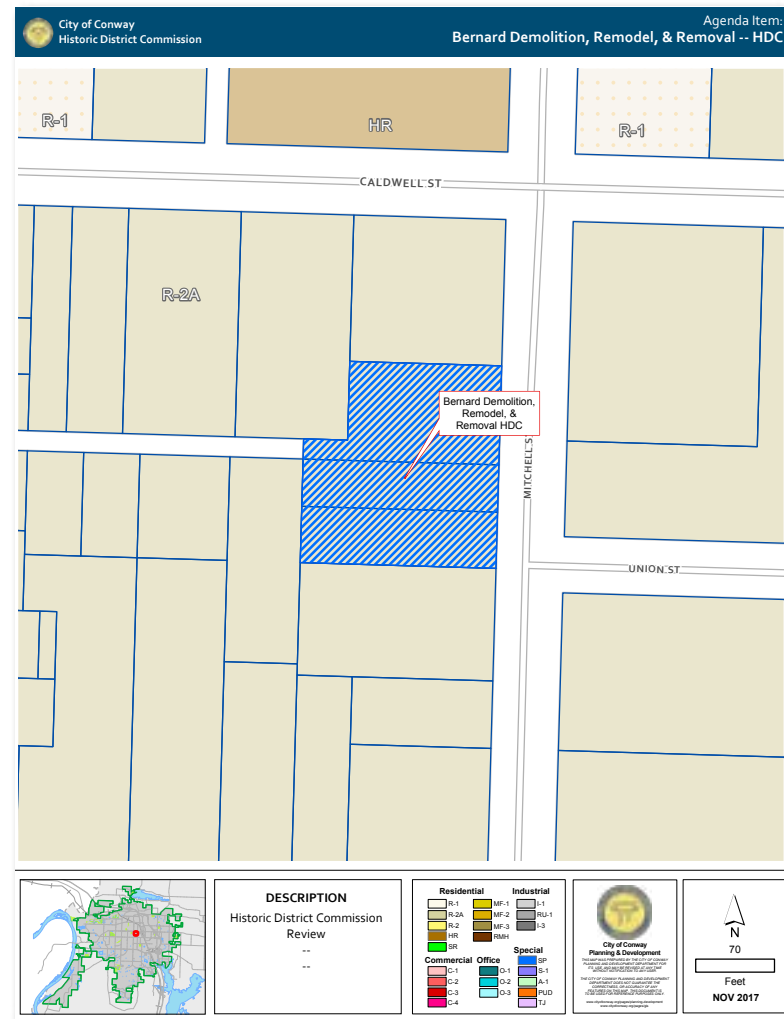
Attached Sun room and Laundry Room - Located at the rear of 857. Not original to the structure.

Setbacks. Proposed setbacks should respect the predominant setbacks of area structures, especially the front setback. Front setbacks are allowed within a range of 80% to 110% of the average area front setback. The setbacks will remain unchanged.

Spacing. Established spacing distance pattern between area structures. Spacing will remain unchanged.

Lot Coverage. Lot coverage will decrease slightly with demolition and removal.

Orientation. The direction in which the front of a building faces. The orientation will remain unchanged.



Alley. There is an unbuilt alley that runs east-west from Watkins to the rear of the property.

Driveway/Parking/Carport. There is an existing paved driveway. No changes are planned.

Sidewalks. There are new sidewalks along Mitchell Street.

Fences. No fencing is proposed.

Tree preservation. No trees will be affected by the requested improvements..

MASSING

Scale. The size of new construction in relation to neighboring structures and the proportion of structures to the human scale. Not applicable.

Height. The average height of area structure's eaves and cornices. Also, the first floor elevation / height relationship. Not applicable.

Width. New construction proportions shall respect the average widths of the majority of neighboring buildings in the area. Not applicable.



A BERNARD DEMOLITION, REMODEL, & REMOVAL - 853 & 857 MITCHELL STREET

Directional expression. Measurement of the height to width ratio of a structure's elevation. The height/vertical expression of the residence remains unchanged.

Footprint. The area of land covered by a structure should be in relation to the majority of neighboring structures. The residence's footprint would be slightly changed by the removal of the sun room/laundry room.

Complexity of form. The level of detailing and breaks in wall planes of a structure. The residence's overall form remains unchanged.

Facade, wall area, rhythm. Facades shall be compatible with surrounding historic structures in proportion of wall to opening area. Not applicable.

DESIGN ELEMENTS

Style. The style should compliment the existing and area structures. The residence is listed as a "Colonial Revival" in the 1997 Robinson District survey.

Doors and windows. No new doors or windows are proposed.

Awnings. When new construction uses awnings, traditional awning designs, materials, and placement should be used. No awnings are proposed.

Lighting. Any new lighting should be inward, downward, and shrouded so as to stay within the bounds of the property. No new lighting is proposed.

MATERIALS & DETAILING

Architectural Details, Siding, and Bricks. Eaves, brackets, dentils, cornices, moulding, columns, trim, etc. There will be no overall changes to the architectural details of 857 due to specific demolition.

Shutters. If used, shutters should be in proportion to their window opening. If they were closed, they should cover the window opening. The existing structure has shutters.



Applicant provided photo of the properties

Roof. There is an exiting asphalt roof on the residence.

Decks/Plaza Space. No decks or patio space are proposed.

Skylights. Not applicable.

Mechanical Screening. HVAC units should be visually located away from streets or screened by landscaping. Exterior HVAC ductwork should not be visible from the street. Not applicable.

COMMENTS

The applicant is seeking HDC approval to demolish the dilapidated garage on the southwest side of 857, demolish a storage building at the rear of the property, remove the unoriginal sunroom/laundry addition on the rear of 857, and move 853 Mitchell; a 617 square foot cottage off the property.

General comments. The elderly couple that owned the property deceased a few years ago and since that time, the property has been neglected. The applicants would like to generally clean up the property and remove the severely deteriorated items as stated above. The intent is to make the property presentable in hopes of attracting a buyer that will restore the residence.

RECOMMENDATIONS

Staff recommends approval of the planned demolition and building moving with the following conditions:

1. Demolition of the non contributing garage and storage building shall be allowed.
2. Demolition of the non-original sunroom/laundry room shall be allowed.
3. 853 Mitchell - A non-contributing 617 s.f. cottage may be removed from the property.



Applicant provided photos of properties



Historic District Commission Staff Report • November 2017

B OLD CONWAY VILLAGE, LP

OLD CONWAY DESIGN OVERLAY DISTRICT CERTIFICATE OF APPROPRIATENESS REVIEW OLD CONWAY VILLAGE, LP

607, 675, 725, & 819 SIEBENMORGEN ROAD;
(755 SPRUCE STREET)

DISCUSSION AND PRE-REVIEW

Northeast Old Conway Area Specific Plan Guidelines.

The Northeast Old Conway Area Specific Plan is a subset of the Old Conway Design Overlay District. Proposed structures within the NEOCA area should use a combination of design guidelines found in the NEOCA plan and the Old Conway Design Overlay District Pattern Book and ordinance. Specific structure forms; height, lot orientation, coverages, etc are found in the NEOCA plan. Design guidelines concerning architectural style, materials, windows, doors, detailing, etc are found in the Old Conway Design Guidelines.

Due to the large nature and of this development and its many details, an introduction to the project was presented to the Historic District Commission at the October 23, 2017 HDC meeting. At the October meeting, there was general discussion including public and Historic District Commission comments. More complete drawings based on comments gathered at the October meeting are now being submitted for HDC approval.

APPLICANT

Old Conway Village, LP
1900 E Lark Lane
Nixa, MO 65714

OWNERS

City of Conway
1201 Oak Street
Conway, AR 72032

Hawks Family Team, LLC
1720 Royal Drive
Conway AR 72034

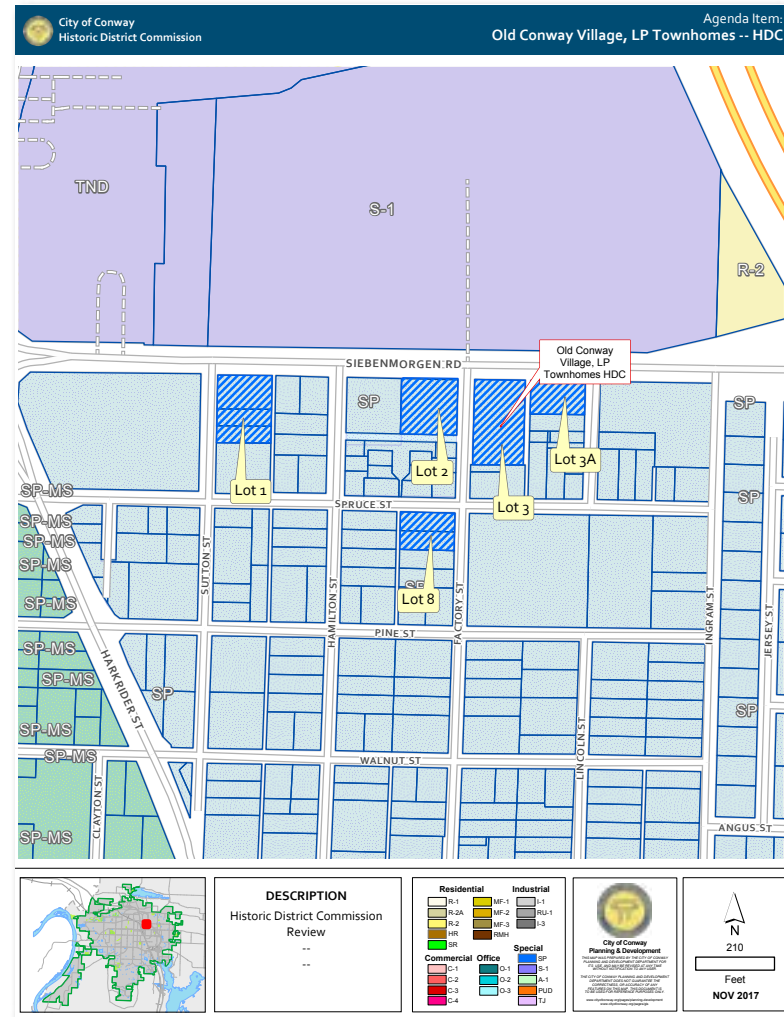
SITE

Addresses. 607, 675, 725, and 819 Siebenmorgen Road, and 755 Spruce Street

Lot Area. The project is spread across 4 separate tracts totaling 2.43 acres ±.

Present Zoning. T3 (Suburban) and T4 (Urban Transition). The property is within the Northeast Old Conway Area Specific Plan.

Abutting Zoning. T3 (Suburban) and T4 (Urban Transition). The property is within the Northeast Old Conway Area Specific Plan.

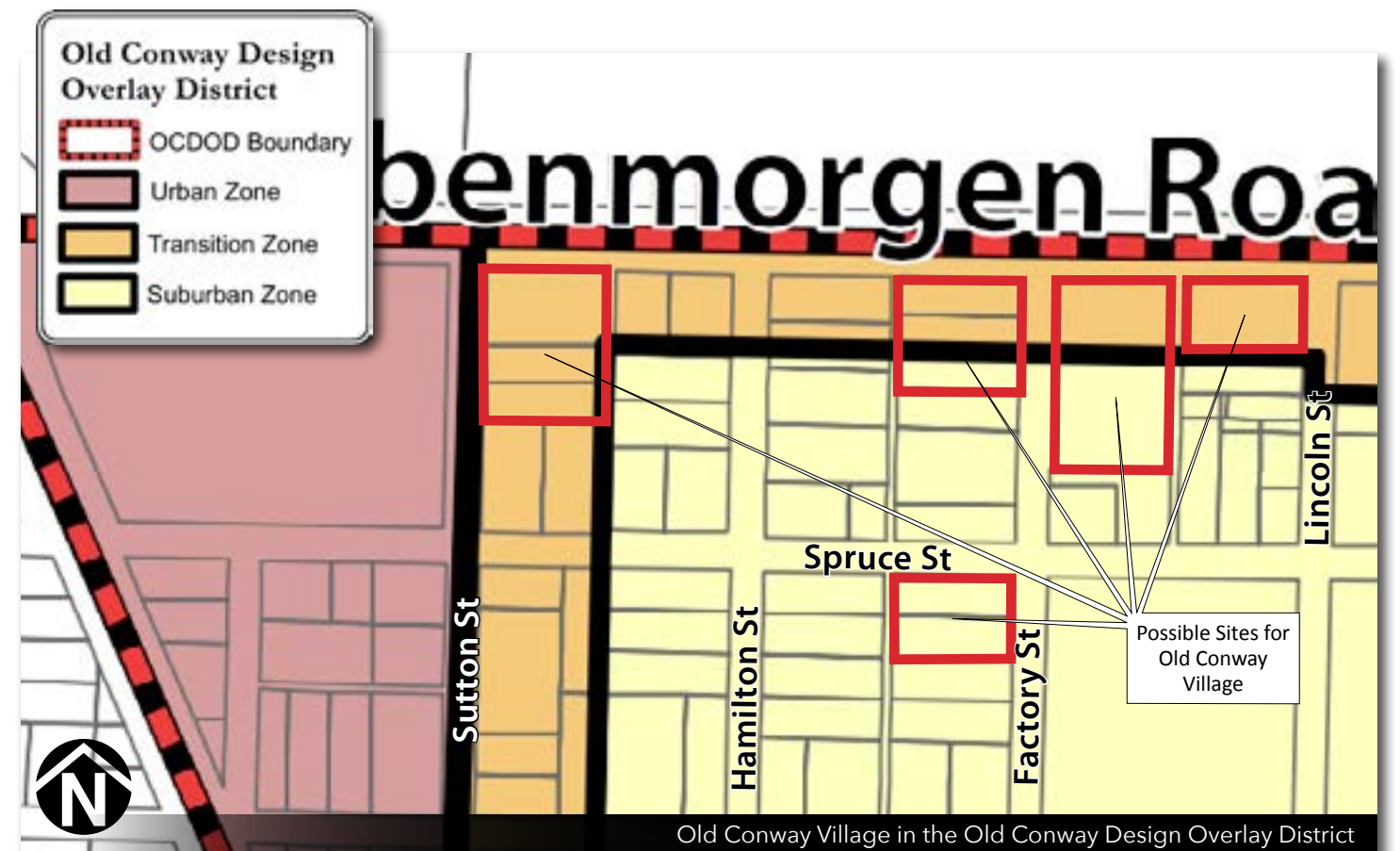


Surrounding Area Structures. The properties are located in the Northeast Old Conway Design Specific Plan. There are 4 separate tracts of land; the southeast corner of Sutton and Siebenmorgen (Labeled as Lot 1), the southwest and southeast corners of Factory and Siebenmorgen (Labeled as Lots 2 and Lots 3), the southwest corner of Siebenmorgen and Lincoln (Labeled as Lot 3A), and the southwest corner of Spruce and Factory Streets (Labeled as Lot 8).

Area structures mainly consists of ranch and minimal traditional residences. Nearby is the mid-century Pleasant Branch Baptist Church.

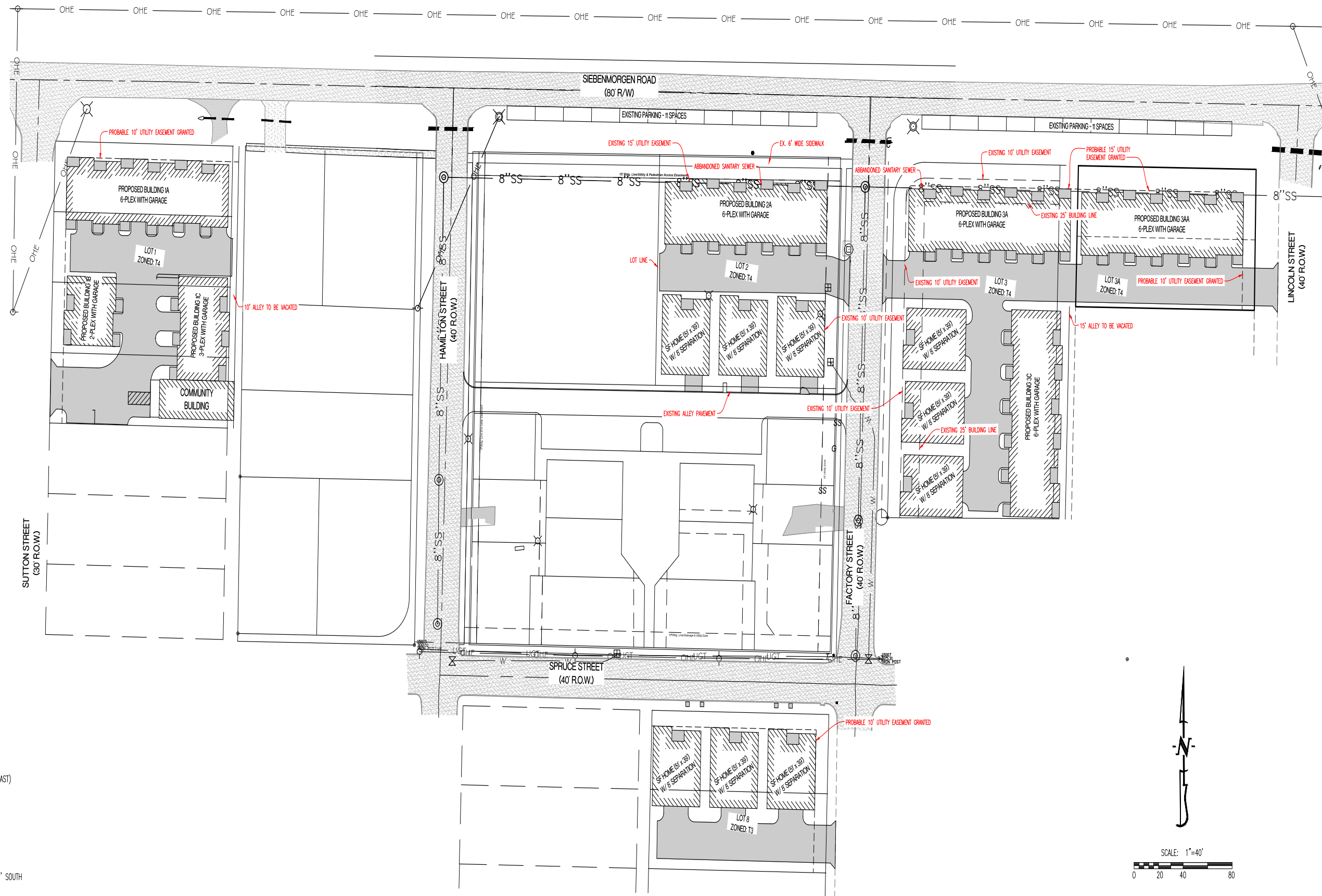
The Spruce Street Cottage project is planned to occupy the parcels central to this proposed development. The Spruce Street Cottages will be constructed by another developer. The HDC approved the design of the Cottages in January 2017.

General Description of Property and Proposed Development. The applicant is proposing to construct 7, 3 bedroom, 2 bath, and 1 car garage townhome structures and 9 single family detached homes. A clubhouse is also proposed on the south side of Lot 1.



continued on pg 12

B OLD CONWAY VILLAGE, LP



Site Plan showing project locations

All residential structures have rear loading single car garages. All proposed townhome structures will be within the Northeast Old Conway Area Specific Plan T4 Transitional Zone. Townhomes are appropriate in the T4 Transitional Zone.

Setbacks. Proposed setbacks should respect the predominant setbacks of area structures, especially the front setback.

NEOCA T4 setbacks:
Front: 6 feet minimum, 18 feet maximum
Side Street Side: 8 feet
Side Interior: 0 feet
Rear: 5 feet or 15 feet from centerline of alley, whichever is greater.

NEOCA T3 Setbacks:
Front: 17 feet minimum, 23 feet maximum
Side Street Side: 8 feet
Side Interior: 6 feet
Rear: 3 feet or 15 feet from centerline of alley, whichever is greater.

It is likely that some setback variances will be requested to construct as proposed. The NEOCA Plan area is a subset of the Old Conway Design Overlay District. As such, the HDC can grant variances to the above setbacks. The HDC should use the NEOCA setbacks as a guide to determine appropriate setbacks. The area is largely vacant making it difficult to use existing structures to determine an average area setback. The applicant has provided basic setback information additional setback detail may be needed as plans are modified to establish suitable setbacks. It's possible that the HDC could approve with allowance for the Director of Planning to work with the applicant to establish appropriate setbacks.

Spacing. Established spacing distance pattern between area structures. This area of the Pine Street neighborhood is largely vacant. Historically, homes would be spaced on typical residential lots in a gridded street neighborhood. This traditional area spacing has largely been lost due to the demolition of structures. The townhomes will be larger structures using a similar spacing pattern. The NEOCA Plan anticipated this pattern of development calling for townhomes along Siebenmorgen. Proposed single family residential structures can more closely follow the traditional spacing pattern of the neighborhood.

Lot Coverage. The NEOCA Plan calls for up to 80% lot coverage in the T4 zone and 60% in the T3 zone. Lot coverage is defined as area impermeable to water. It appears that the proposed townhomes, parking areas, and single family structures will be in compliance.

Orientation. The direction in which the front of a building faces. Most townhomes are oriented to face abutting streets. However, 3 units are facing internally with the "front" facade facing abutting property (Lots 1, 2, and Lot 3. The rear of some units on Lot 1 and 3 will be facing the abutting property. The front facades of the proposed single family homes on Lot 2 are shown facing internally.

Alley. There are 3 unbuilt alleys and one newly constructed alley in the project area. An alley in Lot 1 and part of an alley in Lot 3 will need to be closed in order to construct as proposed. The City Council will consider the alley closing requests at their November 28 meeting. The newly constructed alley should likely be used as the "front" of the single-family residences in Lot 2.

Driveway/Parking/Carport. Driveways and parking areas are planned for each townhome unit. The parking areas will be internally located between townhome units and will serve as the garage entry points. The townhome buildings will screen the parking areas and present a more pedestrian friendly facade to the public streets and alley. All proposed single family structures will have driveways accessed from an alley or parking area with rear garage entry. The driveway serving the 3 single family structures south of Sutton could possibly be reduced. The existing 10 foot alley on the west side of these structures could also be used to provide access.

Sidewalks. Sidewalk construction is required along all public streets.

Fences. No fencing is shown on the submitted plans.

Tree preservation. There are several significant trees scattered throughout the project area. A more detailed landscaping plan will be needed to determine if any of these trees can be preserved. If tree removal is necessary remedial trees should be included in final landscape plans. Consideration for street trees should be given along public streets. However, the possibility for street trees will need to be coordinated local utilities and the City Engineering Department.

MASSING.....

Scale. The size of new construction in relation to neighboring structures and the proportion of structures to the human scale. The townhomes are larger in overall scale than area residences. However, the NEOCA plan specifies townhomes as appropriate along Siebenmorgen. Townhomes will bring a new precedent in scale to the neighborhood. Structures should decrease in scale moving south into the Pine Street neighborhood creating a more typical single family residential scale.

Height. The average height of area structure's eaves and cornices. Also, the first floor elevation/height relationship. There are no dimensions on submitted building perspectives. An appropriate first floor height on the townhomes and single family residences is 9 feet minimum. A higher first floor height sets a more traditional vertical appearance to the structures. The elevations show a more traditional elevated entry on the front facade. The front entry height is highly encouraged.

Width. New construction proportions shall respect the average widths of the majority of neighboring buildings in the area. The townhomes overall width is much larger than area homes. The townhome structures will set a new pattern of development along the Siebenmorgen area. This is congruent with the NEOCA plan. Proposed single family residences are similar in width to other area residences.

Directional expression. Measurement of the height to width ratio of a structure's elevation. The townhomes are taller and more vertical than area one story homes. A new precedent will be set in accordance with the NEOCA plan allowing townhomes along the Siebenmorgen area. The height to width of the proposed residences is similar to other area residences.

Footprint. The area of land covered by a structure should be in relation to the majority of neighboring structures. The townhome structure's footprints are larger in relation to other area structures. This larger footprint is congruent with the NEOCA plan. Proposed single family residence's footprints are similar to other area residences.

Complexity of form. The level of detailing and breaks in wall planes of a structure. The townhomes have a moderate level of detailing accomplished with breaks in wall planes, gables, and portico entries, and rear porch stoops. Since October, the applicant has applied varying paint colors, breaks in the roof line, entry differentiation, etc, in order to create a more "individual" look to the townhome units. The proposed single family residence appears to remain unchanged from the October submission. The single family residence has a moderate level of detailing. The side and rear facades are largely "flat". The front facade has a break in wall planes, gables, and an entry porch. The porch is shown to be 6 feet deep by 10 feet wide. All 9 residences are proposed as the same design. Some variation to the facades and/or additional floor plans should be considered.

Facade, wall area, rhythm. Facades shall be compatible with surrounding historic structures in proportion of wall to opening area. The townhomes appear to have an appropriate number of windows and doors. The Lot 1 townhomes have been reoriented since the October presentation. The long side of the 6 flex townhome is now north facing creating a more street friendly facade facing a major road. The proposed single family residences seems to have the appropriate level of windows and doors.

DESIGN ELEMENTS.....

Style. The style should compliment the existing and area structures. The townhomes and residences are modern with craftsman like details such as wide window trim and tapered columns. The Pine Street neighborhood's residential styles are for the most part, not of a historic nature, mostly consisting of post WWII minimal traditional residences. The new structures set a precedent for future design.

Entries, Porches, and Porticos. Appropriate entry points are provided. Old Conway Design Regulations specify a 6 foot minimum porch depth. The applicant has modified the townhome porches to a minimum of 6 feet x 10 feet. The townhome's rear porch/portico is how as 6 feet x 8 feet. The submitted single family residences have a porch in the center of the front facade. The porch is shown as 7 feet in depth x 10 feet wide.

Doors and windows. Windows were modified from four over one dividers to one over one. Old Conway regulations discourage the use of false window dividers. Front doors are shown as one half glass doors. This style door is more traditional and is encouraged.

Awnings. When new construction uses awnings, traditional awning designs, materials, and placement should be used. No awnings are proposed.

Lighting. Any new lighting should be inward, downward, and shrouded so as to stay within the bounds of the property. No lighting is shown on the plans. The project will be subject to Planning development review lighting guidelines.

MATERIALS & DETAILING.....

Architectural Details, Siding, and Bricks. Eaves, brackets, dentils, cornices, molding, columns, trim, etc. The townhomes are shown with a brick foundation wall and cement fiber board siding. Gables use a shake style siding to provide contrast to the horizontal siding. A horizontal banding board is shown at the second floor and top of first floor. It is assumed that vinyl will be used for fascia trim and gable siding. The applicant can provide details at the meeting. Wide trim in a more traditional style is proposed around windows and doors. Since the October meeting, the applicant has added additional breaks in the roofing plane, added gables, varied the gable louvers, increased the size of the porches, varied the detailing of the porch areas, etc. These changes were made based on HDC comments to vary the townhome facade to create more individual townhome units. The single family residence designs appear to remain unchanged.

Shutters. Shutters are not shown on the submitted elevations. If used, shutters should be in proportion to their window opening. If they were closed, they should cover the window opening.

Roof. An asphalt composition roof is shown.

Decks/Plaza Space. No decks or patio space are shown.

Skylights. None are shown

Mechanical Screening. HVAC units should be visually located away from streets or screened by landscaping. Exterior HVAC ductwork should not be visible from the street.

RECOMMENDATIONS.....

At the time of this writing, the applicant has indicated that additional changes to the site plan, number of townhomes vs. single family, locations of structures, etc are being examined to create the most appropriate development. As such, it is hard to provide concrete details and plans at this time. The applicant can provide additional information at the Historic District Commission meeting.



Townhomes front perspective



Townhomes with Community Building front perspective



Townhomes side perspective



Townhomes with Community Building side perspective

Project elements that may possibly change.

- The six unit townhomes on Lot 1 have been reoriented with the long side running parallel with Siebenmorgen. (A change since the October presentation)
- The community building attached to a 3 flex structure in the southeast corner of Lot 1. This creates a structure with better massing and scale than the originally proposed 5 flex with the attached community building.
- The 3 single family residences on the south side of Lot 2 are facing inward. There has been discussion concerning turning these facades south to face the alleyway.
- The 5 unit structure on Lot 3 closest to Factory Street was changed to 3 single family residences. This helps “soften” the transition from townhome to single family moving south into the neighborhood.
- 3 single family residences are shown on Lot 8. This would be necessary to create additional housing units in-lieu of not placing the Factory Street facing townhome on Lot 3. The driveway access area could be reduced from the 24 feet wide, as shown, to a reduced alley width of 16 feet. The existing 10 foot alley on the west side of the property could possibly be developed to provide access to a reduced size rear alley.
- The submitted single family home design may change.

Staff recommendations.

1. Setbacks will need to be determined. The HDC could allow the Director of Planning to determine and approve based on the initial HDC review and approval. Setbacks, easements, etc will be recorded as part of the platting process.
2. Tree preservation, remediation, possibility of street trees. Tree preservation, remediation, etc could be determined and approved as part of Planning Staff development review.
3. First floor heights 9 foot minimum.
4. Front entry heights shall be a minimum of 16 inches, higher is preferred.
5. All structures shall be clad with cement board siding.

6. Fascia and soffit materials may be vinyl.
7. A more traditional single family home design with multiple “styles” of the plan and/or a second plan could be possible would be preferred.

Additional Points to keep in mind.

- Platting of the property is required. Additional street rights of way dedication may be required.
- Planning Staff Development Review will be required. Development review includes project review by City Fire, Sanitation, Engineering, Planning and Conway Corporation.

Single-Family Home - front perspective



Single-Family Home - side perspective



Single-Family Home - rear perspective



College Avenue Historic District NRHP Nomination

Sandra Taylor Smith has submitted the College Avenue Historic District National Register of Historic Places Nomination to the Arkansas Historic Preservation Program. The AHPP has recommended approval to the State Review Board. The State Review Board will review the nomination on December 6, 2017, 10 am to 2 pm in the Diamond Room at the Department of Heritage Building, 1100 North Street, Little Rock.

2018 Historic District Commissioner Membership

Scott Zielstra, Taylor Martin, and Betty Pickett roll off the Historic District Commission on December 31, 2017. Scott and Betty will be at the end of their allowed terms. City ordinances establish that members of the Historic District Commission are allowed 2 terms only. Scott and Betty are currently serving their second terms. Betty is also serving as the Pine Street Community Development Corporation Member. Taylor has requested an additional term expiring in December 2020.

Two new 2018 HDC member positions were advertised; one representing the Pine Street Community Development Corporation and the other from the community at large. Two nominations were received; David Carolina, Jr. representing the Pine Street CDC and Shelby Fiegel representing the community at large. Two short interviews have been arranged prior to the HDC meeting; 5:00 pm with David Carolina and 5:15 pm with Shelby Fiegel. Their nomination forms are included on the following pages.



The next Historic District Commission meeting will be Tuesday, December 19 due to the Christmas holiday.



City of Conway
www.cityofconway.org
Board/Commission Nomination Form:

RECEIVED
OCT 11 2017
AR

Date: 10/11/2017

Board applying for: (One board per form)

Conway Historic District Commission

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Shelby Fiegel

Address: 4 Cedar Oaks Drive City, State, Zip Conway, AR, 72032

Phone/Home: 870-299-2906 Work: 501-450-5269

Person making nomination: Shelby Fiegel

Address: 4 Cedar Oaks Drive

Phone/Home: 870-299-2906 Work: 501-450-5269

Please send to: Michael O. Garrett

City Clerk/Treasurer
1201 Oak Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
cityclerk@cityofconway.org
felicia.rogers@cityofconway.org

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Conway Area Leadership Institute (CALI), Community Development Institute (pursuing PCED certification),
University of Central Arkansas Staff Senate, Public Relations Society of America - National and Arkansas Chapter,
Breakthrough Solutions Advisory Board, Arkansas Community Development Society (serves on board as Vice President of Technology),
Arkansas Economic Developers and Chamber Executives, TEDx University of Central Arkansas

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I am interested in serving on the Conway Historic District Commission because I believe that our historic district (as well as our downtown) is the heart and soul of our community. Through my work at UCA as Assistant Director of the Center for Community and Economic Development (CCED) and as a soon to be graduate of the Conway Area Leadership Institute, I have learned the importance of giving back to your community. With this opportunity to serve, I hope to make our community a better place and preserve, as well as enhance, one of Conway's greatest assets. I was also previously a resident of Clifton Street and love the historic district community.

What contributions do you hope to make?

I hope my experience at CCED working with communities across Arkansas in community and economic development training and technical assistance will allow me to provide the commission with helpful information that will lead to a healthy and thriving historic district. As a community developer and a millennial, I think I will be able to provide the commission with a unique perspective.
As a member of this commission, my goal would be to build upon the immense success our historic district has already seen.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 25 Sex: Female Race: White

Occupation: UCA/CCED Assistant Director Ward 2

Email Address: shelbyfiegel@gmail.com

Shelby Fiegel
Signature of Applicant or Nominator

10/11/17
Date



City of Conway
www.cityofconway.org
Board/Commission Nomination Form:

Date: October 16 2017

Board applying for: (One board per form)

Historic District Commission

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: David Carolina Jr
Address: 1213 Lincoln St City, State, Zip Conway, AR 72032
Phone/Home: 501 329 2366 Work: 501-940-3929

Person making nomination: Pine Street Area Community Development Corp.
Address: P.O. Box 2530, Conway, AR 72033
Phone/Home: _____ Work: _____

Please send to: Michael O. Garrett

City Clerk/Treasurer
1201 Oak Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
cityclerk@cityofconway.org
felicia.rogers@cityofconway.org

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Pine Street Area Community Development Corporation

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

Previously served in this capacity before.

What contributions do you hope to make?
Knowledge of construction guidelines and building requirements

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 76 Sex: M Race: Black

Occupation: Retired Ward: _____

Email Address: Vcarolina256@gmail.net

David Carolina Jr 10-16-17
Signature of Applicant or Nominator Date