

The background features a rustic wooden plank wall. In the foreground, there are several pumpkins: a large orange one on the left, a smaller yellow and orange striped one in the center, and a smaller orange one at the bottom. In the upper left, there are branches with autumn leaves in shades of orange, red, and brown, along with small yellow and orange spherical ornaments.

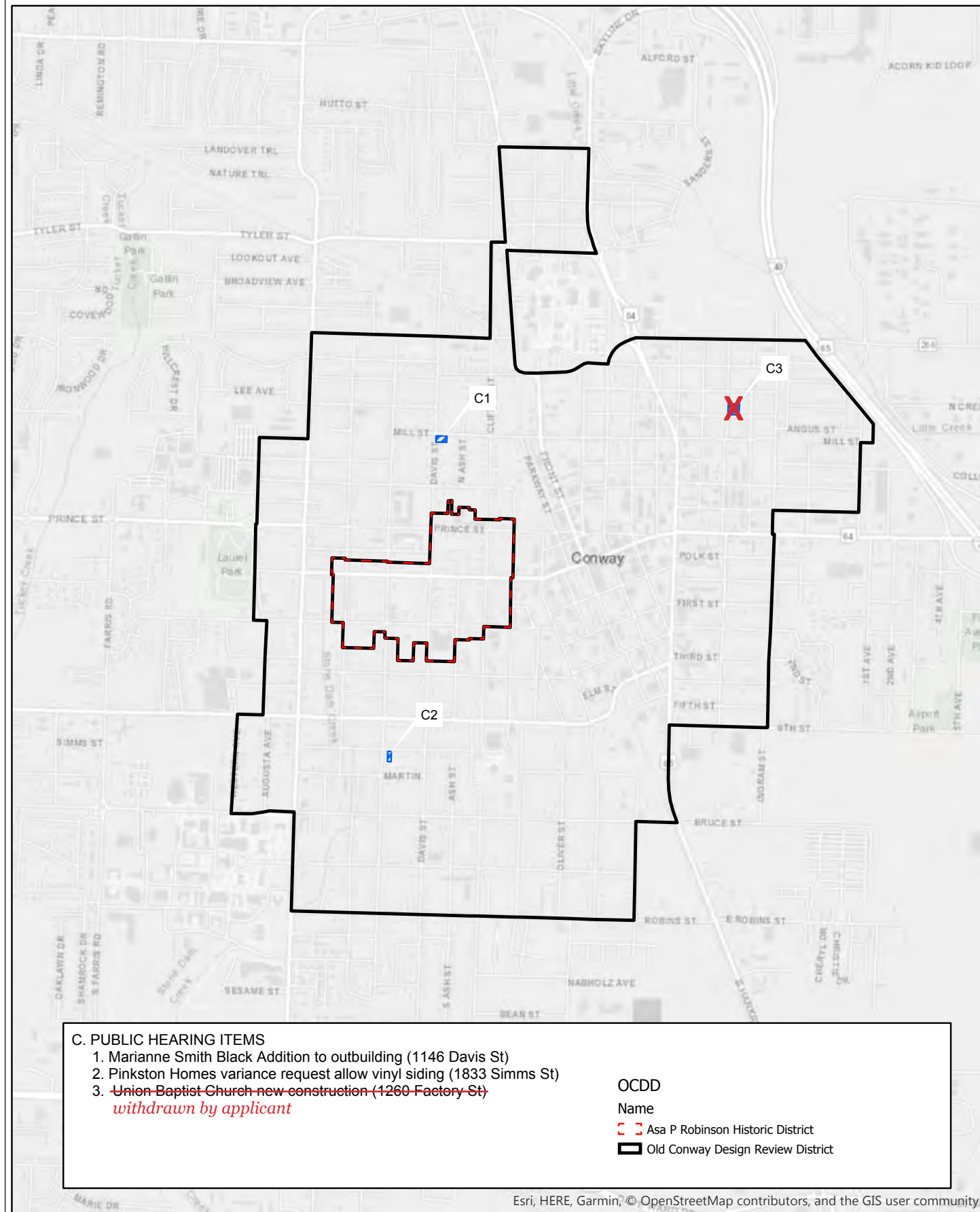
 CONWAY
HISTORIC DISTRICT COMMISSION
STAFF REPORT

5:30 pm • November 26, 2018 • City Hall



November 26, 2018 • 5:30 pm • 1201 Oak Street

AGENDA



A. Call to Order

B. Approval of Minutes

1. October 22, 2018

C. Public Hearings

Old Conway Design Overlay District

1. 1146 Davis Street - Addition to outbuilding
2. [1833 Simms Street - Variance request to allow vinyl siding](#)
3. ~~1260 Factory Street - New facility for Union Baptist Church~~ *withdrawn by applicant*

D. Discussion

- New commissioner selection
- Robinson Historic District Homeowner/Resident Brochure
- Reclaiming 2018 CLG Grant Funds
- Catherine Barrier visit
- 2019-2020 CLG Grant

E. Adjourn

HISTORIC DISTRICT COMMISSION MEMBERS

Steve Hurd, Chairman

Marianne Black, Vice-Chairwoman

David Carolina

George Covington, Sr.

Shelby Fiegel

Taylor Martin

Gerald Tosh

Conway Historic District
Commission October 22, 2018
Meeting Minutes

City Hall - Downstairs Conference Room, 5:30 p.m.

Roll Call
Steve Hurd, Chairman - present
Marianne Black, Vice Chairperson - present
Taylor Martin - absent
George Covington, Sr. - present
Gerald Tosh - present
David Carolina - present
Shelby Fiegel - present
HDC City Staff - Bryan Patrick - present

Finding of a Quorum.
6 Commission members - Quorum present.

Also in attendance:
David Crow - 46 Ed Speaker Road
Evelyn Dean - 2450 N Donaghey Ave
Jerry Kuykendal - KSI Construction
Emily Walter - Center Street

Meeting Minutes
September 24, 2018 minutes. George Covington motioned for approval, seconded by Marianne Black. Minutes approved unanimously.

Old Conway Design Overlay District
Certificate of Appropriateness Review

Addition and Renovation 713-719 Front Street

Presentation:
David Crow, spoke for the owners of the property. Mr. Crow stated that the owners wanted to improve the looks of the building and were eager to start on facade renovations. He wasn't sure what colors would be used. Mr. Hurd replied that the HDC did not consider colors as part of their review.

Neighborhood Discussion:
In favor: None
Opposition: None

Commission Discussion:
There was consensus among HDC members that the proposed facade renovations were an improvement to the property and downtown in general.

Motion made by Shelby Fiegel to approve with staff recommended conditions:

- 1. The parapet shall be constructed as shown on the submitted plans.
- 2. Metal siding material and aluminum awnings as presented shall be allowed.

Motion seconded by George Covington. Motion approved unanimously

Garage & Covered Breezeway
1614 College Avenue

Presentation:
Evelyn Dean presented the project. Ms. Dean stated that she was representing the contractor, Pinkston Construction. The owners would like to construct a rear garage with a connecting breezeway on the east side of the existing residence. The garage would be towards the rear and built to complement the residence.

Neighborhood Discussion:
In favor: None
Opposition: None

Commission Discussion:
Marianne Black asked if an existing tree would be removed as part of the project. Ms. Dean responded the tree had been badly trimmed and was in very poor condition. Mr. Patrick confirmed. The HDC consensus was to approve the project.

Motion made by Marianne Black to approve with HDC Staff conditions:

- 1. The garage and breezeway shall be constructed as shown on the submitted plans.
- 2. Metal roof matching existing shall be used.
- 3. Horizontal cement board siding or wooden siding matching the existing residence shall be required.

Motion seconded by Gerald Tosh. Motion approved unanimously.

Discussion

Amendment to Certificate of Appropriateness for 1927 College Avenue

The HDC approved a Certificate of Appropriateness for a new residence at 1927 College Avenue for Mr. Robert Bennett at the September 24, 2018 HDC meeting. Condition number 5 stated:

Siding material shall be fiber cement siding such as Hardie board or similar. Vertical or horizontal siding allowed.

Mr. Patrick explained that Mr. Bennett had requested that condition number 5 be amended to include LP Smartside as

a siding option. Smartside is a plank wood fiber siding product. Mr. Patrick stated that he felt that the material was durable and could be considered an equivalent substitute for fiber cement siding.

Motion made by Marianne Black to approve an amendment to condition number 5 to include the allowance of smart side in addition to fiber cement siding.

Motion seconded by Shelby Fiegel. Motion approved unanimously.

2019 New HDC Commissioner Nominations

Mr. Patrick informed the HDC that as of the meeting date, 4 nominations had been received. On November 1, the nominations will be given to the HDC to review. Time before or after the scheduled November 26, 2018 HDC meeting would be ideal to conduct nominee interviews.

Adjourn

George Covington made the motion to adjourn. Shelby Fiegel seconded. The meeting was adjourned.

C1 OUTBUILDING REMODEL/ADDITION + CARPORT PERGOLA - 1146 DAVIS STREET

**OLD CONWAY DESIGN OVERLAY DISTRICT
CERTIFICATE OF APPROPRIATENESS REVIEW
SMITH-BLACK OUTBUILDING REMODEL/ADDITION
& CARPORT PERGOLA
1146 DAVIS STREET**

APPLICANT/OWNER

Marianne Smith Black
1146 Davis Street
Conway, AR 72034

SITE

Address. 1146 Davis Street

Lot Area. ± 0.29 acre.

Present Zoning. R-2A (Large Lot Duplex). The property is within the Old Conway Design Overlay Suburban District.

Abutting Zoning. R-2A (Large Lot Duplex) in the Old Conway Design Overlay Suburban District.

Surrounding Area Structures. The property is located in the Old Conway Design Overlay Suburban District on the southeast corner of Davis and Mill Streets. Area structures consist of single family residences in craftsman, Queens Anne, ranch, minimal traditional, and traditional vernacular.

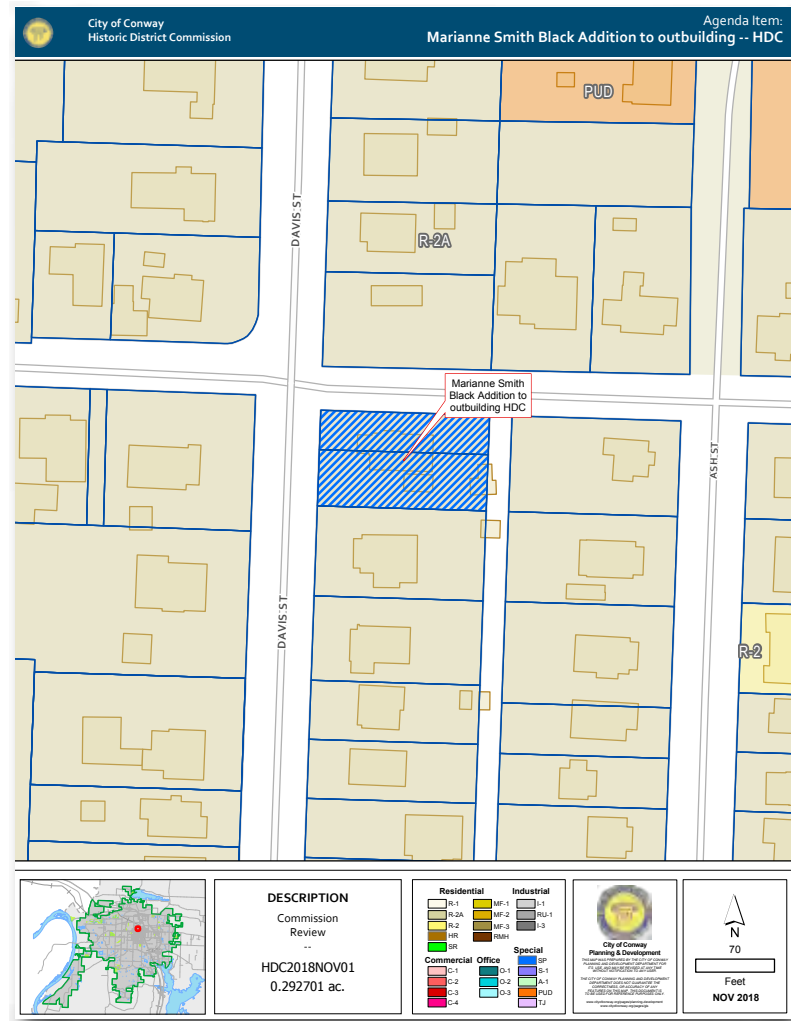
General Description of Property and Proposed Development. The applicant is proposing to remodel and construct an addition to an existing outbuilding. The outbuilding will contain around 529 square feet upon completion as a “garage apartment”. A pergola is also proposed to cover the parking pad on the south side of the existing residence. No drawings have been submitted for the pergola.

Setbacks. Proposed setbacks should respect the predominant setbacks of area structures, especially the front setback. Front setbacks are allowed within a range of 85% to 115% of the average area front setback. The primary residence’s front setback remains unchanged. The outbuilding is in the rear yard. The outbuilding has a 12 foot south setback, a 5 foot east setback, and with the new addition, will be setback around 32 feet from the north setback (Mill Street). The outbuilding is around 22 feet away from the house. It is assumed that the pergola will be placed on the south side of the residence in front of the existing carport.

Spacing. Established spacing distance pattern between area structures. Spacing is not substantially changed.

Lot Coverage. The Old Conway Suburban District allows up to 60% impervious lot coverage. The pervious area will be well over the required 40%.

Orientation. The direction in which the front of a building faces. The residence and outbuilding orientation will not be changed.



Alley. There is an unbuilt alley along the east property line. The alley is not used and has no effect on the proposed project.

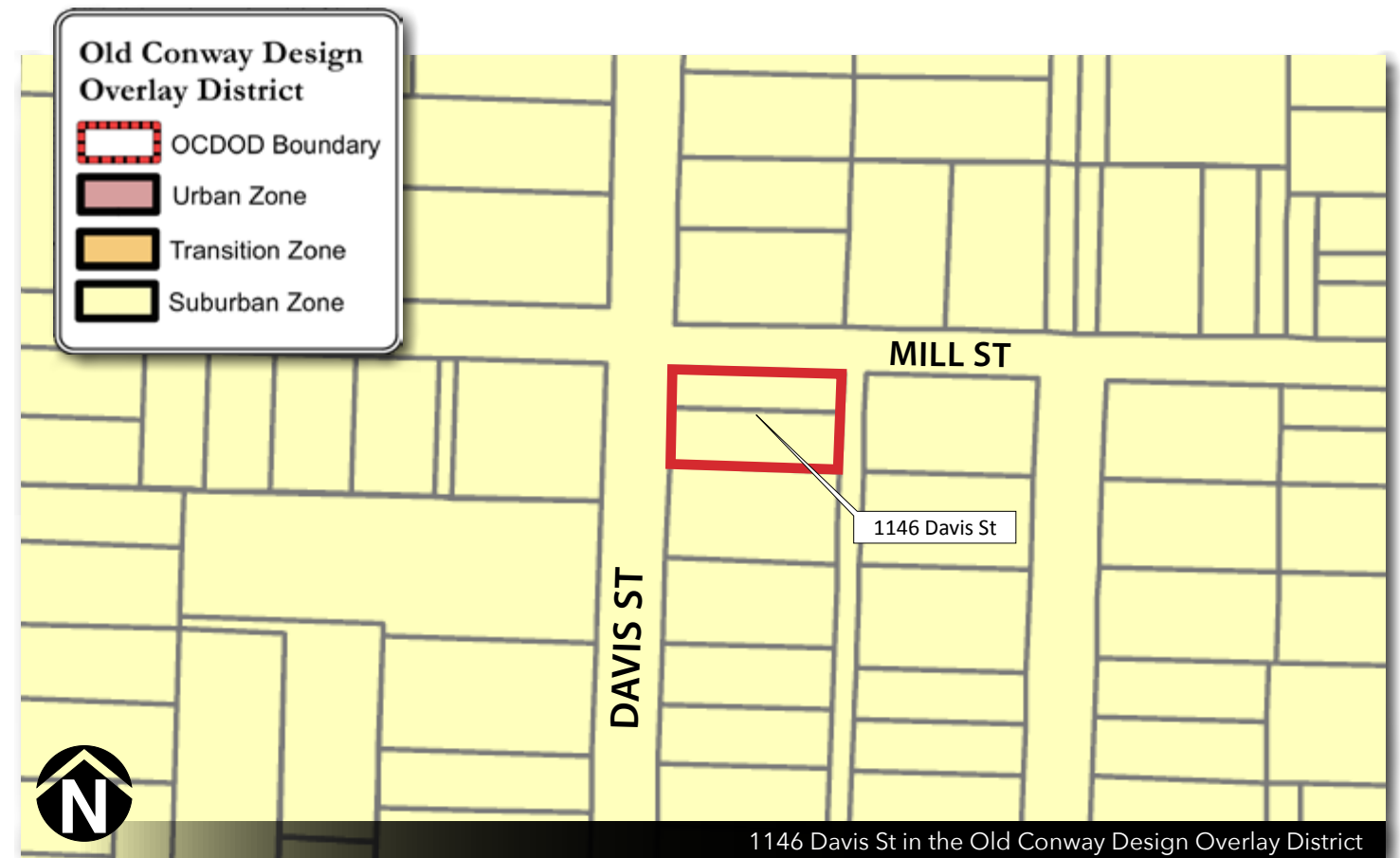
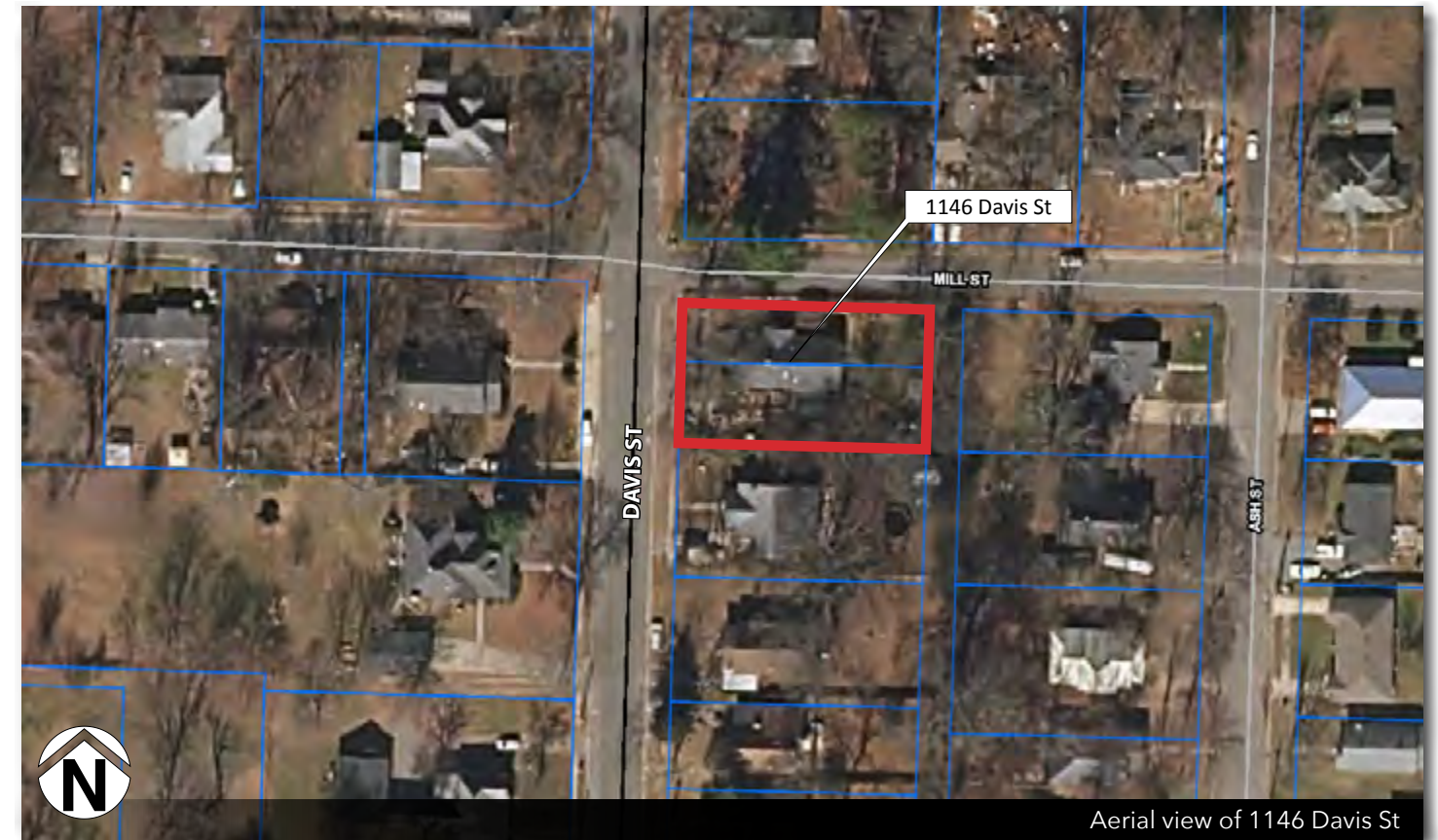
Driveway / Parking. There is an existing gravel driveway on the south side of the property. Submitted plans show no change to the driveway.

Sidewalks. There is an existing sidewalk along the Davis Street frontage. There is no sidewalk along the Mill Street property frontage. The addition is less than 30% of the footprint of the residence; no sidewalk construction is required.

Fences. No new fencing is proposed.

Tree preservation. No significant trees will be affected by the project.

MASSING
Scale. The size of new construction in relation to the existing and neighboring structures and the proportion of structures to the human scale. The outbuilding’s overall scale will not be substantially changed.



C1 OUTBUILDING REMODEL/ADDITION + CARPORT PERGOLA - 1146 DAVIS STREET

Height. The average height of area structure’s eaves and cornices. Also, the first floor elevation / height relationship. The existing outbuilding’s height and eave lines will not be changed. The addition will be sympathetic and continue the same height and eave lines.

Width. New construction proportions shall respect the average widths of the majority of neighboring buildings in the area. The width of the outbuilding will increase. However, the overall width is representative of other area residences and garages.

Directional expression. Measurement of the height to width ratio of a structure’s elevation. The height/vertical expression of the primary residence and outbuilding will not change. The addition blends with the overall vertical expression of the exiting outbuilding.

Footprint. The area of land covered by a structure should be in relation to the majority of neighboring structures. The residence’s footprint remains unchanged. The footprint of the outbuilding will add additional coverage to the lot, but is appropriate and typical for the surrounding area.

Complexity of form. The level of detailing and breaks in wall planes of a structure. The outbuilding addition’s detailing will compliment the existing detailing and form. The addition will symmetrically match the south side of the outbuilding.

Facade, wall area, rhythm. Facades shall be compatible with surrounding historic structures in proportion of wall to opening area. The same proportion of wall to opening area will continue with the addition.

DESIGN ELEMENTS

Style. The style should compliment the existing and area structures. The residence is one story craftsman style. The outbuilding is a more utilitarian version of the same. The addition will continue the same styling and blends well with the existing home and outbuilding.

Entries, Porches, and Porticos. The addition will add a new entry door accessed from a small patio area.

Doors and windows. Two double one over one windows and a smaller one over one window are proposed on the west and north facades of the addition. Existing windows appear to be fixed or hinged windows with 6 panes. The new windows should blend well. An entry door is shown on the addition along with the existing entry door.

Awnings. When new construction uses awnings, traditional awning designs, materials, and placement should be used. No awnings are proposed.

Lighting. Any new lighting should be inward, downward, and shrouded so as to stay within the bounds of the property. No lighting is shown on the plans.

MATERIALS & DETAILING

Architectural Details, Siding, and Bricks. Eaves, brackets, dentils, cornices, molding, columns, trim, etc. The existing residence and outbuilding have horizontal siding, wide trim, and open rafter tails. The proposed addition shows matching horizontal siding, trim around windows, and open rafter tails. The addition should blend with the existing outbuilding and residence.

Shutters. If used, shutters should be in proportion to their window opening. If they were closed, they should cover the window opening. No shutters are proposed.

Roof. The outbuilding has a metal roof. Due to the low angle of the roof, it is assumed that a matching metal roof is proposed.

Decks/Plaza Space. A small patio area is proposed in the space between the projecting halves.

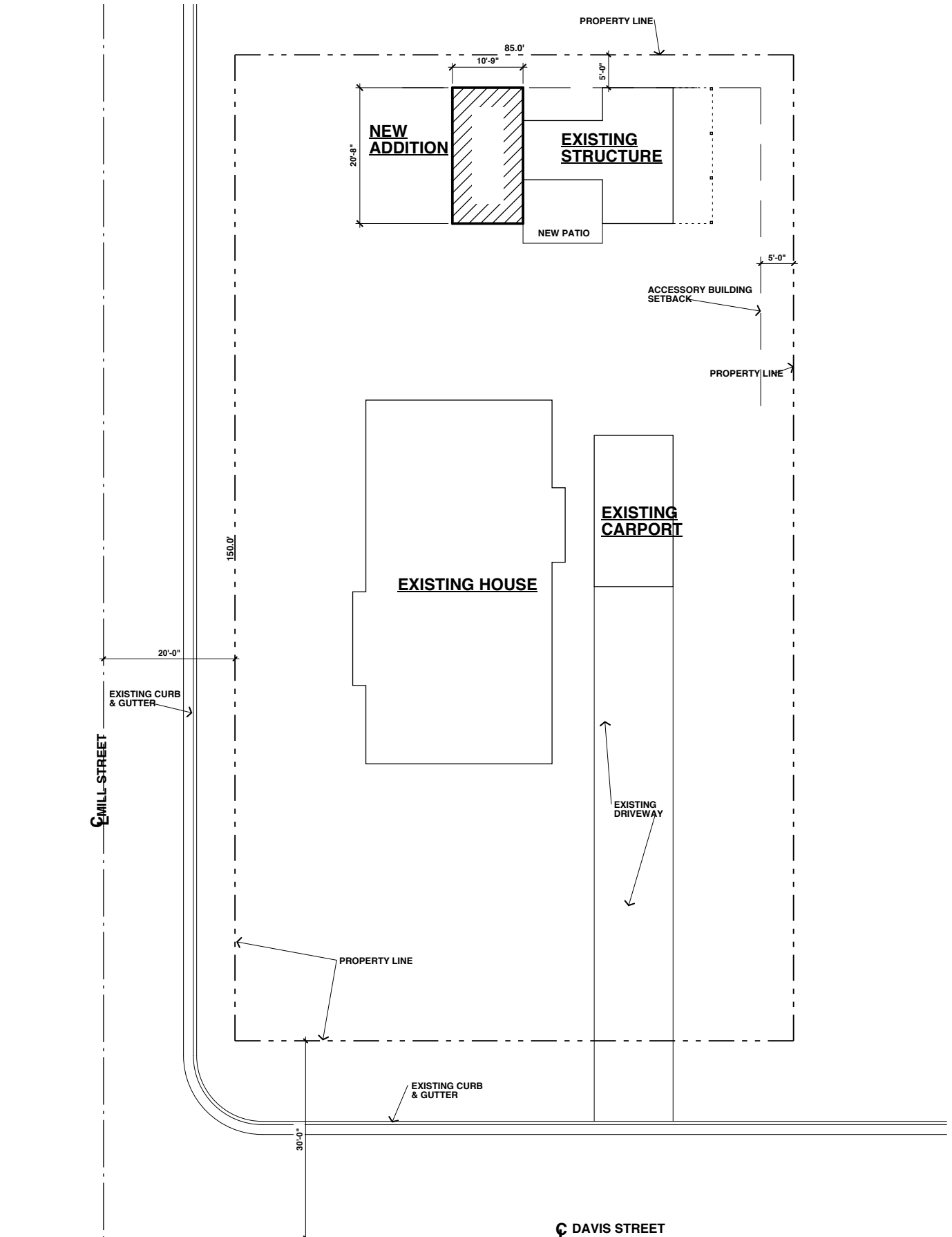
Skylights. None are shown.

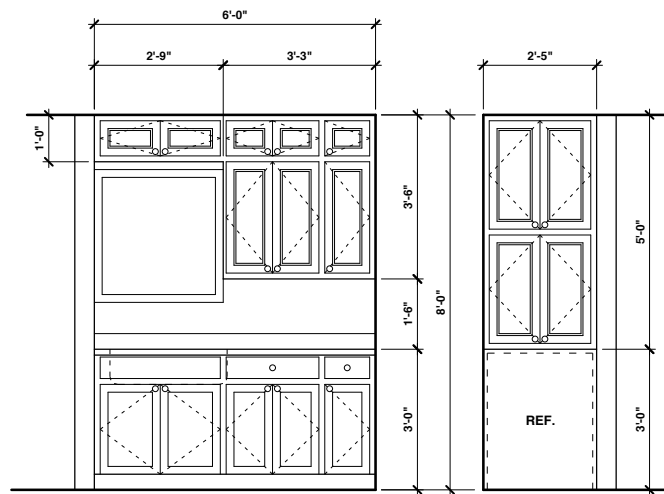
Mechanical Screening. HVAC units should be visually located away from streets or screened by landscaping. Exterior HVAC ductwork should not be visible from the street.

RECOMMENDATIONS

Staff recommends approval of the new garage with the following conditions:

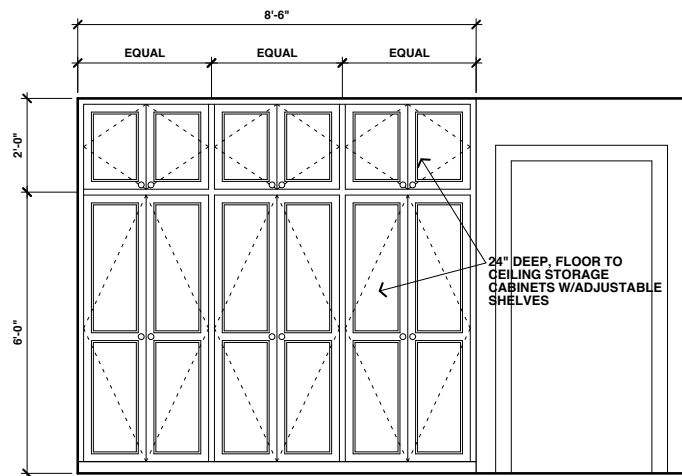
1. The outbuilding and pergola shall be constructed as shown on the submitted plans.
2. Metal roof shall be allowed.
3. Matching wooden siding and window/door trim shall be used.
4. Matching open rafter tails shall be used.



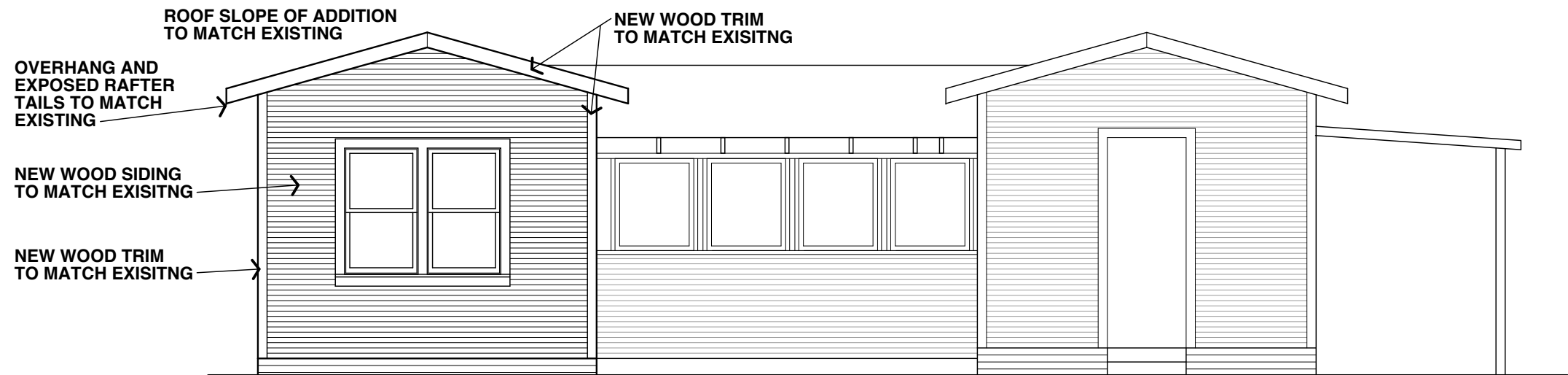
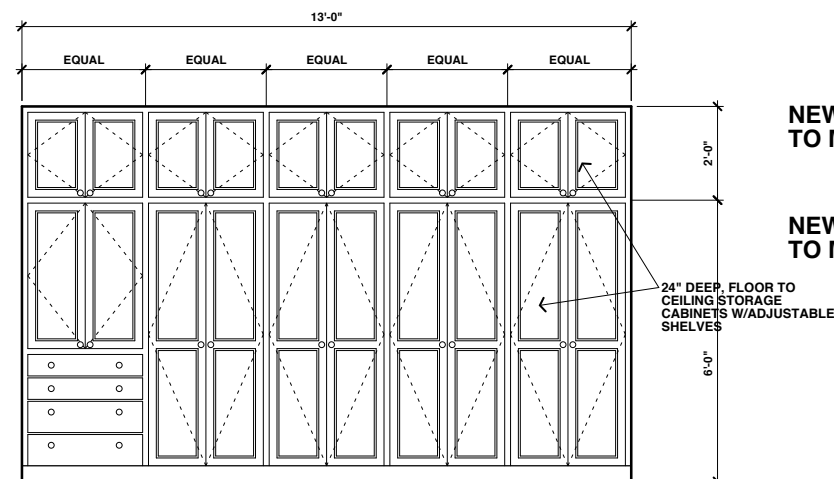


1 KITCHEN - NORTH
1/2"=1'-0"

2 KITCHEN - SOUTH
1/2"=1'-0"

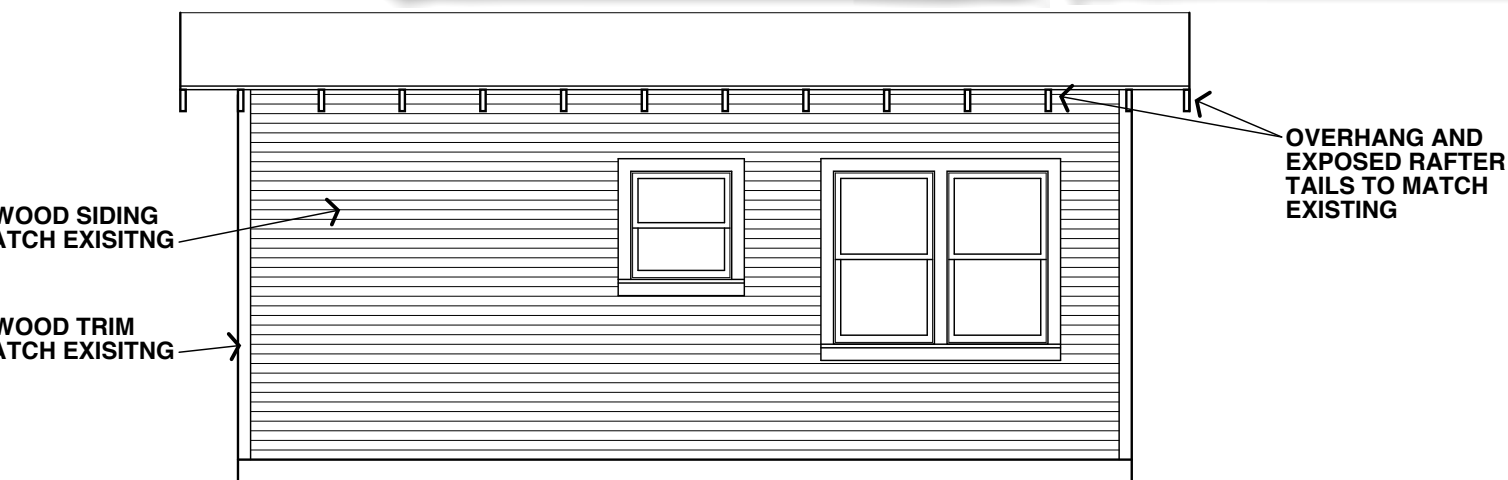


4 STORAGE - NORTH
1/2"=1'-0"



WEST ELEVATION

1/4"=1'-0"



NORTH ELEVATION

1/4"=1'-0"

C2 AMEND CERTIFICATE OF APPROPRIATENESS - 1833 SIMMS STREET

**OLD CONWAY DESIGN OVERLAY DISTRICT
AMEND CERTIFICATE OF APPROPRIATENESS
1833 SIMMS STREET**

APPLICANT/OWNER
Pinkston Custom Homes
2450 Donaghey Ave
Conway, AR 72034

This property was reviewed on June 25, 2018. The HDC gave approval for the construction of the residence and detached garage. On October 23, 2018 it was brought to the attention of the Planning and Permits Departments that the structures had been sided with vinyl siding. The applicant is requesting to amend the Certificate of Appropriateness to allow vinyl siding.

SITE.....
Address. 1833 Simms Street

Lot Area. ± 0.16 acre.

Present Zoning. R-2A (Large Lot Duplex). The property is within the Old Conway Design Overlay Suburban District.

Abutting Zoning. R-2A (Large Lot Duplex) in the Old Conway Design Overlay Suburban District.

Surrounding Area Structures. The property is located in the Old Conway Design Overlay Suburban District on the south side of Simms Street one lot east of Mitchell Street. Area structures consist of single family residences in craftsman cottage, minimal traditional, vernacular cottage, and ranch style structures.

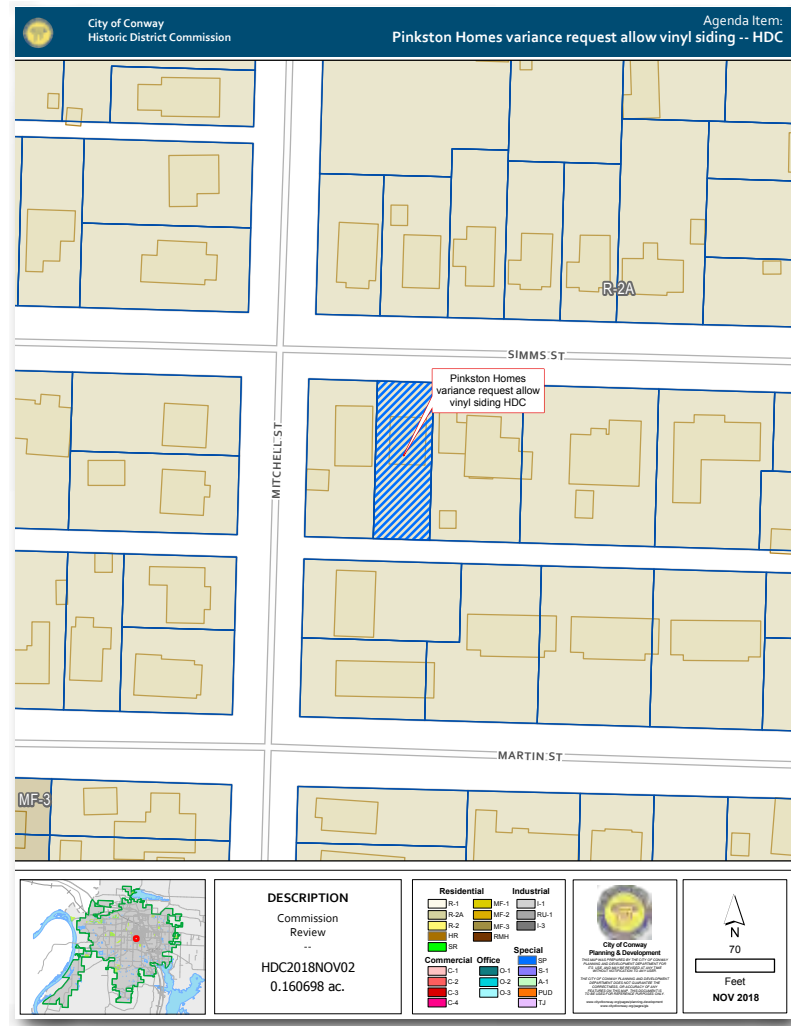
General Description of Property and Proposed Development. The applicant is proposing to construct a new 1365 square foot (heated and cooled) single family residence.

Setbacks. Proposed setbacks should respect the predominant setbacks of area structures, especially the front setback. Front setbacks are allowed within a range of 85% to 115% of the average area front setback. The average area setback from the property line is 25'. The proposed front setback is 26 feet. The maximum allowed front setback is 28 feet while the minimum is 21 feet. The proposed front setback of 25 feet is appropriate. The side setbacks are 9 feet and the rear is 66+ feet. These setbacks are appropriate.

Spacing. Established spacing distance pattern between area structures. Spacing is similar to other residences and fits within the neighborhood spacing pattern.

Lot Coverage. The Old Conway District allows up to 60% impervious lot coverage. The pervious area will be well over the required 60%.

Orientation. The direction in which the front of a building faces. The new residence will appropriately face Simms Street.



Alley. There is an unbuilt 20 foot alley running east/west through the property's block. This unbuilt alley will not have an affect this project.

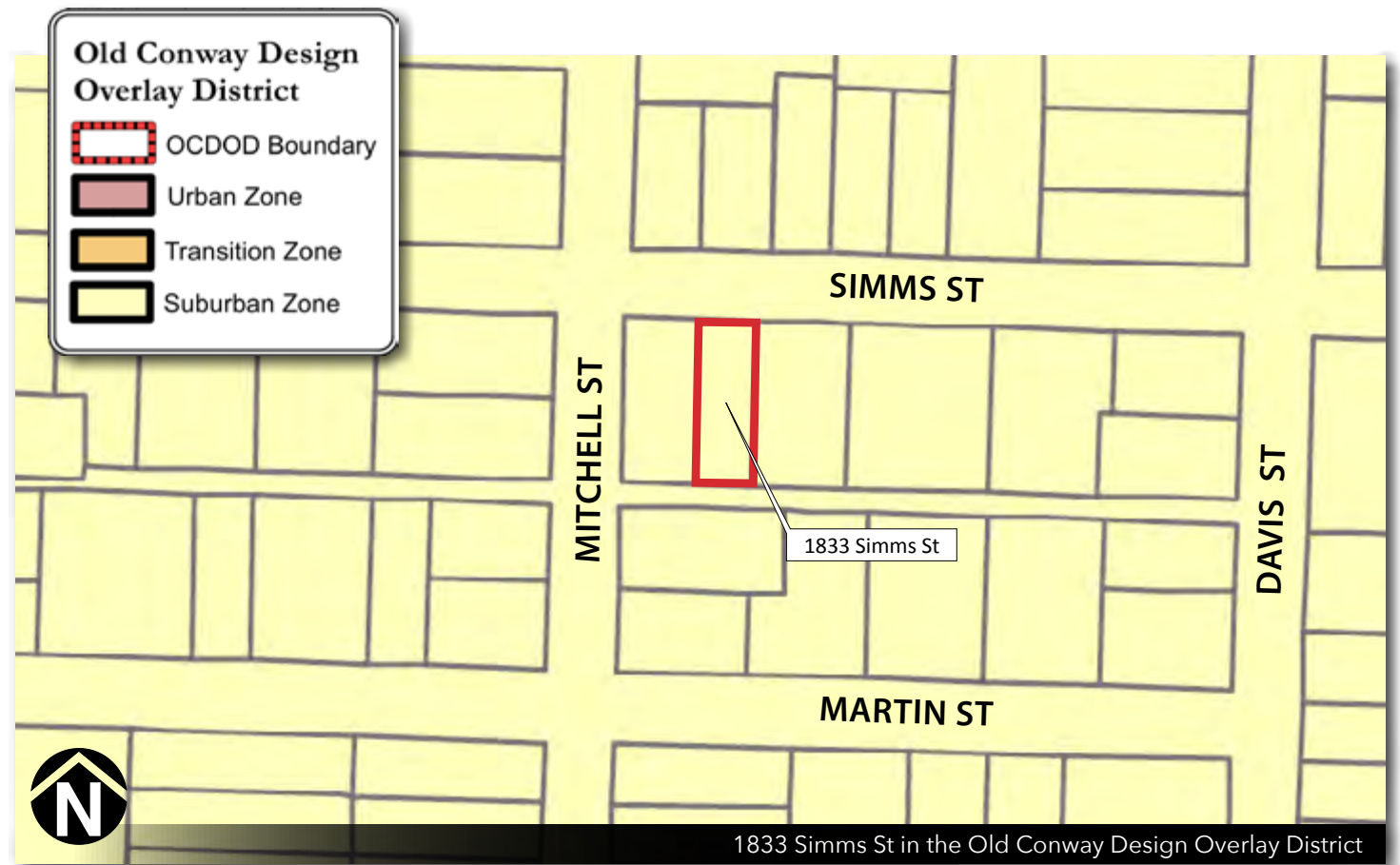
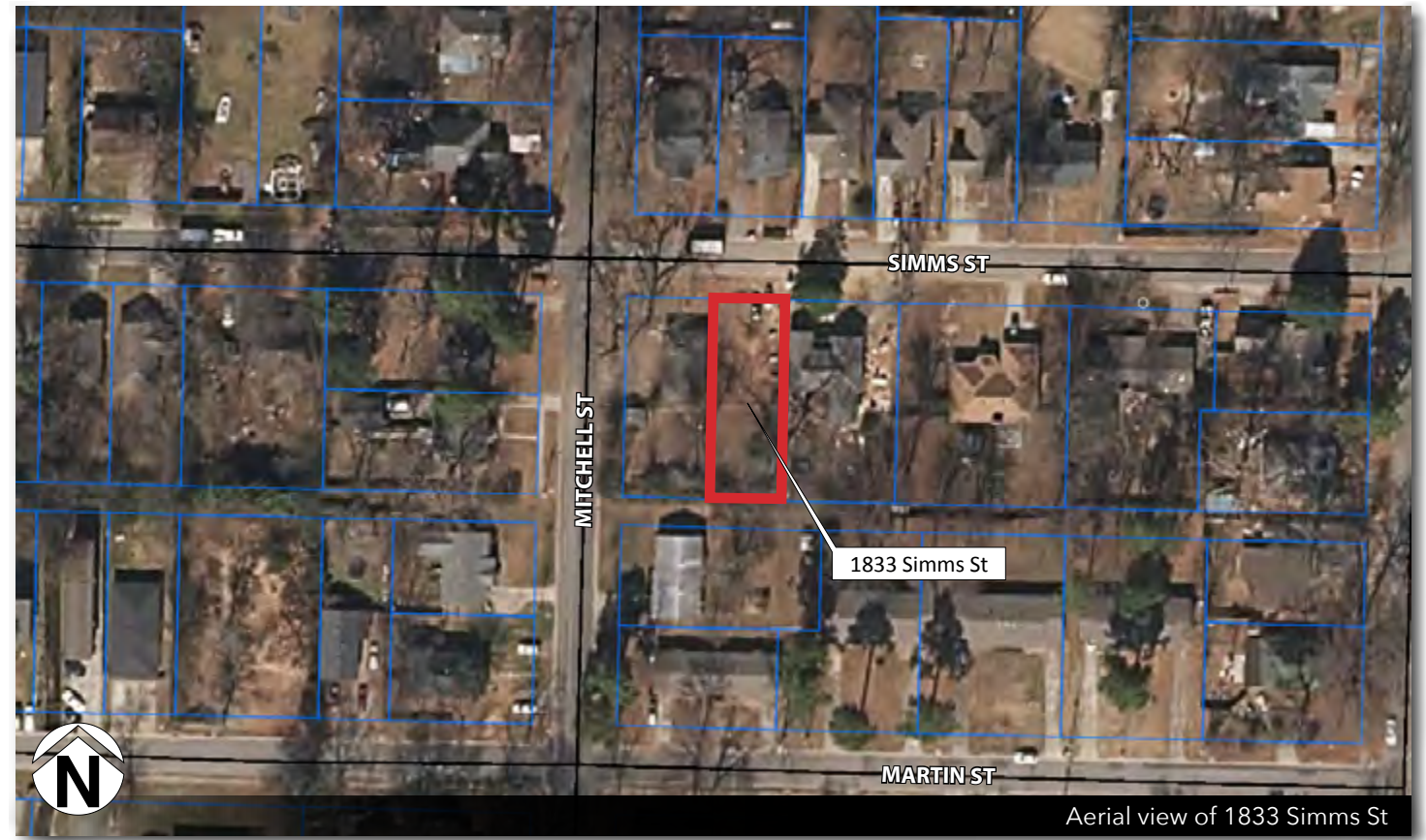
Driveway/Parking. The proposed lot is vacant property with no existing driveway. No driveway is shown on the submitted site plan. There is approximately 40 feet of depth between the curb and proposed front porch. Additional information concerning the driveway can be obtained from the applicant at the meeting.

Sidewalks. There are no existing sidewalks on the south side of Weems. Sidewalk construction is required or an in-lieu fee of \$12 per linear foot is required (minus driveway width).

Fences. No fencing is proposed.

Tree preservation. There does not appear to be any significant trees affected by the proposed construction.

MASSING.....
Scale. The size of new construction in relation to neighboring structures and the proportion of structures to the human scale. The new residence's overall scale is compatible with other area residences.



Height. The average height of area structure’s eaves and cornices. Also, the first floor elevation / height relationship. The overall height and eave lines are appropriate. The first floor height should be minimally 9 feet floor to ceiling. A note on the floor plan states that ceilings are to be 9 feet in height.

Width. New construction proportions shall respect the average widths of the majority of neighboring buildings in the area. The residence’s width is appropriate.

Directional expression. Measurement of the height to width ratio of a structure’s elevation. The height/vertical expression of the residence is appropriate.

Footprint. The area of land covered by a structure should be in relation to the majority of neighboring structures. The residence’s footprint is appropriately scaled in relation to other area structures.

Complexity of form. The level of detailing and breaks in wall planes of a structure. The residence a minimal amount of detailing. The residence’s front wall plane is broken by a hip roofed porch. A brick foundation wall is shown around the home’s perimeter. Other area homes have minimal detailing. The proposed residence’s detailing should blend with area structures.

Façade, wall area, rhythm. Facades shall be compatible with surrounding historic structures in proportion of wall to opening area. The residence seems to be lacking in windows on the left elevation. One additional window should be placed in the front master bedroom’s west wall.

DESIGN ELEMENTS

Style. The style should compliment the existing and area structures. The residence is a modern interpretation of a minimal traditional bungalow/cottage.

Entries, Porches, and Porticos. Appropriate entry points are provided. Porches are to be a minimum of 6 feet in depth. The front porch is shown at around 5 feet in depth. The porch depth should be increased to at least 6 feet. Porch column width should be trimmed to at least 8 inches by 8 inches to create a solid appearance.

Doors and windows. The doors and windows are shown as simple one over one. These windows are more appropriate than windows with false dividers.

Awnings. When new construction uses awnings, traditional awning designs, materials, and placement should be used. No awnings are proposed.

Lighting. Any new lighting should be inward, downward, and shrouded so as to stay within the bounds of the property. No lighting is shown on the plans.

DESIGN ELEMENTS

Architectural Details, Siding, and Bricks. Eaves, brackets, dentils, cornices, molding, columns, trim, etc. The residence has detailing provided through wide door and window trim. The drawings don’t indicate the type of siding. HDC Staff has instructed the applicant that vinyl siding is highly discouraged. Fiber cement siding or similar is preferred. The applicant can confirm the type of siding at the meeting.

Shutters. If used, shutters should be in proportion to their window opening. If they were closed, they should cover the window opening. No shutters are shown.

Roof. The residence was recently re-roofed with a metal roof. The garage is proposed with matching metal roofing.

Decks/Plaza Space. No decks or patio space are shown.

Skylights. None are shown.

Mechanical Screening. HVAC units should be visually located away from streets or screened by landscaping. Exterior HVAC ductwork should not be visible from the street.

RECOMMENDATIONS

Staff recommends approval of the new residence and driveway with the following conditions:

1. The residence and garage shall be constructed as shown in submitted plans.
2. Driveway shall be concrete ribbon drive to garage.
3. The residence’s front setback shall be approximately 25 feet from the property line.
4. Porch shall be 6 foot minimum in depth. Porch columns shall be a trimmed out to approximately 8 inches by 8 inches.
5. Floor to ceiling height shall be 9 foot minimum.
6. **Siding material shall be fiber cement board or similar.**
7. Wide trim around windows and doors shall be used.
8. One over one windows shall be used.
9. HVAC and utility equipment shall be appropriately located at the rear or side of the structure and/or appropriately screened.
10. A new sidewalk shall be constructed along Simms Street or an in-lieu fee of \$528 shall be paid prior to issuance of a Certificate of Occupancy.

**Old Conway Design Overlay District
Historic District Commission
Certificate of Appropriateness**

Date of Historic District Commission Meeting: June 25, 2018

Applicant/Owner:

Greg Pinkston
Pinkston Custom Homes
2450 Donaghey Ave
Conway AR 72034

Property Address / Location / Description: 1833 Simms Street

Zoning: R-2A (Large Lot Subdivision) Old Conway Design Overlay Suburban Zone.

Approved Project(s): A new 1365 square foot (heated and cooled) single family residence, detached garage, and driveway.

Conditions Attached to Certificate of Appropriateness:

1. The residence and garage shall be constructed as shown in submitted plans.
2. Driveway shall be concrete ribbon drive to garage.
3. The residence’s front setback shall be approximately 25 feet from the property line.
4. Porch shall be 6 foot minimum in depth. Porch columns shall be a trimmed out to approximately 8 inches by 8 inches.
5. Floor to ceiling height shall be 9 foot minimum.
6. Siding material shall be fiber cement board or similar.
7. Wide trim around windows and doors shall be used.
8. One over one windows shall be used.
9. HVAC and utility equipment shall be appropriately located at the rear or side of the structure and/or appropriately screened.
10. A new sidewalk shall be constructed along Simms Street or an in-lieu fee of \$528 shall be paid prior to issuance of a Certificate of Occupancy.

Termination Date: June 25, 2020

(If Building Permit is not issued by this date, Certificate is null and void)

Signed: 
HDC Staff / Director of Planning and Development

Attached: Site Plan and Elevations

C2 VARIANCE TO ALLOW VINLY SIDING - 1833 SIMMS STREET

Elevations as approved for Certificate of Appropriateness



Residence as built



DISCUSSION

2019 Historic District Commissioner Membership

3 HDC member nominations were received during the October nomination period; Jeff Stires, Emily Walter, and Margaret West. Copies of the nominees applications are included on the following pages.

Interviews are scheduled prior to the regular meeting as follows:

Jeff Stires - 4:45 pm, Emily Walter - 5:00 pm, Margaret West - 5:15 pm

The Historic District Commission membership regulations state that HDC membership shall consist of:

- 1 representative of the Pine Street Community Development Corporation
- 1 representative of the Conway Downtown Partnership
- 2 residents and/or property owners in a locally designated or national registered historic district or the Old Conway Design Overlay District
- 2 citizen's of Conway
- 1 architect or other appropriate design professional who may serve any number of terms

Current the HDC membership representation:

David Carolina - Pine Street Community Development Corporation

George Covington - Conway Downtown Partnership

Taylor Martin, Gerald Tosh, and Marianne Black - Residents of the Old Conway/Robinson District

Shelby Fiegel - Citizen of Conway

Steve Hurd - Architect

All 3 nominations live within the Old Conway Design Overlay or Robinson District. There is no problem with continuation of the required HDC representation.

Robinson Historic District Homeowner/Resident Brochure

The 2018 CLG Grant included funding for the printing and mailing of an introductory brochure to homeowners and residents of the Robinson Historic District. 208 brochures were mailed on November 14, 2018; 78 to residents and 130 to property owners.

Remaning 2018 CLG Grant Funds

The 2018 CLG Grant included funds for 4 tasks:

\$3524.16 for attendance at the July 2018 NAPC Forum in Des Moines. Task complete.

\$600 for in state trainings up until June 30, 2019. Task incomplete.

\$360 for Robinson District brochure and mailing. Task complete.

\$934 for materials for a realtor education session; \$543 for printing of 100 black and white Robinson District Guidelines and \$400 for 100 1 gigabyte thumb drives with digital versions of the Robinson and Old Conway Design Overlay Guidelines, wood windows documents, maps, and other relevant Old Conway/Robinson District preservation information. Task incomplete.

The Realtor Training Session is the last big item in the 2018 grant. This should be held next year prior to May 15. Coordination with Planning Department Staff will be needed to ensure printing and thumb drives are ready.

Catherine Barrier Visit - December Meeting - Tuesday, December 18.

Catherine Barrier, CLG Coordinator with the Arkansas Historic Preservation Program will be visiting the Conway HDC at the Tuesday, December 18 HDC meeting. Please note the irregular 3rd Tuesday date. The meeting was scheduled on the 18th to avoid the meeting on Christmas Eve. Catherine will have a short 20-30 minute presentation on online resources that could be useful to commissioners.

DISCUSSION

2019-2020 CLG Grant

The Arkansas Preservation Program has announced the availability of the new Certified Local Government (CLG) grant funds for 2019, which cover activities between May 15, 2019, and September 30, 2020. CLG grants are made possible by a Historic Preservation Fund grant administered by the National Park Service, Department of the Interior. The Arkansas Historic Preservation Program (AHPP) will award approximately \$100,000 in this grant cycle.

Because of issues noted in the quadrennial assessment process, this year the AHPP is prioritizing grant proposals for community preservation plans. Preservation plans identify resources for future survey and registration, assess current preservation efforts, plan for new initiatives, and make the case for preservation to decision makers and community members. They can also assist in planning for future CLG grant projects. To see examples of preservation plans from Arkansas communities go to: <https://goo.gl/iF6uFm>

2019-2020 Grant Application Process

The application process consists of two steps: 1) the optional submission of a Letter of Intent by December 14, 2018, and 2) the submission of a complete application by February 22, 2019. AHPP strongly recommends submission of a Letter of Intent (LOI) if you intend to submit a grant application. The LOI gives AHPP staff a chance to help you prepare for the application phase. The content of your LOI does not restrict project changes in the final grant application. Substantive changes or additions to applications will not be allowed after February 22, 2019, as the AHPP evaluation schedule is fairly short.



RECEIVED
10-18-18

City of Conway
www.cityofconway.org
Board/Commission Nomination Form:

Date: 10/16/2018

Board applying for: (One board per form)

Historical District Commission

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Jeff Stires

Address: 539 Oliver St City, State, Zip Conway, 72034

Phone/Home: 501-472-6455 Work: 501-342-3190

Person making nomination: Self

Address:

Phone/Home: Work:

Please send to: Michael O. Garrett

City Clerk/Treasurer
1201 Oak Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
cityclerk@cityofconway.org
felicia.rogers@cityofconway.org

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

I have recently completed a "new" home in the downtown Historical District and I am happy to say that I am very pleased with the process that is followed to remodel or build in the Historical District.

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I am interested in continuing this process to ensure the Historical Look and Feel for the downtown area. I would like to see the houses restored to their original style and look that was present many years ago.

What contributions do you hope to make?

Being a new neighbor in this area, I would like to see that the look and feel is continued. I would like to see the area preserved and grow the boundaries of the district.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 64 Sex: M Race: W

Occupation: Software Tester @ Acxiom Ward:

Email Address: jstires@conwaycorp.net

Signature of Applicant or Nominator

10/16/2018

Date



City of Conway
www.cityofconway.org
Board/Commission Nomination Form:

Date: 10.11.18

Board applying for: (One board per form)

Historic Distric Commission

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Emily Walter
Address: 940 Center St. Conway, AR 72034
Phone/Home: 501.269.8688 Work: _____

Person making nomination: Emily Walter
Address: 940 Center St. Conway, AR 72034
Phone/Home: 501.269.8688 Work: _____

Please send to: Michael O. Garrett

City Clerk/Treasurer
1201 Oak Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
cityclerk@cityofconway.org
felicia.rogers@cityofconway.org

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

- President of the Faulkner County Board of Realtors (2019)
- President of the church council for First United Methodist Church, Conway (2019)
- Historian for First United Methodist Church, Conway (current)
- Board member for the Conway Symphony Orchestra (current)
- Previous board member for the City of Conway's Bike and Pedestrian Advisory Board (2015-2017)

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I am a resident of the Robinson Historic District. I graduated from UCA in 2003 with an Interior Design Degree. I have vast knowledge of architectural features and how they coincide with the various time periods. I love all things historic and have a passion for the history of Conway and have a tremendous amount of respect for it. I'm also incredibly passionate about downtown Conway and it's growth. At the same time, I understand the importance of not losing grasp of our roots and how this city was formed. I want to continue the great work this board has done to make downtown Conway a great place to live and work.

What contributions do you hope to make?

I feel like this board fits me perfectly. It combines my love for architecture and design as well as the history & growth of this city. I want to be able to be a part of keeping downtown Conway enticing. I hope to share not only my knowledge for history and design but also my knowledge of the Real Estate market in order to continue to make Conway a great place to live and work. I would love to be able to use my leadership & public speaking skills to further educate the community on why we have a historic district & it's importance.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: _____ Sex: _____ Race: _____
Occupation: Executive Broker Ward 4

Email Address: emilywalterrealtor@gmail.com
Emily Walter 10.11.18
Signature of Applicant or Nominator Date



City of Conway
www.cityofconway.org
Board/Commission Nomination Form:

RECEIVED
9-24-18
JW

Date: Sept. 23, 2018

Board applying for: (One board per form)

Historic Commission

(If you are applying for more than one board, you will only need to fill out the second page once.)

Person Nominated: Margaret West

Address: 920 Center St. City, State, Zip Conway, AR 72034

Phone/Home: 327-6664 Work: C- 472-6217

Person making nomination: Self - see above

Address: _____

Phone/Home: _____ Work: _____

Please send to: Michael O. Garrett

City Clerk/Treasurer
1201 Oak Street
Conway, AR 72032
(501) 450-6100
(501) 450-6145 (f)
cityclerk@cityofconway.org
felicia.rogers@cityofconway.org

Please provide the following information for consideration to a City of Conway Board/Commission. List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Junior Auxiliary of Conway - Life member, chaired numerous committees; Conway Public Schools - volunteer, PTO president, AGATE, served on Conway Public Schools Foundation Board;
Master Gardener - chaired numerous committees over 15 years; Daffodil Daze Committee; Conway Evening Garden Club - vice president; Moms in Prayer - 19 years, led and hosted groups;
Arkansas Southern Baptist Disaster Relief - flood and chainsaw teams; Second Baptist Church member 30 years, serve in numerous capacities; Conway Ministry Center - food pantry volunteer;
Volunteered with The Young Marines; HAVEN - served on the board; Old Conway Preservation Society - 30 years, our home is on the National Register of Historic Places, opened our home for the Christmas Tour of Homes, our home is featured in the booklet, Historic Homes of Conway - A Self-Guided Tour.

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

I am interested in preserving Old Conway, not just for my own property value, but for the value and beauty it brings to our city. If we don't preserve what we have it will be gone - either bulldozed to build according to the latest trends (and then bulldozed again when that style falls out of favor), or "remuddled" in such a way that the original structure is hidden behind metal and vinyl siding, windows are covered up, old "wavy" glass is replaced with plain glass, historic brick is painted according to the latest fad, and every house gets that popular "farmhouse vibe" with a metal roof. Old Conway tells the story of Conway - who built what where and why, and who those people were. If we lay a modern "blanket" over this area, it will lose its charm and lose our city's history.

What contributions do you hope to make?

I want to help people understand that our structures can maintain historic integrity, yet still be livable homes for the modern family and functional places of business. Dan and I have owned two historic homes in Old Conway. We have hired some work to be done, but have done most of the work ourselves, so I can relate to the homeowner "do-it-yourselfer." If you are building a fence, find a design that fits the home's architecture and era, making it stand out from the rest. Build that garage or addition using old windows, and save some money as you add character. I hope to encourage people to buy and live in Old Conway knowing that the Commission is there to help protect their investment and assist with problem solving as it relates to building and remodeling.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Age: 54 Sex: Female Race: White

Occupation: Homemaker Ward C-4

Email Address: margaret.west@conwaycorp.net

Margaret West
Signature of Applicant or Nominator

Sept. 23, 2018

Date

